

**WIMBORNE MINSTER TOWN COUNCIL**

**MINUTES** of a **MEETING of the TOWN COUNCIL** held on **TUESDAY 1 FEBRUARY 2022 at 7.00 pm** in the Council Chamber, Town Hall, West Borough, Wimborne Minster.

**MEMBERS PRESENT**

**Cllr C L Butter - Deputy Town Mayor & Vice-Chairman of the Council – in the Chair**

**Cllr S K Bartlett  
Cllr C A Chedgy  
Cllr L C Hinks  
Cllr D J March  
Cllr F Shirley**

**MEMBERS NOT PRESENT**

**Cllr K F Webb – Town Mayor & Chairman of the Council  
Cllr P Bache  
Cllr D Burt  
Cllr J Hart  
Cllr M J Hopkins  
Cllr W J Richmond  
Cllr A E Roberts  
Cllr S Wheeler**

**OFFICERS PRESENT**

**Town Clerk  
Assistant Town Clerk**

**131 BUDGETS AND PRECEPT 2022/2023**

The Town Council considered the recommendations from an informal meeting held on 21 January 2022, a copy of which together with the Town Clerk's report to that meeting appears as **Appendix A** to these Minutes.

**RESOLVED:**

- a) that the Spending Committees' budgets, as submitted to the informal meeting (held on 21 January 2022), be approved;**
- b) that the additional items in Section 9 of the Town Clerk's report (to that meeting) be approved;**

- c) that the **General Fund recommendations contained in Section 10 of the Town Clerk’s report (to that meeting) be approved;**
- d) that the **recommended increase in Civil Ceremony fees (as detailed in paragraph 8.2.1 of the Town Clerk’s report to that meeting) be approved; and**
- e) that **Dorset Council be requested to collect a precept of £483,300 for the 2022/23 financial year.**

(Note: the words in brackets in the resolution above, whilst not forming part of the motion proposed at the meeting by the Chairman of Resources Committee, have been added for clarity.)

The meeting closed at 7.04 pm.

Signed ..... Date.....  
Town Mayor and Chairman of the Council

7635

**WIMBORNE MINSTER TOWN COUNCIL**

**MINUTES** of an informal **EXTRAORDINARY MEETING** of the **TOWN COUNCIL** via video link held on **FRIDAY, 21 JANUARY 2022** at **10.15 am**

**MEMBERS PRESENT VIA VIDEO LINK**

**Cllr K F Webb –Town Mayor & Chairman of the Council**  
**Cllr C L Butter – Deputy Town Mayor & Vice-Chairman of the Council**

**Cllr P Bache**  
**Cllr S K Bartlett**  
**Cllr D Burt**  
**Cllr C A Chedgy**  
**Cllr J Hart**  
**Cllr L C Hinks**  
**Cllr M J Hopkins**  
**Cllr D J March**  
**Cllr W J Richmond**  
**Cllr A E Roberts**  
**Cllr F Shirley**  
**Cllr S Wheeler**

**OFFICERS PRESENT VIA VIDEO LINK**

**Town Clerk**  
**Assistant Town Clerk**

**130**

**BUDGETS AND PRECEPT 2022/2023**

The Town Clerk submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix A** to these Minutes in the Minute Book.

In the report the Town Clerk drew Members' attention to the increase in the tax base which had been notified by Dorset Council.

Members considered the various recommendations contained in the report and

**IT WAS AGREED TO RECOMMEND TO THE EXTRAORDINARY MEETING OF THE TOWN COUNCIL WHICH WOULD BE HELD TO APPROVE THESE RECOMMENDATIONS AND THE PRECEPT:**

- a) that the Spending Committees' budgets, as submitted to this informal meeting, be approved;
- b) that the additional items in Section 9 of the Town Clerk's report be approved;
- c) that the General Fund recommendations contained in Section 10 of the Town Clerk's report be approved;
- d) that the recommended increase in Civil Ceremony fees be approved;
- e) that Dorset Council be requested to collect a precept of £483,300 for the 2022/23 financial year.

(Note: Cllr Bartlett asked that his dissent to proposal (e) above be recorded.)

The meeting closed at 10.58 am.

Signed .....Date.....  
Town Mayor and Chairman of the Council

## EXTRAORDINARY TOWN COUNCIL

**Subject:** Item 2 – Budgets and Precept 2022/ 23  
**Date:** 21 January 2022  
**Author:** Town Clerk

Attached to this report as Appendix 1 are the suggested budgets for all Committees which have been discussed with the Personnel, Policy & Strategy Committee.

There are several important points for the Council to be aware of when considering those budgets and the subsequent precept.

### **1.0 Tax Base**

1.1 It is pleasing to note that the tax base for 2022/23 has increased from 3247.1 to 3472.1 a rise of 225 Band D equivalents.

### **2.0 Overview**

2.1 The financial position of the Council is sound. Overall, expenditure is likely to be below the total budgeted for in 2021/22 and income above that anticipated. At the end of this financial year, the General Fund is expected to remain healthy.

We have assumed that the detrimental effects of the pandemic will be significantly lower by April 2022 given the booster programme and are therefore basing the budget on near normal income and expenditure for 2022/23.

