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WIMBORNE MINSTER TOWN COUNCIL

MINUTES of an informal meeting of the **RESOURCES COMMITTEE** via video link held on **FRIDAY, 17 SEPTEMBER 2021** at 10.00 am.

COMMITTEE MEMBERS PRESENT VIA VIDEO LINK

Cllr C A Chedgy (Chairman)
Cllr S Wheeler (Vice-Chairman)
Cllr P Bache
Cllr D Burt
Cllr L C Hinks
Cllr F Shirley
Cllr K F Webb – Ex-Officio – Chairman of the Council
Cllr C L Butter - Ex-Officio - Vice-Chairman of the Council

COMMITTEE MEMBERS NOT PRESENT

Cllr J Hart
Cllr M J Hopkins

OFFICERS PRESENT VIA VIDEO LINK

Town Clerk
Committee Officer

60 **SCHEDULE OF PAYMENTS**

The schedule of payments was submitted for information – see **Appendix A** to these Minutes in the Minute Book.

61 **MONTHLY ACCOUNTS**

The Town Clerk submitted for information the accounts for the months of July and August 2021, copies of which had been circulated to each Member and copies of which appear as **Appendix B** to these Minutes in the Minute Book.

Cllr Shirley asked when the gas and electricity contract for the Town Hall was due for renewal. The Chairman reported that this would be dealt with at a future meeting.

The Town Clerk reported that the external auditor had given the Town Council's 2020/21 accounts a clean bill of health. The Chairman thanked the Finance Administrator and Town Clerk.

62 **WIMBORNE MODEL TOWN – BEAR PROJECT (Min 48 – 16.07.21)**

The Chairman reported that the event was scheduled for 3 October 2021 and the Town Mayor would present the prizes later that month. The Dorset Youth Marching Band would be performing on the date, with storytelling by Marilyn Barber.

63 **ALLENDALE PANTOMIME INITIATIVE**

The Chairman submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **APPENDIX C** to these Minutes in the Minute Book.

The report detailed an initiative developed in conjunction with the Allendale Community Centre, whereby the Town Council would pay for 142 tickets to the Christmas pantomime, such tickets to be allocated to disadvantaged families living within the parish.

The Town Clerk reported that he had received a lengthy communication from Dorset Council detailing how it had managed a similar initiative in the past.

The Committee was minded to support this initiative.

TOWN CLERK'S DECISION –

- a) **To approve the suggestion to meet the cost of 142 discounted tickets as suggested in the report;**
- b) **To meet the cost of the tickets by a virement of £500 from the Annual Grants Budget (Code 6047);**
- c) **To agree with the Chairman and Vice-Chairman of the Committee how best to distribute the tickets to those eligible children/families.**

The meeting closed at 10.13 am.

SignedDate.....
Town Mayor and Chairman of the Council

WIMBORNE MINSTER TOWN COUNCIL

SCHEDULE OF PAYMENTS - AUGUST 2021

Reference	Payment Date	Name	Details	Gross
DD1	01.08.21	Dorset Council	Business Rates - Town Hall - August 2021	823.00
DD2	06.08.21	Dorset Council	Council Tax - Redcotts Lodge - August 2021	275.00
# DD3	22.08.21	Rejuvenate IT	Monthly Support, Managed Services, Microsoft 365 & Website Hosting	756.36
# DD4	22.08.21	Rejuvenate IT	VOIP Services, Broadband & Call Charges	154.98
# DD4	14.08.21	SAGE UK	SAGE 50 Cloud Subscription - 01.08.21 - 31.08.21	48.00
# DD5	12.07.21	Zoom.co.uk	Standard Pro Monthly & Webinar 100 Monthly - 12.07.21 - 11.08.21	43.99
# DD5	12.08.21	Zoom.co.uk	Standard Pro Monthly & Webinar 100 Monthly - 12.08.21 - 11.09.21	43.99
# DD6	09.08.21	O2 Business	Groundsmen's Mobile - 26.07.21 - 25.08.21	13.91
# DD7	15.07.21	Peninsula	Health & Safety - July 2021	172.80
# DD7	15.08.21	Peninsula	Health & Safety - August 2021	172.80
# DD9	27.07.21	British Gas	Gas - Town Hall - 03.06.21 - 01.07.21	256.23
# DD10	16.07.21	British Gas	Electricity - Town Hall - 28.05.21 - 27.06.21	42.59
# DD10	23.07.21	British Gas	Electricity - Town Hall - 28.06.21 - 01.07.21	6.28
# DD10	18.08.21	British Gas	Electricity - Town Hall - 01.07.21 - 25.07.21	74.63
# DD11	19.07.21	British Gas	Gas - Redcotts Pavilion - 02.06.21 - 01.07.21	9.13
# DD11	20.07.21	British Gas	Gas - Redcotts Pavilion - 02.07.21 - 02.07.21	0.30
# DD12	16.07.21	British Gas	Electricity - Redcotts Pavilion - 29.05.21 - 28.06.21	94.05
# DD12	23.07.21	British Gas	Electricity - Redcotts Pavilion - 29.06.21 - 01.07.21	6.90
# DD12	17.08.21	British Gas	Electricity - Redcotts Pavilion - 02.07.21 - 28.07.21	78.13
# DD12	23.08.21	British Gas	Electricity - Redcotts Pavilion - 29.07.21 - 04.08.21	20.58
# DD13	20.08.21	Southern Electric	Electricity - Rec Lighting - 02.07.21 - 02.08.21	57.47
# DD14	17.08.21	Southern Electric	Electricity - CCTV Pole - 02.07.21 - 02.08.21	45.63
DD16	23.08.21	Source For Business	Water - Town Hall 14.01.21 - 07.07.21	38.40
DD17	02.08.21	Water 2 Business	Sewerage - Town Hall 14.01.21 - 07.07.21	61.05
DD20	23.08.21	Source For Business	Water - Redcotts Pavilion 09.01.21 - 08.07.21	52.15
DD29	01.09.21	TV Licence	Annual TV Licence - Town Hall - 01.09.21 - 31.08.22	159.00
# DD30	20.07.21	ICO Registration	Annual ICO Registration - 23.07.21 - 22.07.22	35.00
DD31	30.07.21	John Deere Bank	Gator - Monthly Repayment - July 2021	450.45
# DC 1	14.07.21	Amazon.co.uk	Q-Connect Lever Arch Files A4 x10	17.52
# DC 2	14.07.21	Amazon.co.uk	Standard Foolscap Clipboards x5	12.00
# DC 3	30.07.21	Amazon.co.uk	Igenix IG4350 Corded Catering Kettle 3.5L	34.99
# DC 4	06.08.21	Ricoh UK Ltd	Photocopier Rental 01.06.21 - 31.08.21	212.15
# DC 5	13.08.21	Spaldings Ltd	Toilet Rolls x36 - Redcotts Recreation Ground Public Toilets	48.89
# OP 1	09.07.21	Asbestos Contracting Ltd	Asbestos Management Survey - Town Hall	414.00
# OP 2	14.07.21	BOSE Ltd	Slim-line Mini Bluetooth Speaker 749485-2740	149.95
# OP 3	22.07.21	Mackenzie Construction Ltd	Memorial Bench Installation - Prepaid By Relative	376.20
# OP 4	23.07.21	Donaldson Locksmiths Ltd	Lock Adjustment - Council Chamber Main Entrance	65.00
# OP 5	13.08.21	Dorset Council	Recycling Collection - Town Hall	5.30
# BACS	23.07.21	Wimborne Rugby Football Club	Insurance Claim - Vandalism - Air Conditioning Units	6,621.15
# BACS	26.07.21	Ecoclean Services Ltd	Cleaning Public Toilets - Redcotts Recreation Ground - July 2021	593.71
# BACS	26.07.21	Hunt Forest Group	End Of Warranty Inspection - John Deere Mower - HF19 EVH	190.08
# BACS	26.07.21	Wimborne Dementia Friendly Community	Grant Aid 2021-22	500.00
# BACS	26.07.21	Wimborne History Festival	Grant Aid 2021-22	3,000.00
BACS	06.08.21	Avoncrop Amenity Products	Cleanrun Pro - Weedkiller - Leigh Park Community & Children's Centre	57.48
			Chikara - Weedkiller - Redcotts Recreation Ground Footpaths	114.90
BACS	06.08.21	Dorset Association Of Parish & Town Councils	Code Of Conduct, Register Of Interest & Complaints Procedure Briefing	100.00
BACS	06.08.21	Daniel Biddlecombe - Dorset Arborists	Crown Lift Conifer - Leigh Park	225.00
BACS	06.08.21	Value Products Ltd - First Aid 4 Less	First Aid Kits & Refills - Groundsmen's Office, Garage & Vehicles	72.66
			Personal First Aid Kits x4 - Groundsmen	52.56
BACS	06.08.21	Hillier Recycling Ltd	Wheelie Bin Emptying - July 2021	78.96
BACS	06.08.21	Jenna Milton (Kore Cleaning)	Cleaning Council Offices & Town Hall - July 2021	93.75
BACS	06.08.21	Jewson Ltd	Kiln-Dried Treated Joists - Cemetery*	216.00
BACS	06.08.21	King George's Field Charity	Play Area Inspection Course & RPII Examination & Registration Fee	298.80
BACS	06.08.21	Rainford Electrical	Emergency Lighting, PAT & Fixed Wire Testing - Town Hall	795.00
			Replacement Fitting To Lamp - Redcotts Recreation Ground	550.00
BACS	06.08.21	Spaldings Ltd	Stihl Filler Cap & Harness, Makita Angle Grinder, Grinder & Cutting Discs	237.59
BACS	06.08.21	TradeUK	Combi Padlock & WD-40	39.98

BACS	06.08.21	Wimborne In Bloom	Town Centre Maintenance - Cleaning & Clearing Works	450.00
BACS	06.08.21	WPS Hallam Insurance Brokers	Lifting Equipment Insurance & Inspection Contract 30.07.21-29.07.22	707.54
			Fleet Commercial Motor Insurance Policy 30.07.21-29.07.22	1,668.04
BACS	09.08.21	Combat Stress	Donation - Cllr SK Bartlett's - Mayoral Charities	422.10
BACS	09.08.21	Dreamboats	Donation - Cllr SK Bartlett's - Mayoral Charities	168.84
BACS	09.08.21	ERIC	Donation - Cllr SK Bartlett's - Mayoral Charities	422.10
BACS	09.08.21	Going For Bust	Donation - Cllr SK Bartlett's - Mayoral Charities	422.10
BACS	09.08.21	Neuroendocrine Cancer	Donation - Cllr SK Bartlett's - Mayoral Charities	422.10
BACS	09.08.21	Wimborne In Bloom	Donation - Cllr SK Bartlett's - Mayoral Charities	168.84
BACS	16.08.21	Salaries	Council Staff Salaries - August 2021	11436.10
BACS	16.08.21	HMRC	Council Staff - Tax & NIC	3268.93
BACS	16.08.21	Dorset County Pension Fund	Council Staff - Superannuation Contributions	3279.57
BACS	16.08.21	Salaries	Cemetery Staff - Salaries - August 2021*	3510.65
BACS	16.08.21	HMRC	Cemetery Staff - Tax & NIC*	1221.63
BACS	16.08.21	Dorset County Pension Fund	Cemetery Staff - Superannuation Contributions*	1295.95
Total Payments				48030.91

