

WIMBORNE MINSTER TOWN COUNCIL

RESOURCES COMMITTEE MEETING 28 JANUARY 2020

SCHEDULE OF PAYMENTS FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
DD 1	01.02.20	Dorset Council	Business Rates - Town Hall - February 2020	1157.00	1157.00	0.00	5620	T/Hall - Business Rates
DD 2	25.01.20	Dorset Council	Council Tax - Redcotts Lodge - January 2020	253.00	253.00	0.00	6657	Gen Rec - Lodge Council Tax
DD 8	24.01.20	British Gas	Electricity - Redcotts Pavilion - 03.12.19 - 31.12.19	292.45	243.71	48.74	6892	R/Cotts - Pavilion Services
# DD 10	27.12.19	Southern Electric	Electricity - Gazebo 31.08.19 - 06.12.19	23.83	22.70	1.13	5618	T/Hall - Electricity
DD 11	20.01.20	Southern Electric	Electricity - Recreation Ground Lighting - 03.12.19 - 02.01.20	26.28	25.04	1.24	6655	Gen Rec - Lighting
DD 12	17.01.20	Southern Electric	Electricity - CCTV Poles - 03.12.19 - 02.01.20	43.26	41.20	2.06	6470	CCTV - Maintenance
DD 13	24.02.20	Bournemouth Water	Water - Town Hall - 09.07.19 - 17.01.20	62.95	62.95	0.00	5619	T/Hall - Water & Sewerage
DD 15	17.02.20	Bournemouth Water	Water - Redcotts Pavilion - 09.07.19 - 08.01.20	77.87	77.87	0.00	6818	R/Cotts - Water & Sewerage
DD 19	03.01.20	Public Works Loan Board	Leigh Park Children's & Community Centre Loan	7476.57	7476.57	0.00	6449	Buildings - Leigh Park Com Centre Loan
DD 27	10.01.20	O2 Mobile	Cemetery & Groundsmen's Mobiles 26.12.19 - 25.01.20*	60.26	50.22	10.04	5469/6662	Admin - Cemetery Misc/Gen Rec - Consumables
DD 27	09.02.20	O2 Mobile	Cemetery & Groundsmen's Mobiles 26.01.20 - 25.02.20*	65.26	54.38	10.88	5469/6662	Admin - Cemetery Misc/Gen Rec - Consumables
DD 28	14.01.20	SAGE UK	SAGE 50 Cloud Subscription 01.01.20 - 31.01.20	48.00	40.00	8.00	5465	Admin - IT & Website
DD 29	31.01.20	Rejuvenate IT Ltd	Monthly IT Support Contract - January 2020	453.96	378.30	75.66	5418	Admin - IT Upgrade
DD 29	31.01.20	Rejuvenate IT Ltd	Remote IT Support - December 2019	57.60	48.00	9.60	5418	Admin - IT Upgrade
# DC 1	19.12.19	The Minster Press Ltd	Colour Photocopying	49.00	49.00	0.00	5406	Admin - General Office Expenses
DC 13	23.01.20	Greene King Brewing Ltd (Kings Head)	Refreshments - New Year's Eve	102.45	102.45	0.00	5835	Mayoral/Civic - Civic Fund
DC 15	29.01.20	Petty Cash	Imprest	274.48	274.48	0.00	1209	Petty Cash

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
BACS	24.12.19	Accolade Building Care Ltd	Annual Boiler Service & GSC - Redcotts Lodge	84.36	70.30	14.06	6447	Buildings - Buildings Fund
			Annual Boiler Service & GSC - Redcotts Pavilion Boilers	243.60	203.00	40.60	6817	R/Cotts - Pavilion Boiler Service Contract
BACS	24.12.19	Community Clean	Graffiti Removal Works - Redcotts Public Toilets	294.00	245.00	49.00	6658	Gen Rec - Miscellaneous
BACS	24.12.19	Consortium	Toilet Rolls, Heavy Duty Waste Sacks & Consumables	146.97	122.48	24.49	6658	Gen Rec - Miscellaneous
BACS	24.12.19	Jewson Ltd	Cuprinol Fence Care & Roller Kit	29.36	24.47	4.89	6658	Gen Rec - Miscellaneous
			Sadolin, Adhesive & Sealant	35.74	29.78	5.96	6658	Gen Rec - Miscellaneous
BACS	24.12.19	Play Inspection Company Ltd	4 x Operational Inspections - Redcotts & Leigh Park Play Areas	240.00	200.00	40.00	6896	R/Cotts - Play Area Inspections
			Bacs Total 20.12.19	1074.03	895.03	179.00		

BACS	17.01.20	Ecoclean Services Ltd	Cleaning Redcotts Toilets & Changing Rooms - December 2019	312.00	260.00	52.00	6893	R'Cotts - Cleaner & Maintenance	
			Cleaning Redcotts Toilets & Changing Rooms - January 2020	372.00	310.00	62.00	6893	R'Cotts - Cleaner & Maintenance	684.00
BACS	17.01.20	Jewson Ltd	Drainage Pipes & Consumables - Cemeteery Drainage Repairs*	183.18	152.65	30.53	5469	Admin - Cemetery Miscellaneous Exp	
BACS	17.01.20	M B Wilkes Ltd	10mm Aggregate - Wimborne Cemetery*	65.41	54.51	10.90	5469	Admin - Cemetery Miscellaneous Exp	
BACS	17.01.20	Martin Noscoe tree Surgeons	Lime Tree Pollarding - Redcotts Recreation Ground	1200.00	1200.00	0.00	6658	Gen Rec - Miscellaneous	
BACS	17.01.20	PHS Ltd	2 x Biozone Units - Redcotts Public Toilets 19.01.20 - 18.01.21	312.00	260.00	52.00	6816	R'Cotts - Toilet Air Freshener Contracts	
			3 x Sanitary Waste Disposal - Town Hall 19.01.20 - 18.01.21	43.20	36.00	7.20	5624	T'Hall - Maintenance	355.20
BACS	17.01.20	RJS Window Cleaning Ltd	Clenaing Bus Shelters - Leigh Road & St Johns - December 2019	52.80	44.00	8.80	6265	P&E - Bus Shelter Cleaning	
BACS	17.01.20	SSE Contracting Ltd	Lighting Repairs 2 x Columns - Leigh Park Community Centre	317.26	264.38	52.88	6655	Gen Rec - Lighting	
BACS	17.01.20	War On Waste Ltd	Wheelie Bin Emptying - Redcotts Rec - December 2019	78.96	65.80	13.16	6676	Gen Rec - Waste Disposal	
			Bacs Total 17.01.20	2936.81	2647.34	289.47			
BACS	17.01.20	Salaries	Salaries (Town Council & Cemetery Staff)	14043.86	14043.86	0.00	2250	Salaries	
BACS	17.01.20	Inland Revenue	Tax & NIC	4101.79	4101.79	0.00	2251	Tax & NIC	
BACS	17.01.20	Dorset County Pension Fund	Superannuation	4272.71	4272.71	0.00	2252	Superannuation	
			Bacs Total 17.01.20	22418.36	22418.36	0.00			
BACS	29.01.20	Jenna Milton	Cleaning Town Hall - 16.12.19 - 19.01.20	195.00	195.00	0.00	5622	T/Hall - Cleaning Contract	
			Bacs Total 29.01.20	195.00	195.00	0.00			
BACS	31.01.20	ACE Office Environments Ltd	3 Notebooks, 1 Ream Yellow Paper & 2 Boxes White Paper	84.38	70.32	14.06	5406	Admin - General Office Expenses	
BACS	31.01.20	Allendale Community Centre	Room Hire - Minster Hall/Theatre 26.04.20 - Mayor's Civic Service	157.50	157.50	0.00	5835	Mayoral/Civic - Civic Fund	
BACS	31.01.20	Allied Office Machines Ltd	Photocopying Charges	118.58	98.82	19.76	5406	Admin - General Office Expenses	
BACS	31.01.20	Blandford Tyre & Battery Service	Small Agricultural Repair & Call Out Charge	72.00	60.00	12.00	6660	Gen Rec - Repair & Renewal	
BACS	31.01.20	C& O Tractors Ltd	Synthplus Chain Oil & Two Stroke Engine Oil*	56.00	46.67	9.33	5469	Admin - Cemetery Miscellaneous Exp	
BACS	31.01.20	Consortium	40 x Toilet Rolls - Town Hall	21.29	17.74	3.55	5406	Admin - General Office Expenses	
BACS	31.01.20	Custom Fire & Security Ltd	Intruder Alarm Contract - G'mens' Store 01.01.20 - 31.12.20	83.47	69.56	13.91	6658	Gen Rec - Miscellaneous	
BACS	31.01.20	Dantek Environmental Services Ltd	Legionella Testing - Redcotts Pavilion - November 2019	129.19	107.66	21.53	6894	R'Cotts - Pavilion Legionella Testing	
BACS	31.01.20	Dorset Association Of Parish & Town Councils	Councillors' Seminar - Cllr Bartlett 7 Cllr Webb - 10.10.19	140.00	140.00	0.00	5841	Mayoral/Civic - Member training	
			Budgeting & Precepts Course - Genny Singleton	60.00	60.00	0.00	5407	Admin - Training	200.00
BACS	31.01.20	Dorset Council	Street Cleaning - Christmas Lights Switch On & New Year's Day	1666.65	1666.65	0.00	5466	Admin - Christmas & New Year's Eve	
BACS	31.01.20	The Firepoint	Annual Fire Extinguisher Service & Maintenance - R'Cotts Pavilion	71.40	59.50	11.90	6893	R'Cotts - Cleaner & Maintenance	
BACS	31.01.20	Jewson Ltd	Cuprinol Fence Care 2 x 5L	25.34	21.12	4.22	6661	Gen Rec - Consumables	
			Silver House Brush Set x 2	18.72	15.60	3.12	6661	Gen Rec - Consumables	44.06
BACS	31.01.20	Kompan Ltd	Climbing Frame Spares & Repairs	281.05	234.21	46.84	6898	R'Cotts - Play Area Fund	
BACS	31.01.20	The Minster Press Ltd	400 x Carol Hymm Sheets	45.00	45.00	0.00	5466	Admin - Christmas & New Year's Eve	
BACS	31.01.20	PD Farr Engineering Ltd	Call Out & Removal - White Wood & Plywood For Disposal	180.00	180.00	0.00	6658	Gen Rec - Miscellaneous	
BACS	31.01.20	Real World Services Ltd	2 x Road Marshall - New Year's Eve	360.00	300.00	60.00	5466	Admin - Christmas & New Year's Eve	

