



9 February 2022

Dear Councillor

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held on **TUESDAY 15 FEBRUARY 2022 at 7.00 pm** in the Council Chamber at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting on items on the agenda, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Lawrence Carter'.

Town Clerk

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**A G E N D A**

- 1 Apologies for Absence.
- 2 **SCHEDULE OF PAYMENTS** (copy herewith).
- 3 **MONTHLY ACCOUNTS**  
To receive the monthly accounts for the month of January 2022 (copy herewith).
- 4 **WIMBORNE BUSINESS AWARDS – SPONSORSHIP**  
The Chairman to report.

**MEMBERS OF COMMITTEE**

**Cllr C A Chedgy (Chairman)**  
**Cllr S Wheeler (Vice-Chairman)**  
**Cllr P Bache**  
**Cllr D Burt**  
**Cllr J Hart**  
**Cllr L C Hinks**  
**Cllr M J Hopkins**  
**Cllr F Shirley**  
**Ex-Officio - Chairman & Vice-Chairman of the Council**

Resources Committee – 15 February 2022

**LOCALISM ACT 2011 and CODE of CONDUCT**

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

**GENERAL CONSIDERATIONS**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, marital status, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime & Disorder, Health & Safety, Human Rights and Data Protection (General Data Protection Regulation).

## WIMBORNE MINSTER TOWN COUNCIL

## SCHEDULE OF PAYMENTS - FEBRUARY 2022

Reference	Payment	Name	Details	Gross
DD1	01.02.22	Dorset Council	Business Rates - Town Hall - February 2022	823.00
DD2	16.02.22	Dorset Council	Council Tax - Redcotts Lodge - February 2022	275.00
DD3	22.02.22	Rejuvenate IT	Monthly Support, Managed Services, Microsoft 365 & Website Hosting	755.52
DD3	22.02.22	Rejuvenate IT	Broadband, VOIP & Call charges - January 2022	155.34
DD4	14.02.22	SAGE UK	SAGE 50 Cloud Subscription - 01.01.22 - 31.01.22	48.00
DD5	12.02.22	ZOOM	Standard Pro-Monthly & Webinar 500 - 12.02.22 - 11.03.22	43.99
DD6	09.02.22	O2 Business Mobile	Groundsmens' Mobile 26.01.22 - 25.02.22	8.39
# DD7	15.01.22	Peninsula	Health & Safety Contract	172.80
# DD 10	27.01.22	Southern Electric	Electricity - Town Hall - 26.07.21- 01.01.21	342.26
DD12p	17.02.22	British Gas	Electricity - Redcotts Pavilion - 29.12.21 - 28.01.22	704.41
DD13	19.02.22	Southern Electric	Electricity - Rec Lighting - 05.01.22 - 01.02.22	24.83
DD14	16.02.22	Southern Electric	Electricity - CCTV Pole - 05.01.22 - 01.02.22	40.30
DD16	22.02.22	Source For Business	Water - Town Hall - 08.07.21 - 13.01.22	37.56
DD17	01.02.22	Water2Business	Sewerage - T/Hall - 08.07.21 - 13.01.22	60.77
DD19	01.02.22	Water2Business	Sewerage - Redcotts Recreation Ground 13.01.21 - 12.01.22	592.93
DD 21	01.02.22	Water2Business	Sewerage - Redcotts Pavilion 09.07.21 - 05.01.22	187.94
# DC 1	15.01.22	Co-Op	Condolence Card	2.50
# DC 2	18.01.22	Amazon.co.uk	Ecover Washing Up Liquid & Toilet Cleaner	8.54
# DC 3	20.01.22	Amazon.co.uk	Toolzone 110pc Grease Gun Fittings Assortment	7.23
# DC 4	24.01.22	Post Office Counters	Stamps - 1st Class Large x11	14.19
# DC 5	25.01.22	Dorset Council	Recycling Collection - Town Hall 15.12.21	5.30
# DC 6	25.01.22	Dorset Council	Commercial Waste Sacks x4 Rolls - Dog Bin Emptying	230.00
# DC 7	26.01.22	Amazon.co.uk	1/2 Inch Ball Cock Valve With Float - Allotment Water Supply	12.99
# DC 8	27.01.22	Breakthrough Communications	Communications & PR Support	2,076.00
DC 9	09.02.22	Dorset Council	Recycling Collections - Town Hall 06.01.22 & 13.01.22	10.60
# OP 1	14.01.22	Martel Lifecare	Debfisafe 2 - AED Climate Controlled External Cabinet	605.25
# BACS	18.01.22	East Dorset & Purbeck Citizen's Advice Bureau	Grant Aid 2021-22	6,000.00
# BACS	18.01.22	Dorset Youth Marching Band	Grant Aid 2021-22	2,000.00
# BACS	28.02.22	Accolade Building Care Ltd	Call-out - Lodge Shower Fault	53.70
# BACS	28.02.22	Dantek Environmental Services (UK) Ltd	Legionella Water Monitoring Contract	137.06
			Clean & Disinfect - Cold Water Storage Tanks x2 - Redcotts Pavilion	696.00
# BACS	28.02.22	Gascoyne Estates	Norway Spruce - 1 x 6ft, 1 x 4ft	82.00
# BACS	28.02.22	Hunt Forest Group	John Deere Gator - 100Hr Service & Inspection	145.97
# BACS	28.02.22	Jewson Ltd	Standard Weatherboard x2 & Bungee Strap	45.62
			Standard Weatherboard	21.26
			Kiln Dried Treated Joists x 90m***	216.00
			Sanding Sponges & Ready-mixed Filler	7.92
# BACS	28.02.22	L M Read	Annual Servicing - John Deere Mower & Toro Grandstand Mower**	684.12
# BACS	28.02.22	Lee Wright Services	Jubilee Garden Maintenance	50.00
# BACS	28.02.22	Rainford Electrical	Supply & Install AICO Hard-wired, Heat Alarm - Groundsmens' Store	450.00
# BACS	28.02.22	Screwfix	Roof Felt x 10m & Felt Nails	26.28
# BACS	28.02.22	Wood Themes	Supply & Insatll Close Board Fencing To Rear Of Bowling Green	3,985.00
BACS	07.03.22	Slick Events Ltd	Christmas Lighting Scheme - Final Payment - 2021	15,013.20
BACS	11.02.22	Accolade Building Care Ltd	Mira Event XS Manual - Replacement Shower - Redcotts Lodge	621.99
BACS	11.02.22	Micheldever (Blandford Tyre & Battery Service)	Puncture Repair - Large New Holland Tractor	66.00
BACS	11.02.22	Donaldson Locksmiths Ltd	Legge Deadlock - Town Hall Main Reception & 23 Keys	237.45
BACS	11.02.22	Jewson Ltd	NoviPro Thermal Latex Covered Gloves	13.32
			Fast-set Postcrete, Pipe Insulation & Magnetic Bit Holders	48.16
BACS	11.02.22	RJS Window Cleaning	Cleaning Bus Shelters - Leigh Road & St Johns Hill	52.80
BACS	11.02.22	2 R's Trading Ltd	Cleaning Redcotts Toilets & Changing Rooms - January 2022	695.95
			Cleaning Town Hall - January 2022	288.00
BACS	11.02.22	Wimborne In Bloom	Town Centre Maintenance	450.00
BACS	16.02.22	Salaries	Council Staff Salaries - February 2022	12330.42
BACS	16.02.22	HMRC	Council Staff - Tax & NIC	4097.60
BACS	16.02.22	Dorset County Pension Fund	Council Staff - Superannuation Contributions	3731.38
BACS	16.02.22	Salaries	Cemetery Staff - Salaries - February 2022***	3510.65
BACS	16.02.22	HMRC	Cemetery Staff - Tax & NIC***	1221.63
BACS	16.02.22	Dorset County Pension Fund	Cemetery Staff - Superannuation Contributions***	1295.95
<b>Total Payments</b>				<b>65521.07</b>

