

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of a meeting of the **RESOURCES COMMITTEE** held on **TUESDAY 28 JANUARY 2020** at 6.30 pm in the Committee Room, Town Hall, Wimborne Minster.

COMMITTEE MEMBERS PRESENT

Cllr C A Chedgy (Chairman)
Cllr C L Butter (Vice-Chairman)
Cllr D Burt
Cllr L C Hinks
Cllr F Shirley
Cllr M R Tidd
Cllr S K Bartlett – Ex-Officio – Chairman of the Council
Cllr K F Webb – Ex-Officio – Vice-Chairman of the Council

COMMITTEE MEMBERS NOT PRESENT

Cllr M J Hopkins
Cllr M Roe

ALSO PRESENT

Cllr D J March
Cllr W J Richmond
Cllr A E Roberts
Cllr S Wheeler

OFFICERS PRESENT

Town Clerk
Assistant Town Clerk

199 **SCHEDULE OF PAYMENTS**

The payments for January 2020 were approved – see **Appendix A** to these Minutes.

200 **MONTHLY ACCOUNTS**

The Town Clerk submitted for information the monthly accounts for the periods to the end of November and December 2019, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

Resources Committee – 28 January 2020

Referring to the current refurbishment of the Council Chamber, Cllr March asked where in the accounts the spending on this project was shown. The Chairman replied that it was shown in Code 5419.

Cllr March then stated that although the redecoration costs had been approved by this Committee no authority for the additional spending had been submitted to Members which she felt was undemocratic.

The Chairman responded that it was not clear in the Minutes of this Committee whether the further items would be brought back for consideration although there were no irregularities and Financial Regulations had been followed.

A report would be submitted to the next meeting of Personnel, Policy and Strategy Committee on 7 February 2020.

(Note: Before closing the meeting, the Chairman advised Members that there would be an informal meeting after the Resources Committee on 18 February 2020 and she would send out a note with more detail nearer the time.)

The meeting closed at 6.37 pm.

SignedDate.....
Town Mayor and Chairman of the Council

WIMBORNE MINSTER TOWN COUNCIL

RESOURCES COMMITTEE MEETING 28 JANUARY 2020

SCHEDULE OF PAYMENTS FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount
DD 1	01.02.20	Dorset Council	Business Rates - Town Hall - February 2020	1157.00
DD 2	25.01.20	Dorset Council	Council Tax - Redcotts Lodge - January 2020	253.00
DD 8	24.01.20	British Gas	Electricity - Redcotts Pavilion - 03.12.19 - 31.12.19	292.45
# DD 10	27.12.19	Southern Electric	Electricity - Gazebo 31.08.19 - 06.12.19	23.83
DD 11	20.01.20	Southern Electric	Electricity - Recreation Ground Lighting - 03.12.19 - 02.01.20	26.28
DD 12	17.01.20	Southern Electric	Electricity - CCTV Poles - 03.12.19 - 02.01.20	43.26
DD 13	24.02.20	Bournemouth Water	Water - Town Hall - 09.07.19 - 17.01.20	62.95
DD 15	17.02.20	Bournemouth Water	Water - Redcotts Pavilion - 09.07.19 - 08.01.20	77.87
DD 19	03.01.20	Public Works Loan Board	Leigh Park Children's & Community Centre Loan	7476.57
DD 27	10.01.20	O2 Mobile	Cemetery & Groundsmen's Mobiles 26.12.19 - 25.01.20*	60.26
DD 27	09.02.20	O2 Mobile	Cemetery & Groundsmen's Mobiles 26.01.20 - 25.02.20*	65.26
DD 28	14.01.20	SAGE UK	SAGE 50 Cloud Subscription 01.01.20 - 31.01.20	48.00
DD 29	31.01.20	Rejuvenate IT Ltd	Monthly IT Support Contract - January 2020	511.56
# DC 1	19.12.19	The Minster Press Ltd	Colour Photocopying	49.00
DC 2	23.01.20	Greene King Brewing Ltd (Kings Head)	Refreshments - New Year's Eve	102.45
DC 3	29.01.20	Petty Cash	Imprest	274.48
BACS	24.12.19	Accolade Building Care Ltd	Annual Boiler Service & GSC - Redcotts Lodge	84.36
			Annual Boiler Service & GSC - Redcotts Pavilion Boilers	243.60
BACS	24.12.19	Community Clean	Graffiti Removal Works - Redcotts Public Toilets	294.00
BACS	24.12.19	Consortium	Toilet Rolls, Heavy Duty Waste Sacks & Consumables	146.97
BACS	24.12.19	Jewson Ltd	Cuprinol Fence Care & Roller Kit	29.36
			Sadolin, Adhesive & Sealant	35.74
BACS	24.12.19	Play Inspection Company Ltd	4 x Operational Inspections - Redcotts & Leigh Park Play Areas	240.00
BACS	17.01.20	Ecoclean Services Ltd	Cleaning Redcotts Toilets & Changing Rooms - December 2019	312.00
			Cleaning Redcotts Toilets & Changing Rooms - January 2020	372.00
BACS	17.01.20	Jewson Ltd	Drainage Pipes & Consumables - Cemetery Drainage Repairs**	183.18
BACS	17.01.20	M B Wilkes Ltd	10mm Aggregate - Wimborne Cemetery**	65.41
BACS	17.01.20	Martin Noscoe tree Surgeons	Lime Tree Pollarding - Redcotts Recreation Ground	1200.00
BACS	17.01.20	PHS Ltd	2 x Biozone Units - Redcotts Public Toilets 19.01.20 - 18.01.21	312.00
			3 x Sanitary Waste Disposal - Town Hall 19.01.20 - 18.01.21	43.20
BACS	17.01.20	RJS Window Cleaning Ltd	Cleaning Bus Shelters - Leigh Road & St Johns - December 2019	52.80
BACS	17.01.20	SSE Contracting Ltd	Lighting Repairs 2 x Columns - Leigh Park Community Centre	317.28
BACS	17.01.20	War On Waste Ltd	Wheelie Bin Emptying - Redcotts Rec - December 2019	78.96
BACS	17.01.20	Salaries	Salaries (Town Council & Cemetery Staff)	14043.86
BACS	17.01.20	Inland Revenue	Tax & NIC	4101.79
BACS	17.01.20	Dorset County Pension Fund	Superannuation	4272.71
BACS	29.01.20	Jenna Milton	Cleaning Town Hall - 16.12.19 - 19.01.20	195.00

BACS	31.01.20	ACE Office Environments Ltd	3 Notebooks, 1 Ream Yellow Paper & 2 Boxes White Paper	84.38
BACS	31.01.20	Allendale Community Centre	Room Hire - Minster Hall/Theatre 26.04.20 - Mayor's Civic Service	157.50
BACS	31.01.20	Allied Office Machines Ltd	Photocopying Charges	118.58
BACS	31.01.20	Blandford Tyre & Battery Service	Small Agricultural Repair & Call Out Charge	72.00
BACS	31.01.20	C & O Tractors Ltd	Synthplus Chain Oil & Two Stroke Engine Oil**	56.00
BACS	31.01.20	Consortium	40 x Toilet Rolls - Town Hall	21.29
BACS	31.01.20	Custom Fire & Security Ltd	Intruder Alarm Contract - G'mens' Store 01.01.20 - 31.12.20	83.47
BACS	31.01.20	Dantek Environmental Services Ltd	Legionella Testing - Redcotts Pavilion - November 2019	129.19
BACS	31.01.20	Dorset Association Of Parish & Town Councils	Councillors' Seminar - Cllr Bartlett 7 Cllr Webb - 10.10.19	140.00
BACS	31.01.20	Dorset Association Of Parish & Town Councils	Budgeting & Precepts Course - Genny Singleton	60.00
BACS	31.01.20	Dorset Council	Street Cleaning - Christmas Lights Switch On & New Year's Day	1666.65
BACS	31.01.20	The Firepoint	Annual Fire Extinguisher Service & Maintenance - R'Cotts Pavilion	71.40
BACS	31.01.20	Jewson Ltd	Cuprinol Fence Care 2 x 5L	25.34
			Silver House Brush Set x 2	18.72
BACS	31.01.20	Kompan Ltd	Climbing Frame Spares & Repairs	281.05
BACS	31.01.20	The Minster Press Ltd	400 x Carol Hymm Sheets	45.00
BACS	31.01.20	PD Farr Engineering Ltd	Call Out & Removal - White Wood & Plywood For Disposal	180.00
BACS	31.01.20	Real World Services Ltd	2 x Road Marshall - New Year's Eve	360.00
BACS	31.01.20	Trade UK (Screwfix)	Cam Locks & Cutting Discs	19.98
			Spray Gun, Socket Set & 10 x Barriers	354.38
BACS	31.01.20	Wimborne BID	50% Town Centre Maintenance 11.12.18 - 11.11.19	2475.00
			Contribution - Town Centre Cleaning - Community Clean Yr 2	4600.43
BACS	31.01.20	Wimborne In Bloom	Town Centre Maintenance 11.12.19 - 10.01.20***	450.00
BACS	31.01.20	Wimborne Valognes Twinning Association	Annual Group Membership 2020	15.00
			Total :	48633.78

- denotes already on SAGE

* 50% Recharged to Wimborne Cemetery ** 100% recharged to Wimborne Cemetery ***50% recharged to Wimborne BID

Date: 17/01/2020

Time: 09:02:42

WIMBORNE MINSTER TOWN COUNCIL

Appendix B

Profit and Loss

From: Month 8, November 2019

To: Month 8, November 2019

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	387,300.00	
EDDC Maintenance Contribution	0.00	1,853.47	
Admin	63.42	5,094.68	
Town Hall	1,254.15	10,495.74	
General Recreation	364.00	3,341.00	
Redcotts	0.00	10,790.27	
Leigh Park Playing Fields	1,060.88	1,291.82	
EDDC Loan Contributions	0.00	11,003.29	
Cemetery Salaries Reimbursement	5,779.53	46,236.25	
Cemetery Miscellaneous Expenses	736.15	5,151.53	
BID Payments Assistance	73.47	661.23	
		9,331.60	483,219.28
Expenditure			
Town Hall	2,629.40	10,721.79	
General Fund Expenditure	1,703.23	9,013.98	
Grants, Donation, Subs & Conts	3,500.00	31,218.49	
Planning & Environment	44.00	(6,654.50)	
Buildings & Premises	41.20	43,095.75	
General Recreation	2,502.53	16,040.70	
Redcotts	382.66	14,744.42	
Assets Replacement	0.00	24,554.15	
		10,803.02	142,734.78
Gross Profit/(Loss):		<u>(1,471.42)</u>	<u>340,484.50</u>
Overheads			
Admin	17,168.75	173,209.82	
Mayoral & Civic	1,001.55	10,103.29	
Cemetery Salaries	5,779.53	46,236.25	
Cemetery Miscellaneous Expenses	192.11	3,350.44	
		24,141.94	232,899.80
Net Profit/(Loss):		<u>(25,613.36)</u>	<u>107,584.70</u>

Balance Sheet

From: Month 8, November 2019

To: Month 8, November 2019

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	1,260.16	(724.93)	
Nationwide Business Bond	0.00	52,318.14	
Capital Reserve Account	(27,362.68)	358,950.92	
Petty Cash	0.00	350.00	
V. A. T	1,308.00	2,715.69	
Debtors Control Account	(220.80)	30,001.19	
		(25,015.32)	443,611.01
Current Liabilities			
Receipts in Advance	0.00	175.00	
		0.00	175.00
Current Assets less Current Liabilities:		(25,015.32)	443,436.01
Total Assets less Current Liabilities:		(25,015.32)	443,436.01
Financed By			
General Fund	0.00	120,989.87	
Fund - Buildings 6447	0.00	40,670.40	
Fund - Marriage Venue Licence 5628	0.00	1,970.00	
Fund - Election Exps 5412	0.00	2,990.99	
Fund - Office Equipment 6501 & 5413	0.00	8,321.63	
Fund - Contract Work (Rec) 6668	0.00	3,570.36	
Fund - Planting 6663	0.00	1,205.53	
Fund - Mayor's Charities	598.04	661.05	
Fund - Vehicle & Plant 6502, 6671,6672	0.00	45,509.84	
Fund - Redcotts Future Development Fund 689	0.00	10,000.00	
Fund - Professional Fee & Legal Expenses	0.00	1,061.00	
Fund - Car Park/ Footpath 6665	0.00	1,919.14	
Fund - WBC Cap/ Renewal 3072	0.00	4,180.00	
Fund - Improvements Fund (from EDDC)	0.00	50,000.00	
Fund - Section 106 - Redcotts Tennis Courts	0.00	29.00	
Fund - C.C.T.V. 6500	0.00	26,487.51	
Fund - Fund - TCLG Fund	0.00	3,833.69	
Fund - Leigh Park Play Area	0.00	2,100.52	
Fund - Redcotts Play Area	0.00	2,000.00	
Fund - Gunstone Trust	0.00	8,350.78	
P & L Account	(25,613.36)	107,584.70	
		(25,015.32)	443,436.01

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

Nov-19

Acc Ref	Name	Balance YTD	Annual Budget	Variance
5401	ADMIN - General Fund Expenditure	9013.98	0	-9,013.98
5402	ADMIN - Bank Charge	242.75	380.00	137.25
5403	ADMIN - Telephone, Mobile & Internet	658.59	1,250.00	591.41
5404	ADMIN - Salaries	136,527.81	208,500.00	71,972.19
5406	ADMIN - Gen Office Expenses	2,157.22	3,000.00	842.78
5407	ADMIN - Training	894.00	1,000.00	106.00
5408	ADMIN - Postage	227.04	350.00	122.96
5409	ADMIN - Photocopying	559.96	1,370.00	810.04
5410	ADMIN - Insurance	12,671.88	12,000.00	-671.88
5412	ADMIN - Election Exps Fund	0.00	4,000.00	4,000.00
5413	ADMIN - Office Equipment	554.96	500.00	-54.96
5417	ADMIN - Advertising	229.00	500.00	271.00
5418	ADMIN - ICT Upgrade	4,896.02	0.00	-4,896.02
5419	ADMIN - Council Chamber Upgrade	702.00	0.00	-702.00
5420	ADMIN - Membership of Outside Bodies	1,843.82	2,010.00	166.18
5421	ADMIN - Newsletter	0.00	1,000.00	1,000.00
5422	ADMIN - Public Relations	132.50	500.00	367.50
5462	ADMIN - Professional Fees	768.00	0.00	-768.00
5463	ADMIN - Audit Fees	2,085.80	2,050.00	-35.80
5465	ADMIN - I.T. & Website	2,236.17	4,400.00	2,163.83
5466	ADMIN - Christmas & New Year's Eve	7,322.30	16,000.00	8,677.70
5467	ADMIN - Cemetery Tax & NIC	9,314.38	0.00	-9,314.38
5468	ADMIN - Cemetery Salaries & Superannuation	36,921.87	0.00	-36,921.87
5469	ADMIN - Cemetery Misc Exp	3,350.44	0.00	-3,350.44
5617	T/HALL - Heating Gas	310.95	1,300.00	989.05
5618	T/HALL - Electricity	513.33	1,100.00	586.67
5619	T/HALL - Sewerage/Water	276.62	400.00	123.38
5620	T/HALL - Business Rates	4,630.50	7,420.00	2,789.50
5622	T/HALL - Cleaning contract	1,762.50	3,120.00	1,357.50
5623	T/HALL - Civil Ceremony costs	912.00	1,500.00	588.00
5624	T/HALL - Maintenance	1,239.89	1,400.00	160.11
5628	T/HALL - Marriage Licence Fund	1,076.00	0.00	-1,076.00
5830	MAYORAL/CIV - Allowance	2,042.00	2,042.00	0.00
5833	MAYORAL/CIV - Regalia	1,743.34	200.00	-1,543.34
5835	MAYORAL/CIV - Civic Fund	3,809.08	5,000.00	1,190.92
5839	MAYORAL/CIV - Wim Militia	381.00	380.00	-1.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	1,172.22	450.00	-722.22
5841	MAYORAL/CIV - Members Training	330.00	500.00	170.00
5842	MAYORAL/CIV - Members Travel	259.65	800.00	540.35
5843	MAYORAL/CIV - Remembrance Day	366.00	900.00	534.00
6040	GSL - Cemetery Precept	11,969.05	11,970.00	0.95
6046	GSL - BID Levy	249.44	250.00	0.56
6047	GSL - Annual Grants	19,000.00	40,000.00	21,000.00
6242	P&E - Working Together Programme	0.00	2,500.00	2,500.00
6245	P & E - The Square Contribution	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Cleaning	308.00	530.00	222.00
6269	P&E - Town Centre Maintenance	0.00	3,000.00	3,000.00
6270	P&E - Contribution To Service 88	0.00	2,500.00	2,500.00
6447	BUILDING - Building Fund	9,955.83	0.00	-9,955.83
6449	BUILDING - Leigh Park Com Centre Loan	7,476.57	15,000.00	7,523.43
6453	BUILDING - Redcotts Lodge Loan	1,031.48	2,100.00	1,068.52
6455	BUILDING - T/Hall Development Loan	5,926.54	11,900.00	5,973.46
6456	BUILDING - Redcotts Storage/Toilet Loan	6,891.18	6,900.00	8.82
6457	BUILDINGS - St Johns Ambulance Buildings	0.00	1,500.00	1,500.00
6470	C.C.T.V. - Maintenance	3,976.99	3,500.00	-476.99
6471	C.C.T.V. - Loan Repayments	7,837.16	7,838.00	0.84
6500	ASSETS - C.C.T.V.	0.00	0.00	0.00
6501	ASSETS - Office Equipment	0.00	1,500.00	1,500.00
6502	ASSETS - Vehicle & Plant	24,554.15	5,000.00	-19,554.15

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6655	GEN.REC - Lighting	282.80	500.00	217.20
6656	GEN.REC - Training	998.00	1,300.00	302.00
6657	GEN.REC - Lodge C.Tax	1,177.76	1,300.00	122.24
6658	GEN.REC - Miscellaneous	3,067.09	3,300.00	232.91
6660	GEN.REC - Repair/Renewal	2,568.62	3,500.00	931.38
6661	GEN.REC - Consumables	2,970.24	4,000.00	1,029.76
6663	GEN.REC - Planting Fund	267.54	0.00	-267.54
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - Wimborne In Bloom	0.00	150.00	150.00
6667	GEN.REC - Travel	141.66	200.00	58.34
6668	GEN.REC - Contract Work	520.00	0.00	-520.00
6669	GEN REC - G'Mens Tools	102.48	500.00	397.52
6670	GEN REC - G'Mens PPE	357.18	500.00	142.82
6671	GEN REC - Mega Van - Batteries	0.00	0.00	0.00
6672	GEN REC - Mega Van Servicing	500.00	0.00	-500.00
6673	GEN.REC - Jubilee Garden	142.10	200.00	57.90
6674	GEN REC - Dog Waste Disposal	315.00	400.00	85.00
6676	GEN REC - General Waste Disposal	1,176.08	2,000.00	823.92
6677	GEN REC - Dog Control Contract	1,425.00	1,600.00	175.00
6700	LEIGH/PK - Play Area Fund	29.15	1,000.00	970.85
6816	R/COTTS - Toilets Air Freshener Contract	0.00	240.00	240.00
6817	R/COTTS - Pavilion Boiler Service Contract	0.00	210.00	210.00
6818	R/COTTS - Water/Sewerage	190.17	800.00	609.83
6870	R/COTTS - Football Pitches Consumables	91.84	150.00	58.16
6871	R/COTTS - Bowling Green Consumables	1,094.17	1,567.00	472.83
6874	R/COTTS - Grass Tennis	58.30	0.00	-58.30
6891	R/COTTS - Pavilion Gas	136.83	800.00	663.17
6892	R/COTTS - Pavilion Services	1,004.43	2,800.00	1,795.57
6893	R/COTTS - Cleaner/ Maintenance	1,980.00	3,500.00	1,520.00
6894	R/COTTS - Pavilion Legionella Testing	753.70	1,300.00	546.30
6896	R/COTTS - Play Area Inspections	455.00	850.00	395.00
6897	R/COTTS - Play Area Redevelopment Loan	7,909.72	7,910.00	0.28
6898	R/COTTS - Play Area Fund	1,070.26	1,000.00	-70.26
		<u>384,097.08</u>	<u>446,387.00</u>	<u>71,303.90</u>

Nov-19				
Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	387,300.00	387,300.00	0.00
3002	ADMIN - General Fund Income	3,434.51	0.00	-3,434.51
3003	ADMIN - Interest Received	453.88	400.00	-53.88
3005	ADMIN - Compostable bin liners	21.00	60.00	39.00
3006	ADMIN - Receipts Gen	1,185.29	0.00	-1,185.29
3010	ADMIN - EDDC Maintenance Contribution CCTV	1,853.47	1,575.00	-278.47
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3015	ADMIN - EDDC Leigh Park Com Centre Loan	7,476.57	14,953.00	7,476.43
3017	ADMIN - Cemetery Salaries & Superannuation	36,922.07	0.00	-36,922.07
3018	ADMIN - Cemetery Tax & NIC	9,314.18	0.00	-9,314.18
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	661.23	0.00	-661.23
3021	ADMIN - Cemetery Misc Inc	5,151.53	0.00	-5,151.53
3024	T/HALL - Hire Council Chamber	825.01	550.00	-275.01
3025	T/HALL - Marriage Receipts	5,516.66	5,000.00	-516.66
3027	T/HALL - Hire Committee Room	4,154.07	5,600.00	1,445.93
3057	GEN REC - Lodge Rent	2,912.00	4,400.00	1,488.00
3058	GEN REC - Misc Income		50.00	50.00
3059	GEN REC - Grounds Maintenance Contract	429.00	900.00	471.00
3068	GEN REC - Bowling - Insurance	0.00	450.00	450.00
3069	GEN REC - Bowling - Glass Bottle Collections	101.35	120.00	18.65
3070	R/COTTIS - Football	450.00	1,700.00	1,250.00
3071	R/COTTIS - Bowling Maintenance	10,050.00	10,050.00	0.00
3074	R/COTTIS - Tennis Insurance	0.00	230.00	230.00
3076	R/COTTIS - Changing Rooms	99.96	270.00	170.04
3077	R/COTTIS - Recharged Services (Tennis)	88.96	2,200.00	2,111.04
3078	R/COTTIS - Pavilion Maintenance Contribution	0.00	2,000.00	2,000.00
3080	L/PARK - Childrens & Community Centre Insurance	222.65	150.00	-72.65
3083	L/PARK - Rugby Pavilion Insurance	461.23	900.00	438.77
3084	L/PARK - Rugby Waste Disposal	607.94	790.00	182.06
		<u>483,219.28</u>	<u>443,175.00</u>	<u>-40,044.28</u>

Date: 17/01/2020
Time: 09:03:15

WIMBORNE MINSTER TOWN COUNCIL

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Profit and Loss

From: Month 9, December 2019
To: Month 9, December 2019

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	387,300.00	
EDDC Maintenance Contribution	0.00	1,853.47	
Admin	66.65	5,161.33	
Town Hall	558.32	11,054.06	
General Recreation	414.00	3,755.00	
Redcotts	0.00	10,790.27	
Leigh Park Playing Fields	0.00	1,291.82	
EDDC Loan Contributions	0.00	11,003.29	
Cemetery Salaries Reimbursement	5,779.53	52,015.78	
Cemetery Miscellaneous Expenses	232.27	5,383.80	
BID Payments Assistance	146.94	808.17	
		7,197.71	490,416.99
Expenditure			
Town Hall	2,124.37	12,846.16	
General Fund Expenditure	0.00	9,013.98	
Grants, Donation, Subs & Conts	(1,000.00)	30,218.49	
Planning & Environment	44.00	(6,610.50)	
Buildings & Premises	2,012.40	45,108.15	
General Recreation	989.53	17,030.23	
Redcotts	1,390.04	16,134.46	
Assets Replacement	820.00	25,374.15	
		6,380.34	149,115.12
Gross Profit/(Loss):		<u>817.37</u>	<u>341,301.87</u>
Overheads			
Admin	16,890.05	190,099.87	
Mayoral & Civic	411.29	10,514.58	
Cemetery Salaries	5,779.53	52,015.78	
Cemetery Miscellaneous Expenses	230.11	3,580.55	
		23,310.98	256,210.78
Net Profit/(Loss):		<u>(22,493.61)</u>	<u>85,091.09</u>

Date: 17/01/2020
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WIMBORNE MINSTER TOWN COUNCIL

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Balance Sheet

From: Month 9, December 2019

To: Month 9, December 2019

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	(574.23)	(1,299.16)	
Nationwide Business Bond	0.00	52,318.14	
Capital Reserve Account	(14,146.80)	344,804.12	
Petty Cash	120.27	470.27	
V. A. T	564.96	3,280.65	
Debtors Control Account	(7,287.36)	22,713.83	
		(21,323.16)	422,287.85
Current Liabilities			
Receipts in Advance	0.00	175.00	
		0.00	175.00
Current Assets less Current Liabilities:		(21,323.16)	422,112.85
Total Assets less Current Liabilities:		(21,323.16)	422,112.85
Financed By			
General Fund	0.00	120,989.87	
Fund - Buildings 6447	0.00	40,670.40	
Fund - Marriage Venue Licence 5628	0.00	1,970.00	
Fund - Election Exps 5412	0.00	2,990.99	
Fund - Office Equipment 6501 & 5413	0.00	8,321.63	
Fund - Contract Work (Rec) 6668	0.00	3,570.36	
Fund - Planting 6663	0.00	1,205.53	
Fund - Mayor's Charities	1,170.45	1,831.50	
Fund - Vehicle & Plant 6502, 6671,6672	0.00	45,509.84	
Fund - Redcotts Future Development Fund 689	0.00	10,000.00	
Fund - Professional Fee & Legal Expenses	0.00	1,061.00	
Fund - Car Park/ Footpath 6665	0.00	1,919.14	
Fund - WBC Cap/ Renewal 3072	0.00	4,180.00	
Fund - Improvements Fund (from EDDC)	0.00	50,000.00	
Fund - Section 106 - Redcotts Tennis Courts	0.00	29.00	
Fund - C.C.T.V. 6500	0.00	26,487.51	
Fund - Fund - TCLG Fund	0.00	3,833.69	
Fund - Leigh Park Play Area	0.00	2,100.52	
Fund - Redcotts Play Area	0.00	2,000.00	
Fund - Gunstone Trust	0.00	8,350.78	
P & L Account	(22,493.61)	85,091.09	
		(21,323.16)	422,112.85

Dec-19

Acc.Ref	Name	Balance YTD	Annual Budget	Variance
5401	ADMIN - General Fund Expenditure	9013.98	0	-9,013.98
5402	ADMIN - Bank Charge	295.35	380.00	84.65
5403	ADMIN - Telephone, Mobile & Internet	754.40	1,250.00	495.60
5404	ADMIN - Salaries	154,256.43	208,500.00	54,243.57
5406	ADMIN - Gen Office Expenses	2,206.22	3,000.00	793.78
5407	ADMIN - Training	964.00	1,000.00	36.00
5408	ADMIN - Postage	227.04	350.00	122.96
5409	ADMIN - Photocopying	889.94	1,370.00	480.06
5410	ADMIN - Insurance	12,671.88	12,000.00	-671.88
5412	ADMIN - Election Exps Fund	0.00	4,000.00	4,000.00
5413	ADMIN - Office Equipment	554.96	500.00	-54.96
5417	ADMIN - Advertising	229.00	500.00	271.00
5418	ADMIN - ICT Upgrade	4,896.02	0.00	-4,896.02
5419	ADMIN - Council Chamber Upgrade	702.00	0.00	-702.00
5420	ADMIN - Membership of Outside Bodies	1,843.82	2,010.00	166.18
5421	ADMIN - Newsletter	0.00	1,000.00	1,000.00
5422	ADMIN - Public Relations	132.50	500.00	367.50
5462	ADMIN - Professional Fees	768.00	0.00	-768.00
5463	ADMIN - Audit Fees	2,085.80	2,050.00	-35.80
5465	ADMIN - I.T. & Website	2,654.47	4,400.00	1,745.53
5466	ADMIN - Christmas & New Year's Eve	5,468.04	16,000.00	10,531.96
5467	ADMIN - Cemetery Tax & NIC	10,478.70	0.00	-10,478.70
5468	ADMIN - Cemetery Salaries & Superannuation	41,537.08	0.00	-41,537.08
5469	ADMIN - Cemetery Misc Exp	3,580.55	0.00	-3,580.55
5617	T/HALL - Heating Gas	815.60	1,300.00	484.40
5618	T/HALL - Electricity	781.05	1,100.00	318.95
5619	T/HALL - Sewerage/Water	276.62	400.00	123.38
5620	T/HALL - Business Rates	5,787.50	7,420.00	1,632.50
5622	T/HALL - Cleaning contract	1,957.50	3,120.00	1,162.50
5623	T/HALL - Civil Ceremony costs	912.00	1,500.00	588.00
5624	T/HALL - Maintenance	1,239.89	1,400.00	160.11
5628	T/HALL - Marriage Licence Fund	1,076.00	0.00	-1,076.00
5830	MAYORAL/CIV - Allowance	2,042.00	2,042.00	0.00
5833	MAYORAL/CIV - Regalia	1,743.34	200.00	-1,543.34
5835	MAYORAL/CIV - Civic Fund	3,829.08	5,000.00	1,170.92
5839	MAYORAL/CIV - Wim Militia	381.00	380.00	-1.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	1,172.22	450.00	-722.22
5841	MAYORAL/CIV - Members Training	330.00	500.00	170.00
5842	MAYORAL/CIV - Members Travel	275.94	800.00	524.06
5843	MAYORAL/CIV - Remembrance Day	741.00	900.00	159.00
6040	GSL - Cemetery Precept	11,969.05	11,970.00	0.95
6046	GSL - BID Levy	249.44	250.00	0.56
6047	GSL - Annual Grants	18,000.00	40,000.00	22,000.00
6242	P&E - Working Together Programme	0.00	2,500.00	2,500.00
6245	P & E - The Square Contribution	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Cleaning	352.00	530.00	178.00
6269	P&E - Town Centre Maintenance	0.00	3,000.00	3,000.00
6270	P&E - Contribution To Service 88	0.00	2,500.00	2,500.00
6447	BUILDING - Building Fund	11,927.03	0.00	-11,927.03
6449	BUILDING - Leigh Park Com Centre Loan	7,476.57	15,000.00	7,523.43
6453	BUILDING - Redcotts Lodge Loan	1,031.48	2,100.00	1,068.52
6455	BUILDING - T/Hall Development Loan	5,926.54	11,900.00	5,973.46
6456	BUILDING - Redcotts Storage/Toilet Loan	6,891.18	6,900.00	8.82
6457	BUILDINGS - St Johns Ambulance Buildings	0.00	1,500.00	1,500.00
6470	C.C.T.V. - Maintenance	4,018.19	3,500.00	-518.19
6471	C.C.T.V. - Loan Repayments	7,837.16	7,838.00	0.84
6500	ASSETS - C.C.T.V.	0.00	0.00	0.00
6501	ASSETS - Office Equipment	0.00	1,500.00	1,500.00
6502	ASSETS - Vehicle & Plant	25,374.15	5,000.00	-20,374.15

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6655	GEN.REC - Lighting	307.84	500.00	192.16
6656	GEN.REC - Training	998.00	1,300.00	302.00
6657	GEN.REC - Lodge C.Tax	1,325.53	1,300.00	-25.53
6658	GEN.REC - Miscellaneous	3,620.73	3,300.00	-320.73
6660	GEN.REC - Repair/Renewal	2,568.62	3,500.00	931.38
6661	GEN.REC - Consumables	3,060.27	4,000.00	939.73
6663	GEN.REC - Planting Fund	267.54	0.00	-267.54
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - Wimborne In Bloom	0.00	150.00	150.00
6667	GEN.REC - Travel	141.66	200.00	58.34
6668	GEN.REC - Contract Work	520.00	0.00	-520.00
6669	GEN REC - G'Mens Tools	102.48	500.00	397.52
6670	GEN REC - G'Mens PPE	357.18	500.00	142.82
6671	GEN REC - Mega Van - Batteries	0.00	0.00	0.00
6672	GEN REC - Mega Van Servicing	500.00	0.00	-500.00
6673	GEN.REC - Jubilee Garden	142.10	200.00	57.90
6674	GEN REC - Dog Waste Disposal	315.00	400.00	85.00
6676	GEN REC - General Waste Disposal	1,349.13	2,000.00	650.87
6677	GEN REC - Dog Control Contract	1,425.00	1,600.00	175.00
6700	LEIGH/PK - Play Area Fund	29.15	1,000.00	970.85
6816	R/COTTS - Toilets Air Freshener Contract	0.00	240.00	240.00
6817	R/COTTS - Pavilion Boiler Service Contract	203.00	210.00	7.00
6818	R/COTTS - Water/Sewerage	190.17	800.00	609.83
6870	R/COTTS - Football Pitches Consumables	91.84	150.00	58.16
6871	R/COTTS - Bowling Green Consumables	1,094.17	1,567.00	472.83
6874	R/COTTS - Grass Tennis	58.30	0.00	-58.30
6891	R/COTTS - Pavilion Gas	254.29	800.00	545.71
6892	R/COTTS - Pavilion Services	1,471.35	2,800.00	1,328.65
6893	R/COTTS - Cleaner/ Maintenance	2,275.00	3,500.00	1,225.00
6894	R/COTTS - Pavilion Legionella Testing	861.36	1,300.00	438.64
6896	R/COTTS - Play Area Inspections	655.00	850.00	195.00
6897	R/COTTS - Play Area Redevelopment Loan	7,909.72	7,910.00	0.28
6898	R/COTTS - Play Area Fund	1,070.26	1,000.00	-70.26
		<u>413,788.40</u>	<u>446,387.00</u>	<u>41,612.58</u>

Dec-19				
Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	387,300.00	387,300.00	0.00
3002	ADMIN - General Fund Income	3,434.51	0.00	-3,434.51
3003	ADMIN - Interest Received	515.28	400.00	-115.28
3005	ADMIN - Compostable bin liners	26.25	60.00	33.75
3006	ADMIN - Receipts Gen	1,185.29	0.00	-1,185.29
3010	ADMIN - EDDC Maintenance Contribution CCTV	1,853.47	1,575.00	-278.47
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3015	ADMIN - EDDC Leigh Park Com Centre Loan	7,476.57	14,953.00	7,476.43
3017	ADMIN - Cemetery Salaries & Superannuation	41,537.28	0.00	-41,537.28
3018	ADMIN - Cemetery Tax & NIC	10,478.50	0.00	-10,478.50
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	808.17	0.00	-808.17
3021	ADMIN - Cemetery Misc Inc	5,383.80	0.00	-5,383.80
3024	T/HALL - Hire Council Chamber	850.01	550.00	-300.01
3025	T/HALL - Marriage Receipts	5,516.66	5,000.00	-516.66
3027	T/HALL - Hire Committee Room	4,687.39	5,600.00	912.61
3057	GEN REC - Lodge Rent	3,276.00	4,400.00	1,124.00
3058	GEN REC - Misc Income	50.00	50.00	0.00
3059	GEN REC - Grounds Maintenance Contract	429.00	900.00	471.00
3068	GEN REC - Bowling - Insurance	0.00	450.00	450.00
3069	GEN REC - Bowling - Glass Bottle Collections	101.35	120.00	18.65
3070	R/COTTIS - Football	450.00	1,700.00	1,250.00
3071	R/COTTIS - Bowling Maintenance	10,050.00	10,050.00	0.00
3074	R/COTTIS - Tennis Insurance	0.00	230.00	230.00
3076	R/COTTIS - Changing Rooms	99.96	270.00	170.04
3077	R/COTTIS - Recharged Services (Tennis)	88.96	2,200.00	2,111.04
3078	R/COTTIS - Pavilion Maintenance Contribution	0.00	2,000.00	2,000.00
3080	L/PARK - Childrens & Community Centre Insurance	222.65	150.00	-72.65
3083	L/PARK - Rugby Pavilion Insurance	461.23	900.00	438.77
3084	L/PARK - Rugby Waste Disposal	607.94	790.00	182.06
		490,416.99	443,175.00	-47,241.99