BACS	31.01.20	Trade UK (Screwfix)	Cam Locks & Cutting Discs	19.98	16.65	3.33	6658	Gen Rec - Miscellaneous	
			Spray Gun, Socket Set & 10 x Barriers	354.38	295.32	59.06	6658	Gen Rec - Miscellaneous	374.36
BACS	31.01.20	Wimborne BID	50% Town Centre Maintenance 11.12.18 - 11.11.19	2475.00	2062.50	412.50	6269	P & E - Town Centre Maintenance	
			Contribution - Town Centre Cleaning - Community Clean Yr 2	4600.43	3833.69	766.74	2900	Fund - TCLG Fund	7075.43
BACS	31.01.20	Wimborne In Bloom	Town Centre Miantenance 11.12.19 - 10.01.20	450.00	375.00	75.00	6269	P & E - Town Centre Maintenance	
BACS	31.01.20	Wimborne Valognes Twinning Association	Annual Group Membership 2020	15.00	15.00	0.00	5420	Admin - Membership Of O/S Bodies	
Bacs Total 31.01.20				11485.36	9948.51	1536.85			
Total of all payments:				48633.78	46461.11	2172.67			

- denotes already on SAGE

* 50% Recharged to Wimborne Cemetery ** 100% recharged to Wimborne Cemetery *** portion recharged to Wimborne Tennis Club

