

**WIMBORNE MINSTER TOWN COUNCIL**

**MINUTES** of a meeting of the **RESOURCES COMMITTEE** held on **TUESDAY 22 OCTOBER 2019** at 6.30 pm in the Committee Room, Town Hall, Wimborne Minster.

**COMMITTEE MEMBERS PRESENT**

Cllr C A Chedgy (Chairman)  
Cllr D Burt  
Cllr L C Hinks  
Cllr M J Hopkins  
Cllr F Shirley  
Cllr M R Tidd  
Cllr S K Bartlett – Ex-Officio – Chairman of the Council  
Cllr K F Webb – Ex-Officio – Vice-Chairman of the Council

**COMMITTEE MEMBERS NOT PRESENT**

Cllr C L Butter (Vice-Chairman)  
Cllr M Roe

**ALSO PRESENT**

Cllr D J March  
Cllr W J Richmond  
Cllr A E Roberts

**OFFICERS PRESENT**

Town Clerk  
Assistant Town Clerk

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**GRANT AID 2019/2020**

The Town Clerk submitted a schedule containing four applications for grant aid, a copy of which had been circulated to each Member and a copy of which appears as **Appendix A** to these Minutes in the Minute Book.

Referring to the application from Walford Mill Education Trust Limited, the Chairman had researched the background to the application and although Walford Mill had been going through difficult times, she was satisfied that it was now on a firm footing having reverted to its original *raison d'être* – education rather than trading.

She had invited Mr Terry Wheeler, the Chairman of the Trust, to the meeting who confirmed to the Committee the Cllr Chedgy's assessment.

He gave details of the re-organisation the Trust had undertaken and the financial arrangements now in place.

The Chairman recommended the Committee consider awarding the Trust the full amount for which it had applied.

With regard to the application from Wimborne History Festival Ltd, the Chairman asked the Committee to defer the application to enable further information to be obtained on its financing and aims as well as the benefits it brought to the Town.

The Chairman then referred to the application from the MARS Trust and Members' comments on it and recommended refusal. The general feeling of Members was that the organisation's purpose did not fit in with the Town Council's priorities but was a wider matter more suited to an application for funding to Dorset Council. Although the Trust organised workshops for Q E School pupils, the School was located in the Parish of Pamphill and its catchment area was much larger than just Wimborne Minster. No other Parish or Town Councils in that catchment area had apparently been approached for funding.

The Chairman advised that in respect of the application from the Cranborne Chase AONB the additional information required had still not been received so the application should be held in abeyance.

The Committee then considered each application individually and voted thereon.

#### **RESOLVED**

- a) that a grant of £3,000 be awarded to the Walford Mill Education Trust Ltd towards its running costs and the employment of a part-time education officer;
- b) that the application from Wimborne History Festival Ltd be deferred in order to clarify the issues referred to by the Chairman in the preamble above and to enable the applicant to make a presentation to the Committee if appropriate;
- c) that the application from the MARS Trust be refused for the reasons mentioned in the preamble above;
- d) that the application from the Cranborne Chase Area of Outstanding Natural Beauty be held in abeyance pending the receipt of further information required from the applicant.

(Note: Councillor S K Bartlett advised the Committee that with regard to the application from Walford Mill Education Trust Ltd although he did not have a pecuniary interest in the matter to be considered he had been appointed by Dorset Council (as Ward member) onto the Trust Board.)

**125**            **SCHEDULE OF PAYMENTS**

The payments for October 2019 were approved – see **Appendix B** to these Minutes.

**126**            **MONTHLY ACCOUNTS AND QUARTERLY REVIEW OF THE 2019/20 BUDGET**

The Town Clerk submitted for information the monthly accounts for the period to the end of September 2019, a copy of which had been circulated to each Member and a copy of which appears as **Appendix C** to these Minutes in the Minute Book.

He also submitted a report following his review of the 2019/20 budget, a copy of which had been circulated to each Member and a copy of which appears as **Appendix D** to these Minutes in the Minute Book.

Although the monthly accounts and quarterly review were separate items on the agenda, the Chairman took them together.

The report at Appendix D drew to the Committee’s attention various expenditure budget heads including those which had been added, were not expected to be utilised or were overspent. The report provided an explanation on each.

The Town Clerk added that in his report, the rebate referred to under Code 5410 – Insurance- was £319.57 and a further rebate of approximately £300 was expected this year because of low claims.

