

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of a meeting of the **RESOURCES COMMITTEE** via video link held on **FRIDAY, 19 MARCH 2021 at 10.00 am.**

COMMITTEE MEMBERS PRESENT VIA VIDEO LINK

Cllr C A Chedgy (Chairman)
Cllr C L Butter (Vice-Chairman)
Cllr D Burt
Cllr L C Hinks
Cllr M J Hopkins
Cllr F Shirley
Cllr M R Tidd
Cllr S Wheeler
Cllr S K Bartlett – Ex-Officio – Chairman of the Council
Cllr K F Webb – Ex-Officio – Vice-Chairman of the Council

OFFICERS PRESENT VIA VIDEO LINK

Town Clerk
Assistant Town Clerk

384 **SCHEDULE OF PAYMENTS**

The schedule of payments for March 2021 was submitted for information – see **Appendix A** to these Minutes in the Minute Book.

Cllr Webb queried the monthly cost of the office photocopier. The Town Clerk confirmed that an analysis of options was currently being undertaken.

Cllr Webb further requested that the disposal price for the groundsman's electric vehicle be reconsidered, bearing in mind the high maintenance cost that had just been incurred. The Town Clerk confirmed that this was being reviewed.

385 **MONTHLY ACCOUNTS**

The Town Clerk submitted for information the accounts for the month of February 2021, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

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CORONAVIRUS FINANCIAL ASSISTANCE SITUATION REPORT

The Town Clerk submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix C** to these Minutes in the Minute Book.

The report summarised the history of the Town Council's involvement in supporting the vulnerable and needy residents of the Town, including the setting up of the Wimborne Minster Community Resilience Response Volunteer Group (WMCRRVG). The Town Council continued to contribute approximately £350 per month towards the fresh food costs of the Allendale Café and the Committee was asked to consider whether it wished to continue with these payments.

Cllr Webb felt that a better option would be to provide the Allendale Café with a lump sum of £1,000 to meet their costs until 30 June 2021 rather than the drip feed arrangement. The Allendale Café would then have some certainly of the Town Council's support until that date which was their accounts year end date. This would not preclude the Allendale Café from approaching the Town Council for further grants for this cause if deemed necessary.

RESOLVED that a payment of £1,000 be made to the Allendale Café to purchase fresh food for the period 1 April 2021 – 30 June 2021 as part of its Covid-19 support to the community and that the Café be informed that they can approach the Town Council for further funding after this date.

(Note: Prior to the vote being taken on this item, Cllr Bartlett advised the Committee that he was involved with the WMCRRVG and did not take part in the voting thereon.)

The meeting closed at 10.24 am.