Appendix A
WIMBORNE MINSTER TOWN COUNCIL

RESOURCES COMMITTEE MEETING 18 FEBRUARY 2020

SCHEDULE OF PAYMENTS FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
# DD 7	14.02.20	British Gas	Electricity - Town Hall - 03.12.19 - 27.01.20	187.32	178.40	8.92	5618	T/Hall - Electricity
# DD 8	13.02.20	British Gas	Electricity - Redcotts Pavilion - 01.01.20 - 23.01.20	219.54	182.95	36.59	6892	R/Cotts - Pavilion Services
DD 11	21.02.20	Southern Electric	Electricity - Recreation Ground Lighting - 03.01.20 - 03.02.20	27.04	25.77	1.27	6655	Gen Rec - Lighting
DD 12	18.02.20	Southern Electric	Electricity - CCTV Poles - 03.01.20 - 03.02.20	44.47	42.36	2.11	6470	CCTV - Maintenance
DD 14	02.03.20	Water2Business	Sewerage - Town Hall - 09.07.19 - 17.01.20	110.77	110.77	0.00	5619	T/Hall - Water/Sewerage
DD 16	02.03.20	Water2Business	Sewerage - Redcotts Recreation Ground - 09.07.19 - 08.01.20	220.97	220.97	0.00	6818	R/Cotts - Ground Services
# DD 17	24.02.20	Bournemouth Water	Water - Redcotts Pavilion - 11.07.19 - 28.01.20	239.90	239.90	0.00	6892	R/Cotts - Pavilion Services
DD 18	02.03.20	Water2Business	Water - Redcotts Pavilion - 11.07.19 - 28.01.20	492.35	492.35	0.00	6892	R/Cotts - Pavilion Services
DD 28	14.02.20	SAGE UK	SAGE 50 Cloud Subscription 01.02.20 - 29.02.20	48.00	40.00	8.00	5465	Admin - IT & Website
DD 29	28.02.20	Rejuvenate IT Ltd	Monthly IT Support Contract & Office 365 - February 2020	453.96	378.30	75.66	5418	Admin - IT Upgrade
# DD 30	06.02.20	Peninsula	Health & Safety Management Contract - Month 1	172.80	144.00	28.80	5411	Admin - Health & Safety
DD 30	06.03.20	Peninsula	Health & Safety Management Contract - Month 2	172.80	144.00	28.80	5411	Admin - Health & Safety
# DC 1	07.01.20	National Lighting	10 x Yoker - Wall Lights	364.80	304.00	60.80	5419	Admin - Council Chamber Upgrade
# DC 2	07.01.20	The French Bedroom Company	3 x Chambery Chandeliers	1797.00	1497.51	299.49	5419	Admin - Council Chamber Upgrade
# DC 3	07.01.20	Laura Ashley	6 x Vienna Chrome Wall Lights	325.08	325.08	0.00	5419	Admin - Council Chamber Upgrade
# DC 4	15.01.20	BHS (British Home Stores)	3 Paladina Flush Ceiling Lights & 2 Nimbus 28cm Flush Chrome Lights	430.00	358.33	71.67	5419	Admin - Council Chamber Upgrade
# DC 5	16.01.20	B&Q Limited	16 x Diall G9 Light Bulbs 2W 300lm	64.00	53.33	10.67	5419	Admin - Council Chamber Upgrade
# DC 6	20.01.20	Dorset Waste Partnership Ltd	2 x Rolls Commercial Waste Sacks - Dog Bin Emptying	105.00	105.00	0.00	6677	Gen Rec - Dog Bin Emptying
# DC 7	20.01.20	Etsy.com	Personalised Art & Certificate Portfolio A3 - Navy Blue	55.00	55.00	0.00	5419	Admin - Council Chamber Upgrade
# DC 8	20.01.20	Gold Leaf Supplies Ltd	6 x Packs 25 Sheets - Silver Leaf	34.02	34.02	0.00	5419	Admin - Council Chamber Upgrade
# DC 9	20.01.20	Gold Leaf Supplies Ltd	Glue For Fixing Silver Leaf	20.62	20.62	0.00	5419	Admin - Council Chamber Upgrade
# DC 10	20.01.20	Blooming Artificial Ltd	2 x Artificial Bay Laurel Tree & 2 x Brussels Round Plant Pots	186.00	155.00	31.00	5419	Admin - Council Chamber Upgrade
# DC 11	23.01.20	Black By Design	Newgate Wimbledon 45cm Wall Clock	110.50	110.50	0.00	5419	Admin - Council Chamber Upgrade
# DC 12	27.01.20	Amazon.co.uk	8 x Kingfisher Wooden Nesting Boxes	25.40	21.17	4.23	6658	Gen Rec - Miscellaneous
DC 13	11.02.20	Dorset Waste Partnership Ltd	Empty - Trade 240Ltr Recycling Bin	4.75	4.75	0.00	5406	Admin - General Office Expenses
DC 14	11.02.20	Gold Leaf Supplies Ltd	Crystal Clear 'Shellac' Varnish - Silver Leaf Gilding	19.22	16.02	3.20	5419	Admin - Council Chamber Upgrade
DC 15	12.02.20	BHS (British Home Stores)	Nimbus 1Ltr 20cm Flush Ceiling Light	25.00	20.83	4.17	5419	Admin - Council Chamber Upgrade
DC 16	13.02.20	Energybulbs.co.uk	4 x Integral 5.6W LED SES/E14 Candle Bulbs ILCANDE14DC024	12.95	10.79	2.16	5419	Admin - Council Chamber Upgrade
DC 17	19.02.20	Petty Cash	Imprest	24.62	24.62	0.00	1209	Petty Cash

