



**Minutes of the Planning and Environment Committee** meeting held on **Tuesday 14 November 2023 at 7pm** in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne Minster, Dorset BH21 1LT.

**Present:** Councillors: D. March (Town Mayor), A. Roberts, W. Richmond and S. Wheeler (Deputy Town Mayor and Chairman of Committee).

Officer: KR Brooks (Deputy Town Clerk).

Members of the public: Mr A. Wakeling of the Wimborne Civic Society.

<b>PE/2023/069</b>	<b>Apologies for absence</b> Apologies were received from Cllr Hopkins (non-business) and Cllr Hart (non-business), Cllr Roberts proposed to accept apologies, seconded by Cllr Richmond, all in favour. <b>Resolved: apologies for absence were approved.</b>
<b>PE/2023/070</b>	<b>Declarations of interest and dispensations</b> None.
<b>PE/2023/071</b>	<b>Public Participation</b> None.
<b>PE/2023/072</b>	<b>Minutes of the Planning and Environment Committee 10 October 2023</b> Cllr Richmond proposed the minutes of the Planning and Environment Committee held on the 10 October 2023 be agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Cllr Roberts, all in favour. <b>Resolved: The minutes of the Planning and Environment Committee held on the 10 October 2023 were agreed as a true and accurate record of proceedings and were signed by the Chairman.</b>
<b>PE/2023/073</b>	<b>Planning applications for consideration</b> P/HOU/2023/06079. 8 Lacy Close - Cllr Wheeler proposed no objection, seconded by Cllr Roberts, all in favour. <b>Resolved: No objection.</b> P/HOU/2023/05948. 3 Churchill Road - Cllr Wheeler proposed no objection, seconded by Cllr Richmond, all in favour. <b>Resolved: No objection.</b> P/FUL/2023/05074. 8A Rowlands Hill – The Chairman asked for further information on tree protection orders and it was agreed a response would be given retrospectively by the Committee. P/FUL/2023/04949. 6A West Street – Cllr Wheeler proposed no objection, provided the conservation officer had signed off on the alterations, seconded by Cllr Richmond, all in favour. <b>Resolved: No objection provided the conservation officer had signed off on alterations.</b> P/LBC/2023/04950. 6A West Street - Cllr Wheeler proposed no objection, provided the conservation officer had signed off on the alterations, seconded by Cllr Richmond, all in favour. <b>Resolved: No objection provided the conservation officer had signed off on alterations.</b>

<b>PE/2023/074</b>	<p><b>Application responses submitted between meetings as per the Committee's Terms of Reference</b></p> <p>The Committee noted the "no objection" retrospective responses to P/TRT/2023/05536, P/HOU/2023/05406, P/FUL/2022/02630, P/CLE/2023/05500, P/FUL/2023/05453, P/LBC/2023/05454. The Committee noted the "objection" responses to P/LBC/2023/05436 and P/HOU/2023/05425.</p>
<b>PE/2023/075</b>	<p><b>Applications for information only</b></p> <p>Applications P/PALH/2023/05604 (11 Wesley Road, Colehill, BH21 2PG) and P/NMA/2023/06447 (Land South of Leigh Road, Wimborne, BH21 2DA) were noted by the Committee.</p>
<b>PE/2023/076</b>	<p><b>Application for Sitting Out Licence Consultation</b></p> <p>The Committee noted the application for Cafe on the Square, 3 The Square, Wimborne, BH21 1JA and the Deputy Town Clerk was asked to contact Dorset Council's licencing officer to the confirm the boundaries of equipment and report back.</p>
<b>PE/2023/077</b>	<p><b>Update from the Clerk in relation to actions from previous meetings</b></p> <p>It was agreed the Deputy Town Clerk was to update the residents of Wimborne Market and Station Terrace of Dorset Councils reply to the parking situation.</p> <p>The Chairman confirmed the fitting of swift boxes on Town Council property, and the Committee noted a walk around with a swift bird specialist was to take place.</p> <p>The Deputy Town Clerk updated the Committee on the following pedestrian crossing application with Dorset Council:</p> <ul style="list-style-type: none"> <li>• Burts Hill had been approved and the application process had advanced to the next phase</li> <li>• Julians Road had not met Dorset Council's criteria to progress to the next phase</li> <li>• Stone Lane was being reviewed and an update was outstanding.</li> </ul> <p>The Deputy Town Clerk informed the Committee the old Wimborne Town Football sign on Victoria Road had been reported to Dorset Council for removal.</p>
<b>PE/2023/078</b>	<p><b>Correspondence and meetings relevant to the Committee's Terms of Reference.</b></p> <p>The Committee discussed the request from a developer to name a close in the Town. The Chairman requested the Deputy Town Clerk to confirm the criteria with Dorset Council for the naming of roads before the Committee made a decision and report back.</p> <p>The Deputy Town Clerk informed the Committee of correspondence from St John's CE First School and their concerns at the lack of traffic calming. The Committee discussed the situation and agreed the Deputy Town Clerk was to make enquiries with Dorset Council Highways and request improvements to traffic management.</p> <p>A request by a resident's for a 20mph scheme on Julian's Road was discussed and it was agreed the Deputy Town Clerk was to investigate with Dorset Council.</p>

	The Committee discussed a parking issue on Lewens Close and agreed the Deputy Town Clerk was to advise the resident to apply for access protection markings to negate the problem.
<b>PE/2023/079</b>	<b>Date of next meeting and close of meeting.</b> The Chairman confirmed the date of the next meeting as 12 December 2023 and closed the meeting at 8.27 pm.

Signature of Chairman: .....

Date: .....