SignedDate.....
Town Mayor and Chairman of the Council

WIMBORNE MINSTER TOWN COUNCIL

SCHEDULE OF PAYMENTS - MARCH 2021

Pay Ref	Payment Date	Payee	Description	Amount
DD 3	14.03.21	Siemens Financial Services Ltd	Photocopier Lease	335.97
DD 6	03.03.21	British Gas	Gas - T/Hall - 11.11.20 - 04.02.21	897.68
DD 7	19.03.21	British Gas	Electricity - T/Hall - 28.01.21 - 27.02.21	73.80
DD 8	03.03.21	British Gas	Electricity - Redcotts Pavilion - 29.01.21 - 12.02.21	22.61
DD 8	19.03.21	British Gas	Electricity - Redcotts Pavilion - 13.02.21 - 28.02.21	65.96
# DD 9	26.02.21	British Gas	Gas - Redcotts Pavilion - 01.02.21 - 12.02.21	17.43
DD 9	10.03.21	British Gas	Gas - Redcotts Pavilion - 13.02.21 - 23.02.21	60.07
DD 10	25.03.21	Southern Electric	Electricity - Gazebo - 14.11.20 - 05.03.21	28.02
DD 11	19.03.21	Southern Electric	Electricity - Gen Rec Lighting - 02.02.21 - 01.03.21	24.83
DD 12	16.03.21	Southern Electric	Electricity - CCTV Poles - 02.02.21 - 01.03.21	40.30
DD 13	22.02.21	Bournemouth Water	Water - Town Hall - 30.06.20 - 13.01.21	34.96
DD 22	19.03.21	Debt Management Office (PWLb)	T/Hall Refurbishment Loan	5926.54
DD 23	30.03.21	Debt Management Office (PWLb)	Redcotts Lodge Loan	1031.48
DD 26	06.04.21	Debt Management Office (PWLb)	RedcottsPlay Area Redevelopment Loan	3954.86
DD 27	12.03.21	O2 Mobile	Groundsman's Mobile Contract - March 2021	7.80
DD 28	16.03.21	SAGE	SAGE Cloud 50 Accounts 01.03.21 - 31.03.21	48.00
DD 29	22.03.21	Rejuvenate IT	Monthly Support, Managed Services, Microsoft 365 & Website Hosting	713.88
DD 29	22.03.21	Rejuvenate IT	VOIP Services, Broadband & Call Charges 01.02.21 - 28.02.21	154.98
# DD 31	15.02.21	Peninsula	Health & Safety Management Contract	172.80
# DC 1	11.02.21	Amazon.co.uk	Hand Sanitiser 5L, Vinegar & Salt	55.78
# DC 2	25.02.21	Co-Operative	Sympathy Card	2.50
# DC 3	01.03.21	Blandford Tyre & Battery Service	Replacement Tyre & Fitting - Mega Van	43.89
DC 4	02.03.21	Floristry Warehouse	Black Ribbon	7.49
DC 5	04.03.21	Minster Press	Printing & Binding - Local Plan Documents	769.75
DC 6	09.03.21	Dorset Council	3 x Rolls Commercial Waste Sacks - Dog Bin Emptying	165.00
Paid Online	10.03.21	Lockrite	Supply & Fit Replacement Digi-lock - Redcotts Festival Store	139.50
# BACS	18.02.21	Allendale Café (Wimborne Folk Festival)	Community Food Purchases	41.53
# BACS	18.02.21	Dorset Council	Dog Warden Patrol - December 2020	171.00
# BACS	18.02.21	Gascoyne Estates	3 x Christmas Trees	118.00
# BACS	18.02.21	Hillier Recycling Ltd	Wheelee Bin Emptying - January 2021	78.96
# BACS	18.02.21	TradeUK	Consumables	31.26
# BACS	18.02.21	War On Waste Ltd	Waste Disposal - Redcotts Recreation Ground	222.00
BACS	03.03.21	Allendale Café (Wimborne Folk Festival)	Community Food Purchases	75.76
			Community Food Purchases	103.55
BACS	03.03.21	Avoncrop Amenity Products	Turfxta Organic Soil Conditioner - Bowling Green	146.82
			Turf To Turf Iron Feed - Bowling Green	216.00
BACS	03.03.21	C & O Tractors	Replacement Battery - Toro Mower	59.60
BACS	03.03.21	Ms Carol Butter	Expenses Reimbursement - Land Registry Search Fee	4.00
BACS	03.03.21	Dorset Association of Parish & Town Councils	Online Training	35.00
BACS	03.03.21	Ecocleen Services Ltd	Cleaning Redcotts Public Toilets - February 2021	536.26
BACS	03.03.21	Mega Vans FTS Ltd	Software Service Update & New Charger Unit	1860.00
BACS	03.03.21	Pete Herbert Window Cleaning	Town Hall Window Cleaning - Outside Only	35.00
BACS	03.03.21	Play Inspection Company Ltd	Quarterly Playground Inspections	240.00
BACS	03.03.21	War On Waste Ltd	Collection - Used Paint Tins	96.00
BACS	16.03.21	Salaries	Council Staff Salaries - March 2021	10853.14
BACS	16.03.21	HMRC	Council Staff - Tax & NIC	2933.59
BACS	16.03.21	Dorset County Pension Fund	Council Staff - Superannuation Contributions	3061.28
BACS	16.03.21	Salaries	Cemetery Staff - Salaries - March 2021	3486.13

