



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors of the Planning and Environment Committee – S Wheeler Committee Chairman, Deputy Town Mayor), W Richmond, (Committee Vice Chairman) D March (Town Mayor/Chairman of Council), M Hopkins, J Hart, A Roberts, F Shirley, K Webb.

You are hereby summoned to attend the **Planning and Environment Committee Meeting on 11 July 2023 at 7pm in the Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read "Louise Harrison".

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 5 July 2023.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

1. Apologies

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

2. Declarations of interest and dispensations

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

3. Public Participation

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Minutes of the Planning and Environment Committee meeting on 20 Jun 2023

To verify the minutes of the previous meetings on 20 June 2023 (appendix 1) as a correct record and signed by the Chairman of the Committee.

5. New planning applications

To consider responses to the following planning applications:

Planning Application Reference	Address	Summary of Application	Web link	Deadline
P/ADV/2023/03135	3 Crown Mead	Display various advertisement signs including illuminated	Web Link	07.07.23 extension until 12.07.23
P/HOU/2023/03101	2 Cuthburga Road	Single storey rear extension, demolish existing conservatory, install rooflight to rear, single storey side extension, dormer to front, erect a garden shed and demolish existing garage	Web Link	11.07.23 extension until 12.07.23
P/HOU/2023/02449	144 Leigh Road	Erect single storey rear extension and new detached double garage	Web Link	12.07.23
P/LBC/2023/03355	19 King Street	Removal of paintwork and door case and installation of an Air Source Heat Pump (to rear of property)	Web Link	13.07.23
P/HOU/2023/03128	74 West Borough	Reinstate pitch roof, re-render, new windows, rainwater goods and painting external elevation	Web Link	19.07.23

P/FUL/2023/03285	3 Crown Mead	New external plant and plant enclosure to rear of existing retail unit. Installation of new metal louvres on rear elevation of existing retail unit. Replacement of existing manual doors with new bi-folding auto doors to front of existing retail unit. Repainting of existing shopfronts from white finish to black finish.	Web Link	20.07.23
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6. Certificate of Lawful Use - P/CLP/2023/03443 proposed for 1 Eden Grove Wimborne Minster BH21 1RH, erection of single storey side extension, notified for information purposes only. (appendix 2)

7. Non-Material Amendment application - P/NMA/2023/03611 proposed 2 Grove Road Wimborne Minster BH21 1BW, approved P/A 3/21/1754/HOU (Demolition of garden room and erection of two storey rear extension) to remove the Velux window on the existing first floor landing to the extension landing, notified for information purposes only. (appendix 3)

8. Tree Works application - P/TRT/2023/03513 Riverside Park countryside site (Pottle Walk) Wimborne, T111 White Poplar: Fell to ground level. notified for information purposes only (appendix 4)

9. Update in relation to actions from previous meetings:

- (i) Lacy Drive/Allenview Road – Dorset Council Ward Councillors and officers site visit.
- (ii) Update on the site visit to taxi rank at East Street near Quarter Jack surgery.
- (iii) Update to irregular pavement repairs by the Dorset Council Ward Councillors and officers site visit.
- (iv) Dorset Council Ward Councillors and officers site visit of footpaths on Cranborne Road to be conducted 14 July 23.
- (v) Update regarding naming of streets of fallen World War 2 surnames that could be used for Quarter Jack Park.
- (vi) Update on meeting regards Flooding at West Borough/The Square outside Rohan shop.
- (vii) Pharmacy and taxi rank at Quarter Jacks response to residents from the Town Council.
- (viii) Dorset Council response to Pedestrian crossings on Julians Road and Burts Hill.

10. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference:

- (i) Email from the Cornmarket Association regarding communications.
- (ii) Encroachment of street furniture on pedestrian movement in the town.
- (iii) Email from resident regards the Traffic lights at Leigh Rd/Quarter Jack Park
- (iv) Update regarding Parameter Drive developments.
- (v) Reply from Dorset Council regarding Hazardous Road sign at Julians Road.
- (vi) Satellite dish affecting street scene on Julians Road on Rivers Edge estate.
- (vii) HGV's passing through the town travelling through the 7.5-ton ban.

11. Date of next meeting (1 August 2023) and close of meeting.