



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Draft Minutes of the Personnel, Policy and Strategy Committee meeting held on **Monday 17 April 2023** at 1.30pm in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

Present: Councillors: S Bartlett, C Butter (Town Mayor and Committee Chairman), C Chedgy, D March (Deputy Town Mayor and Committee Vice-Chairman) and S Wheeler.
Officers: L Harrison (Town Clerk) and K Brooks (Deputy Town Clerk).
Member of the public: one.

PPS/2023/087	Apologies for absence None.
PPS/2023/088	Declarations of interest and dispensations Cllr Bartlett declared a non-pecuniary interest (member of Dorset Council).
PPS/2023/089	Public Participation None.
PPS/2023/090	Mayor making and committee membership process Cllr March proposed PPSC recommend to Full Council the mayor making process was to proceed for the current year as detailed by the Town Clerk (office to send an email to all councillors following the next Full Council meeting requesting Town Mayor and Deputy Town Mayor nominees, proposers name, seconders name, membership preference in table format and deadline for responses (tbc), councillors were to subsequently review responses and agree informally a proposal for these matters at the Annual Council meeting on 9 May), and the Committee was to review Standing Orders in this respect, seconded by Cllr Bartlett, all in favour. Resolved: PPSC recommended to Full Council that the mayor making process was to proceed for the current year as detailed by the Town Clerk (office to send an email to all councillors following the next Full Council meeting requesting Town Mayor and Deputy Town Mayor nominees, proposers name, seconders name, membership preference in table format and deadline for responses (tbc), councillors were to subsequently review responses and agree informally a proposal for these matters at the Annual Council meeting on 9 May), and the Committee was review Standing Orders in this respect.

	<p>Cllr Bartlett proposed the Town Clerk was to seek advice from Dorset Council's Monitoring Officer regarding the Town Council's current mayor making process, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the Town Clerk was to seek advice from Dorset Council's Monitoring Officer regarding the Town Council's current mayor making process.</p>
PPS/2023/091	<p>Draft scheme of delegation and committee review</p> <p>The draft document was discussed and amendments agreed. Cllr Wheeler proposed to recommend the draft scheme of delegation and committee review with agreed amendments to Full Council, seconded by Cllr Chedgy, all in favour.</p> <p>Resolved: the amended scheme of delegation and committee review was recommended to Full Council with agreed amendments.</p> <p>It was agreed that prior to the next Full Council meeting the Town Clerk was to update the scheme of delegation with agreed amendments for a final sign off before submitting to Full Council.</p>
PPS/2023/092	<p>Close of meeting</p> <p>The meeting closed at 3.30pm.</p>

Signature of Chairman:

Date: