



Dear Councillor

14 November 2019

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held on **TUESDAY 19 NOVEMBER 2019 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting on items on the agenda, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Laurence Vest'.

Town Clerk

AGENDA

- 1 Apologies for Absence.
- 2 **SCHEDULE OF PAYMENTS**
- 3 **MONTHLY ACCOUNTS**
To receive the monthly accounts for the end of October 2019 (copy herewith).
- 4 **HISTORIC WIMBORNE MINSTER DOCUMENT AT AUCTION**
To consider an email dated 12 November 2019 from Dorset Council's Service Manager for Archives received by the Chairman of the Council (copy herewith)

MEMBERS OF COMMITTEE

Cllr C A Chedgy (Chairman)
Cllr C L Butter (Vice-Chairman)
Cllr D Burt
Cllr L C Hinks
Cllr M J Hopkins
Cllr M Roe
Cllr F Shirley
Cllr M R Tidd
Ex-Officio - Chairman & Vice-Chairman of the Council



LOCALISM ACT 2011 and CODE of CONDUCT

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

GENERAL CONSIDERATIONS

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, marital status, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime & Disorder, Health & Safety, Human Rights and Data Protection (General Data Protection Regulation).

Date: 13/11/2019

Time: 13:43:54

WIMBORNE MINSTER TOWN COUNCIL

Item 3

Profit and Loss

From: Month 7, October 2019

To: Month 7, October 2019

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	387,300.00	
EDDC Maintenance Contribution	712.79	1,853.47	
Admin	1,040.67	5,031.26	
Town Hall	1,083.32	9,241.59	
General Recreation	442.00	2,977.00	
Redcotts	28.40	10,790.27	
Leigh Park Playing Fields	0.00	230.94	
EDDC Loan Contributions	0.00	11,003.29	
Cemetery Salaries Reimbursement	5,779.53	40,456.72	
Cemetery Miscellaneous Expenses	2,854.68	4,390.27	
BID Payments Assistance	73.47	612.87	
		12,014.86	473,887.68
Expenditure			
Town Hall	1,008.04	8,821.14	
General Fund Expenditure	0.00	7,310.75	
Grants,Donation, Subs & Conts	0.00	27,718.49	
Planning & Environment	132.00	(6,654.50)	
Buildings & Premises	10,755.20	42,598.55	
General Recreation	5,078.96	15,022.78	
Redcotts	6,056.18	15,217.39	
Assets Replacement	0.00	24,554.15	
		23,030.38	134,588.75
Gross Profit/(Loss):		<u>(11,015.52)</u>	<u>339,298.93</u>
Overheads			
Admin	19,848.11	151,783.28	
Mayoral & Civic	2,564.98	9,550.74	
Cemetery Salaries	5,779.53	40,456.72	
Cemetery Miscellaneous Expenses	4,573.41	5,432.48	
		32,766.03	207,223.22
Net Profit/(Loss):		<u>(43,781.55)</u>	<u>132,075.71</u>

Balance Sheet**From:** Month 7, October 2019**To:** Month 7, October 2019**Chart of Accounts:**

WIMBORNE COUNCIL ACCOUNTS

Period**Year to Date****Current Assets**

Bank Current Account	(4,978.59)	(8,372.57)	
Nationwide Business Bond	0.00	52,318.14	
Capital Reserve Account	(38,525.55)	386,313.60	
Petty Cash	0.00	350.00	
V. A. T	(5,480.12)	1,776.80	
Debtors Control Account	306.69	30,221.99	
			(48,677.57)
			462,607.96

Current Liabilities

Receipts in Advance	0.00	175.00	
			0.00
			175.00

Current Assets less Current Liabilities:

(48,677.57) 462,432.96

Total Assets less Current Liabilities:

(48,677.57) 462,432.96

Financed By

General Fund	(4,896.02)	116,093.85	
Fund - Buildings 6447	0.00	40,670.40	
Fund - Marriage Venue Licence 5628	0.00	1,970.00	
Fund - Election Exps 5412	0.00	2,990.99	
Fund - Office Equipment 6501 & 5413	0.00	8,321.63	
Fund - Contract Work (Rec) 6668	0.00	3,570.36	
Fund - Planting 6663	0.00	1,205.53	
Fund - Mayor's Charities	0.00	63.01	
Fund - Vehicle & Plant 6502, 6671,6672	0.00	45,509.84	
Fund - Redcotts Future Development Fund 689	0.00	10,000.00	
Fund - Professional Fee & Legal Expenses	0.00	1,061.00	
Fund - Car Park/ Footpath 6665	0.00	1,919.14	
Fund - WBC Cap/ Renewal 3072	0.00	4,180.00	
Fund - Improvements Fund (from EDDC)	0.00	50,000.00	
Fund - Section 106 - Redcotts Tennis Courts	0.00	29.00	
Fund - C.C.T.V. 6500	0.00	26,487.51	
Fund - Fund - TCLG Fund	0.00	3,833.69	
Fund - Leigh Park Play Area	0.00	2,100.52	
Fund - Redcotts Play Area	0.00	2,000.00	
Fund - Gunstone Trust	0.00	8,350.78	
P & L Account	(43,781.55)	132,075.71	
			(48,677.57)
			462,432.96

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

Oct-19		Balance YTD	Annual Budget	Variance
Acc Ref	Name			
5401	ADMIN - General Fund Expenditure	7310.75	0	-7,310.75
5402	ADMIN - Bank Charge	187.00	380.00	193.00
5403	ADMIN - Telephone, Mobile & Internet	649.12	1,250.00	600.88
5404	ADMIN - Salaries	123,076.77	208,500.00	85,423.23
5406	ADMIN - Gen Office Expenses	2,532.65	3,000.00	467.35
5407	ADMIN - Training	643.00	1,000.00	357.00
5408	ADMIN - Postage	150.32	350.00	199.68
5409	ADMIN - Photocopying	559.96	1,370.00	810.04
5410	ADMIN - Insurance	12,671.88	12,000.00	-671.88
5412	ADMIN - Election Exps Fund	0.00	4,000.00	4,000.00
5413	ADMIN - Office Equipment	554.96	500.00	-54.96
5417	ADMIN - Advertising	229.00	500.00	271.00
5418	ADMIN - ICT Upgrade	673.20	0.00	-673.20
5419	ADMIN - Council Chamber Upgrade	702.00	0.00	-702.00
5420	ADMIN - Membership of Outside Bodies	1,843.82	2,010.00	166.18
5421	ADMIN - Newsletter	0.00	1,000.00	1,000.00
5422	ADMIN - Public Relations	132.50	500.00	367.50
5462	ADMIN - Professional Fees	768.00	0.00	-768.00
5463	ADMIN - Audit Fees	2,085.80	2,050.00	-35.80
5465	ADMIN - I.T. & Website	1,418.96	4,400.00	2,981.04
5466	ADMIN - Christmas & New Year's Eve	4,404.34	16,000.00	11,595.66
5467	ADMIN - Cemetery Tax & NIC	8,149.86	0.00	-8,149.86
5468	ADMIN - Cemetery Salaries & Superannuation	32,306.86	0.00	-32,306.86
5469	ADMIN - Cemetery Misc Exp	5,432.48	0.00	-5,432.48
5617	T/HALL - Heating Gas	310.95	1,300.00	989.05
5618	T/HALL - Electricity	513.33	1,100.00	586.67
5619	T/HALL - Sewerage/Water	276.62	400.00	123.38
5620	T/HALL - Business Rates	3,473.50	7,420.00	3,946.50
5622	T/HALL - Cleaning contract	1,811.25	3,120.00	1,308.75
5623	T/HALL - Civil Ceremony costs	851.20	1,500.00	648.80
5624	T/HALL - Maintenance	1,584.29	1,400.00	-184.29
5628	T/HALL - Marriage Licence Fund	0.00	0.00	0.00
5830	MAYORAL/CIV - Allowance	2,042.00	2,042.00	0.00
5833	MAYORAL/CIV - Regalia	1,743.34	200.00	-1,543.34
5835	MAYORAL/CIV - Civic Fund	3,338.93	5,000.00	1,661.07
5839	MAYORAL/CIV - Wim Militia	381.00	380.00	-1.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	1,137.22	450.00	-687.22
5841	MAYORAL/CIV - Members Training	655.00	500.00	-155.00
5842	MAYORAL/CIV - Members Travel	203.25	800.00	596.75
5843	MAYORAL/CIV - Remembrance Day	50.00	900.00	850.00
6040	GSL - Cemetery Precept	11,969.05	11,970.00	0.95
6046	GSL - BID Levy	249.44	250.00	0.56
6047	GSL- Annual Grants	15,500.00	40,000.00	24,500.00
6242	P&E - Working Together Programme	0.00	2,500.00	2,500.00
6245	P & E - The Square Contribution	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Cleaning	308.00	530.00	222.00
6269	P&E - Town Centre Maintenance	0.00	3,000.00	3,000.00
6270	P&E - Contribution To Service 88	0.00	2,500.00	2,500.00
6447	BUILDING - Building Fund	9,499.83	0.00	-9,499.83
6449	BUILDING - Leigh Park Com Centre Loan	7,476.57	15,000.00	7,523.43
6453	BUILDING - Redcotts Lodge Loan	1,031.48	2,100.00	1,068.52
6455	BUILDING - T/Hall Development Loan	5,926.54	11,900.00	5,973.46
6456	BUILDING - Redcotts Storage/Toilet Loan	6,891.18	6,900.00	8.82
6457	BUILDINGS - St Johns Ambulance Buildings	0.00	1,500.00	1,500.00
6470	C.C.T.V. - Maintenance	3,935.79	3,500.00	-435.79
6471	C.C.T.V. - Loan Repayments	7,837.16	7,838.00	0.84
6500	ASSETS - C.C.T.V.	0.00	0.00	0.00
6501	ASSETS - Office Equipment	0.00	1,500.00	1,500.00
6502	ASSETS - Vehicle & Plant	24,554.15	5,000.00	-19,554.15

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6655	GEN.REC - Lighting	188.76	500.00	311.24
6656	GEN.REC - Training	1,076.00	1,300.00	224.00
6657	GEN.REC - Lodge C.Tax	1,029.99	1,300.00	270.01
6658	GEN.REC - Miscellaneous	550.88	3,300.00	2,749.12
6660	GEN.REC - Repair/Renewal	3,153.91	3,500.00	346.09
6661	GEN.REC - Consumables	3,790.55	4,000.00	209.45
6663	GEN.REC - Planting Fund	267.54	0.00	-267.54
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - Wimborne In Bloom	0.00	150.00	150.00
6667	GEN.REC - Travel	123.66	200.00	76.34
6668	GEN.REC - Contract Work	970.00	0.00	-970.00
6669	GEN REC - G'Mens Tools	102.48	500.00	397.52
6670	GEN REC - G'Mens PPE	563.12	500.00	-63.12
6671	GEN REC - Mega Van - Batteries	0.00	0.00	0.00
6672	GEN REC - Mega Van Servicing	250.00	0.00	-250.00
6673	GEN.REC - Jubilee Garden	142.10	200.00	57.90
6674	GEN REC - Dog Waste Disposal	315.00	400.00	85.00
6676	GEN REC - General Waste Disposal	1,015.49	2,000.00	984.51
6677	GEN REC - Dog Control Contract	1,425.00	1,600.00	175.00
6700	LEIGH/PK - Play Area Fund	58.30	1,000.00	941.70
6816	R/COTTS - Toilets Air Freshener Contract	0.00	240.00	240.00
6817	R/COTTS - Pavilion Boiler Service Contract	0.00	210.00	210.00
6818	R/COTTS - Water/Sewerage	190.17	800.00	609.83
6870	R/COTTS - Football Pitches Consumables	172.84	150.00	-22.84
6871	R/COTTS - Bowling Green Consumables	1,702.84	1,567.00	-135.84
6874	R/COTTS - Grass Tennis	116.60	0.00	-116.60
6891	R/COTTS - Pavilion Gas	136.83	800.00	663.17
6892	R/COTTS - Pavilion Services	1,004.43	2,800.00	1,795.57
6893	R/COTTS - Cleaner/ Maintenance	1,705.00	3,500.00	1,795.00
6894	R/COTTS - Pavilion Legionella Testing	753.70	1,300.00	546.30
6896	R/COTTS - Play Area Inspections	455.00	850.00	395.00
6897	R/COTTS - Play Area Redevelopment Loan	7,909.72	7,910.00	0.28
6898	R/COTTS - Play Area Fund	1,070.26	1,000.00	-70.26
		<u>350,274.47</u>	<u>446,387.00</u>	<u>103,423.28</u>