However, there are likely to be significant budget pressures in 2022/23. These include the following:

- The appointment of a new Town Clerk is likely to have a significant upward impact on salary costs.
- Energy and fuel bills have increased beyond the rates which could have been expected. The fuel cap does not apply to non-domestic premises.
- Insurance costs are higher after the Town Council's broker was unable to source a comparable provider to Aviva whose contract with the broker has come to an end.
- Contractors have also increased their charges for manpower and materials.
- Earmarked Funds need to be topped up in certain areas.
- The Council anticipates commencing the projects identified as Priority 1.

2.2 According to the ONS, CPI inflation is currently 5.1%. The ONS is due to release revised figures on 19 January 2022.

### 3.0 Process Applied in Establishing the Budget Position and Options

- 3.1 As in previous years, Personnel, Policy & Strategy Committee has considered the following before making a precept recommendation:
- a. All existing budgets were assessed, and essential increases and decreases have been applied.
  - b. Any additional items which have been mooted by the Council since the start of this financial year have been listed in Section 9 together with a recommendation as to how they should be funded.
  - c. All earmarked Funds have been assessed.
  - d. Income has been reviewed in the light of a return to near normality.

### 4.0 Funds for specific purposes

- 4.1 The Committee is suggesting that some earmarked Funds be topped up. Other funds, such as grants and contract work, were set up so that any underspend in the amount provided in the budget in one financial year could be added to the fund as a cushion for future years. Where appropriate these have been taken into account when suggesting the amounts to be included in the budget for 2022/23.
- 4.2 The balance as of the 1 December 2021 in each Fund is shown in the table at 4.3 below. The expected balance on 1 April 2022 is also shown as well as any suggested top ups for 2022/23:

#### 4.3

<b>Fund</b>	<b>Balance 1.12.21</b>	<b>Expected Balance 1.4.22</b>	<b>Suggested Top- Ups/ Budget Figure</b>
General Fund	£169,960.25	£180,000.00	N/a
Buildings	£35,663.71	£25,663.71	£20,000 see para 10.2
Marriage Venue Licence	£1,394.00	£1,394.00	£500.00
Elections Expenses	£6,990.99	£6,990.99	£0.00
Office Equipment	£8,997.57	£10,247.57	£1,500.00
Climate Change and Biodiversity	£15,000.00	£15,000.00	£0.00
Contract Work	£610.36	£2,360.36	£3,000.00
Planting	£1,034.93	£1,100.11	£200.00
Vehicle & Plant Fund	-£405.36	-£10,405.36	£10,000.00
Service 88	£5,000.00	£5,000.00	£0.00
Professional Fees & Legal Expenses	£723.50	£723.50	£10,000.00

Car Park/ Footpath	£2,419.14	£2,919.14	£0.00
CCTV	£15,337.51	£10,837.51	£0.00
Grants Underspend 2019/20 & 2021/22	£15,066.45	£19,069.45	£11,000.00
Town Centre Maintenance	£3,000.00	£1,500.00	£3,000.00
Working Together Program	£2,500.00	£843.00	£0.00
Leigh Park Play Area	£38.93	£813.79	£1,500.00
Redcotts Play Area	£1,658.13	£2,191.32	£500.00
Gunstone Trust	£8,350.78	£8,350.78	N/a
CIL	£39,046.24	£39,046.24	N/a
Hardship Fund	£2,345.30	£1,345.30	£0.00

Although the Gator is being financed via hire-purchase, for accounting purposes the full cost must be deducted from the Fund in the year of accounting and the value of the Gator added to the Asset Register. The liability for the hire purchase agreement is shown as a decreasing current liability on the balance sheet.

## **5.0 The General Fund**

5.1 The surplus on the current year's budget is difficult to predict but it is expected this will increase the amount in the General Fund balance to approximately £180,000.

## **6.0 2022/23 Budget**

### **6.1 EXPENDITURE**

6.2 The following significant variances are brought to Members' attention:

### **6.3 Resources Committee**

Code 5404 – Salaries – There is a significant increase in the salaries budget to meet the expected cost of employing a new Town Clerk, full time, and to make provision for an outstanding pay award for 2021/22 which is likely to be settled in 2022/23 but backdated to 1 April 2021.

Code 5410 – Insurance – The 5-year contract with Aviva has come to an end and new insurers were instructed in December 2021. The insurance premium is higher as we are no longer protected from the past 5 years' price increases.

Code 5460 – Installation of Bunting – £3,000 has been included in next year’s budget as Members have agreed to celebrate the Queen’s Platinum Jubilee.

Code 5462 – Legal/Surveyors Fees (Asset Transfers) - £10,000 has been included to meet the cost of these professional services.

Code 5466 – Christmas and New Year’s Eve - The budget suggested of £25,000 is based on a full lighting and events programme and assumes a contribution of £10,000 will be forthcoming from Wimborne BID.

Code 5622 – Cleaning Contract – The cleaning contract has had to be changed to a new provider. The previous cleaner was a ‘one man band’ whereas the new cleaner is a company. The frequency of cleaning has had to be increased because of the high number of civil ceremonies.

Code 6047 – Annual Grants – As shown in the fund balance above, the underspend over 2020/21 and 2021/22 totals £19,069.45. Following consultation with the Chairman of Resources Committee, the amount included in the budget is £11,000 making the total available of just over £30,000

Code 6500 – CCTV Asset Replacement – A significant amount has recently been spent upgrading the CCTV in the Town. It is therefore unlikely that further significant expenditure will be needed in 2022/23.

#### **6.4 Recreation and Leisure Committee**

Code 6893 – Redcotts Cleaner/Maintenance – The budget has been increased following the Council’s decision to increase the frequency of the cleaning of Redcotts toilets to 7 days a week. They were previously cleaned 3 times a week.

#### **6.5 Planning and Environment Committee**

No changes.

### **7.0 INCOME**

#### **7.1 Resources Committee**

Code 3025 – Civil Ceremonies – During the current financial year the number of civil ceremonies increased following the reopening of wedding venues after the relaxation of pandemic restrictions. This was something of a ‘bounce’, so the Committee suggests prudence in the amount expected in 2022/23.



## 7.2 Recreation and Leisure Committee

Code 3055 – Allotment Administration Fees – This is a new code to receive the one-off admin fees and assumes all plots will be rented.

Code 5056 – Allotment Licences – This is a new code to receive the annual allotment licence fees and assumes all plots will be rented.

## 8.0 Detailed recommendations for 2022/23- Income

### 8.1 Room Hire

8.1.1 **The Committee recommends** that the fee for hiring the Committee Room and Council Chamber remain unchanged for 2022/23.

### 8.2 Civil Ceremonies

8.2.1 **The Committee recommends** that the charges be increased by £10 for Parishioners and non-Parishioners to cover the cost of music downloads. This would make the fee for Parishioners £250 and non-Parishioners £310 inclusive of VAT.

### 8.3 Football Pitches & Changing Rooms

8.3.1 **The Committee recommends** that the charges for hire of football pitches and changing rooms remain unchanged for 2022/23. The current fees, inclusive of VAT, are £45 per game for adults, £26 for youth teams and the changing rooms are £10 per use.

## 9.0 Additional Items

9.1 Members will be aware that since the last budget, several items of additional expenditure have been mooted. The following have been included in the budget:

Vandalism (a separate code will be allocated so that Members can see the true cost in 2022/23) £ 5,000.00

Queen's Platinum Jubilee Celebrations £15,000.00

IT Upgrade to enable live-streaming and hybrid meetings £ 5,000.00

9.2 There were further items suggested by the Recreation & Leisure Committee which are shown in 10.1 below and recommended to be funded from the General Fund.

- 9.3 In addition, the large Andrews water heater which heats the water for the showers in the changing rooms in Redcotts Pavilion will probably require renewal in the next financial year. It was installed in 1989 when the Pavilion was built. Replacement parts are no longer available.

Also, the central heating boiler, which serves the parts of the Pavilion excluding the Bowls Club area, was installed at the same time, and has come to the end of its life. We are examining all options including low carbon alternatives and have included a contribution of £10,000 in the budget.

## 10.0 General Fund Recommendations

- 10.1 **The Committee recommends** that the following items be funded directly from the General Fund:

Fencing for the play area at Leigh Park	£ 5,000.00
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Line-marking the Redcotts basketball and mini tennis courts and new grass tennis court nets	£ 1,180.00
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Picnic Benches x 2 for Leigh Park	£ 2,290.00
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- 10.2 Code 6447 – Buildings Fund – As shown above the expected balance in the Fund at year end is £25,663.71. Given the age of the Town Hall and the rising costs of materials and contractors it would be prudent to top up the Fund by £20,000.

Given the current budget constraints **the Committee recommends** that £20,000 be transferred directly from the General Fund to the Buildings Fund instead of adding to the precept. The budget for this code is therefore shown as zero on Appendix 1.

- 10.3 **The Committee recommends** also, that the balance from the Hardship Fund of £1345.30 be transferred to the General Fund.

## 11.0 SUMMARY

- 11.1 Attached as Appendix 2 is a summary of the budget position for 2022/23 compared to 2021/22 if the Committees' budgets as suggested above and in Appendix 1 are approved.

- 11.2 As can be seen, although there has been an increase in the tax base, the Committees budgets as proposed, together with the additional items in 9.0 above, will result in the Band D Council Tax increasing by 3.00% from £135.14 to £139.20.

**12.0 RECOMMENDED:**

- (a) that the Spending Committees budgets, as submitted, be approved;**
- (b) that the additional items in 9.0 above be approved;**
- (c) that the General Fund recommendations contained in 10.0 above be approved;**
- (d) that the recommended increase in Civil Ceremony fees be approved;**
- (e) that Dorset Council be requested to collect a precept of £483,300 for the 2022/23 financial year.**

**WIMBORNE MINSTER TOWN COUNCIL  
RESOURCES COMMITTEE**

Appendix 1

**Expenditure**

Account	Ref Name	2020/21		2021/22			Increase or Decrease on Previous Year	2022/23
		Budget	Actual	Budget	Year to Date	Yr End Estimate		Budget
		£	£	£	£	£		£
5402	ADMIN - Bank Charge	560.00	623.50	600.00	391.10	650.00	26.50	650.00
5403	ADMIN - Telephone, Mobile & Internet	1,460.40	818.02	1,650.00	961.50	1,510.00	691.98	1,700.00
5404	ADMIN - Salaries	220,552.33	212,605.42	219,000.00	146,279.88	221,000.00	8,394.58	262,600.00
5405	ADMIN - Hire Purchase Interest	0.00	0.00	0.00	80.92	127.16	127.16	150.00
5406	ADMIN - Gen Office Expenses	3,500.00	3,176.24	2,000.00	1,503.07	2,000.00	-1,176.24	2,000.00
5407	ADMIN - Training	1,500.00	195.00	1,500.00	314.00	314.00	119.00	1,700.00
5408	ADMIN - Postage	350.00	48.96	100.00	26.49	50.00	1.04	50.00
5409	ADMIN - Photocopier Lease	1,270.00	1,119.92	1,500.00	918.98	1,300.00	180.08	1,000.00
5410	ADMIN - Insurance	13,500.00	12,904.99	13,500.00	6,912.55	20,965.00	8,060.01	16,500.00
5411	ADMIN - Health & Safety	1,730.00	1,758.10	4,000.00	1,564.93	2,250.00	491.90	4,000.00
5412	ADMIN - Election Expenses Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5415	ADMIN - Travel	300.00	0.00	100.00	5.40	20.00	20.00	50.00
5417	ADMIN - Advertising	500.00	0.00	100.00	357.00	357.00	357.00	300.00
5420	ADMIN - Membership Of Outside Bodies	2,200.00	1,862.27	2,255.00	1,671.48	1,938.48	76.21	2,300.00
5422	ADMIN - Public Relations	300.00	0.00	0.00	0.00	0.00	0.00	0.00
5423	ADMIN - Hardship Fund Expenses (2816)	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
5460	ADMIN - Bunting Installation	4,500.00	0.00	4,500.00	2,158.00	2,158.00	2,158.00	3,000.00
5461	ADMIN - Climate Change & Biodiversity	15,000.00	15,000.00	0.00	0.00	0.00	-15,000.00	0.00
5462	ADMIN - Legal/Surveyors Fees (Asset Transfers)	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
5463	ADMIN - Audit fees	2,200.00	2,150.00	2,300.00	2,050.00	2,300.00	150.00	2,400.00
5465	ADMIN - IT Support, Software	5,019.60	4,742.41	8,700.00	5,904.03	8,622.43	3,880.02	9,900.00
5466	ADMIN - Christmas & New Year's Eve	16,000.00	25,078.73	35,000.00	12,917.27	26,000.00	921.27	25,000.00
	<b>SUB TOTAL of GROUP</b>	<b>290,442.33</b>	<b>282,083.56</b>	<b>296,805.00</b>	<b>185,016.60</b>	<b>292,562.07</b>	<b>10,478.51</b>	<b>343,300.00</b>

**WIMBORNE MINSTER TOWN COUNCIL  
RESOURCES COMMITTEE**

**Expenditure**

Account	Ref Name	2020/21		2021/22			Increase or Decrease on Previous Year	2022/23 Budget £
		Budget	Actual	Budget	Year to Date	Yr End Estimate		
		£	£	£	£	£		
5617	T/HALL - Heating Gas	1,100.00	1346.44	800.00	432.48	748.00	-598.44	1,000.00
5618	T/HALL - Electricity	1,200.00	730.72	600.00	957.23	500.00	-230.72	900.00
5619	T/HALL - Sewerage/Water	560.00	229.38	350.00	99.45	350.00	120.62	350.00
5620	T/HALL - Business Rates	<b>8,500.00</b>	8248.50	9,000.00	6,587.50	8233.50	-15.00	8,650.00
5622	T/HALL - Cleaning Contract	<b>3,000.00</b>	255.00	1,500.00	838.75	1992.00	1,737.00	2,800.00
5623	T/HALL - Civil Ceremony Costs	<b>1,520.00</b>	304.00	1,000.00	1,884.80	2006.40	1,702.40	1,500.00
5624	T/HALL - Maintenance	<b>1,500.00</b>	905.78	1,000.00	386.53	500.00	-405.78	1,500.00
5628	T/HALL - Marriage Licence Fund	<b>500.00</b>	500.00	0.00	0.00	0.00	-500.00	500.00
	<b>SUB TOTAL of GROUP</b>	<b>17,880.00</b>	<b>12,519.82</b>	<b>14,250.00</b>	<b>11,186.74</b>	<b>14,329.90</b>	<b>1,810.08</b>	<b>17,200.00</b>
5830	MAYORAL/CIV - Mayoral Allowance	2,073.00	2073.00	2,085.44	1,042.72	2085.44	12.44	2,200.00
5833	MAYORAL/CIV - Regalia	<b>200.00</b>	0.00	200.00	100.50	850.50	850.50	200.00
5835	MAYORAL/CIV - Civic Fund	<b>4,300.00</b>	117.50	2,000.00	348.00	598.00	480.50	2,000.00
5839	MAYORAL/CIV - Wim Militia	<b>400.00</b>	0.00	400.00	400.00	400.00	400.00	400.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	<b>600.00</b>	70.00	600.00	70.00	70.00	0.00	100.00
5841	MAYORAL/CIV - Members Training	<b>500.00</b>	0.00	500.00	125.00	125.00	125.00	500.00
5842	MAYORAL/CIV - Members Travel	<b>800.00</b>	0.00	500.00	0.00	0.00	0.00	500.00
5843	MAYORAL/CIV - Remembrance Day	<b>975.00</b>	50.00	1,500.00	171.99	171.99	121.99	1,500.00
	<b>SUB TOTAL of GROUP</b>	<b>9,848.00</b>	<b>2,310.50</b>	<b>7,785.44</b>	<b>2,258.21</b>	<b>4,300.93</b>	<b>1,990.43</b>	<b>7,400.00</b>

Year to Date figures correct as at 30 November 2021

**WIMBORNE MINSTER TOWN COUNCIL  
RESOURCES COMMITTEE**

**Expenditure**

Account	Ref Name	2020/21		2021/22			Increase or Decrease on Previous Year	2022/23 Budget £
		Budget	Actual	Budget	Year to Date	Yr End Estimate		
		£	£	£	£	£		
6040	GSL - Cemetery Contribution	12,328.15	12328.15	12,328.15	12,328.15	12328.15	0.00	12,574.71
6046	GSL - BID Levy	270.00	247.50	270.00	247.50	247.50	0.00	260.00
6047	GSL - Annual Grants	40,000.00	40000.00	20,000.00	7,497.00	15997.00	-24,003.00	11,100.00
	<b>SUB TOTAL of GROUP</b>	<b>52,598.15</b>	<b>52,575.65</b>	<b>32,598.15</b>	<b>20,072.65</b>	<b>28,572.65</b>	<b>-24,003.00</b>	<b>23,934.71</b>
							0.00	
6447	BUILDINGS - Buildings Fund	0.00	0.00	10,000.00	18,723.77	20000.00	20,000.00	0.00
6449	BUILDINGS - Leigh Park Com Centre Loan	15,000.00	14953.14	15,000.00	7,476.57	14953.14	0.00	15,000.00
6453	BUILDINGS - Redcotts Lodge Loan	2,100.00	2062.96	2,100.00	1,031.48	2062.96	0.00	2,100.00
6455	BUILDINGS - T/Hall Development Loan	11,900.00	11853.08	11,900.00	5,926.54	11853.08	0.00	11,900.00
6456	BUILDINGS - Redcotts Storage/Toilets Loan	6,900.00	6891.18	6,900.00	6,891.18	6891.18	0.00	6,900.00
	<b>SUB TOTAL of GROUP</b>	<b>35,900.00</b>	<b>35,760.36</b>	<b>45,900.00</b>	<b>40,049.54</b>	<b>55,760.36</b>	<b>20,000.00</b>	<b>35,900.00</b>
							0.00	
6470	C.C.T.V. - Maintenance	3,500.00	6793.67	5,000.00	8,966.68	14500.00	7,706.33	5,700.00
6471	C.C.T.V. - Loan Repayments	7,838.00	7837.16	7,838.00	7,837.16	7837.16	0.00	7,838.00
	<b>SUB TOTAL of GROUP</b>	<b>11,338.00</b>	<b>14,630.83</b>	<b>12,838.00</b>	<b>16,803.84</b>	<b>22,337.16</b>	<b>7,706.33</b>	<b>13,538.00</b>
							0.00	
6500	ASSET REPLACEMENT - C.C.T.V	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00
6501	ASSET REPLACEMENT - Office Equipment	0.00	0.00	1,500.00	250.00	250.00	250.00	1,500.00
	<b>SUB TOTAL OF GROUP</b>	<b>0.00</b>	<b>0.00</b>	<b>6,500.00</b>	<b>250.00</b>	<b>250.00</b>	<b>250.00</b>	<b>1,500.00</b>
	<b>TOTAL EXPENDITURE</b>	<b>418,006.48</b>	<b>399,880.72</b>	<b>416,676.59</b>	<b>275,637.58</b>	<b>418,113.07</b>	<b>18,232.35</b>	<b>442,772.71</b>

Year to Date figures correct as at 30 November 2021

**WIMBORNE MINSTER TOWN COUNCIL  
RESOURCES COMMITTEE**

**Funds under the Committee's control**

**Account Ref Name**

2802	Fund - Buildings 6447
2804	Fund - Marriage Licence 5628
2805	Fund - Election Expenses 5412
2806	Fund - Office Equipment 6501 & 5413
2807	Fund - Climate Change
2826	Fund - Prof. Fees & Legal Expenses 5411
2860	Fund - Improvements Fund (from EDDC)
2870	FUND - Grants Underspend
2897	Fund - CCTV 6500
2902	Fund - CIL Receipts
	<b>Total</b>

**Other Funds**

**Account Ref Name**

2816	FUND - Hardship Fund
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**PWLB**

SAGE Code	Loan	Loan Code	Annual Payment	Int rate	Reason	Loan Drawn Down	Final Payment
6455	Town Hall Refurbishment	484612	11,853.08	5.50	Refurbishment	2,000.00	29.09.2025
6471	CCTV Loan 1	486033	7,837.16	5.00	CCTV Installation	2,001.00	29.10.2026
6453	Redcotts Lodge	489340	2,062.96	4.75	Refurbishment	2,004.00	30.09.2029
6449	Leigh Park Com Centre	496458	14,953.14	4.63	Building the Centre	2,010.00	13.07.2042
6456	Redcotts Rec New Storage & Toilets	497936	6,891.18	3.85	New toilets & store	2,010.00	11.10.2035
6897	Redcotts Play Area Redevelopment	502904	7909.72	2.97	Play Area Refurb	2,014.00	2024

**WIMBORNE MINSTER TOWN COUNCIL  
RECREATION & LEISURE COMMITTEE**

**Expenditure**

Account	Ref Name	2020/21		2021/22			Increase or Decrease on Previous Year	2022/23
		Budget	Actual	Budget	Year to Date	Yr End Estimate		Budget
		£	£	£	£	£		£
6502	ASSETS - Vehicle & Plant	0.00	0.00	10,000.00	3,366.86	10,000.00	10,000.00	10,000.00
	<b>SUB TOTAL of GROUP</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>3,366.86</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
6655	GEN REC - Lighting	500.00	375.18	700.00	465.95	570.00	194.82	700.00
6657	GEN REC - Lodge C.Tax	1,370.00	1,311.99	1,450.00	1281.71	1,373.76	61.77	1,450.00
6658	GEN REC - Miscellaneous	3,300.00	2,145.78	3,300.00	2543.26	3,300.00	1,154.22	3,300.00
6660	GEN REC - Repair/ Renewal	3,500.00	1,178.08	3,500.00	3129.43	3,500.00	2,321.92	3,500.00
6661	GEN REC - Consumables	4,000.00	1,814.44	4,000.00	2271.49	3,500.00	1,685.56	4,000.00
6663	GEN REC - Planting Fund	0.00	0.00	200.00	184.82	184.82	184.82	200.00
6665	GEN REC - Car Park/F.Path Fund	0.00	0.00	500.00	0.00	0.00	0.00	0.00
6668	GEN REC - Contract Work	1,300.00	1,300.00	3,000.00	895.00	1,250.00	-50.00	3,000.00
6669	GEN REC - G'Mens Tools	500.00	259.00	500.00	69.70	100.00	-159.00	500.00
6670	GEN REC - G'Mens Clothing & PPE	500.00	1,111.89	1,000.00	212.16	300.00	-811.89	1,000.00
6673	GEN REC - Jubilee Garden	200.00	200.00	200.00	75.00	150.00	-50.00	200.00
6674	GEN REC - Dog Waste Disposal	500.00	600.00	500.00	230.00	460.00	-140.00	500.00
6676	GEN REC - General Waste Disposal	2,000.00	1,273.47	2,000.00	722.85	1,200.00	-73.47	1,500.00
6677	GEN REC - Dog Control Cont	2,000.00	1,216.00	1,000.00	28.00	28.00	-1,188.00	0.00
6700	LEIGH/PK - Play Area Fund	0.00	0.00	1,000.00	225.14	225.14	225.14	1,500.00
	<b>SUB TOTAL of GROUP</b>	<b>19,670.00</b>	<b>12,785.83</b>	<b>22,850.00</b>	<b>12,334.51</b>	<b>16,141.72</b>	<b>3,355.89</b>	<b>21,350.00</b>

Year to Date figures correct as at 30 November 2021



**WIMBORNE MINSTER TOWN COUNCIL  
RECREATION & LEISURE COMMITTEE**

**Expenditure**

Account	Ref Name	2020/21		2021/22			Increase or Decrease on Previous Year	2022/23
		Budget £	Actual £	Budget £	Year to Date £	Yr End Estimate £		Budget £
6816	R/COTTS - Toilets Airfreshener Contract	250.00	260.00	270.00	0.00	260.00	0.00	260.00
6817	R/COTTS - Pavilion Boilers Service Contract	220.00	0.00	220.00	0.00	0.00	0.00	220.00
6818	R/COTTS - Water/Sewerage	800.00	353.24	800.00	405.86	800.00	446.76	800.00
6870	R/COTTS - Football Pitches Consumables	150.00	0.00	150.00	143.63	581.63	581.63	200.00
6871	R/COTTS - Bowling Green Consumables	1,567.00	953.26	1,567.00	1,288.81	1,185.80	232.54	2,000.00
6874	R/COTTS - Grass Tennis	500.00	153.43	500.00	0.00	125.00	-28.43	500.00
6890	R/COTTS - Pavilion Sewerage & Water							
6891	R/COTTS - Pavilion Gas	800.00	600.75	800.00	95.32	150.00	-450.75	800.00
6892	R/COTTS - Pavilion Services	2,800.00	1,865.76	2,800.00	1,070.96	2,900.00	1,034.24	3,200.00
6893	R/COTTS - Cleaner / Maintenance	3,800.00	4,991.84	5,250.00	3,263.58	5,556.84	565.00	7,100.00
6894	R/COTTS - Pavilion Legionella Testing	1,380.00	998.10	1,380.00	342.70	779.82	-218.28	1,950.00
6896	R/COTTS - Play Area Inspections	850.00	655.00	850.00	620.00	820.00	165.00	850.00
6897	R/COTTS - Play Area Redevelopment Loan	7,910.00	7,909.72	7,910.00	7,909.72	7,909.72	0.00	7,910.00
6898	R/COTTS - Play Area Fund	0.00	0.00	1,000.00	357.21	466.81	466.81	500.00
	<b>SUB TOTAL of GROUP</b>	<b>21,027.00</b>	<b>18,741.10</b>	<b>23,497.00</b>	<b>15,497.79</b>	<b>21,535.62</b>	<b>2,794.52</b>	<b>26,290.00</b>
	<b>TOTAL EXPENDITURE</b>	<b>40,697.00</b>	<b>31,526.93</b>	<b>56,347.00</b>	<b>31,199.16</b>	<b>47,677.34</b>	<b>16,150.41</b>	<b>57,640.00</b>

Year to Date figures correct as at 30 November 2021

**WIMBORNE MINSTER TOWN COUNCIL  
RECREATION & LEISURE COMMITTEE**

**Funds under the Committee's control**

**Account Ref Name**

2808 Contract Work 6668  
2810 Planting 6663 & 6673  
2812 Leigh Park Play Area Fund  
2813 Redcotts Play Area Fund  
2815 Vehicle & Plant Fund 6502, 6671 & 6672  
2824 Car Park/Footpaths 6665  
2905 Gunstone Trust

**Liabilities**

**Account Ref Name**

2652 Allotment Deposit

Allotment deposits are repayable when an allotment holder surrenders their licence. The deposits are therefore held in a separate account and are reported on the balance sheet as a current liability.

**WIMBORNE MINSTER TOWN COUNCIL  
PLANNING & ENVIRONMENT COMMITTEE**

**Expenditure**

Account	Ref Name	2020/21		2021/22			Increase or Decrease on Previous Year	2022/23 Budget £
		Budget	Actual	Budget	Year to Date	Yr End Estimate		
		£	£	£	£	£		
6242	P & E - Working Together Programme	0.00	0.00	0.00	1,657.50	1,657.00	1,657.00	0.00
6265	P & E - Bus Shelter Cleaning	550.00	528.00	550.00	308.00	528.00	0.00	550.00
6269	P & E - Town Centre Maintenance (WIB)	3,000.00	3,000.00	3,000.00	2,250.00	4,500.00	1,500.00	3,000.00
6270	P & E - Contribution to Service 88	2,500.00	2,500.00	0.00	0.00	0.00	-2,500.00	0.00
	<b>TOTAL EXPENDITURE</b>	<b>6,050.00</b>	<b>6,028.00</b>	<b>3,550.00</b>	<b>4,215.50</b>	<b>6,685.00</b>	<b>657.00</b>	<b>3,550.00</b>

Year to Date figures correct as at 30 November 2021

Funds under the Committee's control

**Account Ref Name**

- 2825 FUND - Service 88
- 2900 Fund - Town Centre Maintenance
- 2901 FUND - Working Together
- 2902 FUND - CIL - Community Infrastructure Levy (Restricted Fund)

**WIMBORNE MINSTER TOWN COUNCIL  
RESOURCES COMMITTEE**

Income

Account	Ref Name	2020/21		2021/22			Increase or Decrease on Previous Year	2022/23 Budget £
		Budget £	Actual £	Budget £	Year to Date £	Yr End Estimate £		
3003	ADMIN - Interest Received	1000.00	349.35	240.00	26.83	260.00	-89.35	260.00
3005	ADMIN - Compostable Bin Liners	60.00	8.75	20.00	0.00	0.00	-8.75	0.00
3006	ADMIN - Receipts Gen	100.00	413.60	100.00	23.02	23.02	-390.58	100.00
	<b>SUB TOTAL of GROUP</b>	<b>1160.00</b>	<b>771.70</b>	<b>360.00</b>	<b>49.85</b>	<b>283.02</b>	<b>-488.68</b>	<b>360.00</b>
3010	ADMIN - DC Maintenance Contribution CCTV	1575.00	4132.51	2250.00	4086.05	6530.00	2397.49	2600.00
3011	ADMIN - DC Loans Contrib CCTV	3527.00	3526.72	3527.00	3526.72	3526.72	0.00	3527.00
	<b>SUB TOTAL of GROUP</b>	<b>5102.00</b>	<b>7659.23</b>	<b>5777.00</b>	<b>7612.77</b>	<b>10056.72</b>	<b>2397.49</b>	<b>6127.00</b>
3015	ADMIN - DC Leigh Park Com Centre Loan	14953.00	14953.14	14953.00	14953.14	14953.00	-0.14	14953.00
	<b>SUB TOTAL of GROUP</b>	<b>14953.00</b>	<b>14953.14</b>	<b>14953.00</b>	<b>14953.14</b>	<b>14953.00</b>	<b>-0.14</b>	<b>14953.00</b>
3024	T/HALL - Hire Council Chamber	850.00	0.00	300.00	0.00	0.00	0.00	100.00
3025	T/HALL - Marriage Receipts	4500.00	2120.63	3500.00	12370.83	9520.83	7400.20	5800.00
3027	T/HALL - Hire Committee Room	5600.00	0.00	1000.00	1195.77	2500.00	2500.00	5000.00
	<b>SUB TOTAL of GROUP</b>	<b>10950.00</b>	<b>2120.63</b>	<b>4800.00</b>	<b>13566.60</b>	<b>12020.83</b>	<b>9900.20</b>	<b>10900.00</b>
3057	GEN REC - Lodge Rent	4400.00	4368.00	4400.00	2912.00	4368.00	0.00	4400.00
	<b>TOTAL INCOME</b>	<b>36565.00</b>	<b>29872.70</b>	<b>30290.00</b>	<b>39094.36</b>	<b>41681.57</b>	<b>11808.87</b>	<b>36740.00</b>
<b>Year to Date figures correct as at 30 November 2021</b>								

