



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Minutes of the Planning and Environment Committee meeting held on **Tuesday 13 December at 7pm** in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

Present: Councillors: S Bartlett, C Butter (Town Mayor), D March (Deputy Town Mayor), J Morgan, B Richmond (Vice Chairman and Chairman for this meeting), A Roberts and S Wheeler.

Officer: L Harrison (Town Clerk).

Members of the public: none.

PE/2022/025	Apologies for absence Apologies for absence were received from Cllrs M Hopkins (non-business) and Cllr Shirley (business). Cllr Morgan proposed to accept apologies, seconded by Cllr Richmond, all in favour. Resolved: apologies for absence were approved. Apologies were also received from the representative from Wimborne Civic Society.
PE/2022/026	Declarations of interest and dispensations Cllr Bartlett declared a non-pecuniary interest (member of Eastern Area Planning Committee on Dorset Council) and therefore abstained from all votes in this meeting.
PE/2022/027	Public Participation None.
PE/2022/028	Minutes of the Planning and Environment Committee 22 November 2022 Cllr Morgan proposed that the minutes of the Planning and Environment Committee held on the 22 November 2022 be agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Cllr Richmond, agreed by all. Resolved: the minutes of the Planning and Environment Committee held on the 22 November 2022 were agreed as a true and accurate record of proceedings and were signed by the Chairman.
PE/2022/029	Planning applications for consideration P/FUL/2022/05715 - Units 4 to 6 Crown Mead Councillor Morgan proposed no objection, seconded by Cllr Richmond, six in favour. Resolved: no objection. PADV/2022/05637 & P/LBC/2022/05638 - 5 The Square.

	<p>Cllr March proposed no objection however as per Wimborne Minster Town Council's original comment, Wimborne Minster Town Council would stress the importance of maintaining the street scene within the Square and in particular this would apply to signage as per the Conservation Officer's view. The colour and size of the signage should be in keeping with the character of the Square, the illuminations should also be turned off out of hours. (Original comment – Wimborne Minster Town Council have no objection other than requesting less 'blue' LED lights, lights that do not exceed level of protection appropriate to Environmental Zone E1 (as defined by the Institute of Lighting Professionals) and a correlated colour temperature of 2700k, illuminated signage is switched off at end of trading and any signage is respectful of the historic nature and conservation status of the area). Seconded by Cllr Richmond, six in favour.</p> <p>Resolved: no objection however as per Wimborne Minster Town Council's original comment, Wimborne Minster Town Council would stress the importance of maintaining the street scene within the Square and in particular this would apply to signage as per the Conservation Officer's view. The colour and size of the signage should be in keeping with the character of the Square, the illuminations should also be turned off out of hours. (Original comment – Wimborne Minster Town Council have no objection other than requesting less 'blue' LED lights, lights that do not exceed level of protection appropriate to Environmental Zone E1 (as defined by the Institute of Lighting Professionals) and a correlated colour temperature of 2700k, illuminated signage is switched off at end of trading and any signage is respectful of the historic nature and conservation status of the area).</p> <p>P/FUL/2022/05940 - Tapper Court, Barnes Crescent</p> <p>Cllr Richmond proposed no objection but any shrubbery cut back should be conducted with the guidance of the Arboriculture Team, to ensure the continued life of the plants, seconded by Cllr Morgan, six in favour.</p> <p>Resolved: no objection but any shrubbery cut back was to be conducted with the guidance of the Arboriculture Team, to ensure the continued life of the plants.</p>
PE/2022/030	<p>Application responses submitted between meetings as per the Committee's Terms of Reference</p> <p>The retrospective responses in relation to P/FUL/2022/05715 and the sitting out licence for 12 The Square and 1-3 High Street were noted by the Committee.</p>
PE/2022/031	<p>Nonmaterial amendment for noting</p> <p>The nonmaterial amendment to approved planning application P/NMA/2022/07454 were noted by the Committee.</p>
PE/2022/032	<p>Update form the Clerk in relation to actions from previous meetings</p> <p>The Clerk confirmed that to date work with Dorset Council to progress the traffic calming measures at Wimborne First School and surrounding</p>

	<p>area had not been progressed and Cllr March offered to assist the Clerk in progressing these issues with Dorset Council.</p> <p>The Chairman confirmed the meeting with Dorset Council, the Town Council, Ward Member and residents regarding Permitter Drive was taking place on Wednesday 14 December at 12pm on site (<i>subsequently rescheduled to Thursday 5 January 11am</i>).</p> <p>The Chairman confirmed that the first meeting of the Neighbourhood Plan Working Group was taking place on 24 January.</p>
PE/2022/033	<p>Correspondence</p> <p>The email and image from Cllr March was discussed and Cllr Bartlett agreed to make enquiries with Dorset Council to establish licence conditions for the Café in the Square and report back to the Committee. The correspondence from the resident at 20 Cranfield Avenue was discussed. Cllr Butter proposed that Wimborne Minster Town Council write to Dorset Council and establish the legal position of the local authority in relation to the property at 20 Cranfield Avenue in terms of ensuring the property did not flood again, seconded by Cllr Wheeler, six in favour.</p> <p>Resolved: Wimborne Minster Town Council was to write to Dorset Council and establish the legal position of the local authority in relation to the property at 20 Cranfield Avenue in terms of ensuring the property did not flood again.</p>
PE/2022/034	<p>Date of next meeting and close of meeting</p> <p>The Chairman confirmed the date of the next meeting as 3 January 2023 and closed the meeting at 7.37pm.</p>

Signature of Chairman:

Date: