

7602  
**WIMBORNE MINSTER TOWN COUNCIL**

**MINUTES** of an informal meeting of the **RESOURCES COMMITTEE** via video link held on **FRIDAY, 22 OCTOBER 2021 at 10.00 am.**

**COMMITTEE MEMBERS PRESENT VIA VIDEO LINK**

Cllr C A Chedgy (Chairman)  
Cllr S Wheeler (Vice-Chairman)  
Cllr P Bache  
Cllr D Burt  
Cllr J Hart  
Cllr L C Hinks  
Cllr M J Hopkins  
Cllr F Shirley  
Cllr K F Webb – Ex-Officio – Chairman of the Council  
Cllr C L Butter - Ex-Officio - Vice-Chairman of the Council

**OFFICERS PRESENT VIA VIDEO LINK**

Town Clerk  
Assistant Town Clerk

**71**            **SCHEDULE OF PAYMENTS**

The schedule of payments was submitted for information – see **Appendix A** to these Minutes in the Minute Book.

The Chairman reported that the payment previously approved by the Town Council had been made to the Wimborne Model Town for the teddy bear event which had been very successful.

A similar payment was due to be paid to the Allendale Centre in respect of the agreement by the Town Council to fund pantomime tickets for disadvantaged families.

Cllr Chedgy further reported that in response to an enquiry from Cllr Shirley, the utility contracts had recently been changed and were now with SSE. She asked Members to note that the domestic householder cap was not applicable for businesses and therefore the cost of the Council's energy bills would inevitably rise due to the current cost of fuel.

**72**            **MONTHLY ACCOUNTS**

The Town Clerk submitted for information the accounts for the month of September 2021, a copy of which had been circulated to

each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

**73**                    **GRANT AID – RADIO WIMBORNE**

The Town Clerk submitted details of an applications for grant aid from Radio Wimborne towards a Son et Lumiere event in December 2021, a summary of which had been circulated to each Member and a copy of which appears as **Appendix C** to these Minutes in the Minute Book.

The Chairman reported on the background of the application and that Wimborne BID would also be contributing. As a consequence, there would be savings in the amount Radio Wimborne had intended to spend on publicity and therefore the applicant had agreed to reduce the request from £1,000 to £700.

**TOWN CLERK’S DECISION:**  
**that the grant application from Radio Wimborne for the Son et Lumiere event in December be approved in the sum of £700.**

**74**                    **REVIEW OF 2021/22 BUDGET**

The Town Clerk submitted for information a review of the 2021/22 budget, a copy of which had been circulated to each Member and a copy of which appears as **Appendix D** to these Minutes in the Minute Book.

The Town Clerk added that the end of year financial projection was a positive one.

The meeting closed at 10.20 am.

Signed .....Date.....  
Town Mayor and Chairman of the Council

**WIMBORNE MINSTER TOWN COUNCIL**  
**SCHEDULE OF PAYMENTS - SEPTEMBER 2021**

Reference	Payment Date	Name	Details	Gross
# DD1	01.10.21	Dorset Council	Business Rates - Town Hall - October 2021	823.00
DD2	16.10.21	Dorset Council	Council Tax - Redcotts Lodge - October 2021	275.00
DD3	22.10.21	Rejuvenate IT	Monthly Support, Managed Services, Microsoft 365 & Website Hosting	769.92
DD3	22.10.21	Rejuvenate IT	VOIP Services, Broadband & Call Charges	154.98
DD3	01.10.21	Rejuvenate IT	Microsoft 365 Business Standard & Visio Pro For Office 365	25.94
DD4	14.10.21	SAGE UK	SAGE 50 Cloud Subscription - 01.10.21 - 31.10.21	48.00
# DD5	12.09.21	Zoom.co.uk	Standard Pro Monthly & Webinar 100 Monthly - 12.09.21 - 11.10.21	43.99
DD5	12.10.21	Zoom.co.uk	Standard Pro Monthly & Webinar 100 Monthly - 12.10.21 - 11.11.21	43.99
DD6	10.10.21	O2 Business	Grounds Mobile - 26.09.21 - 25.10.21	8.39
# DD7	12.09.21	Peninsula	Health & Safety - Sept 2021	172.80
DD7	15.10.21	Peninsula	Health & Safety - Oct 2021	172.80
DD10	26.09.21	SSE - Utilities	Gas - Town Hall - 27.07.21 - 31.08.21	163.49
			Gas - Redcotts Pavilion -27.07.21 - 31.08.21	60.30
DD12p	18.10.21	British Gas	Electricity - Redcotts Pavilion - 29.08.21 - 28.09.21	162.19
DD13	21.10.21	Southern Electric	Electricity - Rec Lighting - 02.09.21 - 01.10.21	26.08
DD14	18.10.21	Southern Electric	Electricity - CCTV Pole - 02.09.21 - 01.10.21	42.96
DD23	29.10.21	Debt Management Office (PWLB)	CCTV Loan 1	3,918.58
DD26	11.10.21	Debt Management Office (PWLB)	Redcotts Rec New Storage & Toilets Loan	3,445.59
DD31	31.10.21	John Deere Bank	Purchase Finance Agreement - John Deere Gator - October 2021	450.45
# DC 1	16.09.21	Boston Bulbs Wholesale	1000 Cultivated English Bluebell Bulbs - Hyacinthoides non-scripta	159.99
# DC 2	21.09.21	Amazon.co.uk	Hazardous Storage COSHH Cabinet - Flammable Liquids	162.99
# DC 3	21.09.21	Supra UK Ltd - T/A The Key Safe Company	Supply & Install Supra P500 Key Safe - Town Hall	136.69
# DC 4	29.09.21	Amazon.co.uk	Yuasa YBX3057 12V 45Ah 400A SMF Battery - Small Tractor	49.96
# DC 5	30.09.21	Amazon.co.uk	Reliance Small Red Medical First Aid Pouch Only x3 - Groundstaff	11.73
DC 6	13.10.21	Parcel Force	Customs Charges	55.45
DC 7	14.10.21	Amazon.co.uk	Sash Window Wedges - Council Chamber	5.18
DC 8	15.10.21	Etsy - Unique Fabric Creations	Remembrance Day Wreath	37.99
OP 1	15.10.21	Bolton Gate Services Ltd	Repairs - Overhead Sectional Door - G'Men's Garage Redcotts Rec	763.80
# BACS	21.09.21	Micheldever Tyre Services Ltd (Blandford Tyre & Battery Services)	Agriculture Tyre Puncture Call-out, Repair & Sealant	76.80
# BACS	21.09.21	Dorset Council	Dog Warden Contract - Adjustment	28.00
# BACS	21.09.21	Ecoserv FM Group Ltd	Public Toilets Cleaning Contract - Redcotts Recreation Ground - Sept	574.56
# BACS	21.09.21	Just William UK	UC903 Action Trousers - Groundsman	44.28
# BACS	21.09.21	Oliver Noscoe - Arborist	Reduce Lateral Limbs Growing Towards Adjacent Property - Redcotts	360.00
# BACS	21.09.21	PKF Littlejohn LLP	Annual External Audit - 2020/21 - Limited Assurance Review	1,560.00
# BACS	21.09.21	Ricoh UK Ltd	Photocopier Rental 01.09.21 - 30.11.21 & copy Charges	212.15
			Copying Charges 01.06.21 - 31.08.21	6.53
# BACS	21.09.21	Signs and Display Ltd	5mm Clear Cast Acrylic Glass Effect With Digital Print - Riverside Sign	178.80
# BACS	21.09.21	TradeUK (Screwfix)	29.8db Ear Defenders, Fuel Can & Light Bulb	27.95
# BACS	21.09.21	Southern Electric - Utilities	Electricity - Christmas Lighting 2020-21	403.52
# BACS	30.09.21	The Ancient & Honorable Guild of Town Criers	Annual Subscription - Mr Chris Brown 2021/22	35.00
# BACS	30.09.21	Jewson Ltd	Cuprinol & Griffill Adhesive	16.88
# BACS	30.09.21	The Minster Press	1/2 Page Advertisement - Official Wimborne Town Guide 2021/22	178.80
# BACS	30.09.21	PD Farr Engineering	Fabricate New Post With Cap & Fixing Tangs - Redcotts Rec Entrance	60.00
# BACS	30.09.21	Spaldings Ltd	Air Filter (Flail Mower) & Stihl Service Kits (Hedgecutters & Strimmers)	144.32
# BACS	30.09.21	WPS Hallam Ltd	Town Council Insurance - 1Mth Extension 01.10.21 - 29.10.21	878.26
BACS	08.10.21	Wimborne Minster Model Town	Donation - Towards Wimborne Bears - Childrens' Entrance Fees	500.00
BACS	08.10.21	Wimborne Business Systems	Final Payment - IT Support & Handover	119.95
BACS	19.10.21	Mrs Carole Chedgy	Wimborne Bears Competition Prizes	47.00
BACS	19.10.21	Dantek Environmental Services (UK) Ltd	Legionella Water Monitoring Contract	137.11
BACS	19.10.21	Ecoserv Group	Cleaning Redcotts Changing Rooms & Cleaning T/Hall x2	150.24
BACS	19.10.21	Hillier Recycling Ltd	Wheeie Bin Emptying - September 2021	118.44
BACS	19.10.21	Jenna Milton	Town Hall Cleaning - September 2021	146.25
BACS	19.10.21	Jewson Ltd	Consumables	100.33
			Hammerite Smooth Metal Finish Aerosol - Dark Green - Redcotts Post	31.92
			Yale Sashlock	35.81
BACS	19.10.21	MB Wilkes	Root Zone - 70/30 x6 (Recharged to Bowls Club)	325.87
BACS	19.10.21	Rainford Electrical	Electrical Condition Report's Remedial Works - Town Hall Electrics	1,670.00
			Emergency Lighting - Service, Installation & Upgrade - Town Hall	1900
BACS	19.10.21	RJS Cleaning Management Ltd	Cleaning Bus Shelters - Leigh Road & St Johns Hill	52.80
BACS	19.10.21	Slick Events Ltd	Bunting Removal 1010m	960
BACS	19.10.21	SSE Contracting Ltd	Reconnect Electrical Connection - Redcotts Recreation Ground Lantern	252.32
			Repairs - Lighting Column 5	94.8
BACS	19.10.21	TradeUK (Screwfix)	Squire Combination Padlock x2	31.46
BACS	19.10.21	Wimborne In Bloom	Town Centre Maintenance - Cleaning & Clearing Works - September	450.00
BACS	19.10.21	Wimborne Royal British Legion	Donation - Wreath	25.00
BACS	15.10.21	Salaries	Council Staff Salaries - September 2021	11763.28
BACS	15.10.21	HMRC	Council Staff - Tax & NIC	3298.17
BACS	15.10.21	Dorset County Pension Fund	Council Staff - Superannuation Contributions	3343.30
BACS	15.10.21	Salaries	Cemetery Staff - Salaries - September 2021*	3510.85
BACS	15.10.21	HMRC	Cemetery Staff - Tax & NIC*	1221.43
BACS	15.10.21	Dorset County Pension Fund	Cemetery Staff - Superannuation Contributions*	1295.95
<b>Total Payments</b>				<b>48560.36</b>

\* Recharged in full to Wimborne Cemetery Joint Management Committee

Date: 14/10/2021  
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WIMBORNE MINSTER TOWN COUNCIL

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Profit and Loss

From: Month 6, September 2021  
To: Month 6, September 2021

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	219,400.00	438,800.00	
DC Maintenance Contribution	75.24	1,142.81	
Admin	2.82	41.59	
Town Hall	1,333.32	11,179.13	
General Recreation	364.00	3,257.84	
Redcotts	299.89	10,356.22	
DC Loan Contributions	0.00	18,479.86	
Cemetery Salaries Reimbursement	6,072.35	36,213.50	
Cemetery Miscellaneous Expenses	0.00	180.00	
BID Payments Assistance	73.47	440.82	
	227,621.09		520,091.77
Expenditure			
Town Hall	2,823.47	9,387.72	
Grants, Donation, Subs & Conts	6,164.07	18,825.65	
Planning & Environment	419.00	3,377.50	
Buildings & Premises	7,408.94	37,535.68	
General Recreation	1,600.49	9,198.37	
Redcotts	815.79	8,897.98	
Assets Replacement	495.00	1,803.17	
	19,726.76		89,026.07
Gross Profit/(Loss):	<u>207,894.33</u>		<u>431,065.70</u>
Overheads			
Admin	23,726.06	130,723.00	
Mayoral & Civic	35.00	908.00	
Cemetery Salaries	6,072.35	36,213.50	
Cemetery Miscellaneous Expenses	0.00	180.00	
	29,833.41		168,024.50
Net Profit/(Loss):	<u>178,060.92</u>		<u>263,041.20</u>

Date: 14/10/2021  
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WIMBORNE MINSTER TOWN COUNCIL

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Balance Sheet

From: Month 6, September 2021  
To: Month 6, September 2021

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Nationwide Business Bond	0.00	53,117.95	
Capital Reserve Account	176,226.86	529,526.68	
Petty Cash	100.00	506.98	
V. A. T	1,192.40	2,214.88	
Debtors Control Account	102.77	22,248.37	
		177,622.03	607,614.86
Current Liabilities			
Hire Purchase	(438.89)	13,605.55	
Receipts in Advance	0.00	700.00	
		(438.89)	14,305.55
Current Assets less Current Liabilities:		178,060.92	593,309.31
Total Assets less Current Liabilities:		178,060.92	593,309.31
Financed By			
General Fund	0.00	169,960.25	
Fund - Buildings 6447	0.00	35,663.71	
Fund - Marriage Venue Licence 5628	0.00	1,394.00	
Fund - Election Exps 5412	0.00	6,990.99	
Fund - Office Equipment 6501 & 5413	0.00	9,766.67	
Fund - Traff Order/Signs	0.00	15,000.00	
Fund - Contract Work (Rec) 6668	0.00	610.36	
Fund - Planting 6663	0.00	1,034.93	
Fund - Vehicle & Plant 6502, 6671,6672	0.00	(405.36)	
Fund - Service 88	0.00	5,000.00	
Fund - Professional Fees & Legal Expenses	0.00	723.50	
Fund - Car Park/ Footpath 6665	0.00	2,419.14	
Fund - C.C.T.V. 6500	0.00	15,337.51	
Fund - Grants Underspend 2019-20	0.00	16,066.45	
Fund - Town Centre Maintenance	0.00	3,000.00	
Fund - Working Together Program 6242	0.00	2,500.00	
Fund - Leigh Park Play Area	0.00	38.93	
Fund - Redcotts Play Area	0.00	1,658.13	
Fund - Gunstone Trust	0.00	8,350.78	
Fund - CIL - Community infrastructure Levy	0.00	32,812.82	
Fund - Hardship Fund	0.00	2,345.30	
P & L Account	178,060.92	263,041.20	
		178,060.92	593,309.31

**Wimborne Minster Town Council****Budget Expenses Vs Actuals with Variances**

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<b>Acc Ref</b>	<b>Name</b>	<b>Balance YTD</b>	<b>Annual Budget</b>	<b>Variance</b>
5401	ADMIN - General Fund Expenditure	0.00	0.00	0.00
5402	ADMIN - Bank Charge	285.90	600.00	314.10
5403	ADMIN - Telephone, Mobile & Internet	689.02	1,650.00	960.98
5404	ADMIN - Salaries	109,366.22	219,000.00	109,633.78
5405	ADMIN - Hire Purchase Interest	57.80	127.16	69.36
5406	ADMIN - Gen Office Expenses	1,766.19	2,000.00	233.81
5407	ADMIN - Training	314.00	1,500.00	1,186.00
5408	ADMIN - Postage	25.50	100.00	74.50
5409	ADMIN - Photocopier Lease	918.98	1,500.00	581.02
5410	ADMIN - Insurance	5,068.18	13,500.00	8,431.82
5411	ADMIN - Health & Safety	1,276.93	4,000.00	2,723.07
5412	ADMIN - Election Expenses Fund	0.00	0.00	0.00
5415	ADMIN - Travel	5.40	100.00	94.60
5417	ADMIN - Advertising	357.00	100.00	-257.00
5420	ADMIN - Membership Of Outside Bodies	1,671.48	2,255.00	583.52
5421	ADMIN - Newsletter	0.00	0.00	0.00
5422	ADMIN - Public Relations	0.00	0.00	0.00
5423	ADMIN - Hardship Fund Expenses (2816)	1,000.00	0.00	-1,000.00
5460	ADMIN - Bunting Installation	1,358.60	4,500.00	3,141.40
5461	ADMIN - Climate Change & Biodiversity	0.00	0.00	0.00
5462	ADMIN - Professional Fees	0.00	0.00	0.00
5463	ADMIN - Audit fees	2,050.00	2,300.00	250.00
5464	ADMIN - BID Contribution	0.00	0.00	0.00
5465	ADMIN - IT Support, Software	4,419.26	8,700.00	4,280.74
5466	ADMIN - Christmas & New Year's Eve	92.54	35,000.00	34,907.46
5467	ADMIN - Cemetery Tax & NIC	7,343.76	0.00	-7,343.76
5468	ADMIN - Cemetery Salaries & Superannuation	28,869.74	0.00	-28,869.74
5469	ADMIN - Cemetery Misc Exp	180.00	0.00	-180.00
5617	T/HALL - Heating Gas	432.48	800.00	367.52
5618	T/HALL - Electricity	957.23	600.00	-357.23
5619	T/HALL - Sewerage/Water	99.45	350.00	250.55
5620	T/HALL - Business Rates	4,941.50	9,000.00	4,058.50
5622	T/HALL - Cleaning Contract	457.50	1,500.00	1,042.50
5623	T/HALL - Civil Ceremony Costs	1,337.60	1,000.00	-337.60
5624	T/HALL - Maintenance	1,161.96	1,000.00	-161.96
5628	T/HALL - Marriage Licence Fund	0.00	0.00	0.00
5830	MAYORAL/CIV - Mayoral Allowance	0.00	2,085.44	2,085.44
5833	MAYORAL/CIV - Regalia	0.00	200.00	200.00
5835	MAYORAL/CIV - Civic Fund	348.00	2,000.00	1,652.00
5839	MAYORAL/CIV - Wim Militia	400.00	400.00	0.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	35.00	600.00	565.00
5841	MAYORAL/CIV - Members Training	125.00	500.00	375.00
5842	MAYORAL/CIV - Members Travel	0.00	500.00	500.00
5843	MAYORAL/CIV - Remembrance Day	0.00	1,500.00	1,500.00
6040	GSL - Cemetery Precept	12,328.15	12,328.15	0.00
6046	GSL - BID Levy	247.50	270.00	22.50
6047	GSL - Annual Grants	6,250.00	20,000.00	13,750.00
6242	P & E - Working Together Programme	1,657.50	0.00	-1,657.50
6265	P & E - Bus Shelter Cleaning	220.00	550.00	330.00
6269	P & E - Town Centre Maintenance	1,500.00	3,000.00	1,500.00
6270	P & E - Contribution to Service 88	0.00	0.00	0.00
6447	BUILDINGS - Buildings Fund	13,278.43	10,000.00	-3,278.43
6449	BUILDINGS - Leigh Park Com Centre Loan	7,476.57	15,000.00	7,523.43
6453	BUILDINGS - Redcotts Lodge Loan	1,031.48	2,100.00	1,068.52
6455	BUILDINGS - T/Hall Development Loan	5,926.54	11,900.00	5,973.46
6456	BUILDINGS - Redcotts Storage/Toilets Loan	3,445.59	6,900.00	3,454.41
6470	C.C.T.V. - Maintenance	2,458.49	5,000.00	2,541.51
6471	C.C.T.V. - Loan Repayments	3,918.58	7,838.00	3,919.42
6500	ASSET REPLACEMENT - C.C.T.V	0.00	5,000.00	5,000.00
6501	ASSET REPLACEMENT - Office Equipment	0.00	1,500.00	1,500.00
6502	ASSETS - Vehicle & Plant	1,803.17	10,000.00	8,196.83

