



Dear Councillor

13 February 2020

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held on **TUESDAY 18 FEBRUARY 2020 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting on items on the agenda, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lawrence Hart'.

Town Clerk

AGENDA

- 1 Apologies for Absence.
- 2 **SCHEDULE OF PAYMENTS**
- 3 **MONTHLY ACCOUNTS**
To receive the monthly accounts for the end of January 2020 (copy herewith).
- 4 **GRANT AID 2019/20**
To consider and determine two applications for grant aid set out in the usual schedule (copy herewith). The recommendations of the Chairman and Vice-Chairman are included on the schedule.

MEMBERS OF COMMITTEE

Cllr C A Chedgy (Chairman)
Cllr C L Butter (Vice-Chairman)
Cllr D Burt
Cllr L C Hinks
Cllr M J Hopkins
Cllr F Shirley
Cllr M R Tidd
Ex-Officio - Chairman & Vice-Chairman of the Council



LOCALISM ACT 2011 and CODE of CONDUCT

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

GENERAL CONSIDERATIONS

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, marital status, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime & Disorder, Health & Safety, Human Rights and Data Protection (General Data Protection Regulation).

PUBLIC RIGHTS TO SPEAK AT MEETINGS

Members of the public have a right to speak for no more than three minutes at meeting of the Council and its Committees, to ask questions, give evidence and to make representations. At Committee Meetings such rights shall be exercised either immediately after the Chairman opens the meeting or at the beginning of the item in which the member of the public has an interest. As soon as councillors begin their deliberations on the item on which the member of the public has spoken, no member of the public shall be permitted to speak except in exceptional circumstances at the discretion of the Chairman in consultation with the Clerk of the meeting. No written communications or representations connected with items on the agenda shall be circulated to councillors unless they have been received by the Town Clerk and circulated at least two days in advance of the meeting.

Date: 07/02/2020

Time: 12:08:10

WIMBORNE MINSTER TOWN COUNCIL

Item 3

Profit and Loss

From: Month 10, January 2020

To: Month 10, January 2020

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	387,300.00	
EDDC Maintenance Contribution	128.75	1,982.22	
Admin	55.52	5,216.85	
Town Hall	1,683.33	12,637.39	
General Recreation	364.00	4,119.00	
Redcotts	2,279.30	13,069.57	
Leigh Park Playing Fields	0.00	1,291.82	
EDDC Loan Contributions	0.00	11,003.29	
Cemetery Salaries Reimbursement	5,779.53	57,795.31	
Cemetery Miscellaneous Expenses	106.54	5,490.34	
BID Payments Assistance	73.47	881.64	
	10,470.44		500,787.43
Expenditure			
Town Hall	1,388.00	14,239.99	
General Fund Expenditure	39.13	9,053.11	
Grants, Donation, Subs & Conts	0.00	30,218.49	
Planning & Environment	2,481.50	(4,129.00)	
Buildings & Premises	8,008.28	54,049.43	
General Recreation	2,685.27	19,755.34	
Redcotts	1,878.08	17,959.30	
Assets Replacement	820.00	26,194.15	
	17,300.26		167,340.81
Gross Profit/(Loss):	<u>(6,829.82)</u>		<u>333,446.62</u>
Overheads			
Admin	27,895.35	217,615.19	
Mayoral & Civic	734.42	11,254.00	
Cemetery Salaries	5,779.53	57,795.31	
Cemetery Miscellaneous Expenses	278.94	3,859.49	
	34,688.24		290,523.99
Net Profit/(Loss):	<u>(41,518.06)</u>		<u>42,922.63</u>

Balance Sheet

From: Month 10, January 2020

To: Month 10, January 2020

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	(1,248.76)	(3,157.66)	
Nationwide Business Bond	0.00	52,318.14	
Capital Reserve Account	(50,018.28)	294,785.84	
Petty Cash	0.00	350.00	
V. A. T	3,187.26	6,667.52	
Debtors Control Account	2,728.03	25,321.86	
			376,285.70
Current Liabilities			
Receipts in Advance	0.00	175.00	
		0.00	175.00
Current Assets less Current Liabilities:		(45,351.75)	376,110.70
Total Assets less Current Liabilities:		(45,351.75)	376,110.70
Financed By			
General Fund	0.00	120,989.87	
Fund - Buildings 6447	0.00	40,670.40	
Fund - Marriage Venue Licence 5628	0.00	1,970.00	
Fund - Election Exps 5412	0.00	2,990.99	
Fund - Office Equipment 6501 & 5413	0.00	8,321.63	
Fund - Contract Work (Rec) 6668	0.00	3,570.36	
Fund - Planting 6663	0.00	1,205.53	
Fund - Mayor's Charities	0.00	1,831.50	
Fund - Vehicle & Plant 6502, 6671,6672	0.00	45,509.84	
Fund - Redcotts Future Development 6895	0.00	10,000.00	
Fund - Professional Fees & Legal Expenses	0.00	1,061.00	
Fund - Car Park/ Footpath 6665	0.00	1,919.14	
Fund - WBC Cap/ Renewal 3072	0.00	4,180.00	
Fund - Improvements (from EDDC)5418 5419	0.00	50,000.00	
Fund - Section 106 - Redcotts Tennis Courts	0.00	29.00	
Fund - C.C.T.V. 6500	0.00	26,487.51	
Fund - Fund - TCLG Fund	(3,833.69)	0.00	
Fund - Leigh Park Play Area	0.00	2,100.52	
Fund - Redcotts Play Area	0.00	2,000.00	
Fund - Gunstone Trust	0.00	8,350.78	
P & L Account	(41,518.06)	42,922.63	
		(45,351.75)	376,110.70