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
# BACS	24.12.19	Accolade Building Care Ltd	Lodge Boiler - Call Out	90.00	75.00	15.00	6447	Buildings - Buildings Fund
			2 x Shower Valves - Parts Only	1029.60	858.00	171.60	6447	Buildings - Buildings Fund
# BACS	24.12.19	PD Farr Engineering Ltd	Hand Fabricate Tractor Door With 8mm Polycarbonate Clear Sheet	820.00	820.00	0.00	6502	Assets - Vehicle & Plant
			Bacs Total 24.12.19	1939.60	1753.00	186.60		
# BACS	17.01.20	Accolade Building Care Ltd	Labour Charges - Fit 2 New Shower Valves	208.80	174.00	34.80	6447	Buildings - Buildings Fund
			Replacement Gas Valve & Labour - Lodge	295.45	246.21	49.24	6447	Buildings - Buildings Fund
			Bacs Total 17.01.20	504.25	420.21	84.04		
# BACS	31.01.20	LITE Ltd	Dismantle - Xmas Lighting Scheme 2019	5566.80	4639.00	927.80	5466	Admin - Christmas & New Year's Eve
			Bacs Total 29.01.20	5566.80	4639.00	927.80		
# BACS	06.02.20	Abacus Services Ltd	Painting Council Chamber, Hall, Toilets, Kitchens and stairs	6250.00	6250.00	0.00	5419	Admin - Council Chamber Upgrade
			Bacs Total 06.02.20	6250.00	6250.00	0.00		
# BACS	06.02.20	WOTA (Wimborne Ochsenfurt Twinning Assoc)	Annual Corporate Membership	15.00	15.00	0.00	5420	Admin - Membership Of O/S Body
			Bacs Total 06.02.20	15.00	15.00	0.00		
BACS	13.02.20	ASG Trading Ltd (Front Row Furniture)	50 x Round Back Banqueting Chairs, Black With Silver Frame	1013.39	844.49	168.90	5419	Admin - Council Chamber Upgrade
BACS	13.02.20	C & O Tractors Ltd	Hedgecutter Blade - Cemetery Hedgecutter - Part Payment**	56.00	46.67	9.33	5469	Admin - Cemetery Miscellaneous Expenses
BACS	13.02.20	Ouch Training Ltd	Manual Handling Training x2 Groundstaff - 11.12.19	93.60	78.00	15.60	6656	Gen Rec - Training
BACS	13.02.20	Reeves Roofing Ltd	Replace Slate Roof Tiles - Groundsmens' Store	198.00	165.00	33.00	6447	Buildings - Buildings Fund
BACS	13.02.20	RJS Cleaning Management Ltd	Cleaning Bus Shelters - Leigh Road & St Johns Hill	52.80	44.00	8.80	6265	P&E - Bus Shelter Cleaning
			Bacs Total 06.02.20	1413.79	1178.16	235.63		
BACS	14.02.20	ASG Trading Ltd (Front Row Furniture)	7 x Additional Round Back Banqueting Chairs, Black With Silver Frame	121.72	101.43	20.29	5419	Admin - Council Chamber Upgrade
			Bacs Total 06.02.20	121.72	101.43	20.29		
BACS	21.02.20	Floortek Ltd	Replace Carpets - Council Chamber, Landing Stairs & Hallway - Deposit	2871.06	2392.55	478.51	5419	Admin - Council Chamber Upgrade
			Bacs Total 20.02.20	2871.06	2392.55	478.51		
BACS	21.02.20	Abacus Services Ltd	Additional Decorating & Refurbishment Works - Town Hall	1135.00	1135.00	0.00	5419	Admin - Council Chamber Upgrade
BACS	21.02.20	ACE Office Environments	10 Reams White Paper, 1 Ream Green, 1 Ream Blue & Stationery	104.03	86.69	17.34	5406	Admin - General Office Expenses
			Scott-Fold Hand Towels JA1383	93.37	77.81	15.56	5406	Admin - General Office Expenses
BACS	21.02.20	Avoncrop Amenity Products	Kombi Wheeled Knib - Replacement Part - Line-Marker Machine	213.00	177.50	35.50	6660	Gen Rec - Repair/Renewal
BACS	21.02.20	C & O Tractors Ltd	Spare Parts - Hedgecutter Repairs	30.57	25.47	5.10	6660	Gen Rec - Repair/Renewal
			Hedgecutter Blade - Cemetery Hedgecutter**	29.79	24.83	4.96	5469	Admin - Cemetery Miscellaneous Expenses
BACS	21.02.20	Mr Chris Brown	Co-Ordinating Christmas Lights Switch-On Event	100.00	100.00	0.00	5466	Admin - Christmas & New Year's Eve
BACS	21.02.20	Dantek Environmental Services Ltd	Legionella Monitoring - January 2020	129.19	107.66	21.53	6894	R'Cotts - Legionella Testing
BACS	21.02.20	Falcon Construction	Town Hall Driveway Adjoining Wall Repair	357.60	298.00	59.60	6447	Buildings - Buildings Fund
BACS	21.02.20	Jenna Milton	Cleaning - Town Hall - 20.01.20 - 16.02.20	195.00	195.00	0.00	5622	T'/Hall - Cleaning Contract
BACS	21.02.20	Jewson	Bristan Value Chrome Taps - Pavilion Showers	34.04	28.37	5.67	6447	Buildings - Buildings Fund