<b>Acc Ref</b>	<b>Name</b>	<b>Balance YTD</b>	<b>Annual Budget</b>	<b>Variance</b>
6655	GEN REC - Lighting	126.41	700.00	573.59
6657	GEN REC - Lodge C.Tax	960.67	1450.00	489.33
6658	GEN REC - Miscellaneous	3258.45	3300.00	41.55
6660	GEN REC - Repair/ Renewal	1064.87	3500.00	2435.13
6661	GEN REC - Consumables	1598.06	4000.00	2401.94
6663	GEN REC - Planting Fund	133.33	200.00	66.67
6665	GEN REC - Car Park/F.Path Fund	0.00	500.00	500.00
6668	GEN REC - Contract Work	645.00	3000.00	2355.00
6669	GEN REC - G'Mens Tools	69.70	500.00	430.30
6670	GEN REC - G'Mens Clothing & PPE	133.89	1000.00	866.11
6673	GEN REC - Jubilee Garden	199.40	200.00	0.60
6674	GEN REC - Dog Waste Disposal	230.00	500.00	270.00
6676	GEN REC - General Waste Disposal	525.45	2000.00	1474.55
6677	GEN REC - Dog Control Cont	28.00	1000.00	972.00
6700	LEIGH/PK - Play Area Fund	225.14	1000.00	774.86
6816	R/COTTS - Toilets Airfreshener Contract	0.00	270.00	270.00
6817	R/COTTS - Pavilion Boilers Service Contract	0.00	220.00	220.00
6818	R/COTTS - Water/Sewerage	405.86	800.00	394.14
6870	R/COTTS - Football Pitches Consumables	143.63	150.00	6.37
6871	R/COTTS - Bowling Green Consumables	0.00	1567.00	1567.00
6874	R/COTTS - Grass Tennis	0.00	500.00	500.00
6891	R/COTTS - Pavilion Gas	95.32	800.00	704.68
6892	R/COTTS - Pavilion Services	544.92	2800.00	2255.08
6893	R/COTTS - Cleaner / Maintenance	2976.18	5250.00	2273.82
6894	R/COTTS - Pavilion Legionella Testing	0.00	1380.00	1380.00
6896	R/COTTS - Play Area Inspections	420.00	850.00	430.00
6897	R/COTTS - Play Area Redevelopment Loan	3954.86	7910.00	3955.14
6898	R/COTTS - Play Area Fund	357.21	1000.00	642.79
		<u>257050.57</u>	<u>476700.75</u>	<u>219650.18</u>

**Wimborne Minster Town Council**  
**Budget Expenses Vs Actuals with Variances**

Sep-21

Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	438,800.00	438,800.00	0.00
3002	ADMIN - General Fund Income	0.00	0.00	0.00
3003	ADMIN - Interest Received	18.57	240.00	221.43
3005	ADMIN - Compostable bin liners	0.00	20.00	20.00
3006	ADMIN - Receipts Gen	23.02	100.00	76.98
3007	ADMIN - Hardship Fund Receipts	0.00	0.00	0.00
3010	ADMIN - DC Maintenance Contribution CCTV	1,142.81	2,250.00	1,107.19
3011	ADMIN - DC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3015	ADMIN - DC Leigh Park Com Centre Loan	14,953.14	14,953.00	-0.14
3017	ADMIN - Cemetery Salaries & Superannuation	28,869.74	0.00	-28,869.74
3018	ADMIN - Cemetery Tax & NIC	7,343.76	0.00	-7,343.76
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	440.82	0.00	-440.82
3021	ADMIN - Cemetery Misc Inc	180.00	0.00	-180.00
3024	T/HALL - Hire Council Chamber	0.00	300.00	300.00
3025	T/HALL - Marriage Receipts	10,920.83	3,500.00	-7,420.83
3027	T/HALL - Hire Committee Room	258.30	1,000.00	741.70
3057	GEN REC - Lodge Rent	2,184.00	4,400.00	2,216.00
3058	GEN REC - Misc Income	1,073.84	100.00	-973.84
3059	GEN REC - Grounds Maintenance Contract	0.00	0.00	0.00
3068	GEN REC - Bowling - Insurance	0.00	170.00	170.00
3069	GEN REC - Bowling - Glass Bottle Collections	0.00	140.00	140.00
3070	R/COTTIS - Football	1,141.75	2,100.00	958.25
3071	R/COTTIS - Bowling Maintenance	5,721.66	2,000.00	-3,721.66
3074	R/COTTIS - Tennis Insurance	0.00	85.00	85.00
3076	R/COTTIS - Changing Rooms	0.00	270.00	270.00
3077	R/COTTIS - Recharged Services (Tennis)	492.81	2,000.00	1,507.19
3078	R/COTTIS - Pavilion Maintenance Contribution	3,000.00	0.00	-3,000.00
3080	L/PARK - Childrens & Community Centre Insurance	0.00	260.00	260.00
3083	L/PARK - Rugby Pavilion Insurance	0.00	980.00	980.00
		<u>520,091.77</u>	<u>477,195.00</u>	<u>-42,896.77</u>