* To be recharged in full to Wimborne Cemetery Joint Management Committee

WIMBORNE MINSTER TOWN COUNCIL

SCHEDULE OF PAYMENTS - SEPTEMBER 2021

Pay Ref	Payment Date	Payee	Description	Amount £
# DD1	01.09.21	Dorset Council	Business Rates - Town Hall - August 2021	823.00
DD2	16.09.21	Dorset Council	Council Tax - Redcotts Lodge - August 2021	275.00
DD3	22.09.21	Rejuvenate IT	Monthly Support, Managed Services, Microsoft 365 & Website Hosting	769.92
DD3	22.09.21	Rejuvenate IT	VOIP Services, Broadband & Call Charges	154.98
DD4	14.09.21	SAGE UK	SAGE 50 Cloud Subscription - 01.09.21 - 30.09.21	48.00
DD6	09.09.21	O2 Business	Grounds Mobile - 26.08.21 - 25.09.21	12.98
# DD9	03.09.21	British Gas	Gas - Town Hall - 02.07.21 - 26.07.21	34.18
# DD11	11.08.21	British Gas	Gas - Redcotts Pavilion 03.07.21 - 26.07.21	11.77
# DD12	17.09.21	British Gas	Electricity - Redcotts Pavilion - 05.08.21 - 28.08.21	74.13
# DD13	19.09.21	Southern Electric	Electricity - Rec Lighting - 03.08.21 - 01.09.21	26.08
# DD14	16.09.21	Southern Electric	Electricity - CCTV Pole - 03.08.21 - 01.09.21	42.96
DD15	18.09.21	Southern Electric	Electricity - Gazebo 16.06.21 - 01.09.21	21.01
# DD19	02.08.16	Wessex Water	Sewerage - Redcotts Rec	167.70
DD24	29.09.21	Debt Management Office (PWLb)	Town Hall Refurbishment Loan	5,926.54
DD25	30.09.21	Debt Management Office (PWLb)	Redcotts Lodge Loan	1,031.48
DD27	04.10.21	Debt Management Office (PWLb)	Redcotts Play Area Redevelopment Loan	3,954.86
# DD31	31.08.21	John Deere Bank	Gator - Monthly Repayment - August 2021	450.45
# DC 1	12.08.21	Amazon.co.uk	Long Handled Dustpan & Brush	20.95
# DC 2	12.08.21	Dorset Council	4x Rolls Commercial Waste Sacks - Dog Bin Emptying	230.00
# DC 3	20.08.21	Glasdon UK Ltd	Elipsa Litter Bin - Black	163.80
# DC 4	25.08.21	Amazon.co.uk	Phillips Low Energy Light Bulb - Committee Room Wall Light	4.97
# OP 1	22.07.21	Bristol Mask	Disposable Surgical Face Masks x50	14.49
# OP 2	04.08.21	OFCOM	Radio Licence Fee - CCTV	50.00
# OP 3	31.08.21	Mackenzie Construction Ltd	Install & Assemble New Goals - Redcotts Football 11x11 Pitch	878.64
# OP 4	01.09.21	Mackenzie Construction Ltd	Repainting Sandstone Slabs - Jubilee Garden	239.28
BACS	25.08.21	Abacus Services	Council Chamber Door Repair	245.00
BACS	25.08.21	ACE Office Environments	White Paper x10 Reams & Notebooks x3	64.40
BACS	25.08.21	Custom Security Services Ltd	Fire Alarm Service & Maintenance 01.08.21 - 31.07.21	593.70
BACS	25.08.21	Ecoserv FM Group Ltd	Public Toilets Cleaning Contract - Redcotts Recreation Ground - Aug	593.71
BACS	25.08.21	LM Read	Toro Grandstand Mower - New Deck & Drive Belts	189.62
			Lloyds Paladin Mower - New Side Plate - Recharged to Bowls Club	448.97
BACS	25.08.21	Pete Herbert Window Cleaning	Cleaning Town Hall Windows - Outside Only	35.00
BACS	25.08.21	PD Farr Engineering Ltd	2000Hrs New Holland Tractor Service	297.10
BACS			Fit Alloy Checker Plates to Play Park	110.00
BACS	25.08.21	Play Inspection Company Ltd	Annual Play Area Inspections - Redcotts & Leigh Park	264.00
BACS	25.08.21	RJS Cleaning Management Ltd	Cleaning Bus Shelters - Leigh Road & St Johns Hill	52.80
BACS	25.08.21	SSE Contracting Ltd	Electricity - Christmas Lighting Scheme 2020-21	403.52
BACS	25.08.21	TradeUK (Screwfix)	Safety Boots	29.99
			Coach Bolts M10 100mm x 50 - 9x9 football goals	12.29
BACS	25.08.21	WP Group Ltd	499L Red Diesel	402.92
BACS	25.08.21	WPS Hallam Insurance Brokers	Commercial Combined Insurance Extension - 1 Month	907.55
BACS	14.09.21	Clearstone Solutions Ltd	Oil Spots Removed - Town Hall Courtyard - Recharged To Third Party	342.00
BACS	14.09.21	Hillier Recycling Ltd	Waste Collections - Redcotts Recreation Ground - 30.07.21 - 20.08.21	78.96
BACS			Waste Collections - Redcotts Recreation Ground - 27.08.21	19.74
BACS	14.09.21	Hunt Forest Group	Rear Storage Cage - John Deere Gator	594.00
BACS	14.09.21	Lafone Communications Ltd	Plantronics Blackwire Headsets x2	127.20
BACS	14.09.21	Jenna Milton (Kore Cleaning)	Cleaning Council Offices & Town Hall - August 2021	195.00
BACS	14.09.21	The Minster Press	Advertisement 1/2Pg - Official Wimborne Town Guide 2021/22	178.80
BACS	14.09.21	Fenland Leisure Products Ltd (Online Playgrounds)	Earth Brown Rubber Mulch Repair Kit - R'Cotts Play Area	75.40
BACS	14.09.21	PD Farr Engineering Ltd	Call Out & Assessment - Play Park Gate Closer - Redcotts Play Area	138.00
BACS	14.09.21	Reeves Roofing Ltd	Tile Repairs - Redcotts Pavilion Roof	492.00
BACS	14.09.21	RJS Cleaning Management Ltd	Cleaning Bus Shelters - Leigh Road & St Johns Hill	52.80
BACS	14.09.21	Trade UK (Screwfix)	Combination Padlocks x2 - Redcotts Football Goals	9.76
BACS	14.09.21	Wimborne Cemetery Joint Management Committee	Second Half - Annual Contribution 2021/22	6,164.07
BACS	14.09.21	Wimborne In Bloom	Town Centre Maintenance - Cleaning & Clearing Works	450.00
BACS	14.09.21	James Hallam Ltd (WPS Hallam Insurance Brokers)	30 Day Extension - Town Council Insurance 30.08.21 - 30.09.21	907.55
BACS	16.08.21	Salaries	Council Staff Salaries - September 2021	11643.21
BACS	16.08.21	HMRC	Council Staff - Tax & NIC	3447.07
BACS	16.08.21	Dorset County Pension Fund	Council Staff - Superannuation Contributions	3393.89
BACS	16.08.21	Salaries	Cemetery Staff - Salaries - September 2021*	3531.36
BACS	16.08.21	HMRC	Cemetery Staff - Tax & NIC*	1236.01
BACS	16.08.21	Dorset County Pension Fund	Cemetery Staff - Superannuation Contributions*	1304.98
Total Payments				54459.54

