



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors of the Planning and Environment Committee – Cllrs S Bartlett, C Butter (Town Mayor/Chairman of Council), D March (Deputy Town Mayor/Vice Chairman of Council), M Hopkins, J Morgan, B Richmond (Committee Vice Chairman), A Roberts, F Shirley, K Webb, and S Wheeler (Committee Chairman).

You are hereby summoned to attend the **Planning and Environment Committee Meeting** on **3 January 2022 at 7pm** in the **Committee Meeting Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read "Louise Harrison".

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 7 December 2022.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

1. Apologies

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

2. Declarations of interest and dispensations

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

3. Public Participation

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Minutes of the Planning and Environment Committee meetings on 13 December 2022

To verify the minutes of the previous meetings on 13 December 2022 (appendix 1) as a correct record and signed by the Chairman of the Committee.

5. New Planning applications

To consider responses to the following planning applications:

Planning application reference	Address	Summary of application	Web link	Deadline
P/HOU/2022/07307	2 Beech Way	Convert garage to playroom/gym	Web Link	04/01/2023
P/HOU/2022/07677	30 Fairfield Road	Convert garage into habitable accommodation and raise garage flat roof height	Web Link	04/01/2023
P/HOU/2022/06605	Leigh Road	Erect a single storey side & rear extension	Web Link	05/01/2023
P/FUL/2022/07704	2 Rowlands Hill	Change of use from Care Home with residential accommodation to residential dwellinghouse	Web Link	05/01/2023
P/HOU/2022/06892	8 Allenview Road	Erect single story side extension	Web Link	05/01/2023
P/VOC/2022/07839	Land at Leigh Road	Application to Vary Condition 1 of Approved P/A 3/17/0848/FUL (Hybrid planning application comprising 1) Full application for 44 dwellings with associated roads, footways, amenity areas, parking, open space, a drainage pumping station and a sustainable urban drainage system with surface water	Web Link	09/01/2023

		attenuation ponds in the eastern sector of the site as well as the provision of a principal access road from Leigh road as per the scheme approved under ref 3/14/1097/FUL other than the amended surface water drainage arrangements and 2) Outline planning application for a First School of 1.2 hectares in extent with means of access via the road and footway system incorporated in the accompanying full application and other matters reserved:- all as part of the development provided for under Policy WVMC8 of the Christchurch and East Dorset Local Plan Part 1 - Core Strategy (2014) to regularise the Planning Consent		
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6. Application responses submitted between meetings

None

7. Update from the Clerk in relation to actions from previous meetings:

- (i) Update from the Clerk in relation to road calming measures Wimborne First School and Allenvue Road.
- (ii) Update from the Chairman regarding the site visit to Parmiter Drive.
- (iii) Update from the Chairman regarding the Neighbourhood Plan Working Group

8. Correspondence relevant to the Committee

To note the update from McCarthy Stone dated 19/12/22 in relation to Wimborne Market Development:

"The current economic outlook and the wider effects on the housing and construction market is having a detrimental effect on our sales rates and the business is having to adjust accordingly. We have therefore taken the difficult decision to pause the build out of our block of apartments and bungalows/chalets at Wimborne until summer 2023, although we will continue and hopefully complete the ground works into the New Year and then construct the 9 x houses, which we are building out for Vendor.

I trust you appreciate the need to act cautiously in the coming months until the current economic environment settles. We will confirm when we intend to re-commence build of the block and bungalows/chalets."

9. Date of next meeting (24 January) and close of meeting



Wimborne Minster Town Council

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Draft Minutes of the Planning and Environment Committee meeting held on **Tuesday 13 December at 7pm** in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

Present: Councillors: S Bartlett, C Butter (Town Mayor), D March (Deputy Town Mayor), J Morgan, B Richmond (Vice Chairman and Chairman for this meeting), A Roberts and S Wheeler.

Officer: L Harrison (Town Clerk).

Members of the public: none.