BACS	16.03.21	HMRC	Cemetery Staff - Tax & NIC	1211.63
BACS	16.03.21	Dorset County Pension Fund	Cemetery Staff - Superannuation Contributions	1286.71
Total of all payments:				40391.65

Date: 12/03/2021
Time: 10:42:55

WIMBORNE MINSTER TOWN COUNCIL
Profit and Loss

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Appendix B

From: Month 11, February 2021
To: Month 11, February 2021

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	413,450.00	
EDDC Maintenance Contribution	0.00	3,399.98	
Admin	2.46	7,555.33	
Town Hall	300.00	5,520.63	
General Recreation	414.00	4,104.00	
Redcotts	0.00	4,101.23	
Leigh Park Playing Fields	0.00	615.69	
EDDC Loan Contributions	0.00	18,479.86	
Cemetery Salaries Reimbursement	5,984.47	65,872.47	
Cemetery Miscellaneous Expenses	24.48	3,841.74	
BID Payments Assistance	73.47	808.17	
	6,798.88		527,749.10
Expenditure			
Town Hall	191.36	10,597.12	
General Fund Expenditure	724.75	2,323.75	
Grants, Donation, Subs & Conts	0.00	14,575.65	
Planning & Environment	44.00	440.00	
Buildings & Premises	103.39	54,430.02	
General Recreation	713.02	13,983.71	
Redcotts	747.00	17,045.72	
Assets Replacement	0.00	6,767.52	
	2,523.52		120,163.49
Gross Profit/(Loss):	4,275.36		407,585.61
Overheads			
Admin	17,854.38	270,672.73	
Mayoral & Civic	0.00	2,310.50	
Cemetery Salaries	5,984.47	65,872.47	
Cemetery Miscellaneous Expenses	0.00	3,530.01	
	23,838.85		342,385.71
Net Profit/(Loss):	(19,563.49)		65,199.90

Balance Sheet

From: Month 11, February 2021
To: Month 11, February 2021

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	(154.98)	(154.98)	
Nationwide Business Bond	0.00	52,895.21	
Capital Reserve Account	(16,695.41)	307,910.39	
Petty Cash	0.00	500.00	
V. A. T	213.95	3,816.49	
Debtors Control Account	(2,727.05)	7,145.75	
		(19,363.49)	372,112.86
Current Liabilities			
Receipts in Advance	200.00	1,350.00	
		200.00	1,350.00
Current Assets less Current Liabilities:		(19,563.49)	370,762.86
Total Assets less Current Liabilities:		(19,563.49)	370,762.86
Financed By			
General Fund	0.00	144,271.60	
Fund - Buildings 6447	0.00	28,101.16	
Fund - Marriage Venue Licence 5628	0.00	894.00	
Fund - Election Exps 5412	0.00	6,990.99	
Fund - Office Equipment 6501 & 5413	0.00	9,766.67	
Fund - Contract Work (Rec) 6668	0.00	1,470.36	
Fund - Planting 6663	0.00	995.89	
Fund - Mayor's Charities	0.00	1,831.50	
Fund - Vehicle & Plant 6502, 6671,6672	0.00	24,445.69	
Fund - Service 88	0.00	2,500.00	
Fund - Professional Fees & Legal Expenses	0.00	1,061.00	
Fund - Car Park/ Footpath 6665	0.00	2,419.14	
Fund - Improvements (from EDDC)5418 5419	0.00	18,244.55	
Fund - C.C.T.V. 6500	0.00	15,337.51	
Fund - Grants Underspend 2019-20	0.00	16,066.45	
Fund - Working Together Program 6242	0.00	2,500.00	
Fund - Leigh Park Play Area	0.00	3,071.37	
Fund - Redcotts Play Area	0.00	1,658.13	
Fund - Gunstone Trust	0.00	8,350.78	
Fund - CIL - Community infrastructure Levy	0.00	12,586.17	
Fund - Hardship Fund	0.00	3,000.00	
P & L Account	(19,563.49)	65,199.90	
		(19,563.49)	370,762.86

Feb-21

Acc Ref	Name	Balance YTD	Annual Budget	Variance
5401	ADMIN - General Fund Expenditure	2323.75	0.00	-2,323.75
5402	ADMIN - Bank Charge	542.25	560.00	17.75
5403	ADMIN - Telephone, Mobile & Internet	416.50	1,460.40	1,043.90
5404	ADMIN - Salaries	192859.66	220,552.33	27,692.67
5406	ADMIN - Gen Office Expenses	2976.63	3,500.00	523.37
5407	ADMIN - Training	160.00	1,500.00	1,340.00
5408	ADMIN - Postage	33.11	350.00	316.89
5409	ADMIN - Photocopying	839.94	1,270.00	430.06
5410	ADMIN - Insurance	12904.99	13,500.00	595.01
5411	ADMIN - Health & Safety	1614.10	1,730.00	115.90
5412	ADMIN - Election Exps Fund	0.00	0.00	0.00
5413	ADMIN - Office Equipment	0.00	0.00	0.00
5415	ADMIN - Travel	0.00	300.00	300.00
5417	ADMIN - Advertising	0.00	500.00	500.00
5418	ADMIN - ICT Upgrade	13323.62	0.00	-13,323.62
5419	ADMIN - Council Chamber Upgrade	2437.94	0.00	-2,437.94
5420	ADMIN - Membership of Outside Bodies	1862.27	2,200.00	337.73
5421	ADMIN - Newsletter	0.00	0.00	0.00
5422	ADMIN - Public Relations	0.00	300.00	300.00
5423	ADMIN - Hardship Fund Expenses - 2816	7529.76	0.00	-7,529.76
5460	ADMIN - Bunting	0.00	0.00	0.00
5461	ADMIN - Climate Change & Biodiversity	0.00	15,000.00	15,000.00
5462	ADMIN - Professional Fees	337.50	0.00	-337.50
5463	ADMIN - Audit Fees	2150.00	2,200.00	50.00
5464	ADMIN - BID Contingency Payments & Re-Election	0.00	5,000.00	5,000.00
5465	ADMIN - I.T. Support, Software	6185.73	5,019.60	-1,166.13
5466	ADMIN - Christmas & New Year's Eve	24498.73	24,700.00	201.27
5467	ADMIN - Cemetery Tax & NIC	13342.15	0.00	-13,342.15
5468	ADMIN - Cemetery Salaries & Superannuation	52530.32	0.00	-52,530.32
5469	ADMIN - Cemetery Misc Exp	3530.01	0.00	-3,530.01
5617	T/HALL - Heating Gas	273.05	1,100.00	826.95
5618	T/HALL - Electricity	573.06	1,200.00	626.94
5619	T/HALL - Sewerage/Water	229.38	560.00	330.62
5620	T/HALL - Business Rates	8248.50	8,500.00	251.50
5622	T/HALL - Cleaning contract	255.00	3,000.00	2,745.00
5623	T/HALL - Civil Ceremony costs	304.00	1,520.00	1,216.00
5624	T/HALL - Maintenance	714.13	1,500.00	785.87
5628	T/HALL - Marriage Licence Fund	0.00	500.00	500.00
5830	MAYORAL/CIV - Allowance	2073.00	2,073.00	0.00
5833	MAYORAL/CIV - Regalia	0.00	200.00	200.00
5835	MAYORAL/CIV - Civic Fund	117.50	100.00	-17.50
5839	MAYORAL/CIV - Wim Militia	0.00	400.00	400.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	70.00	600.00	530.00
5841	MAYORAL/CIV - Members Training	0.00	500.00	500.00
5842	MAYORAL/CIV - Members Travel	0.00	800.00	800.00
5843	MAYORAL/CIV - Remembrance Day	50.00	975.00	925.00
6040	GSL - Cemetery Precept	12328.15	12,328.15	0.00
6046	GSL - BID Levy	247.50	270.00	22.50
6047	GSL - Annual Grants	2000.00	40,000.00	38,000.00
6242	P&E - Working Together Programme	0.00	0.00	0.00
6245	P & E - The Square Contribution	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Cleaning	440.00	550.00	110.00
6269	P&E - Town Centre Maintenance	0.00	3,000.00	3,000.00
6270	P&E - Contribution To Service 88	0.00	2,500.00	2,500.00
6447	BUILDING - Buildings Fund	12480.71	0.00	-12,480.71
6449	BUILDING - Leigh Park Com Centre Loan	14953.14	15,000.00	46.86
6453	BUILDING - Redcotts Lodge Loan	1031.48	2,100.00	1,068.52
6455	BUILDING - T/Hall Development Loan	5926.54	11,900.00	5,973.46
6456	BUILDING - Redcotts Storage/Toilet Loan	6891.18	6,900.00	8.82
6470	C.C.T.V. - Maintenance	5309.81	3,500.00	-1,809.81
6471	C.C.T.V. - Loan Repayments	7837.16	7,838.00	0.84
6500	ASSETS - C.C.T.V.	0.00	0.00	0.00
6501	ASSETS - Office Equipment	0.00	0.00	0.00
6502	ASSETS - Vehicle & Plant	6767.52	0.00	-6,767.52

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6655	GEN.REC - Lighting	326.10	500.00	173.90
6656	GEN.REC - Training	0.00	1,500.00	1,500.00
6657	GEN.REC - Lodge C.Tax	1,421.32	1,370.00	-51.32
6658	GEN.REC - Miscellaneous	1,863.19	3,300.00	1,436.81
6660	GEN.REC - Repair/Renewal	999.04	3,500.00	2,500.96
6661	GEN.REC - Consumables	1,519.05	4,000.00	2,480.95
6663	GEN.REC - Planting Fund	35.96	0.00	-35.96
6665	GEN.REC - Car Park/F.Path Fund	0.00	0.00	0.00
6666	GEN.REC - Wimborne In Bloom	0.00	0.00	0.00
6667	GEN.REC - Travel	5.40	200.00	194.60
6668	GEN.REC - Contract Work	960.00	1,300.00	340.00
6669	GEN REC - G'Mens Tools	259.00	500.00	241.00
6670	GEN REC - G'Mens PPE	1,111.89	500.00	-611.89
6671	GEN REC - Mega Van - Batteries	0.00	0.00	0.00
6672	GEN REC - Mega Van Servicing	0.00	550.00	550.00
6673	GEN.REC - Jubilee Garden	25.00	200.00	175.00
6674	GEN REC - Dog Waste Disposal	435.00	500.00	65.00
6676	GEN REC - General Waste Disposal	1,078.32	2,000.00	921.68
6677	GEN REC - Dog Control Contract	912.00	2,000.00	1,088.00
6700	LEIGH/PK - Play Area Fund	3,032.44	0.00	-3,032.44
6816	R/COTTIS - Toilets Air Freshener Contract	260.00	250.00	-10.00
6817	R/COTTIS - Pavilion Boiler Service Contract	0.00	220.00	220.00
6818	R/COTTIS - Water/Sewerage	353.24	800.00	446.76
6870	R/COTTIS - Football Pitches Consumables	0.00	150.00	150.00
6871	R/COTTIS - Bowling Green Consumables	650.91	1,567.00	916.09
6874	R/COTTIS - Grass Tennis	153.43	500.00	346.57
6891	R/COTTIS - Pavilion Gas	532.81	800.00	267.19
6892	R/COTTIS - Pavilion Services	1,682.31	2,800.00	1,117.69
6893	R/COTTIS - Cleaner/ Maintenance	4,050.20	3,800.00	-250.20
6894	R/COTTIS - Pavilion Legionella Testing	998.10	1,380.00	381.90
6896	R/COTTIS - Play Area Inspections	455.00	850.00	395.00
6897	R/COTTIS - Play Area Redevelopment Loan	7,909.72	7,910.00	0.28
6898	R/COTTIS - Play Area Fund	0.00	0.00	0.00
		<u>462,549.20</u>	<u>475,003.48</u>	<u>12,454.28</u>

Feb-21

Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	413,450.00	413,450.00	0.00
3002	ADMIN - General Fund Income	850.00	0.00	-850.00
3003	ADMIN - Interest Received	123.96	1,000.00	876.04
3005	ADMIN - Compostable bin liners	0.00	60.00	60.00
3006	ADMIN - Receipts Gen	14.11	100.00	85.89
3007	ADMIN - Hardship Fund Receipts	6,567.26	0.00	-6,567.26
3010	ADMIN - EDDC Maintenance Contribution CCTV	3,399.98	1,575.00	-1,824.98
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3015	ADMIN - EDDC Leigh Park Com Centre Loan	14,953.14	14,953.00	-0.14
3017	ADMIN - Cemetery Salaries & Superannuation	52,530.52	0.00	-52,530.52
3018	ADMIN - Cemetery Tax & NIC	13,341.95	0.00	-13,341.95
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	808.17	0.00	-808.17
3021	ADMIN - Cemetery Misc Inc	3,841.74	0.00	-3,841.74
3024	T/HALL - Hire Council Chamber	0.00	850.00	850.00
3025	T/HALL - Marriage Receipts	5,220.63	4,500.00	-720.63
3027	T/HALL - Hire Committee Room	0.00	5,600.00	5,600.00
3057	GEN REC - Lodge Rent	4,004.00	4,400.00	396.00
3058	GEN REC - Misc Income	100.00	50.00	-50.00
3059	GEN REC - Grounds Maintenance Contract	0.00	0.00	0.00
3068	GEN REC - Bowling - Insurance	0.00	460.00	460.00
3069	GEN REC - Bowling - Glass Bottle Collections	0.00	140.00	140.00
3070	R/COTTSS - Football	915.06	2,050.00	1,134.94
3071	R/COTTSS - Bowling Maintenance	1,933.00	8,550.00	6,617.00
3074	R/COTTSS - Tennis Insurance	0.00	230.00	230.00
3076	R/COTTSS - Changing Rooms	0.00	270.00	270.00
3077	R/COTTSS - Recharged Services (Tennis)	1,253.17	2,000.00	746.83
3078	R/COTTSS - Pavilion Maintenance Contribution	0.00	3,000.00	3,000.00
3080	L/PARK - Childrens & Community Centre Insurance	147.03	250.00	102.97
3083	L/PARK - Rugby Pavilion Insurance	468.66	950.00	481.34
3084	L/PARK - Rugby Waste Disposal	0.00	0.00	0.00
		527,449.10	467,965.00	-59,484.10

Subject: Coronavirus Financial Assistance Situation Report
Date: 19 March 2021
Author: Town Clerk

At the beginning of the pandemic, the Town Council assisted in the setting up of the Wimborne Minster Community Resilience Response Volunteer Group (WMCRRVG) by Councillor Bartlett and provided some financial and administrative support to the Group. The intention of the Group was to help meet the day to day needs of the vulnerable residents of Wimborne during the crisis particularly during lockdown e.g., shopping, prescriptions collections etc.

The Town Council anticipated that there would be pressure on the local Food Bank as well as other calls for financial help so £8,000 was set aside as a Hardship Fund to cover the cost of such assistance. £2,500 has since been donated to the Food Bank.

Over the subsequent weeks it was established that there were two main groups providing food to those in need – the Wimborne Food Bank and the Allendale Café operating out of the Allendale Centre and a subsidiary of the Folk Festival. Whilst the Food Bank was providing parcels of food goods the Allendale Café (with the help of furloughed chefs) was providing cooked meals. Both organisations liaise with each other in relation to the service they each provide. The Café has 17 volunteers and 3 café staff.

At the start of the pandemic the WMCRRVG were delivering meals cooked by the Allendale Café to various vulnerable residents in Wimborne and, to a smaller degree, further afield. The Café continues to work closely with the WMCRRVG which accounts for about 15/20% of their meals which are distributed twice a week. The Café also looks after the 4 homeless in Wimborne.

In October 2020, the Allendale Café sought assistance from the Town Council so that they could purchase fresh ingredients, particularly meat, for meals which were being sought from families whose school children were not able to have school meals. The Allendale Café did and still does receive donations of ingredients from local supermarkets and the Food Bank. The Café also receives assistance from The Friendly Food Club but not fresh meat and similar fresh ingredients.

In consultation with the Chairman of Resources Committee and with no objection from the other members of the Council I agreed to pay for the fresh meat etc. from the Hardship Fund and this continues to date at a monthly rate of approximately £350.

Attached as Appendix 1 to this report is a spreadsheet of the payments made to date from the Hardship Fund including to both the Food Bank and the Café.

The Café has received grants from various Coronavirus Funds and when its financial year ends in June hopes to break even.

However, this is subject to the Town Council continuing to meet the cost of fresh ingredients until then which the Chairman and I hope that the Committee would agree to do.

There is sufficient money remaining in the Hardship Fund to meet the cost of this support continuing until June after which the situation will be reviewed, and a further report brought to this Committee.

The Committee's decision as to whether to continue to provide financial assistance to the Allendale Café is requested.

Date	Ref.	Details	Debit (Payments)	Credit (Income)
01/04/2020	COVID-19	Opening Balance - Creation of Hardship Fund - COVID-19 Pandemic Response		3000.00
20/04/2020	REFUND - Grant 2019-20	Wimborne History Festival - cancelled - Grant refunded		5000.00
03/04/2020	DC 1/4	Amazon - personal security alarms for COVID volunteers	64.92	
14/05/2020	BACS	Minster Press - 4000xA4 COVID-19 Comm Response Info Sheets	169.00	
09/04/2020	BACS	Faithworks Wessex - donation wimborne food bank - pandemic	1000.00	
01/05/2020	Online Payment	Faithworks Wessex - food bank - donation COVID support	1000.00	
10/06/2020	BACS	Faithworks Wessex - food bank - donation COVID support	500.00	
08/06/2020	BACS	Folk Festival - Allendale Cafe - freezer Coronavirus support	300.00	
10/06/2020	BACS	Folk Festival - Allendale Cafe - Coronavirus support	1000.00	
19/11/2020	BACS	WFF Allendale Cafe - Community Food Purchases	88.00	
02/12/2020	BACS	WFF Allendale Cafe - Community Food Purchases	80.00	
02/12/2020	BACS	WFF Allendale Cafe - Community Food Purchases	25.13	
11/12/2020	BACS	WFF Allendale Cafe - Community Food Purchases	61.55	
23/12/2020	BACS	WFF Allendale Cafe - Community Food Purchases	138.14	
14/01/2021	BACS	WFF Allendale Cafe - Community Food Purchases	84.15	
14/01/2021	BACS	WFF Allendale Cafe - Community Food Purchases	145.47	
28/01/2021	BACS	WFF Allendale Cafe - Community Food Purchases	84.74	
12/02/2021	BACS	WFF Allendale Cafe - Community Food Purchases	9.50	
12/02/2021	BACS	WFF Allendale Cafe - Community Food Purchases	122.72	
12/02/2021	BACS	WFF Allendale Cafe - Community Food Purchases	28.24	
18/02/2021	BACS	WFF Allendale Cafe - Community Food Purchases	41.53	
03/03/2021	BACS	WFF Allendale Cafe - Community Food Purchases	103.55	
03/03/2021	BACS	WFF Allendale Cafe - Community Food Purchases	75.76	
pending	BACS	WFF Allendale Cafe - Community Food Purchases	102.70	
		Totals	5225.10	8000.00
10/03/2021		Current overall balance		2774.90