Oct-19				
Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	387,300.00	387,300.00	0.00
3002	ADMIN - General Fund Income	3,434.51	0.00	-3,434.51
3003	ADMIN - Interest Received	393.96	400.00	6.04
3005	ADMIN - Compostable bin liners	17.50	60.00	42.50
3006	ADMIN - Receipts Gen	1,185.29	0.00	-1,185.29
3010	ADMIN - EDDC Maintenance Contribution CCTV	1,853.47	1,575.00	-278.47
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3015	ADMIN - EDDC Leigh Park Com Centre Loan	7,476.57	14,953.00	7,476.43
3017	ADMIN - Cemetery Salaries & Superannuation	32,306.86	0.00	-32,306.86
3018	ADMIN - Cemetery Tax & NIC	8,149.86	0.00	-8,149.86
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	612.87	0.00	-612.87
3021	ADMIN - Cemetery Misc Inc	4,390.27	0.00	-4,390.27
3024	T/HALL - Hire Council Chamber	725.01	550.00	-175.01
3025	T/HALL - Marriage Receipts	5,266.66	5,000.00	-266.66
3027	T/HALL - Hire Committee Room	3,249.92	5,600.00	2,350.08
3057	GEN REC - Lodge Rent	2,548.00	4,400.00	1,852.00
3058	GEN REC - Misc Income		50.00	50.00
3059	GEN REC - Grounds Maintenance Contract	429.00	900.00	471.00
3068	GEN REC - Bowling - Insurance	0.00	450.00	450.00
3069	GEN REC - Bowling - Glass Bottle Collections	101.35	120.00	18.65
3070	R/COTTS - Football	450.00	1,700.00	1,250.00
3071	R/COTTS - Bowling Maintenance	10,050.00	10,050.00	0.00
3074	R/COTTS - Tennis Insurance	0.00	230.00	230.00
3076	R/COTTS - Changing Rooms	99.96	270.00	170.04
3077	R/COTTS - Recharged Services (Tennis)	88.96	2,200.00	2,111.04
3078	R/COTTS - Pavilion Maintenance Contribution	0.00	2,000.00	2,000.00
3080	L/PARK - Childrens & Community Centre Insurance	0.00	150.00	150.00
3083	L/PARK - Rugby Pavilion Insurance	0.00	900.00	900.00
3084	L/PARK - Rugby Waste Disposal	230.94	790.00	559.06
		473,887.68	443,175.00	-30,712.68

ITEM 4

From: Sam Johnston [<mailto:sam.johnston@dorsetcouncil.gov.uk>]
Sent: 12 November 2019 16:34
To: cllrskbartlett@wimborne.gov.uk
Cc: cllrwebb@wimborne.gov.uk; Emma Ayling
Subject: Wimborne Minster - historic document at auction

Dear Councillor Bartlett,

I hope that you don't mind me contacting you on a fundraising mission, but my reason for contacting you is that a very interesting and important item relating to Wimborne has come up for auction in London – on 21 November. The lot number is 203 and it can be viewed in this document: https://www.forumauctions.co.uk/media/auction_pdfs/15723565231051.pdf. **(COPY OF RELEVANT PAGE ON REVERSE OF THIS PAGE)**

As you may appreciate, the period in question covers the Commonwealth and the use of English in official documents (as opposed to Latin) and is something that we really should acquire for Wimborne and Dorset to sit alongside the principal Wimborne Minster archive here at DHC. I've enquired at the Minster and although there is interest, the parish itself cannot assist, although one of the librarians at the chained library has kindly offered a sum to support the purchase. I have agreed that should we acquire the item, we will put it on display in the Chained Library for a period of time.

I wondered if there was any way in which the Town Council might be able to assist with this purchase? Dorchester TC has kindly offered to fund 50% of another lot (no. 205) we are bidding for at the same auction which is enormously helpful. I can put in some funds from Dorset Archives Trust, but a contribution from the TC, if possible would be a real help.

I've copied in Kelly who I know has an interest in our work and Emma at PHM so that she is aware.

