



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors of the Planning and Environment Committee – S Wheeler (Deputy Town Mayor/Vice Chairman of Council), D March (Town Mayor/Chairman of Council), W Richmond, M Hopkins, J Hart, A Roberts, F Shirley, K Webb.

You are hereby summoned to attend the **Planning and Environment Committee Meeting on 30 May 2023 at 7pm in the Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read "Louise Harrison".

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 23 May 2023.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

1. Election of Chairman of Planning and Environment Committee

2. Election of Vice-Chairman of Planning and Environment Committee

3. Apologies

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

4. Declarations of interest and dispensations

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

5. Public Participation

For the public or press to ask questions of the Committee on matters relating to the agenda.

6. Minutes of the Planning and Environment Committee meeting on 17 April 2023

To verify the minutes of the previous meetings on 17 April 2023 (appendix 1) as a correct record and signed by the Chairman of the Committee.

7. New planning applications

To consider responses to the following planning applications:

Planning Application Reference	Address	Summary of Application	Web link	Deadline
P/FUL/2023/02328	Flat 2 Onslow House	Erection of a prefabricated concrete garage 6.12m long, 2.87m wide and 2.36m high (apex line) on a concrete slab	Web Link	30.05.23 extended until 31.05.23
P/VOC/2023/02859	1 Marlborough Place	Erect detached annexe (with removal to condition 4 of planning application P/HOU/2022/07148 - to restrict occupation. of the annexe until the existing garage has been demolished)	Web Link	12.06.23

8. Application responses submitted between meetings: (appendix 2)

9. Certificate of Lawful Use - P/CLP/2023/01706 – Information only: (appendix 3)

- (i) Park Farmhouse, Leigh Road, Colehill, BH21 2DA
- (ii) 19 Greenhays Rise Wimborne Minster BH21 1HZ

10. Non-Material Amendment applications – Information only: (appendix 4)

- (i) Land South of Leigh Road Wimborne Dorset BH21 2DA (2 parts)
- (ii) 8 Milton Road Wimborne Minster BH21 1NY
- (iii) Land at Leigh Road Colehill Wimborne BH21 2BZ

11. Update in relation to actions from previous meetings:

- (i) 20mph road calming and crossing applications to Dorset Council for Wimborne First School and Julians Road.
- (ii) Lacy Drive/Allenview Road – Site visits conducted on 22 May.
- (iii) Taxi rank at East Street near Quarter Jack Surgery and change of use.
- (iv) Old Road and egress and ingress from Rivers Edge development.

12. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference:

- (i) Pippins Site on Hanham Road update on development.
- (ii) Repair to pavements – Site Visit with Dorset Council Highways planned.
- (iii) ETRO Leigh Road Wimborne - Permanent Consultation.
- (iv) Emails from residents regards footpath on south part of Cranborne Road – (appendix 5)
- (v) Email regards Flooding at West Borough/The Square outside Rohan shop.
- (vi) Requirement for Post boxes on Wimborne Chase development.
- (vii) Email from resident regards parking at Cuthbury Gardens.
- (viii) Community Speed Watch meeting with Dorset Police regards progressing scheme.
- (ix) East Dorset Crime Prevention Panel - Update

13. Date of next meeting (20 June 2023) and close of meeting.