



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors of the Planning and Environment Committee – S Wheeler (Committee Chairman, Deputy Town Mayor), W Richmond, (Committee Vice Chairman) D March (Town Mayor/Chairman of Council), M Hopkins, J Hart, A Roberts, F Shirley, K Webb.

You are hereby summoned to attend the **Planning and Environment Committee Meeting on 1 August 2023 at 7pm in the Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read "Louise Harrison".

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 26 July 2023.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

1. Apologies

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

2. Declarations of interest and dispensations

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

3. Public Participation

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Minutes of the Planning and Environment Committee meeting on 11 July 2023

To verify the minutes of the previous meetings on 11 July 2023 (appendix 1) as a correct record and signed by the Chairman of the Committee.

5. New planning applications

To consider responses to the following planning applications:

Planning Application Reference	Address	Summary of Application	Web link	Deadline
P/LBC/2023/02944	17 Corn Market	Addition of second floor rear dormer. Internal alterations including addition of Ground Floor Toilet and Second Floor shower room. Update to facade. Replacement windows to front elevation. Two windows to front elevation to be changed to match heritage styling and create symmetry	Web Link	31.07.23 extension until 02.08.23
P/FUL/2023/02943	17 Corn Market	Addition of second floor rear dormer. Internal alterations including addition of ground floor toilet and second floor shower room. Update to facade. Replacement windows to front elevation. Two windows to front elevation to be changed to match heritage styling and create symmetry	Web Link	01.08.23 extension until 02.08.23

6. Tree Works application: 13 Pine Tree Close Colehill Dorset BH21 1BP Horse Chestnut: Fell or Prune the height and width back to previous pruning points (approximately 1m), information purposes only. (appendix 2)

7. Update in relation to actions from previous meetings:

- (i) Satellite dish affecting street scene on Julians Road on Rivers Edge estate.
- (ii) Site visit Cranborne Road conducted 14 July 2023.
- (iii) Update on the meeting regards Flooding at West Borough/The Square outside Rohan shop.
- (iv) Pharmacy updates for Wimborne Minster Town.
- (v) HGV's passing through the town travelling through the 7.5-ton ban.
- (vi) Update from Deputy Town Clerk on Parmiter Road.

8. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference:

- (i) Emails from residents regarding a crossing at Stone Lane.
- (ii) Emails from residents regarding music noise nuisance in the Town.
- (iii) Email from resident and the development at the Old Market, Wimborne Minster, and parking.
- (iv) Creation of Sub Committee for Highway related matters.
- (v) Email regarding traffic management on Brook Road.
- (vii) For information Planning Committee Meeting on 2 August 2023. (appendix 3 and 4)
- (viii) Update on Sturtons & Tappers Building 20-23 East Street, redevelopment site.
- (ix) Emails from residents regarding Rivers Edge development with traffic and parking issues.

9. Date of next meeting (12 September 2023) and close of meeting.