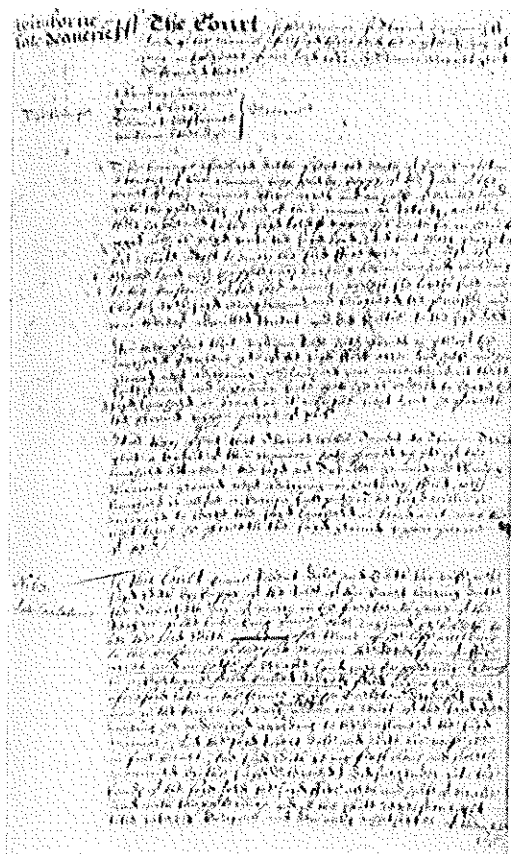
Many thanks and best wishes

Sam

Sam Johnston | Service Manager for Archives | Dorset History Centre | Bridport Road | Dorchester | DT1 1RP | 01305 228929 (direct) | sam.johnston@dorsetcouncil.gov.uk | www.dorsetcouncil.gov.uk

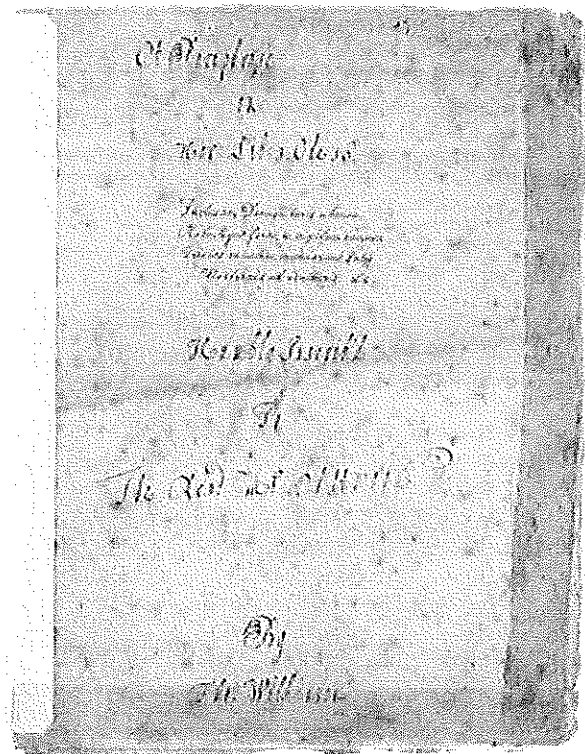


202
Henry VIII (King of England and Ireland, 1491-1547) CHANCERY DOCUMENT RELATING TO ARTHUR KEY AND JAMES ALDERLEY AND MARGARET HIS WIFE OF A MESSAGE WITH LAND IN ALMONDBURY (West Yorkshire), manuscript document, 17 lines, large initial for "H" not filled in, folds, slightly yellowed, Chancery wax seal, quarter of image lacking, edges chipped and image blunted, 255 x 510mm., 28th November 1539.
 £200 - 300



203

203
Wimborne, Dorset. [WIMBORNE LATE DEANERIE MANOR COURT BOOK], manuscript, in several hands, c. 245pp., a few ff. torn with loss, browned, some edges creased, bound in contemporary vellum from a legal document relating to Sir John Dackombe (1570-1618), MP and Chancellor of the Duchy of Lancaster, upper cover mostly cut away, rubbed and soiled, folio, 1625-84; sold subject to the Manorial Documents Rules, this manuscript may not be removed from England and Wales.
 £400 - 600



204
A Stranger in Distress.- Wilkinson (Thomas, lawyer and schoolmaster) A PARAPHRASE ON HOR: LIB: 3. ODE 16, ?AUTOGRAPH MANUSCRIPT, title, introduction and 4pp., foxed, browned and creased, title and last f. margins repaired with tape, unbound, sm. 4to, [c. 1750].

❖ A RARE SURVIVAL AND POSSIBLY A UNIQUE WORK. The author in his introduction to the Rev. Mr Attwood gives a brief autobiography of his misfortunes. "Bred to the law" and practising as an attorney in London, Wilkinson was sued on behalf of a near relation and had to retire to Cornwall and work as a teacher, leaving his wife in London. In search of another more lucrative job and rejoined by his wife, Wilkinson returned to London and addressed this variation based on Horace to Attwood in the hope of some charity, naming himself as "A Stranger in Distress".

£600 - 800