

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of a meeting of the **RESOURCES COMMITTEE** held on **TUESDAY 21 MAY 2019 at 6.30pm** in the Committee Room, Town Hall, Wimborne Minster.

COMMITTEE MEMBERS PRESENT

Cllr C L Butter
Cllr C A Chedgy
Cllr L C Hinks
Cllr M Roe
Cllr F Shirley
Cllr M R Tidd
Cllr K F Webb – Ex-Officio – Vice-Chairman of the Council

ALSO PRESENT

Cllr A E Roberts

COMMITTEE MEMBERS NOT PRESENT

Cllr D Burt
Cllr S K Bartlett – Ex-Officio – Chairman of the Council

OFFICER PRESENT

Town Clerk

Vice-Chairman of the Council presiding.

14 **ELECTION OF CHAIRMAN 2019/2020**

RESOLVED that Cllr C A Chedgy be elected Chairman of the Committee for the 2019/2020 municipal year.

Cllr Chedgy in the Chair.

15 **ELECTION OF VICE-CHAIRMAN 2019/2020**

RESOLVED that Cllr C L Butter be elected Vice-Chairman of the Committee for the 2019/2020 municipal year.

16 **SCHEDULE OF PAYMENTS**

The payments for May 2019 were approved and cheques/BACS form signed as required – see **Appendix A** to these Minutes.

17 MONTHLY ACCOUNTS

The Town Clerk reported that the 2018/19 accounts were still being closed down and therefore the accounts for the first month of the new financial year were not available.

18 GRANTS REVIEW 2018/19

The Town Clerk submitted for information a year end schedule of grants awarded during the previous financial year, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

19 EXCLUSION OF PRESS & PUBLIC

RESOLVED that in view of the confidential nature of the business about to be transacted the press and public be excluded from the remainder of the meeting.

20 EXTERNAL REDECORATION OF TOWN HALL

See Confidential Minute No 20/393

The meeting closed at 6.50 pm.

SignedDate.....
Town Mayor and Chairman of the Council

WIMBORNE MINSTER TOWN COUNCIL

RESOURCES COMMITTEE MEETING 21 MAY 2019

SCHEDULE OF PAYMENTS FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount
DD 1	01.06.19	Dorset Council	Business Rates - Town Hall - June 2019	700.00
DD 2	25.05.19	Dorset Council	Council Tax - Redcotts Lodge - May 2019	253.00
DD 3	14.06.19	Siemens Financial Services Ltd	Photocopier Lease	335.97
DD 27	09.04.19	O2 Mobile	Cemetery & Groundsmen's Mobiles 26.03.19 - 25.04.19	59.28
DD 28	16.05.19	SAGE UK	SAGE 50 Cloud Subscription 01.05.19 - 31.05.19	36.00
# SO 1	01.06.19	Wimborne Business Systems Ltd	Line Rental & Internet Services - May 2019	62.21
# DC 1	26.03.19	The Woodland Trust	Blackthorn Tree	6.95
# DC 2	28.03.19	Primrose.co.uk	1 x Medlar Nottingham Tree - Bare Root	22.98
# DC 3	01.04.19	Amazon.co.uk	VonHaus 550W Grass Trimmer	32.99
DC 5	17.04.19	Carnival Flowers	Roses - St George's Day	100.00
DC 6	24.04.19	Furniture@work	Full Lumbar 3 Level Black Office Chair	69.60
DC 7	26.04.19	Dorset Council	Commercial Waste Sacks x2 Rolls	105.00
DC 8	07.05.19	Furniture@work	Proteus High Mobile 3 Draw Pedestal & 2x Proteus Rectangular Desks	426.00
DC 9	09.05.19	WH Smith	A4 20 Pocket Display Book	4.99
DC 10	09.05.19	Post Office Ltd	20 x Large 1st Class Stamps	21.20
DC 11	09.05.19	Carnival Flowers	Bouquet - Mayor	50.00
DC 12	09.05.19	Dorset Council	Job Advertisement - Receptionist	238.80
DC 13	13.05.19	LIDL	Refreshments - Annual Town Council	84.13
DC 14	22.05.19	Dorset Council	Business Rates - Town Hall - Front Office	142.00
DC 15	22.05.19	Dorset Council	Gully Cleansing Dec 2017	10972.32
DC 16	22.05.19	Dorset Council	Gully Cleansing Final Invoice June 2017	100.02
009254	21.05.19	Petty Cash	Petty Cash Imprest	182.18
009247	21.05.19	Mr S K Bartlett	1/2 Annual Mayoral Allowance 2019-20	1021.00
009253	21.05.19	Barbara Beaves	Town Bunting Expenses	138.10
009238	03.05.19	C&O Tractors Ltd	Carded Line & Screenwash	14.52
			Kubota Battery	70.06
009248	21.05.19	Mr Chris Brown	Expenses - Town Crier Competition 2019	62.82
009239	03.05.19	Mr C J Whyatt	Hire of Safety Fencing - 24.03.19 - 23.04.19	344.28
009230	24.04.19	Dorset Drainage Services Ltd	Repairs - Town Hall Sink Hole	168.00
009231	25.04.19	Dorset Furnishing Care Ltd	Dehumidifier Hire & Carpet Cleaning - Post Committee Room Flood	140.00
009237	02.05.19	Dorset Training Limited	Chainsaw Maint, Cross Cutting & Felling Trees NPTC City & Guilds Course	978.00
009249	21.05.19	East Dorset TIC Limited	Refreshments - Town Crier's Competition 2019	102.90
009245	21.05.19	Ecocleen Services Ltd	Cleaning Changing Rooms & Public Toilets - Redcotts - May 2019	372.00
009236	02.05.19	Mr Jason Dean	Presenter - Mayor's Civic Service	130.00
009250	21.05.19	Mega Vans FTS Ltd	Annual Software Service Update	300.00
009251	21.05.19	Minster Stone Memorials Limited	Canon Fletcher Stone Refurbishment	186.00
009241	13.05.19	Number 9 On The Green	Buffet - Mayor's Civic Reception	1050.00
009240	09.05.19	War On Waste Ltd	Wheelie Bin Emptying - April 2019	177.66
009252	21.05.19	Wimborne Engraving	6 x Awards - Town Crier's Competition 2019	198.00