**WIMBORNE MINSTER TOWN COUNCIL  
RECREATION & LEISURE COMMITTEE**

**Income**

Account	Ref Name	2020/21		2021/22			Increase or Decrease on Previous Year	2022/23 Budget £
		Budget	Actual	Budget	Year to Date	Yr End Estimate		
		£	£	£	£	£		
3055	GEN REC - Allotment Admin Fees	0.00	0.00	0.00	75.00	200.00	200.00	850.00
3056	GEN REC - Allotment Licences	0.00	0.00	0.00	0.00	0.00	0.00	2280.00
3058	GEN REC - Misc Income	50.00	100.00	100.00	1,123.84	1,123.84	1,023.84	100.00
	<b>SUB TOTAL of GROUP</b>	<b>50.00</b>	<b>100.00</b>	<b>100.00</b>	<b>1,198.84</b>	<b>1,323.84</b>	<b>1,223.84</b>	<b>3,230.00</b>
3068	R/COTTS - Bowling Insurance Contribution	460.00	0.00	170.00	188.00	188.00	188.00	200.00
3069	R/COTTS - Bowling Glass Collections	140.00	0.00	140.00	0.00	0.00	0.00	0.00
3070	R/COTTS - Football	2,050.00	915.06	2,100.00	1,141.75	2,000.00	1,084.94	2,100.00
3071	R/COTTS - Bowling Maintenance	8,550.00	1,933.00	2,000.00	5,721.66	5,721.66	3,788.66	6,800.00
3074	R/COTTS - Tennis Insurance Contribution	230.00	0.00	85.00	0.00	0.00	0.00	0.00
3076	R/COTTS - Changing Rooms	270.00	0.00	270.00	0.00	250.00	250.00	250.00
3077	R/COTTS - Recharged Services (Tennis)	2,000.00	1,443.66	2,000.00	492.81	1,600.00	156.34	2,000.00
3078	R/COTTS - Pavilion Maintenance Bowls Club	3,000.00	0.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00
	<b>SUB TOTAL of GROUP</b>	<b>16,700.00</b>	<b>4,291.72</b>	<b>6,765.00</b>	<b>10,544.22</b>	<b>12,759.66</b>	<b>8,467.94</b>	<b>14,350.00</b>
3080	L/PARK - Childrens & Com Centre Ins	250.00	147.03	260.00	172.76	150.00	2.97	200.00
3083	L/PARK - Rugby Pavilion Insurance	950.00	937.32	980.00	1,101.35	950.00	12.68	1,200.00
	<b>SUB TOTAL of GROUP</b>	<b>1,200.00</b>	<b>1,084.35</b>	<b>1,240.00</b>	<b>1,274.11</b>	<b>1,100.00</b>	<b>15.65</b>	<b>1,400.00</b>
	<b>TOTAL INCOME</b>	<b>17,950.00</b>	<b>5,476.07</b>	<b>8,105.00</b>	<b>13,017.17</b>	<b>15,183.50</b>	<b>9,707.43</b>	<b>18,980.00</b>

Year to Date figures correct as at 30 November 2021

## Resources Committee

2021/22			2022/23		
Expenditure	Income	Net	Expenditure	Income	Net
416,676.59	30,290.00	386,386.59	442,772.71	36,740.00	406,032.71

## Planning &amp; Environment Committee

2021/22			2022/23		
Expenditure	Income	Net	Expenditure	Income	Net
3,550.00	-	3,550.00	3,550.00	-	3,550.00

## Recreation &amp; Leisure Committee

2021/22			2022/23		
Expenditure	Income	Net	Expenditure	Income	Net
56,347.00	8,105.00	48,242.00	57,640.00	18,980.00	38,660.00

## Totals

2021/22			2022/23		
Expenditure	Income	Net	Expenditure	Income	Net
476,573.59	38,395.00	438,178.59	503,962.71	55,720.00	448,242.71

Contribution from General Fund

-4800 Contribution from General Fund

Total	Additions	Additions	Total
5,416.80	John Deere Gator	5,416.80	Picnic Bench x2 for Leigh Park
			Vandalism
			Fencing for the play areas at Leigh Park
			Line-marking Redcotts Basketball & Mini Tennis C
			Replacement Hot Water & Central Heating System
			Queen Elizabeth II - Jubilee Celebrations
			IT - Upgrade to enable live-streaming and hybrid
	Adjustment	4.61	Adjustment
			57.29
	<b>Total</b>	<b>438,800.00</b>	<b>483,300.00</b>
	<b>Proposed Precept for 2022/23</b>		<b>483,300.00</b>
	Increase on 2021/22 precept		44,500.00
	<b>The actual precept for 2021/22 was</b>	<b>438,800.00</b>	
	Revised Tax Base	3,472.10	

Increase on 2021/22 Precept	Proposed Precept 2022/23	Band D Council Tax Rate	% increase on 2021/22 Precept
£	£	£	£
44,500.00	483,300	139.20	10.141%

Band D Council Tax 2021/22	Proposed Band D Council Tax	% Increase on 2021/22 Band D Council Tax	Increase on 2021/22
£	£	£	£
135.14	139.20	3.00%	4.06