1119.60

504.25

197.40

60.36

BACS	21.02.20	Rejuvenate IT Ltd	ESET Encryption - Additional Licence - G'Mens' Laptop	32.71	27.26	5.45	5465	Admin - IT Upgrade
BACS	21.02.20	Society Of Local Council Clerks	CILCA Qualification Registration Fee - Cemetery Clerk**	350.00	350.00	0.00	5469	Admin - Cemetery Miscellaneous Expenses
BACS	21.02.20	TradeUK (Screwfix)	D-Shackle x3 - R'Cotts Play Area Repairs - Swings	8.88	7.40	1.48	6898	R'Cotts - Play Area Fund
BACS	21.02.20	Mrs Kelly Webb	Reimbursement Of Expenses - Council Chamber Refurbishment	41.20	41.20	0.00	5419	Admin - Council Chamber Upgrade
BACS	21.02.20	Wimborne War On Waste Ltd	Wheelie Bin Emptying - Redcotts	98.70	82.25	16.45	6676	Gen Rec - Waste Disposal
			Excess Weight Charge 10.01.20	5.81	4.84	0.97	6676	Gen Rec - Waste Disposal
BACS	21.02.20	Wimborne In Bloom	Town Centre Maintenance 11.01.20 - 10.02.20	450.00	375.00	75.00	6269	P&E - Town Centre Maintenance
Bacs Total				3408.89	3144.28	264.61		
BACS	21.02.20	Salaries	Salaries (Town Council & Cemetery Staff)	14198.01	14198.01	0.00	2250	Salaries
BACS	21.02.20	Inland Revenue	Tax & NIC	4143.08	4143.08	0.00	2251	Tax & NIC
BACS	21.02.20	Dorset County Pension Fund	Superannuation	4304.40	4304.40	0.00	2252	Superannuation
Bacs Total 17.01.20				22645.49	22645.49	0.00		
Total of all payments:				47859.42	45462.91	2396.51		

104.51

- denotes already on SAGE

* 50% Recharged to Wimborne Cemetery ** 100% recharged to Wimborne Cemetery *** portion recharged to Wimborne Tennis Club