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

Jan-20

Acc Ref	Name	Balance YTD	Annual Budget	Variance
5401	ADMIN - General Fund Expenditure	9053.11	0	-9,053.11
5402	ADMIN - Bank Charge	349.00	380.00	31.00
5403	ADMIN - Telephone, Mobile & Internet	658.59	1,250.00	591.41
5404	ADMIN - Salaries	171,315.34	208,500.00	37,184.66
5406	ADMIN - Gen Office Expenses	2,582.17	3,000.00	417.83
5407	ADMIN - Training	1,024.00	1,000.00	-24.00
5408	ADMIN - Postage	227.04	350.00	122.96
5409	ADMIN - Photocopying	889.94	1,370.00	480.06
5410	ADMIN - Insurance	12,671.88	12,000.00	-671.88
5412	ADMIN - Election Exps Fund	0.00	4,000.00	4,000.00
5413	ADMIN - Office Equipment	554.96	500.00	-54.96
5417	ADMIN - Advertising	229.00	500.00	271.00
5418	ADMIN - ICT Upgrade	4,896.02	0.00	-4,896.02
5419	ADMIN - Council Chamber Upgrade	3513.79	0.00	-3,513.79
5420	ADMIN - Membership of Outside Bodies	1,858.82	2,010.00	151.18
5421	ADMIN - Newsletter	0.00	1,000.00	1,000.00
5422	ADMIN - Public Relations	132.50	500.00	367.50
5462	ADMIN - Professional Fees	768.00	0.00	-768.00
5463	ADMIN - Audit Fees	2,085.80	2,050.00	-35.80
5465	ADMIN - I.T. & Website	3,141.54	4,400.00	1,258.46
5466	ADMIN - Christmas & New Year's Eve	12,216.80	16,000.00	3,783.20
5467	ADMIN - Cemetery Tax & NIC	11,643.02	0.00	-11,643.02
5468	ADMIN - Cemetery Salaries & Superannuation	46,152.29	0.00	-46,152.29
5469	ADMIN - Cemetery Misc Exp	3,859.49	0.00	-3,859.49
5617	T/HALL - Heating Gas	815.60	1,300.00	484.40
5618	T/HALL - Electricity	781.05	1,100.00	318.95
5619	T/HALL - Sewerage/Water	276.62	400.00	123.38
5620	T/HALL - Business Rates	6,944.50	7,420.00	475.50
5622	T/HALL - Cleaning contract	2,152.50	3,120.00	967.50
5623	T/HALL - Civil Ceremony costs	912.00	1,500.00	588.00
5624	T/HALL - Maintenance	1,281.72	1,400.00	118.28
5628	T/HALL - Marriage Licence Fund	1,076.00	0.00	-1,076.00
5830	MAYORAL/CIV - Allowance	2,042.00	2,042.00	0.00
5833	MAYORAL/CIV - Regalia	1,743.34	200.00	-1,543.34
5835	MAYORAL/CIV - Civic Fund	4,424.45	5,000.00	575.55
5839	MAYORAL/CIV - Wim Militia	381.00	380.00	-1.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	1,172.22	450.00	-722.22
5841	MAYORAL/CIV - Members Training	470.00	500.00	30.00
5842	MAYORAL/CIV - Members Travel	279.99	800.00	520.01
5843	MAYORAL/CIV - Remembrance Day	741.00	900.00	159.00
6040	GSL - Cemetery Precept	11,969.05	11,970.00	0.95
6046	GSL - BID Levy	249.44	250.00	0.56
6047	GSL- Annual Grants	18,000.00	40,000.00	22,000.00
6242	P&E - Working Together Programme	0.00	2,500.00	2,500.00
6245	P & E - The Square Contribution	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Cleaning	396.00	530.00	134.00
6269	P&E - Town Centre Maintenance	1,475.00	3,000.00	1,525.00
6270	P&E - Contribution To Service 88	0.00	2,500.00	2,500.00
6447	BUILDING - Buildings Fund	13,350.54	0.00	-13,350.54
6449	BUILDING - Leigh Park Com Centre Loan	14,953.14	15,000.00	46.86
6453	BUILDING - Redcotts Lodge Loan	1,031.48	2,100.00	1,068.52
6455	BUILDING - T/Hall Development Loan	5,926.54	11,900.00	5,973.46
6456	BUILDING - Redcotts Storage/Toilet Loan	6,891.18	6,900.00	8.82
6457	BUILDINGS - St Johns Ambulance Buildings	0.00	1,500.00	1,500.00
6470	C.C.T.V. - Maintenance	4,059.39	3,500.00	-559.39
6471	C.C.T.V. - Loan Repayments	7,837.16	7,838.00	0.84
6500	ASSETS - C.C.T.V.	0.00	0.00	0.00
6501	ASSETS - Office Equipment	0.00	1,500.00	1,500.00
6502	ASSETS - Vehicle & Plant	26,194.15	5,000.00	-21,194.15

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6655	GEN.REC - Lighting	597.26	500.00	-97.26
6656	GEN.REC - Training	998.00	1,300.00	302.00
6657	GEN.REC - Lodge C.Tax	1,473.30	1,300.00	-173.30
6658	GEN.REC - Miscellaneous	4,096.51	3,300.00	-796.51
6660	GEN.REC - Repair/Renewal	2,873.62	3,500.00	626.38
6661	GEN.REC - Consumables	3,178.61	4,000.00	821.39
6663	GEN.REC - Planting Fund	267.54	0.00	-267.54
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - Wimborne In Bloom	0.00	150.00	150.00
6667	GEN.REC - Travel	159.66	200.00	40.34
6668	GEN.REC - Contract Work	1,720.00	0.00	-1,720.00
6669	GEN REC - G'Mens Tools	102.48	500.00	397.52
6670	GEN REC - G'Mens PPE	357.18	500.00	142.82
6671	GEN REC - Mega Van - Batteries	0.00	0.00	0.00
6672	GEN REC - Mega Van Servicing	500.00	0.00	-500.00
6673	GEN.REC - Jubilee Garden	142.10	200.00	57.90
6674	GEN REC - Dog Waste Disposal	315.00	400.00	85.00
6676	GEN REC - General Waste Disposal	1,414.93	2,000.00	585.07
6677	GEN REC - Dog Control Contract	1,530.00	1,600.00	70.00
6700	LEIGH/PK - Play Area Fund	29.15	1,000.00	970.85
6816	R/COTTS - Toilets Air Freshener Contract	260.00	240.00	-20.00
6817	R/COTTS - Pavilion Boiler Service Contract	406.00	210.00	-196.00
6818	R/COTTS - Water/Sewerage	190.17	800.00	609.83
6870	R/COTTS - Football Pitches Consumables	91.84	150.00	58.16
6871	R/COTTS - Bowling Green Consumables	1,094.17	1,567.00	472.83
6874	R/COTTS - Grass Tennis	58.30	0.00	-58.30
6891	R/COTTS - Pavilion Gas	254.29	800.00	545.71
6892	R/COTTS - Pavilion Services	1,661.82	2,800.00	1,138.18
6893	R/COTTS - Cleaner/ Maintenance	2,904.50	3,500.00	595.50
6894	R/COTTS - Pavilion Legionella Testing	969.02	1,300.00	330.98
6896	R/COTTS - Play Area Inspections	855.00	850.00	-5.00
6897	R/COTTS - Play Area Redevelopment Loan	7,909.72	7,910.00	0.28
6898	R/COTTS - Play Area Fund	1,304.47	1,000.00	-304.47
		<u>465,364.80</u>	<u>446,387.00</u>	<u>-9,924.69</u>

Jan-20				
Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	387,300.00	387,300.00	0.00
3002	ADMIN - General Fund Income	3,434.51	0.00	-3,434.51
3003	ADMIN - Interest Received	570.80	400.00	-170.80
3005	ADMIN - Compostable bin liners	26.25	60.00	33.75
3006	ADMIN - Receipts Gen	1,185.29	0.00	-1,185.29
3010	ADMIN - EDDC Maintenance Contribution CCTV	1,982.22	1,575.00	-407.22
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3015	ADMIN - EDDC Leigh Park Com Centre Loan	7,476.57	14,953.00	7,476.43
3017	ADMIN - Cemetery Salaries & Superannuation	46,152.49	0.00	-46,152.49
3018	ADMIN - Cemetery Tax & NIC	11,642.82	0.00	-11,642.82
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	881.64	0.00	-881.64
3021	ADMIN - Cemetery Misc Inc	5,490.34	0.00	-5,490.34
3024	T/HALL - Hire Council Chamber	850.01	550.00	-300.01
3025	T/HALL - Marriage Receipts	6,416.66	5,000.00	-1,416.66
3027	T/HALL - Hire Committee Room	5,370.72	5,600.00	229.28
3057	GEN REC - Lodge Rent	3,640.00	4,400.00	760.00
3058	GEN REC - Misc Income	50.00	50.00	0.00
3059	GEN REC - Grounds Maintenance Contract	429.00	900.00	471.00
3068	GEN REC - Bowling - Insurance	0.00	450.00	450.00
3069	GEN REC - Bowling - Glass Bottle Collections	101.35	120.00	18.65
3070	R/COTTS - Football	1,336.72	1,700.00	363.28
3071	R/COTTS - Bowling Maintenance	10,050.00	10,050.00	0.00
3074	R/COTTS - Tennis Insurance	0.00	230.00	230.00
3076	R/COTTS - Changing Rooms	249.90	270.00	20.10
3077	R/COTTS - Recharged Services (Tennis)	1,331.60	2,200.00	868.40
3078	R/COTTS - Pavilion Maintenance Contribution	0.00	2,000.00	2,000.00
3080	L/PARK - Childrens & Community Centre Insurance	222.65	150.00	-72.65
3083	L/PARK - Rugby Pavilion Insurance	461.23	900.00	438.77
3084	L/PARK - Rugby Waste Disposal	607.94	790.00	182.06
		500,787.43	443,175.00	-57,612.43

Applications for Grant Aid: 2019-2020		To be submitted to Resources on: 18.02.20							
No.	Name of Organisation & date application received	Purpose - * Running costs * Project * One-off item * Event	Proposed use of funds/Purpose of the Organisation	Council Priorities stated	Additional information requested	Additional information received Y/N	Grant requested	Does the organisation itself make grants? Y/N	Ch/VCh Recommended Grant
17	Wimborne Green Festival	Event	To extend the Festival to engage over 600 local school children in the importance of our wildlife, nature & living sustainably.	<ul style="list-style-type: none"> * Residents * Town Support * Economy * Tourism * Partnership Working * Crime Prevention * Recreation, Leisure & Culture 	2019 Accounts Event budget & budget for the whole Festival Additional queries	N	£ 2,500.00	N	Postponed - pending further information
18	Dial A Ride	Running costs	Dial A Ride helps meet the transport needs of local people with limited mobility, serving clients mainly in Wimborne & Colehill but also covering East Dorset, Merley, Broadstone & Corfe Mullen. Owns & operates three cars, each specially adapted for wheelchairs.	<ul style="list-style-type: none"> * Residents * Town Support * Infrastructure * Economy * Partnership Working * Recreation, Leisure & Culture 	2018 Accounts provided. 2019 Accounts requested	Y	£ 750.00	N	£750.00

Grants awarded to date:

31.01.20

Date received	Name of Organisation	Grant requested	Amount awarded	Cheque No.	Date of Payment	Evidence of Use	Notes/Recommendation
1 12.03.19	Wimborne Minster Folk Festival	£ 4,400.00	£ 4,000.00	009232	29.04.19	Yes	
2 28.03.19	Dorset Youth Marching Band	£ 2,000.00	£ -		Not paid	Grant awarded	Trip to France cancelled - Need for grant negated.
4 02.05.19	1069 (Flight Refuelling Wimborne) Squadron Air Training Corps	£ 700.00	£ 700.00	009319	21.08.19		
5 07.05.19	East Dorset Citizens Advice	£ 8,000.00	£ 8,000.00	009321	21.08.19		
6 21.06.19	Poole Harbour Canoe Club	£ 1,245.00	£ 1,000.00	009320	21.08.19		
7 24.06.19	Hurting To Healing	£ 500.00	£ 200.00	009318	21.08.19		
8 29.07.19	Streetlight Project	£ 751.20	£ 400.00	009337	23.09.19		
9 31.07.19	Dorset ME Support Group	£ 400.00	£ 200.00	009338	23.09.19		
10 13.08.19	Radio Wimborne Ltd	£ 1,000.00	£ -	009339	23.09.19	Event cancelled	
N/A 22.10.19	Save The Children Parade	£ 500.00	£ 500.00	VIREMENT	08.11.19		Grant returned 03.12.19
12 18.09.19	Waiford Mill Education Trust Limited (WMMET)	£ 3,000.00	£ 3,000.00	BACS	11.11.19		Virement from 6047 to 5466 - min 136 22.10.19
13 30.08.19	The MARS Trust	£ 2,500.00	£ -				Refused
11 11.09.19	Wimborne History Festival	£ 5,000.00	£ 5,000.00				
14 26.09.19	Folk Festival 2020	£ 4,000.00	£ 4,000.00				
15 07.11.19	Dreamboats	£ 1,000.00	£ 1,000.00				On Hold - pending evidence of funds raised & commitment to purchase
16 15.11.19	Life Education Wessex & Thames Valley	£ 1,465.00	£ -				Refused
	Total	£ 36,461.20	£ 28,000.00				

Grant Budget 2019-20	£ 40,000.00
Remaining Budget 2019-20	£ 12,000.00

Date received	Grants Awaiting a Decision	Amount Requested	Recommendation
3 24.04.19	Cranborne Chase Area of Outstanding Natural Beauty	£ 1,250.00	Held in abeyance
17 23.12.19	Wimborne Green Festival	£ 2,500.00	Awaiting decision
18 17.01.20	Dial A Ride	£ 750.00	Awaiting decision
	Total	£ 4,500.00	

Summary	
Total amount requested in 2019-20	£ 40,961.20
Total budget for Grants & Events for 2019-20	£ 40,000.00
Total amount awarded (incl grants awaiting a decision) 2019-20	£ 32,500.00
Balance remaining between the Grants Budget	£ 7,500.00

Date received	Grants Recently Received - Not Yet Processed	Amount Requested
		£ -
	Total	£ -