In the next quarterly review, the Town Clerk undertook to provide the Committee with his forecast on what the closing balance of any budget head, likely to be exceeded, would be.

**127**            **DEED OF VARIATION – WIMBORNE RUGBY CLUB (Min 115 – 17.09.19)**

The Town Clerk reported for information that this deed had now been executed and that the Rugby Club had paid the Town Council’s legal costs relating thereto.

**128**            **EXCLUSION OF PRESS & PUBLIC**

**RESOLVED** that in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.

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**INTERNAL REDECORATION OF COUNCIL CHAMBER, HALL,  
STAIRS, LANDING, KITCHENS AND TOILETS.**

See confidential Minute 129/401

The meeting closed at 7.26 pm.

Signed .....Date.....  
Town Mayor and Chairman of the Council

## WIMBORNE MINSTER TOWN COUNCIL

RESOURCES COMMITTEE MEETING 22 OCTOBER 2019

## SCHEDULE OF PAYMENTS FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount
DD 1	01.11.19	Dorset Council	Business Rates - Town Hall - October 2019	1157.00
DD 2	25.10.19	Dorset Council	Council Tax - Redcotts Lodge - September 2019	253.00
DD 7	17.10.19	British Gas	Electricity - Town Hall - 06.08.19 - 27.09.19	163.12
DD 8	25.10.19	British Gas	Electricity - Redcotts Pavilion - 06.08.19 - 08.10.19***	55.90
DD 9	25.10.19	British Gas	Gas - Redcotts Pavilion - 01.09.19 - 08.10.19***	35.54
DD 12	16.10.19	Southern Electric	Electricity - CCTV Poles - 03.09.19 - 01.10.19	40.66
# DD 18	02.09.19	Water2Business	Sewerage - Redcotts Pavilion - 24.01.19 - 10.07.19	296.78
DD 20	01.10.19	Public Works Loan Board	CCTV Loan 1	3918.58
DD 27	10.10.19	O2 Mobile	Cemetery & Groundsmen's Mobiles 26.09.19 - 25.10.19*	60.26
DD 28	16.10.19	SAGE UK	SAGE 50 Cloud Subscription 01.10.19 - 31.10.19	36.00
# SO 1	01.10.19	Wimborne Business Systems Ltd	Line Rental & Internet Services - October 2019	62.21
# DC 9	04.09.19	Furniture@work	Furniture	842.40
# DC 1	11.09.19	Amazon.co.uk	Generic Gas Fuel Cap - Stihl Hedgecutter	5.68
# DC 2	23.09.19	Basement Hire Ltd	Booking Deposit - Stage & Sound Hire - Christmas Lights Switch On	597.54
# DC 3	24.09.19	Dorset Council	Road Closure Notice - Save The Children Parade	100.00
# DC 4	24.09.19	Dorset Council	Road Closure - Mayor's Charity Collection	25.00
009342	22.10.19	Petty Cash	Petty Cash Imprest	165.13
# 009340	24.09.19	Abacus Services Ltd	External Redecoration - Gazebo Including Doors, Windows & Railings	1525.00
009343	22.10.19	Mr SK Bartlett	2nd Half - Annual Mayoral Allowance	1021.00
009361	10.10.19	Mrs A Christopher (Greens Kitchen)	Buffet x70 - Operation Market Garden	437.50
009336	19.09.19	PKF Littlejohn LLP	Annual Governance & Accountability Return - Year Ending 31.03.19	1560.00
009344	22.10.19	Mrs Kelly Webb	Travel & Parking - Civic Duties - Deputy Mayor	40.83
009345	22.10.19	Mr Kevin Boon	Standard Bearer Expenses - Operation Market Garden	34.20
BACS	03.10.19	Rejuvenate	ICT Hardware & Software Upgrade	5875.22
BACS	11.10.19	Custom Security Services Ltd	Installed New Electrical Supply - Allendale House	315.96
			Installed New Radio Links To Cameras 18 & 20	1140.00
BACS	11.10.19	Dorset Council	Annual Dog Warden Contract - 75 Hours	1425.00
BACS	11.10.19	Ecoclean Services Ltd	Cleaning Toilets & Changing Rooms - Redcotts - 01.09.19 - 30.09.19	330.00
BACS	11.10.19	War On Waste Ltd	Glass Bottle Recycling - Final Invoice 2019	17.64
BACS	11.10.19	War On Waste Ltd	Wheellie Bin Emptying - September 2019	157.92
BACS	18.10.19	Salaries	Salaries (Town Council & Cemetery Staff)	14042.37
BACS	18.10.19	Inland Revenue	Tax & NIC	4144.08
BACS	18.10.19	Dorset County Pension Fund	Superannuation	4910.65
BACS	22.10.19	LM Read	Repairs - Tractor Fuel Tank	97.50
BACS	22.10.19	Rejuvenate	IT Maintenance & Support - 01.10.19 - 31.10.19	367.20
BACS	22.10.19	RJS Cleaning Management Ltd	Cleaning Bus Shelters - Leigh Road & St Johns - September 2019	52.80
BACS	22.10.19	War On Waste Ltd	Wheellie Bin Emptying - Excess Weight Charges - September 2019	31.15
BACS	25.10.19	Accolade Building Care Ltd	Call Out Charge - Investigate Possible Gas Leak - None Found	34.80
BACS	25.10.19	ACE Office Environments	White Paper 10 x Reams	66.84
BACS	25.10.19	Allied Office Machines Ltd	Service Call - Network Connection Fault	106.80
			Copying Charges	95.75
BACS	25.10.19	Auto Service Wimborne	MOT & Supply & Fit Front Steering Gators - Electric Vehicle	217.20
BACS	25.10.19	Avoncrop Amenity Products Ltd	Feed & Grass Seed - Bowling Green	512.64
			Cleanrun Pro - Weedkiller - Leigh Pk Play Area	34.98
			Cleanrun Pro - Weedkiller - Tennis Courts	69.96