\* 45.00% Recharged to Dorset Council

\*\* Recharged in full to Wimborne Bowls Club

\*\*\* Recharged to Wimborne Cemetery Joint Management Committee

Date: 09/02/2022  
Time: 11:59:50

WIMBORNE MINSTER TOWN COUNCIL

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Profit and Loss

From: Month 10, January 2022  
To: Month 10, January 2022

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	438,800.00	
DC Maintenance Contribution	0.00	6,406.18	
Admin	3.35	56.92	
Town Hall	1,225.00	15,249.92	
General Recreation	1,109.00	6,183.84	
Redcotts	412.47	12,702.30	
DC Loan Contributions	0.00	18,479.86	
Cemetery Salaries Reimbursement	6,028.23	60,336.13	
Cemetery Miscellaneous Expenses	150.80	347.89	
BID Payments Assistance	73.47	734.70	
	9,002.32		559,297.74
Expenditure			
Town Hall	449.50	13,107.30	
Grants, Donation, Subs & Conts	8,000.00	29,072.65	
Planning & Environment	44.00	4,678.50	
Buildings & Premises	7,641.24	70,077.37	
General Recreation	5,694.00	19,108.77	
Redcotts	1,923.37	19,430.20	
Assets Replacement	691.74	4,581.70	
	24,443.85		160,056.49
Gross Profit/(Loss):	<u>(15,441.53)</u>		<u>399,241.25</u>
Overheads			
Admin	12,460.80	231,333.84	
Mayoral & Civic	63.95	3,322.16	
Cemetery Salaries	6,028.23	60,341.13	
Cemetery Miscellaneous Expenses	180.00	527.89	
	18,732.98		295,525.02
Net Profit/(Loss):	<u>(34,174.51)</u>		<u>103,716.23</u>

Date: 09/02/2022  
Time: 12:00:17

WIMBORNE MINSTER TOWN COUNCIL  
Balance Sheet

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From: Month 10, January 2022  
To: Month 10, January 2022

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	310.45	310.45	
Nationwide Business Bond	0.00	53,117.95	
Capital Reserve Account	(40,171.91)	374,520.74	
Petty Cash	0.00	606.98	
V. A. T	951.87	7,150.79	
Debtors Control Account	6,578.40	18,173.95	
		(32,331.19)	453,880.86
Current Liabilities			
Hire Purchase	0.00	12,288.88	
Receipts in Advance	0.00	700.00	
Allotment Deposits	400.00	1,000.00	
		400.00	13,988.88
Current Assets less Current Liabilities:		(32,731.19)	439,891.98
Total Assets less Current Liabilities:		(32,731.19)	439,891.98
Financed By			
General Fund	0.00	169,960.25	
Fund - Buildings 6447	0.00	35,663.71	
Fund - Marriage Venue Licence 5628	0.00	1,394.00	
Fund - Election Exps 5412	0.00	6,990.99	
Fund - Office Equipment 6501 & 5413	0.00	8,997.57	
Fund - Climate Change & Biodiversity	0.00	15,000.00	
Fund - Contract Work (Rec) 6668	0.00	610.36	
Fund - Planting 6663	0.00	1,034.93	
Fund - Mayor's Charities	1,443.32	1,443.32	
Fund - Vehicle & Plant 6502, 6671,6672	0.00	(405.36)	
Fund - Service 88	0.00	5,000.00	
Fund - Professional Fees & Legal Expenses	0.00	723.50	
Fund - Car Park/ Footpath 6665	0.00	2,419.14	
Fund - C.C.T.V. 6500	0.00	15,337.51	
Fund - Grants Underspend 2019-20	0.00	15,066.45	
Fund - Town Centre Maintenance	0.00	3,000.00	
Fund - Working Together Program 6242	0.00	2,500.00	
Fund - Leigh Park Play Area	0.00	38.93	
Fund - Redcotts Play Area	0.00	1,658.13	
Fund - Gunstone Trust	0.00	8,350.78	
Fund - CIL - Community infrastructure Levy	0.00	39,046.24	
Fund - Hardship Fund	0.00	2,345.30	
P & L Account	(34,174.51)	103,716.23	
		(32,731.19)	439,891.98