## Applications for Grant Aid

2021-2022

To be submitted to Resources on:

22.10.21

No.	Name of Organisation & date application received	Purpose - * Running costs * Project * One-off item * Event	Proposed use of funds/Purpose of the Organisation	Council Priorities stated	Additional information requested	Additional information received Y/N	Grant requested	Does the organisation itself make grants? Y/N	Ch/VCh Recommended Grant
8	Radio Wimborne	Event	To help fund the Son Et Lumiere Event for 2021	* Resident * Town Support * Economy * Recreation, Culture & Heritage			£ 1,000.00	N	To follow

## Grants awarded to date:

	Date received	Name of Organisation	Grant requested	Amount awarded	Cheque No.	Date of Payment	Evidence of Use	Notes/Recommendation
1	29.03.21	Wimborne In Bloom	£ 2,000.00	£ 2,000.00	BACS	21.04.21	Displays around the Town	
3	08.04.21	1069 Squadron (Flight Refuelling Wimborne) ATC	£ 500.00	£ 500.00	BACS	16.06.21	Y	
N/A	19.04.21	Duke of Edinburgh Award	Donation in memory of HRH Prince Philip	£ 125.00	Debit Card	19.04.21	N/A	
N/A	21.04.22	Dorset Youth Marching Band	Donation in memory of HRH Prince Philip	£ 125.00	BACS	21.04.22	N/A	
4	19.04.21	Greenbrick Ventures	£ 2,000.00	£ -	N/A	N/A	N/A	Grant refused
5	19.04.21	Wimborne Dementia Friendly Community	£ 500.00	£ 500.00	BACS	26.07.21		
6	09.06.21	Life Education Wessex	£ 430.00	£ -	N/A	N/A	N/A	Grant refused
7	10.06.21	Wimborne History Festival	£ 3,000.00	£ 3,000.00	BACS	26.07.21		
		<b>Total</b>	<b>£ 8,430.00</b>	<b>£ 6,250.00</b>				

## Summary

Total amount granted in 2021-22	£ 6,250.00
Total budget for Grants & Events for 2021-22	£ 20,000.00
Balance remaining between the Grants budget	£ 13,750.00

**Wimborne Minster Town Council**  
**Budget Expenses Vs Actuals with Variances**

	Anticipated to be higher
	Unknown
	Anticipated to be lower
	Potentially the full budget available

