

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of an EXTRAORDINARY MEETING of the TOWN COUNCIL held on TUESDAY, 22 OCTOBER 2019 at 7.30 pm in the Committee Room, Town Hall, West Borough, Wimborne Minster.

MEMBERS PRESENT

Cllr S K Bartlett - Town Mayor & Chairman of the Council
Cllr K F Webb – Deputy Town Mayor & Vice-Chairman of the Council

Cllr D Burt
Cllr C A Chedgy
Cllr L C Hinks
Cllr M J Hopkins
Cllr D J March
Cllr W J Richmond
Cllr A E Roberts
Cllr F Shirley
Cllr M R Tidd
Cllr S Wheeler

MEMBERS NOT PRESENT

Cllr C L Butter
Cllr M Roe

130 **SUSPENSION OF STANDING ORDERS**

RESOLVED that Standing Orders Number 1 (relating to venue), 30 (standing to speak) and those parts of Number 29 relating to speaking more than once be suspended for this meeting.

131 **LOCALISM ACT 2011 – DISPENSATION FROM SECTION 31(4)**

The Council considered granting a dispensation received by the Town Clerk in accordance with the provisions of this Act for Cllr Mike Hopkins. The ground for the dispensation was that it was in the interests of persons living in the area for Cllr Hopkins to participate in meetings relating to the budget and precept until May 2024.

RESOLVED that the dispensation be granted.

132 **EXTERNAL AUDIT OF ACCOUNTS 2018/19**

The Town Clerk submitted the External Auditor's Certificate and opinion for the financial year ended 31 March 2019 a copy of which

had been circulated to each Member and a copy of which appears as **Appendix A** to these Minutes in the Minute Book.

The Council was pleased to note that in the opinion of the Auditor, the Annual Governance and Accountability Return submitted by the Town Council was in accordance with proper practices and no other matters had come to the Auditor's attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

Members asked that the thanks of the Town Council be expressed to the Finance Administrator following the successful completion of the audit.

133

REVIEW OF FINANCIAL REGULATIONS

The Town Clerk submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

The report included revised Financial Regulations for the Town Council's consideration together with an explanation of the changes. The revision had been necessary because of local government reorganisation and the move to online banking. Furthermore, the National Association of Local Councils had issued recently revised model financial regulations which had been incorporated where applicable.

RESOLVED that the revised Financial Regulations be approved and adopted.

134

REPRESENTATION ON OUTSIDE BODIES – WIMBORNE BID

The Town Clerk reported for information that Wimborne BID no longer required the Town Council's representative to be a Director on the BID Board and instead could be an observer.

135

CHRISTMAS CLOSURE OF OFFICE

The Town Clerk submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix C** to these Minutes in the Minute Book.

The Town Clerk sought a decision from the Town Council on the closure of the office over the Christmas holiday period.

RESOLVED that the Town Council office be closed between Christmas and New Year as detailed in the report.

136 SAVE THE CHILDREN PARADE (Min 103 – 06.09.19)

The Chairman of the Council submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix D** to these Minutes in the Minute Book.

In the report the Chairman set out the arrangements that he had been able to put in place so that the Parade could take place this year and asked the Council to consider providing a £500 contingency to enable the organisers to employ First Aiders and Road Marshalls. This would only be used if there was not funding from other sources.

He added that he was hoping that Wimborne BID would be making a contribution of 50% of the costs.

RESOLVED that the Chairman’s request be approved and a virement of £500 be made from Expenditure Code 6047 – Annual Grants to Expenditure Code 5466 – Christmas & New Year’s Eve to meet the cost.

137 EXCLUSION OF PRESS & PUBLIC

RESOLVED that, in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.

138 RISK ASSESSMENT 2019/20

See confidential Minute 138/402

The meeting closed at 7.51 pm.

SignedDate.....
Town Mayor and Chairman of the Council