			Cleanrun Pro - Weedkiller - Wimborne Cemetery**	34.98
BACS	25.10.19	Consortium	Toilet Rolls x40	23.93
BACS	25.10.19	Dantek Environmental Services Ltd	Legionella Testing - Redcotts Pavilion - September 2019	129.19
BACS	25.10.19	Dorset Association Of Parish & Town Councils	Training -The Planning System From A Local Council Perspective 25.07.19	325.00
BACS	25.10.19	Dorset Soils & Aggregates	Screened Soile 10mm	97.20
BACS	25.10.19	DP Marquees Ltd	25 x Folding Chairs - Christmas Lights Switch-On	74.32
BACS	25.10.19	Jenna Milton	Cleaning Town Hall - 16.09.19 - 20.10.19	243.75
BACS	25.10.19	Jewson Ltd	Consumables - 3 invoices	70.15
BACS	25.10.19	MB Wilkes Ltd	Sand & Top Soil	181.56
BACS	25.10.19	The Minster Press	8PP Orders Of Service x 100 A5	124.00
BACS	25.10.19	MP Noscoe (Martin Noscoe Tree Surgeons)	Thin Maple Trees & Remove Arisings - Redcotts Recreation Ground	450.00
BACS	25.10.19	Ouch Training Team Limited	Manual Handling Course x2 Groundstaff - 19.09.19	93.60
BACS	25.10.19	P D Farr Engineering Ltd	50Hr Service - John Deere Flail Mower	281.25
BACS	25.10.19	SLCC Enterprises	The Clerk's Manual 2019	52.30
BACS	25.10.19	RJS Cleaning Management Ltd	Cleaning Bus Shelters - Leigh Road & St Johns - July 2019	52.80
BACS	25.10.19	Tivmanco Ltd	Car Parking - 1 Extra Car 01.04.19 - 31.03.20	264.00
BACS	25.10.19	TradeUK (Screwfix)	Groundsmen's Waterproof Overtrousers x2	23.98
			Barrier Chain & Connectors & Safety Boots	55.96
			Safety Boots x2	67.98
			Titan 2-Stroke Blower & Vac & Toilet Cistern Lever	115.28
			Consumables	169.84
BACS	25.10.19	Wood Themes	Concrete Post & Timber Panel Fencing - Wimborne Cemetery**	2245.00
BACS	25.10.19	Wimborne Business Systems Ltd	Call Charges - July 2019	20.90
			Call Charges - August 2019	16.08
			Line Rental - 01202 886764 - September 2019	13.86
			Office 365 Exchange Online - September 2019	21.60
			Total of all payments:	51728.30

# - denotes already on SAGE

\* 50% Recharged to Wimborne Cemetery \*\* 100% recharged to Wimborne Cemetery \*\*\* portion recharged to Wimborne Tennis Club