Sep-21

Acc Ref	Name	Balance YTD	Annual Budget	Variance	Estimated over/underspend	Notes
5401	ADMIN - General Fund Expenditure	0.00	0.00	0.00		
5402	ADMIN - Bank Charge	285.90	600.00	314.10		
5403	ADMIN - Telephone, Mobile & Internet	689.02	1,650.00	960.98		
5404	ADMIN - Salaries	109,366.22	219,000.00	109,633.78		
5405	ADMIN - Hire Purchase Interest	57.80	0.00	-57.80		Expected cost for the remainder of the financial year = £127.16
5406	ADMIN - Gen Office Expenses	1,766.19	2,000.00	233.81		
5407	ADMIN - Training	314.00	1,500.00	1,186.00	-1,000.00	1st Aid Training for Office staff delayed due to pandemic - excess is to build a fund
5408	ADMIN - Postage	25.50	100.00	74.50		
5409	ADMIN - Photocopier Lease	918.98	1,500.00	581.02		
5410	ADMIN - Insurance	5,068.18	13,500.00	8,431.82	2,000.00	Transfer to new Insurer delayed - 5yr agreement has now ended
5411	ADMIN - Health & Safety	1,276.93	4,000.00	2,723.07		
5412	ADMIN - Election Expenses Fund	0.00	0.00	0.00		
5415	ADMIN - Travel	5.40	100.00	94.60	-50.00	
5417	ADMIN - Advertising	357.00	100.00	-257.00	260.00	
5420	ADMIN - Membership Of Outside Bodies	1,671.48	2,255.00	583.52		
5421	ADMIN - Newsletter	0.00	0.00	0.00		
5422	ADMIN - Public Relations	0.00	0.00	0.00		
5423	ADMIN - Hardship Fund Expenses (2816)	1,000.00	0.00	-1,000.00		
5460	ADMIN - Bunting Installation	1,358.60	4,500.00	3,141.40	-3000	
5461	ADMIN - Climate Change & Biodiversity	0.00	0.00	0.00		
5462	ADMIN - Professional Fees	0.00	0.00	0.00		
5463	ADMIN - Audit fees	2,050.00	2,300.00	250.00	500	
5464	ADMIN - BID Contribution	0.00	0.00	0.00		
5465	ADMIN - IT Support, Software	4,419.26	8,700.00	4,280.74	850.00	Changes and additions to software and additional licences
5466	ADMIN - Christmas & New Year's Eve	92.54	35,000.00	34,907.46	-19,000.00	BID have agreed to put £10K towards Christmas lighting costs
5467	ADMIN - Cemetery Tax & NIC	7,343.76	0.00	-7,343.76		
5468	ADMIN - Cemetery Salaries & Superannuation	28,869.74	0.00	-28,869.74		
5469	ADMIN - Cemetery Misc Exp	180.00	0.00	-180.00		
5617	T/HALL - Heating Gas	432.48	800.00	367.52	1,000.00	New Supplier plus large hike in wholesale energy costs (250% increase since Jan 2021)
5618	T/HALL - Electricity	957.23	600.00	-357.23	850.00	New Supplier plus large hike in wholesale energy costs (250% increase since Jan 2021)
5619	T/HALL - Sewerage/Water	99.45	350.00	250.55		
5620	T/HALL - Business Rates	4,941.50	9,000.00	4,058.50		
5622	T/HALL - Cleaning Contract	457.50	1,500.00	1,042.50	200.00	T/Hall reopened, cleaning frequency increased
5623	T/HALL - Civil Ceremony Costs	1,337.60	1,000.00	-337.60	600.00	Weddings which had previously been postponed due to the pandemic
5624	T/HALL - Maintenance	1,161.96	1,000.00	-161.96		
5628	T/HALL - Marriage Licence Fund	0.00	0.00	0.00		
5830	MAYORAL/CIV - Mayoral Allowance	0.00	2,085.44	2,085.44		
5833	MAYORAL/CIV - Regalia	0.00	200.00	200.00		
5835	MAYORAL/CIV - Civic Fund	348.00	2,000.00	1,652.00	-1,400.00	Fewer engagements due to pandemic and social distancing
5839	MAYORAL/CIV - Wim Militia	400.00	400.00	0.00		
5840	MAYORAL/CIV - Town Crier Subs/Comp	35.00	600.00	565.00	-500.00	Town Crier Competition postponed due to pandemic
5841	MAYORAL/CIV - Members Training	125.00	500.00	375.00		
5842	MAYORAL/CIV - Members Travel	0.00	500.00	500.00	-500.00	Fewer engagements due to pandemic and social distancing
5843	MAYORAL/CIV - Remembrance Day	0.00	1,500.00	1,500.00	-1,300.00	No Parade this year
6040	GSL - Cemetery Precept	12,328.15	12,328.15	0.00		
6046	GSL - BID Levy	247.50	270.00	22.50		
6047	GSL - Annual Grants	6,250.00	20,000.00	13,750.00		Depends on whether organisations/events are still active/fundraising due to pandemic
6242	P & E - Working Together Programme	1,657.50	0.00	-1,657.50		
6265	P & E - Bus Shelter Cleaning	220.00	550.00	330.00		
6269	P & E - Town Centre Maintenance	1,500.00	3,000.00	1,500.00		
6270	P & E - Contribution to Service 88	0.00	0.00	0.00		
6447	BUILDINGS - Buildings Fund	13,278.43	10,000.00	-3,278.43	6,000.00	Overspend taken from the £35K in fund likely balance at 01.04.22 £25-29K
6449	BUILDINGS - Leigh Park Com Centre Loan	7,476.57	15,000.00	7,523.43		
6453	BUILDINGS - Redcotts Lodge Loan	1,031.48	2,100.00	1,068.52		
6455	BUILDINGS - T/Hall Development Loan	5,926.54	11,900.00	5,973.46		
6456	BUILDINGS - Redcotts Storage/Toilets Loan	3,445.59	6,900.00	3,454.41		
6470	C.C.T.V. - Maintenance	2,458.49	5,000.00	2,541.51		
6471	C.C.T.V. - Loan Repayments	3,918.58	7,838.00	3,919.42		
6500	ASSET REPLACEMENT - C.C.T.V	0.00	5,000.00	5,000.00		
6501	ASSET REPLACEMENT - Office Equipment	0.00	1,500.00	1,500.00		
6502	ASSETS - Vehicle & Plant	1,803.17	10,000.00	8,196.83		

