



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors of the Planning and Environment Committee – J Hart, M Hopkins, D March (Town Mayor/Chairman of Council), A Roberts, W Richmond (Committee Vice Chairman), F Shirley, K Webb, S Wheeler (Committee Chairman, Deputy Town Mayor).

You are hereby summoned to attend the **Planning and Environment Committee Meeting** on **9 January 2024 at 7pm** in the **Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in cursive script, appearing to read "Louise Harrison".

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 3 January 2024.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

1. Apologies.

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

2. Declarations of interest and dispensations.

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

3. Public Participation.

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Minutes of the Planning and Environment Committee meeting on 12 December 2023.

To verify the minutes of the previous meetings on 12 December 2023 (appendix 1) as a correct record and signed by the Chairman of the Committee.

5. New planning applications.

Planning Application Reference	Address	Summary of Application	Web link	Deadline
P/MPO/2023/07182	Wimborne Market Station Terrace	Application to modify a Section 106 Agreement dated 31 January 2022 (planning application 3/21/1556/ful) to remove the prohibition on dogs Schedule 1(3)	Web Link	03.01.2024
P/LBC/2023/06605	2A Leigh Road	A vehicle fire has caused damage to the building, being parked in the undercroft. Heat, smoke and water (Fire & Rescue Service) damage had been caused to various parts of the property the following describes the proposed reinstatement which will be on a like for like basis using the same or similar materials where replacement is necessary; Repair tiled roof covering on front elevation (with new tiles)Cosmetic repairs to damaged external walls and reinstate the decorations Replace damaged joinery including fascia's, soffits, a small canopy roof at the rear and other joinery features Replace the damaged first floor structure (in part) Replace the damaged structural timber beams front and rear including repair and redecorate the metal brackets. Repair & redecorate the damaged metal entrance gates. Replace the damaged front entrance door. Reinststate the Interior finishes and decorations at both floor levels	Web Link	08.01.2024

P/FUL/2023/07303	6 Corn Market	New opening to be formed in rear gable elevation wall to adapt section of extract ductwork from relocated cookline within kitchen area. New replacement air input grille to existing opening in rear gable elevation and blocking up and making good of existing replacement air input grille to side elevation.	Web Link	11.01.2024
P/LBC/2023/07304	6 Corn Market	New opening to be formed in rear gable elevation wall to adapt section of extract ductwork from relocated cookline within kitchen area. New replacement air input grille to existing opening in rear gable elevation and blocking up and making good of existing replacement air input grille to side elevation.	Web Link	11.01.2024

6. Application responses submitted between meetings. (appendix 2).

7. Applications for information only. P/NMA/2023/06997. Land adjacent to Julians Road Wimborne BH21 1EH (appendix 3).

8. Dorset Council Active Travel Infrastructure Plan. To respond to the consultation from Dorset Council about their Active Travel Infrastructure Plan in the local area. (appendix 4).

9. To review and confirm Biodiversity document for Full Council approval. (appendix 5).

10. To review UK Shared Prosperity Fund from Dorset Council. (appendix to follow)

11. Update in relation to actions from previous meetings.

- (i) Dorset Council update on 20 mph scheme at Burt's Hill and Wimborne First School - to discuss the planned Traffic Regulation Order (TRO), the public consultation and community support for the scheme (minute reference PE/2023/086). (appendix 6).
- (ii) Update on Dorset Council Local Heritage Lists and possible applications for listed building status in Wimborne Minster.
- (iii) Update regarding the continued closure of Beaucroft lane and the traffic congestion in Wimborne Minster and Colehill.
- (iv) Update on the proposed residential redevelopment of land off Birchdale Road, Wimborne Minster, Dorset.

12. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference.

- (i) Julians Road speeding and traffic issues and concerns from residents of safe movement on the road. (appendix 7).
- (ii) Email received by residents regarding Health and Safety risks on the pedestrian pavements on the Square. (appendix 8).
- (iii) To consider the Dorset Community Tree Fund in relation to tree related activity applications. (appendix 9).

13. Date of next meeting (13 February 2024) and close of meeting.