Appendix A
WIMBORNE MINSTER TOWN COUNCIL

RESOURCES COMMITTEE MEETING 17 MARCH 2020

SCHEDULE OF PAYMENTS FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
DD 3	14.03.20	Siemens Financial Services Ltd	Photocopier Lease	335.97	279.98	55.99	5409	Admin - Photocopying
# DD 7	28.02.20	British Gas	Electricity - Town Hall - 28.01.20 - 11.02.20	58.68	55.89	2.79	5618	T/Hall - Electricity
# DD 8	28.02.20	British Gas	Electricity - Redcotts Pavilion - 24.01.20 - 11.02.20	211.11	175.93	35.18	6892	R/Cotts - Pavilion Services
# DD 9	28.02.20	British Gas	Gas - Redcotts Pavilion - 03.12.19 - 11.02.20	330.65	314.91	15.74	6891	R/Cotts - Pavilion Gas
DD 10	21.03.20	Southern Electric	Electricity - Gazebo - 07.12.19 - 03.03.20	21.63	20.60	1.03	5618	T/Hall - Electricity
DD 11	20.03.20	Southern Electric	Electricity - Recreation Ground Lighting - 04.02.20 - 02.03.20	24.45	23.30	1.15	6655	Gen Rec - Lighting
DD 12	17.03.20	Southern Electric	Electricity - CCTV Poles - 04.02.20 - 02.03.20	39.29	37.42	1.87	6470	CCTV - Maintenance
DD 22	30.03.20	UK Debt Management Office - PWLB	Town Hall Refurbishment Loan	5926.54	5926.54	0.00	6455	Building - T/Hall Refurbishment Loan
DD 23	30.03.20	UK Debt Management Office - PWLB	Redcotts Lodge Loan	1031.48	1031.48	0.00	6453	Building - Redcotts Lodge Loan
DD 26	06.04.20	UK Debt Management Office - PWLB	Redcotts Play Area Refurbishment Loan	3954.86	3954.86	0.00	6897	R/Cotts - Play Area Refurbishment Loan
DD 27	11.03.20	O2 Mobile	Mobile Phone Contract - Groundsman & Cemetery Groundsman*	60.26	50.22	10.04	5469/6661	Admin - Cemetery Misc Exp/Gen Rec - Misc
DD 28	05.03.20	SAGE UK	SAGE 50 Cloud Subscription 01.03.20 - 31.03.20	48.00	40.00	8.00	5465	Admin - IT & Website
DD 29	15.03.20	Rejuvenate IT Ltd	Call Charges - January 2020 (Revised)	104.89	87.41	17.48	5418	Admin - IT Upgrade
DD 29	15.03.20	Rejuvenate IT Ltd	Call Charges - February 2020	115.45	96.21	19.24	5418	Admin - IT Upgrade
DD 29	15.03.20	Rejuvenate IT Ltd	Monthly IT Support Contract & Office 365 - March 2020	453.96	378.30	75.66	5418	Admin - IT Upgrade
DD 31	15.03.20	Peninsula	Health & Safety Management Contract - Month 3	172.80	144.00	28.80	5411	Admin - Health & Safety
DC 1	03.03.20	Party Packs Limited	20 x Seals - Charity Collection Boxes - Pack 12	15.95	13.26	2.69	5406	Admin - General Office Expenses
DC 2	10.03.20	Furniture@Work	5 x Alcohol Hand Sanitizing Gel	65.94	54.95	10.99	5406	Admin - General Office Expenses
DC 3	12.03.20	Post Office Ltd	Postage Plus 50 x 2nd Class Stamps & 12 x Large 1st Class Stamps	48.96	48.96	0.00	5408	Admin - Postage
DC 5	18.03.20	Petty Cash	Imprest	99.36	99.36	0.00	1209	Petty Cash
BACS	13.03.20	Dorset Waste Partnership Ltd	Empty - Trade 240Ltr Recycling Bin	4.75	4.75	0.00	5406	Admin - General Office Expenses
BACS	13.03.20	Ecoclean Service Ltd	Cleaning Redcotts Changing Rooms & Public Toilets - February 2020	312.00	260.00	52.00	6893	R/Cotts - Cleaner/Maintenance
BACS	13.03.20	Jewson Ltd	Masterplug 20m 13A Extension Lead	56.70	47.25	9.45	6661	Gen Rec - Consumables
			Consumables	34.07	28.39	5.68	6661	Gen Rec - Consumables
			Plywood Sheets & Consumables - Tennis Fencing Repairs	128.66	107.22	21.44	6660	Gen Rec - Repair/Renewal
BACS	13.03.20	M P Noscoe - M Noscoe Tree Surgeons	Trim Shrubs/Hedge Overhanging Redcotts Tennis Courts	150.00	150.00	0.00	6668	Gen Rec - Contract Work
BACS	13.03.20	Paul Hanwell Tree Specialist	Stump Removal - Redcotts Recreation Ground	150.00	150.00	0.00	6668	Gen Rec - Contract Work
BACS	13.03.20	Wimborne Militia	Black Powder Allowance - Town Council Events	150.00	150.00	0.00	5835	Mayoral/Civic - Civic Fund