Acc Ref	Name	Balance YTD	Annual Budget	Variance	
6655	GEN REC - Lighting	126.41	700.00	573.59	
6657	GEN REC - Lodge C.Tax	960.67	1450.00	489.33	
6658	GEN REC - Miscellaneous	3258.45	3300.00	41.55	
6660	GEN REC - Repair/ Renewal	1064.87	3500.00	2435.13	
6661	GEN REC - Consumables	1598.06	4000.00	2401.94	
6663	GEN REC - Planting Fund	133.33	200.00	66.67	
6665	GEN REC - Car Park/F.Path Fund	0.00	500.00	500.00	-500.00
6668	GEN REC - Contract Work	645.00	3000.00	2355.00	
6669	GEN REC - G'Mens Tools	69.70	500.00	430.30	
6670	GEN REC - G'Mens Clothing & PPE	133.89	1000.00	866.11	
6673	GEN REC - Jubilee Garden	199.40	200.00	0.60	
6674	GEN REC - Dog Waste Disposal	230.00	500.00	270.00	
6676	GEN REC - General Waste Disposal	525.45	2000.00	1474.55	
6677	GEN REC - Dog Control Cont	28.00	1000.00	972.00	-970.00 Dog Control Contract terminated
6700	LEIGH/PK - Play Area Fund	225.14	1000.00	774.86	-700.00 Excess transferred to fund at year end
6816	R/COTTS - Toilets Airfreshener Contract	0.00	270.00	270.00	
6817	R/COTTS - Pavilion Boilers Service Contract	0.00	220.00	220.00	
6818	R/COTTS - Water/Sewerage	405.86	800.00	394.14	
6870	R/COTTS - Football Pitches Consumables	143.63	150.00	6.37	
6871	R/COTTS - Bowling Green Consumables	0.00	1567.00	1567.00	
6874	R/COTTS - Grass Tennis	0.00	500.00	500.00	
6891	R/COTTS - Pavilion Gas	95.32	800.00	704.68	New Supplier plus large hike in wholesale energy costs (250% increase since Jan 2021)
6892	R/COTTS - Pavilion Services	544.92	2800.00	2255.08	New Supplier plus large hike in wholesale energy costs (250% increase since Jan 2021)
6893	R/COTTS - Cleaner / Maintenance	2976.18	5250.00	2273.82	750.00 Increased cleaning of public toilets
6894	R/COTTS - Pavilion Legionella Testing	0.00	1380.00	1380.00	-800.00 Pavilion Water System decommissioned during lockdown
6896	R/COTTS - Play Area Inspections	420.00	850.00	430.00	
6897	R/COTTS - Play Area Redevelopment Loan	3954.86	7910.00	3955.14	
6898	R/COTTS - Play Area Fund	357.21	1000.00	642.79	-600.00 Excess transferred to fund at year end
		257050.57	476573.59	219523.02	-17,310.00 Total Estimated decrease in Expenditure

**Wimborne Minster Town Council**  
**Budget Expenses Vs Actuals with Variances**

Expected reduction in income  
 Unknown  
 Expected increase in income

Sep-21

Acc Ref	Name	Balance YTD	Annual Budget	Variance	Estimated over/ underspend	Notes
3001	PRECEPT	438,800.00	438,800.00	0.00		
3002	ADMIN - General Fund Income	0.00	0.00	0.00		
3003	ADMIN - Interest Received	18.57	240.00	221.43		
3005	ADMIN - Compostable bin liners	0.00	20.00	20.00		-20
3006	ADMIN - Receipts Gen	23.02	100.00	76.98		
3007	ADMIN - Hardship Fund Receipts	0.00	0.00	0.00		
3010	ADMIN - DC Maintenance Contribution CCTV	1,142.81	2,250.00	1,107.19		
3011	ADMIN - DC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28		
3015	ADMIN - DC Leigh Park Com Centre Loan	14,953.14	14,953.00	-0.14		
3017	ADMIN - Cemetery Salaries & Superannuation	28,869.74	0.00	-28,869.74		
3018	ADMIN - Cemetery Tax & NIC	7,343.76	0.00	-7,343.76		
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00		
3020	ADMIN - BID Payments Assistance	440.82	0.00	-440.82		
3021	ADMIN - Cemetery Misc Inc	180.00	0.00	-180.00		
3024	T/HALL - Hire Council Chamber	0.00	300.00	300.00		-300
3025	T/HALL - Marriage Receipts	10,920.83	3,500.00	-7,420.83		8000 T/Hall reopened for Civil Ceremonies includes those postponed from prior year
3027	T/HALL - Hire Committee Room	258.30	1,000.00	741.70		-200
3057	GEN REC - Lodge Rent	2,184.00	4,400.00	2,216.00		
3058	GEN REC - Misc Income	1,073.84	100.00	-973.84		
3059	GEN REC - Grounds Maintenance Contract	0.00	0.00	0.00		
3068	GEN REC - Bowling - Insurance	0.00	170.00	170.00		
3069	GEN REC - Bowling - Glass Bottle Collections	0.00	140.00	140.00		-140 Now Arranged directly by the Club
3070	R/COTTS - Football	1,141.75	2,100.00	958.25		
3071	R/COTTS - Bowling Maintenance	5,721.66	2,000.00	-3,721.66		4000 Depends on hours needed by G'Staff and chemicals etc
3074	R/COTTS - Tennis Insurance	0.00	85.00	85.00		
3076	R/COTTS - Changing Rooms	0.00	270.00	270.00		-140 Changing Rooms not used during the pandemic
3077	R/COTTS - Recharged Services (Tennis)	492.81	2,000.00	1,507.19		Reduced usage but increased prices
3078	R/COTTS - Pavilion Maintenance Contribution	3,000.00	0.00	-3,000.00		3000
3080	L/PARK - Childrens & Community Centre Insurance	0.00	260.00	260.00		
3083	L/PARK - Rugby Pavilion Insurance	0.00	980.00	980.00		
		520,091.77	477,195.00	-42,896.77		14200 Total estimated increase in income
						-17,310.00 Total estimated decrease in expenditure
						<b>31,510.00 Balance</b>