PE/2022/025	<p>Apologies for absence</p> <p>Apologies for absence were received from Cllrs M Hopkins (non-business) and Cllr Shirley (business). Cllr Morgan proposed to accept apologies, seconded by Cllr Richmond, all in favour.</p> <p>Resolved: apologies for absence were approved.</p> <p>Apologies were also received from the representative from Wimborne Civic Society.</p>
PE/2022/026	<p>Declarations of interest and dispensations</p> <p>Cllr Bartlett declared a non-pecuniary interest (member of Eastern Area Planning Committee on Dorset Council) and therefore abstained from all votes in this meeting.</p>
PE/2022/027	<p>Public Participation</p> <p>None.</p>
PE/2022/028	<p>Minutes of the Planning and Environment Committee 22 November 2022</p> <p>Cllr Morgan proposed that the minutes of the Planning and Environment Committee held on the 22 November 2022 be agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Cllr Richmond, agreed by all.</p> <p>Resolved: the minutes of the Planning and Environment Committee held on the 22 November 2022 were agreed as a true and accurate record of proceedings and were signed by the Chairman.</p>
PE/2022/029	<p>Planning applications for consideration</p> <p>P/FUL/2022/05715 - Units 4 to 6 Crown Mead</p> <p>Councillor Morgan proposed no objection, seconded by Cllr Richmond, six in favour.</p> <p>Resolved: no objection.</p> <p>PADV/2022/05637 & P/LBC/2022/05638 - 5 The Square.</p> <p>Cllr March proposed no objection however as per Wimborne Minster Town</p>

	<p>Council's original comment, Wimborne Minster Town Council would stress the importance of maintaining the street scene within the Square and in particular this would apply to signage as per the Conservation Officer's view. The colour and size of the signage should be in keeping with the character of the Square, the illuminations should also be turned off out of hours. (Original comment – Wimborne Minster Town Council have no objection other than requesting less 'blue' LED lights, lights that do not exceed level of protection appropriate to Environmental Zone E1 (as defined by the Institute of Lighting Professionals) and a correlated colour temperature of 2700k, illuminated signage is switched off at end of trading and any signage is respectful of the historic nature and conservation status of the area). Seconded by Cllr Richmond, six in favour.</p> <p>Resolved: no objection however as per Wimborne Minster Town Council's original comment, Wimborne Minster Town Council would stress the importance of maintaining the street scene within the Square and in particular this would apply to signage as per the Conservation Officer's view. The colour and size of the signage should be in keeping with the character of the Square, the illuminations should also be turned off out of hours. (Original comment – Wimborne Minster Town Council have no objection other than requesting less 'blue' LED lights, lights that do not exceed level of protection appropriate to Environmental Zone E1 (as defined by the Institute of Lighting Professionals) and a correlated colour temperature of 2700k, illuminated signage is switched off at end of trading and any signage is respectful of the historic nature and conservation status of the area).</p> <p>P/FUL/2022/05940 - Tapper Court, Barnes Crescent</p> <p>Cllr Richmond proposed no objection but any shrubbery cut back should be conducted with the guidance of the Arboriculture Team, to ensure the continued life of the plants, seconded by Cllr Morgan, six in favour.</p> <p>Resolved: no objection but any shrubbery cut back was to be conducted with the guidance of the Arboriculture Team, to ensure the continued life of the plants.</p>
PE/2022/030	<p>Application responses submitted between meetings as per the Committee's Terms of Reference</p> <p>The retrospective responses in relation to P/FUL/2022/05715 and the sitting out licence for 12 The Square and 1-3 High Street were noted by the Committee.</p>
PE/2022/031	<p>Nonmaterial amendment for noting</p> <p>The nonmaterial amendment to approved planning application P/NMA/2022/07454 were noted by the Committee.</p>
PE/2022/032	<p>Update from the Clerk in relation to actions from previous meetings</p> <p>The Clerk confirmed that to date work with Dorset Council to progress the traffic calming measures at Wimborne First School and surrounding area had not been progressed and Cllr March offered to assist the Clerk in progressing these issues with Dorset Council.</p> <p>The Chairman confirmed the meeting with Dorset Council, the Town</p>

	<p>Council, Ward Member and residents regarding Permitter Drive was taking place on Wednesday 14 December at 12pm on site (<i>subsequently rescheduled to Thursday 5 January 11am</i>).</p> <p>The Chairman confirmed that the first meeting of the Neighbourhood Plan Working Group was taking place on 24 January.</p>
PE/2022/033	<p>Correspondence</p> <p>The email and image from Cllr March was discussed and Cllr Bartlett agreed to make enquiries with Dorset Council to establish licence conditions for the Café in the Square and report back to the Committee. The correspondence from the resident at 20 Cranfield Avenue was discussed. Cllr Butter proposed that Wimborne Minster Town Council write to Dorset Council and establish the legal position of the local authority in relation to the property at 20 Cranfield Avenue in terms of ensuring the property did not flood again, seconded by Cllr Wheeler, six in favour.</p> <p>Resolved: Wimborne Minster Town Council was to write to Dorset Council and establish the legal position of the local authority in relation to the property at 20 Cranfield Avenue in terms of ensuring the property did not flood again.</p>
PE/2022/034	<p>Date of next meeting and close of meeting</p> <p>The Chairman confirmed the date of the next meeting as 3 January 2023 and closed the meeting at 7.37pm.</p>

Signature of Chairman:

Date: