

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** held on **TUESDAY 26 FEBRUARY 2019 at 6.30 pm** in the Committee Room, Town Hall, Wimborne Minster.

COMMITTEE MEMBERS PRESENT

Cllr Mrs P A Hymers (Chairman)
Cllr Ms C L Butter (Vice-Chairman)
Cllr Mrs S A Bell
Cllr Mrs C A Chedgy
Cllr R D Cook
Cllr Mrs D J March
Cllr W J Richmond
Cllr Mrs A E Roberts
Cllr Mrs K F Webb – Ex-Officio – Chairman of the Council
Cllr S K Bartlett – Ex-Officio – Vice-Chairman of the Council

OFFICER PRESENT

Assistant Town Clerk

181 REDCOTTS LANE – REQUEST FOR TRAFFIC SIGN

The Assistant Town Clerk submitted an email dated 17 February 2019 from Cllr Mrs D J March, a copy of which had been circulated to each Member and a copy of which appears as **Appendix A** to these Minutes in the Minute Book.

The Committee briefly discussed this item and were supportive of the request for additional signage at the entrance of Redcotts Lane.

RESOLVED that the Assistant Town Clerk, in consultation with the Chairman of the Committee, be delegated authority to request, via Dorset Highways, additional signage at the entrance of Redcotts Lane.

182 WIMBORNE TRAFFIC INFRASTRUCTURE ACTION PLAN

The Assistant Town Clerk submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

The Chairman of the Council reminded the Committee that the action plan was a starter list of ideas and initial enquiries and that each item, where necessary, would be considered with Dorset Council on merit and follow normal procedure should there be a need or request to progress it further.

Members noted that the Town Council had little ability to make positive changes in the town without the support of Dorset Highways but traffic and infrastructure issues were a real concern at the moment.

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Cllr R D Cook noted that given the current status of local government reorganisation across Dorset, the County Council was only providing a reactive service. There was increasing pressure for a town-wide approach to review traffic and infrastructure issues.

At the request of the Committee the Assistant Town Clerk would update the action plan and provide more comprehensive notes in the 'progress update' column and add the potential project regarding Wimborne First School and Pippins site as a transport hub for the Town.

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EAST DORSET LOCAL PLAN REVIEW UPDATE

Cllr R D Cook, as East Dorset District Councillor and Portfolio Holder for Planning, provided the Committee with a progress update on the work of the East Dorset Local Plan review to include a brief history of the plan, the current status of work and the expected date for pre-submission towards the end of 2019/ early 2020. Cllr Cook advised that the new Dorset Council expected to have a Dorset-wide Local Plan in place by 2023 and it would build on and utilise the work in the existing local plans.

The Committee discussed the possibility of progressing a neighbourhood plan for Wimborne Minster and inviting a Councillor from Bruton, Somerset, to learn from their experiences. Cllr Cook also outlined the area planning committees as proposed by the new Dorset Council.

RESOLVED that the Council start to explore options for progressing a Town Plan/ Neighbourhood Plan for Wimborne Minster and formally invite the Councillor from Bruton to learn from their experiences of developing a Town Plan.

(Note: Cllr R D Cook asked it to be recorded that he had not voted on this item).

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STREET NAMING – JOINT PROJECT WITH COLEHILL PARISH COUNCIL

The Assistant Town Clerk submitted an email dated 5 February 2019 from Colehill Parish Cllr D G L Packer, a copy of which had been circulated to each Member and a copy of which appears as **Appendix C** to these Minutes in the Minute Book.

The Assistant Town Clerk advised the Committee that the Town Council had made an early approach to East Dorset District Council to request that the developers working in and around Wimborne Minster liaise and consult with the Town Council on any proposed street names in the new housing developments. This approach had been acknowledged and encouraged by the District Council.

However, the Town Council had received an email on 21 February 2019 from the District Council's Street Naming and Numbering Team with a list of suggested road names for the Leigh Road (Park Farm)

development, some of which were very similar to road names already in use in the town and which could prove confusing. It was unclear from the email if these roads had already been agreed, and if the developer would be willing to consider alternative names provided by the Town Council and Colehill Parish Council. This would need to be clarified before any work with Colehill Parish Council was carried out.

RESOLVED that the Assistant Town Clerk, in consultation with the Chairman of the Committee, be delegated authority to take the necessary action to clarify the situation with the District Council and should the developer be happy to consider alternative street and road name suggestions, then the joint project with Colehill Parish Council proceed.

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REPLACEMENT OF TOWN CENTRE PAVING SLABS WITH TARMAC

Cllr S K Bartlett, as Dorset County Councillor advised the Committee that the County Council's current policy required the Highways Team to replace any broken, cracked or lifting slabs in the town centre with tarmac in the interest of public safety. Whilst the tarmac was only meant to be a temporary measure, there was currently insufficient budget to fund replacement slabs. The Town Council would have to fund replacement slabs if it was minded to do so.

Mr Tidd, a local resident, who was present in the public gallery with other residents, questioned the current policy of the County Council especially as Wimborne Minster town centre was a conversation area. Mr Tidd requested that the Committee progress a neighbourhood plan to address this matter, amongst other issues in the town.

