



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors of the Planning and Environment Committee – J Hart, M Hopkins, D March (Town Mayor/Chairman of Council), A Roberts, W Richmond (Committee Vice Chairman), F Shirley, K Webb, S Wheeler (Committee Chairman, Deputy Town Mayor).

You are hereby summoned to attend the **Planning and Environment Committee Meeting on 10 October 2023 at 7pm in the Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 4th October 2023.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

1. Apologies

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

2. Declarations of interest and dispensations

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

3. Public Participation

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Minutes of the Planning and Environment Committee meeting on 12 September 2023

To verify the minutes of the previous meetings on 12 September 2023 (appendix 1) as a correct record and signed by the Chairman of the Committee.

5. New planning applications

To consider responses to the following planning applications:

Planning Application Reference	Address	Summary of Application	Web link	Deadline
P/TRT/2023/05536	3 Rowlands Hill.	T1 Eucalyptus: Fell and replant with Eucalyptus.	Web Link	20.10.23
P/HOU/2023/05406	12 Westfield Close.	Erect extensions with alterations to existing building. Replace garage.	Web Link	20.10.23
P/FUL/2022/02630	11 Melverley Gardens.	Sever plot and erect one new dwelling	Web Link	01.11.23

6. Application responses submitted between meetings: (appendix 2)

7. Applications for information only – P/PALH/2023/05604 - 11 Wesley Road, Colehill, BH21 2PG. Erect a single storey rear extension to measure 7.60m in length, with a maximum height of 2.95m and a height to eaves of 2.95m. (appendix 3)

9. Update in relation to actions from previous meetings:

- (i) Update on pedestrian crossings in Wimborne Minster.
- (ii) Dorset Council response to the traffic situation on the Cranborne Road (B3078).
- (iii) Update on Swift Boxes for Wimborne Minster.
- (iv) Update on Post box at Wimborne Chase.

- (v) Environmental Agency response regards the trees and undergrowth on the River Allen.
(appendix 4)
- (vi) Update on White Hart's sitting out application at the Cornmarket.

10. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference:

- (i) Emails from residents at Lonsdale Road and current issues with vehicle speed measures.
- (ii) Removal for renovation of the footbridge over the River Allen, Allenbourn School.
- (iii) Email from resident regarding the former NatWest Building and Dorset Council response.
- (iv) Dorset Council confirmation of street names for Quarter Jacks.

11. Date of next meeting (14 November 2023) and close of meeting.