* To be recharged in full to Wimborne Cemetery Joint Management Committee

Date: 19/08/2021
Time: 10:07:37

WIMBORNE MINSTER TOWN COUNCIL

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Profit and Loss

From: Month 4, July 2021
To: Month 4, July 2021

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	219,400.00	
DC Maintenance Contribution	0.00	1,067.57	
Admin	3.24	35.52	
Town Hall	470.83	8,741.66	
General Recreation	364.00	2,529.84	
Redcotts	8,721.66	10,056.33	
DC Loan Contributions	0.00	18,479.86	
Cemetery Salaries Reimbursement	6,028.23	24,112.92	
BID Payments Assistance	73.47	293.88	
	15,661.43		284,717.58
Expenditure			
Town Hall	1,460.07	4,639.08	
Grants, Donation, Subs & Conts	3,500.00	12,661.58	
Planning & Environment	794.00	2,539.50	
Buildings & Premises	7,862.49	28,993.28	
General Recreation	916.54	4,557.00	
Redcotts	599.91	6,804.20	
Assets Replacement	1,817.88	5,855.26	
	16,950.89		66,049.90
Gross Profit/(Loss):	<u>(1,289.46)</u>		<u>218,667.68</u>
Overheads			
Admin	19,465.79	83,507.72	
Mayoral & Civic	25.00	773.00	
Cemetery Salaries	6,028.23	24,112.92	
	25,519.02		108,393.64
Net Profit/(Loss):	<u>(26,808.48)</u>		<u>110,274.04</u>

Date: 19/08/2021
Time: 10:08:12

WIMBORNE MINSTER TOWN COUNCIL

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Balance Sheet

From: Month 4, July 2021
To: Month 4, July 2021

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	119.99	(34.99)	
Nationwide Business Bond	0.00	53,117.95	
Capital Reserve Account	(13,822.87)	387,738.73	
Petty Cash	100.00	406.98	
V. A. T	(6,304.88)	111.04	
Debtors Control Account	(6,900.72)	21,678.52	
		(26,808.48)	463,018.23
Current Liabilities			
Receipts in Advance	0.00	700.00	
		0.00	700.00
Current Assets less Current Liabilities:		(26,808.48)	462,318.23
Total Assets less Current Liabilities:		(26,808.48)	462,318.23
Financed By			
General Fund	0.00	169,960.25	
Fund - Buildings 6447	1,032.99	35,663.71	
Fund - Marriage Venue Licence 5628	0.00	1,394.00	
Fund - Election Exps 5412	0.00	6,990.99	
Fund - Office Equipment 6501 & 5413	0.00	9,766.67	
Fund - Traff Order/Signs	0.00	15,000.00	
Fund - Contract Work (Rec) 6668	0.00	610.36	
Fund - Planting 6663	0.00	1,034.93	
Fund - Mayor's Charities	0.00	2,026.08	
Fund - Vehicle & Plant 6502, 6671,6672	0.00	19,344.64	
Fund - Service 88	0.00	5,000.00	
Fund - Professional Fees & Legal Expenses	0.00	723.50	
Fund - Car Park/ Footpath 6665	0.00	2,419.14	
Fund - Improvements (from EDDC)5418 5419	(1,032.99)	0.00	
Fund - C.C.T.V. 6500	0.00	15,337.51	
Fund - Grants Underspend 2019-20	0.00	16,066.45	
Fund - Town Centre Maintenance	0.00	3,000.00	
Fund - Working Together Program 6242	0.00	2,500.00	
Fund - Leigh Park Play Area	0.00	38.93	
Fund - Redcotts Play Area	0.00	1,658.13	
Fund - Gunstone Trust	0.00	8,350.78	
Fund - CIL - Community infrastructure Levy	0.00	32,812.82	
Fund - Hardship Fund	0.00	2,345.30	
P & L Account	(26,808.48)	110,274.04	
		(26,808.48)	462,318.23

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

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Jul-21

Acc Ref	Name	Balance YTD	Annual Budget	Variance
5401	ADMIN - General Fund Expenditure	0.00	0.00	0.00
5402	ADMIN - Bank Charge	181.75	600.00	418.25
5403	ADMIN - Telephone, Mobile & Internet	408.31	1,650.00	1,241.69
5404	ADMIN - Salaries	72,888.16	219,000.00	146,111.84
5406	ADMIN - Gen Office Expenses	1,130.72	2,000.00	869.28
5407	ADMIN - Training	314.00	1,500.00	1,186.00
5408	ADMIN - Postage	25.50	100.00	74.50
5409	ADMIN - Photocopier Lease	559.96	1,500.00	940.04
5410	ADMIN - Insurance	91.48	13,500.00	13,408.52
5411	ADMIN - Health & Safety	576.00	4,000.00	3,424.00
5412	ADMIN - Election Expenses Fund	0.00	0.00	0.00
5415	ADMIN - Travel	5.40	100.00	94.60
5417	ADMIN - Advertising	59.00	100.00	41.00
5420	ADMIN - Membership Of Outside Bodies	1,671.48	2,255.00	583.52
5421	ADMIN - Newsletter	0.00	0.00	0.00
5422	ADMIN - Public Relations	0.00	0.00	0.00
5423	ADMIN - Hardship Fund Expenses (2816)	1,000.00	0.00	-1,000.00
5460	ADMIN - Bunting Installation	1,358.60	4,500.00	3,141.40
5461	ADMIN - Climate Change & Biodiversity	0.00	0.00	0.00
5462	ADMIN - Professional Fees	0.00	0.00	0.00
5463	ADMIN - Audit fees	750.00	2,300.00	1,550.00
5464	ADMIN - BID Contribution	0.00	0.00	0.00
5465	ADMIN - IT Support, Software	3,067.36	8,700.00	5,632.64
5466	ADMIN - Christmas & New Year's Eve	0.00	35,000.00	35,000.00
5467	ADMIN - Cemetery Tax & NIC	4886.12	0.00	-4,886.12
5468	ADMIN - Cemetery Salaries & Superannuation	19226.80	0.00	-19,226.80
5469	ADMIN - Cemetery Misc Exp	0.00	0.00	0.00
5617	T/HALL - Heating Gas	244.21	800.00	555.79
5618	T/HALL - Electricity	154.26	600.00	445.74
5619	T/HALL - Sewerage/Water	0.00	350.00	350.00
5620	T/HALL - Business Rates	3295.50	9,000.00	5,704.50
5622	T/HALL - Cleaning Contract	168.75	1,500.00	1,331.25
5623	T/HALL - Civil Ceremony Costs	547.20	1,000.00	452.80
5624	T/HALL - Maintenance	229.16	1,000.00	770.84
5628	T/HALL - Marriage Licence Fund	0.00	0.00	0.00
5830	MAYORAL/CIV - Mayoral Allowance	0.00	2,085.44	2,085.44
5833	MAYORAL/CIV - Regalia	0.00	200.00	200.00
5835	MAYORAL/CIV - Civic Fund	348.00	2,000.00	1,652.00
5839	MAYORAL/CIV - Wim Militia	400.00	400.00	0.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	0.00	600.00	600.00
5841	MAYORAL/CIV - Members Training	25.00	500.00	475.00
5842	MAYORAL/CIV - Members Travel	0.00	500.00	500.00
5843	MAYORAL/CIV - Remembrance Day	0.00	1,500.00	1,500.00
6040	GSL - Cemetery Precept	6164.08	12,328.15	6,164.07
6046	GSL - BID Levy	247.50	270.00	22.50
6047	GSL - Annual Grants	6250.00	20,000.00	13,750.00
6242	P & E - Working Together Programme	1657.5	0.00	-1,657.50
6265	P & E - Bus Shelter Cleaning	132	550.00	418.00
6269	P & E - Town Centre Maintenance	750.00	3,000.00	2,250.00
6270	P & E - Contribution to Service 88	0	0.00	0.00
6447	BUILDINGS - Buildings Fund	11828.43	10,000.00	-1,828.43
6449	BUILDINGS - Leigh Park Com Centre Loan	7476.57	15,000.00	7,523.43
6453	BUILDINGS - Redcotts Lodge Loan	0.00	2,100.00	2,100.00
6455	BUILDINGS - T/Hall Development Loan	0.00	11,900.00	11,900.00
6456	BUILDINGS - Redcotts Storage/Toilets Loan	3445.59	6,900.00	3,454.41
6470	C.C.T.V. - Maintenance	2324.11	5,000.00	2,675.89
6471	C.C.T.V. - Loan Repayments	3919.58	7,838.00	3,918.42
6500	ASSET REPLACEMENT - C.C.T.V	0.00	5,000.00	5,000.00
6501	ASSET REPLACEMENT - Office Equipment	0.00	1,500.00	1,500.00
6502	ASSETS - Vehicle & Plant	5855.26	10,000.00	4,144.74

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6655	GEN REC - Lighting	75.40	700.00	624.60
6657	GEN REC - Lodge C.Tax	639.63	1,450.00	810.37
6658	GEN REC - Miscellaneous	1467.76	3,300.00	1,832.24
6660	GEN REC - Repair/ Renewal	838.97	3,500.00	2,661.03
6661	GEN REC - Consumables	772.27	4,000.00	3,227.73
6663	GEN REC - Planting Fund	0.00	200.00	200.00
6665	GEN REC - Car Park/F.Path Fund	0.00	500.00	500.00
6668	GEN REC - Contract Work	120.00	3,000.00	2,880.00
6669	GEN REC - G'Mens Tools	0.00	500.00	500.00
6670	GEN REC - G'Mens Clothing & PPE	40.43	1,000.00	959.57
6673	GEN REC - Jubilee Garden	0.00	200.00	200.00
6674	GEN REC - Dog Waste Disposal	0.00	500.00	500.00
6676	GEN REC - General Waste Disposal	377.40	2,000.00	1,622.60
6677	GEN REC - Dog Control Cont	0.00	1,000.00	1,000.00
6700	LEIGH/PK - Play Area Fund	225.14	1,000.00	774.86
6816	R/COTTS - Toilets Airfreshener Contract	0.00	270.00	270.00
6817	R/COTTS - Pavilion Boilers Service Contract	0.00	220.00	220.00
6818	R/COTTS - Water/Sewerage	0.00	800.00	800.00
6870	R/COTTS - Football Pitches Consumables	135.50	150.00	14.50
6871	R/COTTS - Bowling Green Consumables	0.00	1,567.00	1,567.00
6874	R/COTTS - Grass Tennis	0.00	500.00	500.00
6891	R/COTTS - Pavilion Gas	26.68	800.00	773.32
6892	R/COTTS - Pavilion Services	328.16	2,800.00	2,471.84
6893	R/COTTS - Cleaner / Maintenance	2,002.62	5,250.00	3,247.38
6894	R/COTTS - Pavilion Legionella Testing	0.00	1,380.00	1,380.00
6896	R/COTTS - Play Area Inspections	200.00	850.00	650.00
6897	R/COTTS - Play Area Redevelopment Loan	3,954.86	7,910.00	3,955.14
6898	R/COTTS - Play Area Fund	156.38	1,000.00	843.62
		175,024.54	476,573.59	301,549.05

