



## Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

**Minutes of the Planning and Environment Committee** meeting held on **Tuesday 22 November at 7pm** in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

**Present:** Councillors: C Butter (Town Mayor), M Hopkins, D March (Deputy Town Mayor), J Morgan, B Richmond (Vice Chairman and Chairman for this meeting), A Roberts and F Shirley.

Officer: L Harrison (Town Clerk).

Members of the public: one.

<b>PE/2022/016</b>	<b>Apologies for absence</b> Apologies for absence were received from Cllrs Bartlett (non-business), Cllr Webb (non-business) and Cllr Wheeler (non-business). Cllr Hopkins proposed to accept apologies, seconded by Cllr Roberts, all in favour. <b>Resolved: apologies for absence were approved.</b>
<b>PE/2022/017</b>	<b>Declarations of interest and dispensations</b> None.
<b>PE/2022/018</b>	<b>Public Participation</b> The member of the public confirmed he was attending in relation to item 8 (i) on the agenda (Allenview). It was agreed that this item would be brought forward to accommodate the member of the public. The member of the public provided background information to the current issues at Allenview and requested the Town Council expedite the 20mph zone around the access to Wimborne First School with Dorset Council and the three outstanding matters agreed by the Town Council in November 2021 with Dorset Council (extension of double yellow lines at junction of Allenview Rd / Lacy Drive, potential traffic calming of Allenview Road, and pursue a Community Speed Watch Initiative in the area). Cllr Butter proposed the Town Clerk was to progress the issues identified above with Dorset to understand the process and report back to the next meeting, if not done already, seconded by Cllr March and agreed by all. <b>Resolved: the Town Clerk was to progress the issues identified above with Dorset Council to understand the process and report back to the next meeting, if not done already.</b> The member of the public was thanked for attending and left the meeting.
<b>PE/2022/019</b>	<b>Minutes of the Planning and Environment Committee 8 November 2022</b>

	<p>Cllr Butter proposed that the minutes of the Planning and Environment Committee held on the 8 November 2022 be agreed as a true and accurate record of proceedings and signed by the Chairman with one amendment, seconded by Cllr Morgan, four in favour and three abstentions.</p> <p><b>Resolved: the minutes of the Planning and Environment Committee held on the 8 November 2022 were agreed as a true and accurate record of proceedings with one amendment and were signed by the Chairman.</b></p>
<b>PE/2022/020</b>	<p><b>Planning applications for consideration</b>  P/FUL/2022/04654 – 1 Marlborough Place</p> <p>Cllr Hopkins proposed no objection; however Wimborne Minster Town Council noted the comments of the case officer of the original refusal and those of the appeal Inspector following the appeal process that concerns remain with regard to the scale of development on the site and the relationship of the proposed garage to the main building, and Wimborne Minster Town Council agrees that anything that can be done to lessen the scale and apparent height is a positive step. Seconded by Cllr Morgan, all in favour.</p> <p><b>Resolved: no objection, however Wimborne Minster Town Council noted the comments of the case officer of the original refusal and those of the appeal Inspector following the appeal process that concerns remain with regard to the scale of development on the site and the relationship of the proposed garage to the main building, and Wimborne Minster Town Council agreed that anything that could be done to lessen the scale and apparent height was a positive step.</b></p> <p>P/ADV/2022/06937 – 6 Crown Mead</p> <p>Cllr Morgan proposed no objection; however Wimborne Minster Town Council discourage the illumination of shop signs in the town centre out of trading hours, request that the front illumination is respectful of the Conservation Area, and that any illuminations do not exceed the level of protection appropriate to Environmental Zone E1 (as defined by the Institution of Lighting Professionals). Seconded by Cllr Shirley, all in favour.</p> <p><b>Resolved: no objection; no objection; however Wimborne Minster Town Council discourage the illumination of shop signs in the town centre out of trading hours, request that the front illumination is respectful of the Conservation Area, and that any illuminations do not exceed the level of protection appropriate to Environmental Zone E1 (as defined by the Institution of Lighting Professionals).</b></p>
<b>PE/2022/021</b>	<p><b>Sitting in Licence consultation 9 The Green/2 Cook Row BH21 1LB</b>  The retrospective response was noted by the Committee.</p>
<b>PE/2022/022</b>	<p><b>Terms of Reference amendment</b>  Cllr March proposed an additional sentence was added to the change to the Terms of Reference to include the wording “in consultation with the Committee members by email”, seconded by Cllr Butter, all in favour.</p>

	Resolved: the following sentence was added to the Committee's current <b>Terms of Reference: "Committee meetings may be held online but only in the event of no formal resolutions being made. Delegated powers are to be given to the Town Clerk to comment on planning applications after consultation with the Chairman of the Committee for planning applications that fall outside a scheduled meeting date, in consultation with the Committee members by email".</b>
<b>PE/2022/023</b>	<b>Correspondence and meetings</b> The Town Clerk confirmed the Chairman had attended a meeting with residents at Parmiter Drive and would update the Committee at its next meeting.
<b>PE/2022/024</b>	<b>Date of next meeting and close of meeting</b> The Chairman confirmed the date of the next meeting as 13 December and closed the meeting at 7.35pm.

Signature of Chairman: .....

Date: .....