BACS	20.03.20	Accolade Building Care Ltd	Call Out Charge - Minor Water Leak Investigation - Wimborne Bowls Club	18.00	15.00	3.00	6447	Buildings - Buildings Fund
BACS	20.03.20	ACE - Office Environments Ltd	3 x Reams Coloured Paper & Pack 20 Red Pens	25.60	21.33	4.27	5406	Admin - General Office Expenses
BACS	20.03.20	Allendale Café Ltd	Refreshments - 25 Attendees - Commonwealth Day	63.00	63.00	0.00	5835	Mayoral/Civic - Civic Fund
BACS	20.03.20	Consortium	Bulk Hygiene Consumables & Cleaning Supplies	147.59	122.99	24.60	6661	Gen Rec - Consumables
BACS	20.03.20	Dantek Environmental Services Ltd	Legionella Monitoring - February 2020	129.19	107.66	21.53	6894	R/Cotts - Legionella Testing
BACS	20.03.20	Ecoclean Service Ltd	Cleaning Redcotts Changing Rooms & Public Toilets - March 2020	330.00	275.00	55.00	6893	R/Cotts - Cleaner/Maintenance
BACS	20.03.20	Kompan Ltd	Forked Bolt - Redcotts Play Area - Swing Repairs	36.00	30.00	6.00	6898	R/Cotts - Play Area Fund
BACS	20.03.20	Maclin Sourcing Solutions Ltd	6 x PN206 Barrier Cream 1L	34.96	29.13	5.83	6670	Gen Rec - G'Men's PPE
BACS	20.03.20	Paul Hanwell Tree Specialist	Tree Works	80.00	80.00	0.00	6668	Gen Rec - Contract Work
BACS	20.03.20	TradeUK (Screwfix)	Replacement LED Bulbs - Redcotts Changing Rooms	45.94	38.29	7.65	6661	Gen Rec - Consumables
BACS	20.03.20	Vision Wimborne Dial A Ride	Grant Aid 2019-20	750.00	750.00	0.00	6047	GSL - Annual Grants
BACS	20.03.20	War On Waste Ltd	Wheelie Bin Emptying - Redcotts - February 2020	78.96	65.80	13.16	6676	Gen Rec - Waste Disposal
BACS	20.03.20	Wimborne Glass Ltd	Window Repair - Redcotts Lodge Garage	113.20	94.33	18.87	6447	Buildings - Buildings Fund
BACS	20.03.20	Wimborne In Bloom	Town Centre Maintenance 11.02.20 - 10.03.20	450.00	375.00	75.00	6269	P&E - Town Centre Maintenance
BACS	20.03.20	Wimborne Minster Folk Festival	Expenses - Save The Children Parade 2019	183.55	183.55	0.00	6047	P&E - Town Centre Maintenance
BACS	20.03.20	Salaries	Salaries (Town Council & Cemetery Staff)	14069.49	14069.49	0.00	2250	Salaries
BACS	20.03.20	Inland Revenue	Tax & NIC	4148.95	4148.95	0.00	2251	Tax & NIC
BACS	20.03.20	Dorset County Pension Fund	Superannuation	4299.29	4299.29	0.00	2252	Superannuation
Total of all payments:				39110.13	38500.00	610.13		

- denotes already on SAGE

* 50% Recharged to Wimborne Cemetery ** 100% recharged to Wimborne Cemetery *** portion recharged to Wimborne Tennis Club