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

Jul-21

Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	219,400.00	438,800.00	219,400.00
3002	ADMIN - General Fund Income	0.00	0.00	0.00
3003	ADMIN - Interest Received	12.50	240.00	227.50
3005	ADMIN - Compostable bin liners	0.00	20.00	20.00
3006	ADMIN - Receipts Gen	23.02	100.00	76.98
3007	ADMIN - Hardship Fund Receipts	0.00	0.00	0.00
3010	ADMIN - DC Maintenance Contribution CCTV	1,067.57	2,250.00	1,182.43
3011	ADMIN - DC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3015	ADMIN - DC Leigh Park Com Centre Loan	14,953.14	14,953.00	-0.14
3017	ADMIN - Cemetery Salaries & Superannuation	19,226.80	0.00	-19,226.80
3018	ADMIN - Cemetery Tax & NIC	4,886.12	0.00	-4,886.12
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	293.88	0.00	-293.88
3021	ADMIN - Cemetery Misc Inc	0.00	0.00	0.00
3024	T/HALL - Hire Council Chamber	0.00	300.00	300.00
3025	T/HALL - Marriage Receipts	8,720.83	3,500.00	-5,220.83
3027	T/HALL - Hire Committee Room	20.83	1,000.00	979.17
3057	GEN REC - Lodge Rent	1,456.00	4,400.00	2,944.00
3058	GEN REC - Misc Income	1,073.84	100.00	-973.84
3059	GEN REC - Grounds Maintenance Contract	0.00	0.00	0.00
3068	GEN REC - Bowling - Insurance	0.00	170.00	170.00
3069	GEN REC - Bowling - Glass Bottle Collections	0.00	140.00	140.00
3070	R/COTTIS - Football	1,141.75	2,100.00	958.25
3071	R/COTTIS - Bowling Maintenance	5,721.66	2,000.00	-3,721.66
3074	R/COTTIS - Tennis Insurance	0.00	85.00	85.00
3076	R/COTTIS - Changing Rooms	0.00	270.00	270.00
3077	R/COTTIS - Recharged Services (Tennis)	192.92	2,000.00	1,807.08
3078	R/COTTIS - Pavilion Maintenance Contribution	3,000.00	0.00	-3,000.00
3080	L/PARK - Childrens & Community Centre Insurance	0.00	260.00	260.00
3083	L/PARK - Rugby Pavilion Insurance	0.00	980.00	980.00
		284,717.58	477,195.00	192,477.42

Profit and Loss

From: Month 5, August 2021
 To: Month 5, August 2021

Chart of Accounts: WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	219,400.00	
DC Maintenance Contribution	0.00	1,067.57	
Admin	3.25	38.77	
Town Hall	1,083.32	9,824.98	
General Recreation	364.00	2,893.84	
Redcotts	0.00	10,056.33	
DC Loan Contributions	0.00	18,479.86	
Cemetery Salaries Reimbursement	6,028.23	30,141.15	
Cemetery Miscellaneous Expenses	232.43	232.43	
BID Payments Assistance	73.47	367.35	
	7,784.70		292,502.28
Expenditure			
Town Hall	1,925.17	6,564.25	
Grants,Donation, Subs & Conts	0.00	12,661.58	
Planning & Environment	419.00	2,958.50	
Buildings & Premises	1,133.46	30,126.74	
General Recreation	3,093.31	7,650.31	
Redcotts	1,277.99	8,082.19	
Assets Replacement	1,279.71	7,134.97	
	9,128.64		75,178.54
Gross Profit/(Loss):	<u>(1,343.94)</u>		<u>217,323.74</u>
Overheads			
Admin	23,367.98	106,875.70	
Mayoral & Civic	100.00	873.00	
Cemetery Salaries	6,028.23	30,141.15	
Cemetery Miscellaneous Expenses	180.00	180.00	
	29,676.21		138,069.85
Net Profit/(Loss):	<u>(31,020.15)</u>		<u>79,253.89</u>

