



## Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Minutes of **Wimborne Minster Town Council** meeting held on **28 June at 7pm** in the Council Chamber at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

**Present:** Councillors: S Bartlett, C Butter (Chairman), D March (Vice Chairman), B Richmond, A Roberts and K Webb.  
Dorset Councillors: Cllr Roe  
Officers: L Harrison (Town Clerk).

<b>FC/2022/001</b>	<b>Suspension of Standing Orders</b> The Chairman requested to suspend Standing Orders section 30 (remain seated when addressing Council). Cllr Webb proposed to suspend Standing Orders section 30, seconded by Cllr Richmond, three in favour, three against, Chairman voted against, motion not carried.
<b>FC/2022/002</b>	<b>Apologies for absence</b> Apologies were received from Cllrs D Burt, C Chedgy (holiday), L Hinks (holiday), M Hopkins (holiday), and S Wheeler (work). Cllr S Bartlett proposed to accept apologies, seconded by Cllr Webb and agreed by all. <b>Resolved: apologies were accepted from Cllrs D Burt, C Chedgy, L Hinks, M Hopkins, and S Wheeler.</b> Dorset Councillor D Morgan also sent his apologies which were noted.
<b>FC/2022/003</b>	<b>Declarations of interest and dispensations</b> Cllr S Bartlett declared a non-pecuniary interest (member of Dorset Council).
<b>FC/2022/004</b>	<b>Public Participation</b> None.
<b>FC/2022/005</b>	<b>Updates, announcements and reports</b> The report from the Town Mayor and Deputy Town Mayor was noted. There was nothing to note from the Dorset Councillors. Cllr Webb confirmed a meeting of Wimborne Cemetery Joint Management Committee was going ahead on 4 July 2022 and an update would follow. Cllr Shirley confirmed she had attended meetings of Wimborne Fairtrade and was due to attend meetings of other local sustainable groups. Cllr Roberts confirmed Wimborne Minster Town Council had been gifted four items from the Ryan family in relation to the Ochsenfurt Twinning Association (a hand painted glass bottle two plates and a medal). Cllr Bartlett confirmed Vision Wimborne had been reinstated, the Dreamboats Regatta was going ahead this year, and the youth café was to reform its Committee.

	Cllr Richmond confirmed there were no tree or flood issues.
<b>FC/2022/006</b>	<p><b>Minutes of Wimborne Minster Town Council 3 and 24 May 2022</b></p> <p>Cllr Bartlett requested an amendment to page 7658 reference 184 (delete “the impact on Wimborne Minster had been considered as part of the planning for this development” insert “to Cllr Bartlett’s knowledge no consideration of impact had been considered on the Town and no dialogue had taken place between town Councillors, Ward Councillors and officers”). Cllr March proposed to approve the minutes for the meeting on 3 May with the amendment as a correct record to be signed by the Chairman, seconded by Cllr Richmond, four in favour, three abstentions.</p> <p><b>Resolved: the minutes for the meeting on 3 May with the amendment were approved as a correct record and signed by the Chairman.</b></p> <p>Cllr March proposed to approve the minutes for the meeting on 24 May as a correct record to be signed by the Chairman, seconded by Cllr Richmond, four in favour and three abstentions.</p> <p><b>Resolved: the minutes of the meeting on 24 May were approved as a correct record and signed by the Chairman.</b></p> <p>The Town Clerk confirmed that Dorset Council were managing the current councillor election and to date the office had had four enquiries regarding the vacancies. The Town Clerk confirmed that the vacancies were advertised on council noticeboards, social media sites and the Council’s website.</p>
<b>FC/2022/007</b>	<p><b>Committee minutes and working group notes</b></p> <p>The minutes of the Personal, Policy and Strategy Committee on 24 June 2022 were noted.</p>
<b>FC/2022/008</b>	<p><b>Recommendations from committee minutes and working group notes</b></p> <p>The resolutions from the Personal, Policy and Strategy Committee on 24 June 2022 were noted.</p>
<b>FC/2022/009</b>	<p><b>Internal Audit Report 1 April 2021 to 31 March 2022</b></p> <p>The Internal Audit Report for 1 April 2021 to 31 March 2022 was noted.</p>
<b>FC/2022/010</b>	<p><b>End of year accounts 1 April 2021 to 31 March 2022</b></p> <p>The end of year accounts for 1 April 2021 to 31 March 2022 were noted.</p>
<b>FC/2022/011</b>	<p><b>Annual Governance Statement 2021/2022</b></p> <p>The Annual Governance Statement for 2021/2022 section 1 to 9 was read out by the Town Clerk and the Town Council responded yes to sections 1 to 8 inclusive and not applicable to section 9. Cllr S Bartlett proposed to approve the Annual Governance statement and for it to be signed and dated by the Chairman and Town Clerk/RFO, seconded by Cllr March and agreed by all.</p> <p><b>Resolved: the Annual Governance Statement for 2021/2022 was approved and signed and dated by the Chairman and Town Clerk/RFO.</b></p>
<b>FC/2022/012</b>	<p><b>Accounting Statement 2021/2022</b></p> <p>Cllr Richmond proposed to approve the Accounting Statement for 2021/2022 and for it to be signed by the Chairman and Town Clerk/RFO, seconded by Cllr Bartlett and agreed by all.</p> <p><b>Resolved: the Accounting Statement for 2021/2022 was approved and</b></p>

	<p><b>signed by the Chairman and Town Clerk/RFO.</b></p> <p>Members expressed thanks to the Finance Officer for undertaking and completing the end of year accounts process with the Internal and External Auditor's for Council.</p> <p>The error in the spelling of the Finance Officer's first name in the report was noted and amended.</p>
<b>FC/2022/013</b>	<p><b>Public right period</b></p> <p>Cllr Bartlett proposed to approve the dates for the period of public rights, seconded by Cllr Shirley and agreed by all.</p> <p><b>Resolved: the dates for the period of public rights were approved.</b></p>
<b>FC/2022/014</b>	<p><b>Supplementary information to the External Auditor</b></p> <p>The supplementary information to the External Auditor was noted.</p>
<b>FC/2022/015</b>	<p><b>Correspondence from Dorset Council Planning Update 27 May 2022</b></p> <p>The above correspondence was noted.</p>
<b>FC/2022/016</b>	<p><b>Upcoming meetings</b></p> <p>It was agreed that the Full Council meeting on 12 July was cancelled and the Personnel Policy and Strategy meeting on 8 July was going ahead.</p> <p>Other dates were noted.</p>
<b>FC/2022/017</b>	<p><b>Close of meeting</b></p> <p>The next meeting of the Town Council was confirmed as 26 July 2022 and the meeting was closed by the Chairman at 7.37pm.</p>

Signature of Chairman: .....

Date: .....