**Wimborne Minster Town Council**  
**Budget Expenses Vs Actuals with Variances**

Jan-22

Acc Ref	Name	Balance YTD	Annual Budget	Variance
5401	ADMIN - General Fund Expenditure	0.00	0.00	0.00
5402	ADMIN - Bank Charge	474.80	600.00	125.20
5403	ADMIN - Telephone, Mobile & Internet	1233.14	1,650.00	416.86
5404	ADMIN - Salaries	182507.96	219,000.00	36,492.04
5405	ADMIN - Hire Purchase Interest	92.48	127.16	34.68
5406	ADMIN - Gen Office Expenses	1668.91	2,000.00	331.09
5407	ADMIN - Training	314.00	1,500.00	1,186.00
5408	ADMIN - Postage	40.68	100.00	59.32
5409	ADMIN - Photocopier Lease	1099.85	1,500.00	400.15
5410	ADMIN - Insurance	20931.40	13,500.00	-7,431.40
5411	ADMIN - Health & Safety	2302.93	4,000.00	1,697.07
5412	ADMIN - Election Expenses Fund	0.00	0.00	0.00
5415	ADMIN - Travel	5.40	100.00	94.60
5417	ADMIN - Advertising	834.00	100.00	-734.00
5420	ADMIN - Membership Of Outside Bodies	1,868.48	2,255.00	386.52
5423	ADMIN - Hardship Fund Expenses (2816)	1,000.00	0.00	-1,000.00
5460	ADMIN - Bunting Installation	2,158.60	4,500.00	2,341.40
5461	ADMIN - Climate Change & Biodiversity	0.00	0.00	0.00
5462	ADMIN - Professional Fees	1,730.00	0.00	-1,730.00
5463	ADMIN - Audit fees	2,050.00	2,300.00	250.00
5465	ADMIN - IT Support, Software	7835.61	8,700.00	864.39
5466	ADMIN - Christmas & New Year's Eve	3185.60	35,000.00	31,814.40
5467	ADMIN - Cemetery Tax & NIC	12234.88	0.00	-12,234.88
5468	ADMIN - Cemetery Salaries & Superannuation	48106.25	0.00	-48,106.25
5469	ADMIN - Cemetery Misc Exp	527.89	0.00	-527.89
5617	T/HALL - Heating Gas	597.16	800.00	202.84
5618	T/HALL - Electricity	589.61	600.00	10.39
5619	T/HALL - Sewerage/Water	99.45	350.00	250.55
5620	T/HALL - Business Rates	8,233.50	9,000.00	766.50
5622	T/HALL - Cleaning Contract	1,146.25	1,500.00	353.75
5623	T/HALL - Civil Ceremony Costs	2,006.40	1,000.00	-1,006.40
5624	T/HALL - Maintenance	434.93	1,000.00	565.07
5628	T/HALL - Marriage Licence Fund	0.00	0.00	0.00
5830	MAYORAL/CIV - Mayoral Allowance	1,042.72	2,085.44	1,042.72
5833	MAYORAL/CIV - Regalia	850.50	200.00	-650.50
5835	MAYORAL/CIV - Civic Fund	661.95	2,000.00	1,338.05
5839	MAYORAL/CIV - Wim Militia	400.00	400.00	0.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	70.00	600.00	530.00
5841	MAYORAL/CIV - Members Training	125.00	500.00	375.00
5842	MAYORAL/CIV - Members Travel	0.00	500.00	500.00
5843	MAYORAL/CIV - Remembrance Day	171.99	1,500.00	1,328.01
6040	GSL - Cemetery Precept	12,328.15	12,328.15	0.00
6046	GSL - BID Levy	247.50	270.00	22.50
6047	GSL - Annual Grants	16,497.00	20,000.00	3,503.00
6242	P & E - Working Together Programme	1,657.50	0.00	-1,657.50
6265	P & E - Bus Shelter Cleaning	396.00	550.00	154.00
6269	P & E - Town Centre Maintenance	2,625.00	3,000.00	375.00
6270	P & E - Contribution to Service 88	0.00	0.00	0.00
6447	BUILDINGS - Buildings Fund	19,285.27	10,000.00	-9,285.27
6449	BUILDINGS - Leigh Park Com Centre Loan	14,953.14	15,000.00	46.86
6453	BUILDINGS - Redcotts Lodge Loan	1,031.48	2,100.00	1,068.52
6455	BUILDINGS - T/Hall Development Loan	5,926.54	11,900.00	5,973.46
6456	BUILDINGS - Redcotts Storage/Toilets Loan	6,891.18	6,900.00	8.82
6470	C.C.T.V. - Maintenance	14,152.60	5,000.00	-9,152.60
6471	C.C.T.V. - Loan Repayments	7,837.16	7,838.00	0.84
6500	ASSET REPLACEMENT - C.C.T.V	0.00	5,000.00	5,000.00
6501	ASSET REPLACEMENT - Office Equipment	250.00	1,500.00	1,250.00
6502	ASSETS - Vehicle & Plant	4,331.70	10,000.00	5,668.30