Date: 10/09/2021
Time: 11:00:23

WIMBORNE MINSTER TOWN COUNCIL

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Balance Sheet

From: Month 5, August 2021
To: Month 5, August 2021

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	34.99	0.00	
Nationwide Business Bond	0.00	53,117.95	
Capital Reserve Account	(34,438.91)	353,299.82	
Petty Cash	0.00	406.98	
V. A. T	915.61	1,026.65	
Debtors Control Account	442.08	22,120.60	
		(33,046.23)	429,972.00
Current Liabilities			
Receipts in Advance	0.00	700.00	
		0.00	700.00
Current Assets less Current Liabilities:		(33,046.23)	429,272.00
Total Assets less Current Liabilities:		(33,046.23)	429,272.00
Financed By			
General Fund	0.00	169,960.25	
Fund - Buildings 6447	0.00	35,663.71	
Fund - Marriage Venue Licence 5628	0.00	1,394.00	
Fund - Election Exps 5412	0.00	6,990.99	
Fund - Office Equipment 6501 & 5413	0.00	9,766.67	
Fund - Traff Order/Signs	0.00	15,000.00	
Fund - Contract Work (Rec) 6668	0.00	610.36	
Fund - Planting 6663	0.00	1,034.93	
Fund - Mayor's Charities	(2,026.08)	0.00	
Fund - Vehicle & Plant 6502, 6671,6672	0.00	19,344.64	
Fund - Service 88	0.00	5,000.00	
Fund - Professional Fees & Legal Expenses	0.00	723.50	
Fund - Car Park/ Footpath 6665	0.00	2,419.14	
Fund - C.C.T.V. 6500	0.00	15,337.51	
Fund - Grants Underspend 2019-20	0.00	16,066.45	
Fund - Town Centre Maintenance	0.00	3,000.00	
Fund - Working Together Program 6242	0.00	2,500.00	
Fund - Leigh Park Play Area	0.00	38.93	
Fund - Redcotts Play Area	0.00	1,658.13	
Fund - Gunstone Trust	0.00	8,350.78	
Fund - CIL - Community infrastructure Levy	0.00	32,812.82	
Fund - Hardship Fund	0.00	2,345.30	
P & L Account	(31,020.15)	79,253.89	
		(33,046.23)	429,272.00

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

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Aug-21

Acc Ref	Name	Balance YTD	Annual Budget	Variance
5401	ADMIN - General Fund Expenditure	0.00	0.00	0.00
5402	ADMIN - Bank Charge	230.50	600.00	369.50
5403	ADMIN - Telephone, Mobile & Internet	549.05	1,650.00	1,100.95
5404	ADMIN - Salaries	90,946.92	219,000.00	128,053.08
5406	ADMIN - Gen Office Expenses	1,329.05	2,000.00	670.95
5407	ADMIN - Training	314.00	1,500.00	1,186.00
5408	ADMIN - Postage	25.50	100.00	74.50
5409	ADMIN - Photocopier Lease	736.75	1,500.00	763.25
5410	ADMIN - Insurance	3,282.37	13,500.00	10,217.63
5411	ADMIN - Health & Safety	1,123.15	4,000.00	2,876.85
5412	ADMIN - Election Expenses Fund	0.00	0.00	0.00
5415	ADMIN - Travel	5.40	100.00	94.60
5417	ADMIN - Advertising	59.00	100.00	41.00
5420	ADMIN - Membership Of Outside Bodies	1,671.48	2,255.00	583.52
5421	ADMIN - Newsletter	0.00	0.00	0.00
5422	ADMIN - Public Relations	0.00	0.00	0.00
5423	ADMIN - Hardship Fund Expenses (2816)	1,000.00	0.00	-1,000.00
5460	ADMIN - Bunting Installation	1,358.60	4,500.00	3,141.40
5461	ADMIN - Climate Change & Biodiversity	0.00	0.00	0.00
5462	ADMIN - Professional Fees	0.00	0.00	0.00
5463	ADMIN - Audit fees	750.00	2,300.00	1,550.00
5464	ADMIN - BID Contribution	0.00	0.00	0.00
5465	ADMIN - IT Support, Software	3,737.66	8,700.00	4,962.34
5466	ADMIN - Christmas & New Year's Eve	0.00	35,000.00	35,000.00
5467	ADMIN - Cemetery Tax & NIC	6,107.75	0.00	-6,107.75
5468	ADMIN - Cemetery Salaries & Superannuation	24,033.40	0.00	-24,033.40
5469	ADMIN - Cemetery Misc Exp	180.00	0.00	-180.00
5617	T/HALL - Heating Gas	244.21	800.00	555.79
5618	T/HALL - Electricity	225.34	600.00	374.66
5619	T/HALL - Sewerage/Water	99.45	350.00	250.55
5620	T/HALL - Business Rates	4,118.50	9,000.00	4,881.50
5622	T/HALL - Cleaning Contract	262.50	1,500.00	1,237.50
5623	T/HALL - Civil Ceremony Costs	851.20	1,000.00	148.80
5624	T/HALL - Maintenance	763.05	1,000.00	236.95
5628	T/HALL - Marriage Licence Fund	0.00	0.00	0.00
5830	MAYORAL/CIV - Mayoral Allowance	0.00	2,085.44	2,085.44
5833	MAYORAL/CIV - Regalia	0.00	200.00	200.00
5835	MAYORAL/CIV - Civic Fund	348.00	2,000.00	1,652.00
5839	MAYORAL/CIV - Wim Militia	400.00	400.00	0.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	0.00	600.00	600.00
5841	MAYORAL/CIV - Members Training	125.00	500.00	375.00
5842	MAYORAL/CIV - Members Travel	0.00	500.00	500.00
5843	MAYORAL/CIV - Remembrance Day	0.00	1,500.00	1,500.00
6040	GSL - Cemetery Precept	6,164.08	12,328.15	6,164.07
6046	GSL - BID Levy	247.50	270.00	22.50
6047	GSL - Annual Grants	6,250.00	20,000.00	13,750.00
6242	P & E - Working Together Programme	1,657.50	0.00	-1,657.50
6265	P & E - Bus Shelter Cleaning	175.00	550.00	375.00
6269	P & E - Town Centre Maintenance	1,125.00	3,000.00	1,875.00
6270	P & E - Contribution to Service 88	0.00	0.00	0.00
6447	BUILDINGS - Buildings Fund	12,868.43	10,000.00	-2,868.43
6449	BUILDINGS - Leigh Park Com Centre Loan	7,476.57	15,000.00	7,523.43
6453	BUILDINGS - Redcotts Lodge Loan	0.00	2,100.00	2,100.00
6455	BUILDINGS - T/Hall Development Loan	0.00	11,900.00	11,900.00
6456	BUILDINGS - Redcotts Storage/Toilets Loan	3,445.59	6,900.00	3,454.41
6470	C.C.T.V. - Maintenance	2,417.57	5,000.00	2,582.43
6471	C.C.T.V. - Loan Repayments	3,919.58	7,838.00	3,918.42
6500	ASSET REPLACEMENT - C.C.T.V	0.00	5,000.00	5,000.00
6501	ASSET REPLACEMENT - Office Equipment	0.00	1,500.00	1,500.00
6502	ASSETS - Vehicle & Plant	7,134.97	10,000.00	2,865.03