BACS	24.05.19	ACE Office Environments	10 x lever Arch Files & 20 A4 File Dividers (Packs of 10)	39.54
			Esselte Vivida A4 Red Report Files - x25	30.43
			Three Tier Metal Letter tray, 2x Staplers & Basic Desk Tidy	23.24
BACS	24.05.19	Arco Limited	Anti-mist Goggles	35.24
			Work Trousers	59.98
BACS	24.05.19	Consortium	Scouring Pads, Heavy Duty Refuse Sacks x200, Nitrile Gloves x100 & Toilet Rolls	161.94
BACS	24.05.19	Dantek Environmental Services (UK) Ltd	Redcotts Pavilion - Legionella Testing - April 2019	129.29
BACS	24.05.19	DAPTC (Dorset Assoc Parish & Town Councils)	Annual Subscription Including LCR 2019-20	1133.82
BACS	24.05.19	Jewson Limited	Consumables & Postcrete	99.58
			Postcrete x6 20Kg Bags	64.15
BACS	24.05.19	Jenna Milton	Cleaning Town Hall - 13.05.19 - 19.05.19	45.00
BACS	24.05.19	RJS Window Cleaning	Cleaning Bus Shelters - Leigh Road & St John's Hill - March 2019	52.80
BACS	24.05.19	Wimborne Business Systems Ltd	Call Charges - March 2019	19.84
			New Line Rental 01202 886764 April 2019	13.86
			New Line Rental 01202 886764 May 2019	13.86
			IT Support - May 2019	81.00
			Office 365 Exchange Online x6 - May 2019	21.60
			Website Maintenance, Email & Web Hosting - 29.04.19 - 28.04.20	495.00
BACS	24.05.19	WP Group	Red Diesel 501L	446.62
BACS	24.05.19	Salaries	Salaries (Town Council & Cemetery Staff)	13612.37
BACS	24.05.19	Inland Revenue	Tax & NIC	4019.62
BACS	24.05.19	Dorset County Pension Fund	Superannuation	4854.23

Total

44911.97

- denotes already on SAGE

* Recharged to Wimborne Cemetery

Sum of BACS Payments

25453.01

31-Mar-19

Grants awarded to date:

Name of Organisation	Grant requested	Amount awarded	Date of Payment	Evidence of Use	Notes/Recommendation
1 Wimborne History Festival	£ 5,000.00	£ 3,500.00	17.08.18	Y	Plane seen at event
3 Dorset Wildlife Trust	£ 120.00	£ 100.00	17.08.18	N/A	Running costs (RC)
4 1069 (Flight refuelling Squadron) Air Training Corps	£ 1,000.00	£ 1,000.00	17.08.18	Y	Cllr confirmed
5 Citizen's Advice East Dorset	£ 8,000.00	£ 8,000.00	17.08.18	N/A	RC
6 Hurting To Healing	£ 500.00	£ 200.00	17.07.18	N/A	RC
7 Folk Festival	£ 5,000.00	£ 3,600.00	26.06.18	N/A	RC
8 East Dorset Tourist Information Centre	£ 7,000.00	£ 4,000.00	06.12.18	N/A	RC
11 Wimborne Dementia Friendly Community	£ 3,000.00	£ 3,000.00	17.07.18	Y	Cllr confirmed
12 Wimborne Camera Club	£ 500.00	£ 500.00	17.07.18	Y	Evidence supplied
13 East Dorset Heritage Trust	£ 350.00	£ 350.00	17.07.18	N/A	RC
14 East Dorset Heritage Trust	£ 2,518.03	£ 750.00	17.07.18	Y	Evidence supplied
15 Wimborne in Bloom	£ 600.00	£ 600.00	17.07.18	N/A	RC
16 Dreamboats	£ 736.00	£ 736.00	02.07.18	Y	Cllr confirmed
17 Brendoncare Clubs	£ 1,000.00	£ 1,000.00	17.07.18	N/A	RC
18 Walford Mill Crafts Education Trust Ltd	£ 4,850.00	£ 4,850.00	17.07.18	See note	£3,850 returned as unspent
19 Wimborne ABC	£ 1,000.00	£ 1,000.00	12.09.18	Y	New ring seen
20 Dorset ME Support Group	£ 400.00	£ 200.00	18.09.18	N/A	RC
21 Wimborne & District Community Association	£ 1,500.00	£ 1,500.00	06.12.18	Y	Checked with WDCA
22 Life Education Wessex	£ 550.00	Refused			X
24 Home Start South East	£ 4,800.00	£ 500.00	15.11.18	N/A	RC
25 Dorset Community Action - CLARC	£ 4,808.40	Refused			X
26 East Dorset Environment Partnership (EDEP)	£ 300.00	£ 300.00	06.12.18	N/A	RC
29 Vision Wimborne Dial A Ride	£ 750.00	£ 750.00	28.02.19	N/A	RC
30 Wimborne Ochsenfurt Twinning Association	£ 200.00	£ 200.00	28.02.19	N/A	RC
27 Sting in The Tale - A Festival Of Stories	£ 2,500.00	£ 1,000.00	25.03.19	N/A	Event
28 RVS Wimborne Befriending Service	£ 1,500.00	£ 500.00	08.04.19	N/A	Awarded 08.04.19
Total	£ 58,482.43	£ 38,136.00			
Grant Budget 2018-19		£ 37,000.00			
Remaining Budget 2018-19		-£ 1,136.00			

	Grants Paid from Events Fund - Budget £3,000.00	Grant requested	Amount awarded	Date of Payment	Evidence of Use	Recommendation
	Wimborne Cemetery Joint Management Committee - Battle's Over Contribution	£ 1,000.00	£ 580.00	16.10.18	Y	Seen and paid
	Streetlight - Skatejam Event	£100.00-£200.00	£ 200.00	18.10.18	Y	Event occurred
23	Wimborne War On Waste	£ 1,000.00	£ 1,000.00	04.09.18	Y	Event occurred
	Wimborne Radio - Son et Lumiere Christmas Show	£ 1,000.00	£ 1,000.00	16.11.18	Y	Event occurred
	Total	£ 3,200.00	£ 2,780.00			
	Balance remaining in Events Fund		£ 220.00			

	Grants Paid From Other Budgets	Grant requested	Amount awarded	Date of Payment	Evidence of Use	Recommendation
10	Wimborne Festivals Consortium - application made by East Dorset's Community Recreation Officer	£ 800.00	£800.00 Paid from Buildings Fund	18.09.18	Y	Paid by WMTC

	Grants Withdrawn By Applicant	Grant requested	Amount awarded	Date of Payment	Evidence of Use	Recommendation
2	Wimborne & East Dorset Macular Degeneration Support Group	£ 75.00	APPLICATION WITHDRAWN			
9	Wimborne Valognes Twinning Association	£ 250.00	APPLICATION WITHDRAWN			

	Summary	£
	Total amount requested in 2018-19	62482.43
	Total budget for Grants & Events for 2018-19	40000.00
	Total amount awarded from Grants and Events budgets in 2018-19	40916.00
	Balance remaining between the Grants and Events budgets	-916.00
	Monies returned - Unspent	3850.00
	Total amount awarded - Adjusted following monies returned	37066.00
	Final balance remaining between Grants and Events budgets	2934.00