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6655	GEN REC - Lighting	791.15	700.00	-91.15
6657	GEN REC - Lodge C.Tax	1602.75	1450.00	-152.75
6658	GEN REC - Miscellaneous	3215.24	3300.00	84.76
6660	GEN REC - Repair/ Renewal	3379.83	3500.00	120.17
6661	GEN REC - Consumables	2910.15	4000.00	1089.85
6663	GEN REC - Planting Fund	277.42	200.00	-77.42
6665	GEN REC - Car Park/F.Path Fund	0.00	500.00	500.00
6668	GEN REC - Contract Work	4880.00	3000.00	-1880.00
6669	GEN REC - G'Mens Tools	75.72	500.00	424.28
6670	GEN REC - G'Mens Clothing & PPE	283.92	1000.00	716.08
6673	GEN REC - Jubilee Garden	125.00	200.00	75.00
6674	GEN REC - Dog Waste Disposal	460.00	500.00	40.00
6676	GEN REC - General Waste Disposal	854.45	2000.00	1145.55
6677	GEN REC - Dog Control Cont	28.00	1000.00	972.00
6700	LEIGH/PK - Play Area Fund	225.14	1000.00	774.86
6816	R/COTTS - Toilets Airfreshener Contract	260.00	270.00	10.00
6817	R/COTTS - Pavilion Boilers Service Contract	0.00	220.00	220.00
6818	R/COTTS - Water/Sewerage	405.86	800.00	394.14
6870	R/COTTS - Football Pitches Consumables	651.57	150.00	-501.57
6871	R/COTTS - Bowling Green Consumables	1185.81	1567.00	381.19
6874	R/COTTS - Grass Tennis	0.00	500.00	500.00
6891	R/COTTS - Pavilion Gas	121.13	800.00	678.87
6892	R/COTTS - Pavilion Services	2229.32	2800.00	570.68
6893	R/COTTS - Cleaner / Maintenance	4428.84	5250.00	821.16
6894	R/COTTS - Pavilion Legionella Testing	1151.14	1380.00	228.86
6896	R/COTTS - Play Area Inspections	620.00	850.00	230.00
6897	R/COTTS - Play Area Redevelopment Loan	7909.72	7910.00	0.28
6898	R/COTTS - Play Area Fund	466.81	1000.00	533.19
		<u>455581.51</u>	<u>476700.75</u>	<u>21119.24</u>

Jan-22

Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	438,800.00	438,800.00	0.00
3002	ADMIN - General Fund Income	0.00	0.00	0.00
3003	ADMIN - Interest Received	33.90	240.00	206.10
3005	ADMIN - Compostable bin liners	0.00	20.00	20.00
3006	ADMIN - Receipts Gen	23.02	100.00	76.98
3007	ADMIN - Hardship Fund Receipts	0.00	0.00	0.00
3008	ADMIN - Allotment Administration fees	25.00	0.00	-25.00
3010	ADMIN - DC Maintenance Contribution CCTV	6,406.18	2,250.00	-4,156.18
3011	ADMIN - DC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3015	ADMIN - DC Leigh Park Com Centre Loan	14,953.14	14,953.00	-0.14
3017	ADMIN - Cemetery Salaries & Superannuation	48106.25	0.00	-48,106.25
3018	ADMIN - Cemetery Tax & NIC	12229.88	0.00	-12,229.88
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	734.70	0.00	-734.70
3021	ADMIN - Cemetery Misc Inc	347.89	0.00	-347.89
3024	T/HALL - Hire Council Chamber	0.00	300.00	300.00
3025	T/HALL - Marriage Receipts	13,570.83	3,500.00	-10,070.83
3027	T/HALL - Hire Committee Room	1,679.09	1,000.00	-679.09
3055	GEN REC - Allotment Admin Fees	575.00	0.00	-575.00
3056	GEN REC - Allotment Licence Fees	845.00	0.00	-845.00
3057	GEN REC - Lodge Rent	3,640.00	4,400.00	760.00
3058	GEN REC - Misc Income	1,123.84	100.00	-1,023.84
3059	GEN REC - Grounds Maintenance Contract	0.00	0.00	0.00
3068	GEN REC - Bowling - Insurance	0.00	170.00	170.00
3069	GEN REC - Bowling - Glass Bottle Collections	0.00	140.00	140.00
3070	R/COTTIS - Football	2,401.84	2,100.00	-301.84
3071	R/COTTIS - Bowling Maintenance	5,721.66	2,000.00	-3,721.66
3074	R/COTTIS - Tennis Insurance	0.00	85.00	85.00
3076	R/COTTIS - Changing Rooms	149.94	270.00	120.06
3077	R/COTTIS - Recharged Services (Tennis)	1,428.86	2,000.00	571.14
3078	R/COTTIS - Pavilion Maintenance Contribution	3,000.00	0.00	-3,000.00
3080	L/PARK - Childrens & Community Centre Insurance	0.00	260.00	260.00
3083	L/PARK - Rugby Pavilion Insurance	0.00	980.00	980.00
		<b>559,322.74</b>	<b>477,195.00</b>	<b>-82,127.74</b>