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6655	GEN REC - Lighting	101.57	700.00	598.43
6657	GEN REC - Lodge C.Tax	800.15	1450.00	649.85
6658	GEN REC - Miscellaneous	2886.46	3300.00	413.54
6660	GEN REC - Repair/ Renewal	838.97	3500.00	2661.03
6661	GEN REC - Consumables	1623.11	4000.00	2376.89
6663	GEN REC - Planting Fund	0.00	200.00	200.00
6665	GEN REC - Car Park/F.Path Fund	0.00	500.00	500.00
6668	GEN REC - Contract Work	345.00	3000.00	2655.00
6669	GEN REC - G'Mens Tools	69.70	500.00	430.30
6670	GEN REC - G'Mens Clothing & PPE	87.01	1000.00	912.99
6673	GEN REC - Jubilee Garden	0.00	200.00	200.00
6674	GEN REC - Dog Waste Disposal	230.00	500.00	270.00
6676	GEN REC - General Waste Disposal	433.20	2000.00	1566.80
6677	GEN REC - Dog Control Cont	0.00	1000.00	1000.00
6700	LEIGH/PK - Play Area Fund	225.14	1000.00	774.86
6816	R/COTTS - Toilets Airfreshener Contract	0.00	270.00	270.00
6817	R/COTTS - Pavilion Boilers Service Contract	0.00	220.00	220.00
6818	R/COTTS - Water/Sewerage	405.86	800.00	394.14
6870	R/COTTS - Football Pitches Consumables	135.50	150.00	14.50
6871	R/COTTS - Bowling Green Consumables	0.00	1567.00	1567.00
6874	R/COTTS - Grass Tennis	0.00	500.00	500.00
6891	R/COTTS - Pavilion Gas	37.89	800.00	762.11
6892	R/COTTS - Pavilion Services	474.32	2800.00	2325.68
6893	R/COTTS - Cleaner / Maintenance	2497.38	5250.00	2752.62
6894	R/COTTS - Pavilion Legionella Testing	0.00	1380.00	1380.00
6896	R/COTTS - Play Area Inspections	420.00	850.00	430.00
6897	R/COTTS - Play Area Redevelopment Loan	3954.86	7910.00	3955.14
6898	R/COTTS - Play Area Fund	156.38	1000.00	843.62
		213482.12	476573.59	263091.47

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

Aug-21

Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	219,400.00	438,800.00	219,400.00
3002	ADMIN - General Fund Income	0.00	0.00	0.00
3003	ADMIN - Interest Received	15.75	240.00	224.25
3005	ADMIN - Compostable bin liners	0.00	20.00	20.00
3006	ADMIN - Receipts Gen	23.02	100.00	76.98
3007	ADMIN - Hardship Fund Receipts	0.00	0.00	0.00
3010	ADMIN - DC Maintenance Contribution CCTV	1,067.57	2,250.00	1,182.43
3011	ADMIN - DC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3015	ADMIN - DC Leigh Park Com Centre Loan	14,953.14	14,953.00	-0.14
3017	ADMIN - Cemetery Salaries & Superannuation	24,033.40	0.00	-24,033.40
3018	ADMIN - Cemetery Tax & NIC	6,107.75	0.00	-6,107.75
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	367.35	0.00	-367.35
3021	ADMIN - Cemetery Misc Inc	232.43	0.00	-232.43
3024	T/HALL - Hire Council Chamber	0.00	300.00	300.00
3025	T/HALL - Marriage Receipts	9,720.83	3,500.00	-6,220.83
3027	T/HALL - Hire Committee Room	104.15	1,000.00	895.85
3057	GEN REC - Lodge Rent	1,820.00	4,400.00	2,580.00
3058	GEN REC - Misc Income	1,073.84	100.00	-973.84
3059	GEN REC - Grounds Maintenance Contract	0.00	0.00	0.00
3068	GEN REC - Bowling - Insurance	0.00	170.00	170.00
3069	GEN REC - Bowling - Glass Bottle Collections	0.00	140.00	140.00
3070	R/COTTIS - Football	1,141.75	2,100.00	958.25
3071	R/COTTIS - Bowling Maintenance	5,721.66	2,000.00	-3,721.66
3074	R/COTTIS - Tennis Insurance	0.00	85.00	85.00
3076	R/COTTIS - Changing Rooms	0.00	270.00	270.00
3077	R/COTTIS - Recharged Services (Tennis)	192.92	2,000.00	1,807.08
3078	R/COTTIS - Pavilion Maintenance Contribution	3,000.00	0.00	-3,000.00
3080	L/PARK - Childrens & Community Centre Insurance	0.00	260.00	260.00
3083	L/PARK - Rugby Pavilion Insurance	0.00	980.00	980.00
		292,502.28	477,195.00	184,692.72

Wimborne Minster Town Council

RESOURCES COMMITTEE

Subject: Appendix C – Allendale Pantomime
Date: Initiative 17 September 2021
Author: Chairman

The Committee is asked to consider an initiative which is supported by the Vice-Chairman of the Council and Cllr March.

The initiative, which has been developed in conjunction with the Allendale Community Centre, involves providing 142 tickets to the Christmas pantomime to disadvantaged families living within the Town.

The Committee is asked to support a virement of £500 from the grants budget to meet the cost of the tickets. The current balance in the grants budget is £13,200 (and the grants underspend fund balance is £16,066). The Committee will recall that the revised closing date for applications is 30 November 2021.

I understand that Dorset Council has organised a similar initiative in the past.

The exact details of how the tickets would be distributed in a fair way has yet to be determined but if the Committee is minded to support the proposal, this will be dealt with by the Town Clerk who will speak to the relevant Officer at Dorset Council to establish the distribution process.