



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors of the Planning and Environment Committee – J Hart, M Hopkins, D March (Town Mayor/Chairman of Council), A Roberts, W Richmond (Committee Vice Chairman), F Shirley, K Webb, S Wheeler (Committee Chairman, Deputy Town Mayor).

You are hereby summoned to attend the **Planning and Environment Committee Meeting on 12 September 2023 at 7pm in the Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 6th September 2023.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

1. Apologies

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

2. Declarations of interest and dispensations

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

3. Public Participation

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Minutes of the Planning and Environment Committee meeting on 1 August 2023

To verify the minutes of the previous meetings on 1 August 2023 (appendix 1) as a correct record and signed by the Chairman of the Committee.

5. New planning applications

To consider responses to the following planning applications:

Planning Application Reference	Address	Summary of Application	Web link	Deadline
P/VOC/2023/04786	Land South of Leigh Road	Approval of reserved matters application in respect of appearance, layout scale and landscaping following outline planning application 3/18/3305/FUL for residential development of 174 dwellings with associated roads, parking, turning and amenity areas; provision of public open space and landscaped areas	Web Link	25.09.23

6. Application responses submitted between meetings: (appendix 2)

7. Applications for information only –

(i) **P/PAED/2023/04686** - 62 Allenview Road, additional storey to existing dwelling to increase the height from 4.50m to 7.20m. This application is for information purposes only. (appendix 3 i)

(ii) **P/NMA/2023/04985** - Wimborne Market and adjacent Land, Station Terrace, Wimborne BH21 1QU. This application is for information purposes only. (appendix 3 ii)

8. Application Sitting Out Licence Consultation for the White Hart. 6 Corn Market, Wimborne, BH21 1JL. (appendix 4)

9. Notification of a new Tree Preservation Order within Wimborne Minster –

- (i) Land of Man in the Wall, 10 West Borough. (appendix 5 i)
- (ii) Land of 10 St Johns Hill, Wimborne, BH21 1 DD (appendix 5 ii)

9. To agree draft Terms of Reference for Highway Sub Committee for the Full Council.

10. Update in relation to actions from previous meetings:

- (i) Dorset Council response to situation at Old Market/Station Terrace.
- (ii) Dorset Council response to inclusion of pavements on Cranborne Road (B3078).
- (iii) Update from the Deputy Town Clerk regarding 20 mph schemes in the town and potential costs for budget consideration.
- (iv) Response from Dorset Council regards crossing at Stone Lane.
- (v) Satellite dish affecting street scene on Julians Road on Rivers Edge estate update.
- (vi) Deputy Town Clerk to update committee on tree preservation orders.

11. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference:

- (i) Email from the Corn Market Residents Association regarding the White Hart's sitting out application.
- (ii) Request from resident regarding a proposed 20 mph scheme on Rowlands Hill and Lewens Lane.
- (iii) Emails from residents regarding reducing the speed limit on the B3078 (Cranborne Road).
- (iv) Emails from residents regards Parmeter road and construction vehicles.
- (v) Email received from the River Allen Association regarding Government funding application.
- (vi) Response from Dorset Council regarding notification of tree cutting/felling.
- (vii) Dorset Community Transport Bus 88 – to consider the cost implications of running additional bus routes to Wimborne Minster and catering for the new developments.

12. Date of next meeting (10 October 2023) and close of meeting.