The Chairman reported that the Town Council was also in receipt of a letter from the secretary of Vision Wimborne, a copy of which appears as **Appendix D** to these Minutes raising the same concerns.

The Committee comprehensively discussed the item, noting that the current policy and replacement scheme was eroding the quality of the town and that alternative surface coverings should be considered which would be more robust and withstand the weight of vehicles crossing over them.

RESOLVED that the Town Council write to the new Dorset Council, which comes into effect from 1 April 2019, to open dialogue and discussions about alternative surface coverings within Wimborne Minster town centre.

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MAJOR CORE STRATEGY DEVELOPMENTS (Min 148 – 08.01.19)

The Chairman referred to an email communication she had received from the Planning Officers at the District Council which reported the progress on the developments, the text of which appears for information as **Appendix E** to these Minutes.

The Committee noted the updates on the Cranborne Rd and Leigh Road (Park Farm) developments.

Cllr S K Bartlett informed the Committee that the Assistant Town Clerk would arrange for the Members to receive a tour of the new Wimborne First School site and buildings.

As the Town Council had not received an update from the District Council on the Cuthbury Development, Cllr Mrs D J March advised the Committee that the planning application had been granted and the footpath diversion application for the site would be considered by the District Council’s Cabinet Committee on Wednesday 6 March 2019. Cllr Mrs March informed the Committee that she had requested to speak as a local resident, and that the Chairman may wish to provide representations on behalf of the Town Council.

RESOLVED that the Town Council request to speak on the Cuthbury Footpath Diversion application at the District Council’s Cabinet Committee scheduled to take place on Wednesday 6 March 2019.

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PLANNING DECISIONS

The Assistant Town Clerk submitted for information a schedule of planning decisions made by East Dorset District Council, a copy of which had been circulated to each Member and a copy of which appears as **Appendix F** to these Minutes in the Minute Book.

The Assistant Town Clerk would provide Members with an update on 7 Ashdene Close, a planning application which had recently been granted by the District Council. The Town Council had objected to this planning application.

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PLANNING APPLICATIONS

The Assistant Town Clerk submitted for information a schedule of comments on planning applications made by Members, a copy of which had been circulated to each Member and a copy of which appears as **Appendix G** to these Minutes in the Minute Book.

The meeting closed at 7.58 pm.

Signed Dated
Town Mayor and Chairman of the Council

Item 3 – Redcotts Lane – Request for Traffic Sign

Email dated 17 February 2019 from Councillor Mrs March

From: Diann March
Sent: 17 February 2019 22:32
To: Assistant Town Clerk
Subject: Redcotts Lane

Dear Holly

Please could I ask that the following item be put on the next P&E Agenda of 26 February?

That the Town Council ask for a sign stating 5/10mph as well as a notice reminding motorists that pedestrians with/without young children and animals use this lane. A resident has asked that this is drawn to the Tivoli's attention yet again as some of the worst offenders are those using the Tivoli car park when arriving late to help or want to leave very quickly at the end of a performance.

Thank you.

Diann



No's	Action	Assigned Person	Date Assigned	Completion Date	Progress Update	Complete
2	Review Dorchester's Environmental Plan. Shane to talk to Andy Canning.	Cllr Shane Bartlett	13th November 2018		Awaiting details from Cllr Bartlett.	No
3	Write to Matthew Piles re the safety concerns of NEW first school.	Cllr Pat Hymers	13th November 2018		Cllr Hymers to write to the local MP	No
7	Put in the report to Matthew Piles about local perception and concerns on traffic including ideas.	Holly Burton	9th October 2018	On-going	Dialogue with DCC continues.	No
8	Ask Matthew Piles for Nos relating to traffic on Canford Bottom.		9th October 2018		No action has been taken on this item yet.	
9	Ask Matthew Piles re output of recent traffic monitoring.		9th October 2018		No action has been taken on this item yet.	
10	DCC to observe and investigate the traffic issues along East Borough and outside Allenbourn Middle School and report back to the Town Council with their findings.	Wayne Sayers	28th November 2018		Awaiting Update. The Assistant Town Clerk will chase Wayne in the New Year.	No
11	Wayne Sayers (DCC) to investigate the traffic issues on Oakley Lane which cause traffic to back up into Wimborne during peak times and report back on findings.	Wayne Sayers	28th November 2018		Awaiting Update. The Assistant Town Clerk will chase Wayne in the New Year.	No
12	WMTC to send a picture of the pavements along East Street to DCC to be considered for widening.	Cllr Kelly Webb	28th November 2018		Awaiting Update.	No
13	Development of a Town Plan for Wimborne Minster – HB to continue to liaise with WS and HJ.	Holly Burton	28th November 2018	On-going	The Assistant Town Clerk made contact with Bruton Town Councillor James Hood on 5th December 2018. Notes from the phone call are available from the Assistant Town Clerk. Cllr Hood offered to visit WMTC and give a presentation on the work Bruton Town Council undertook.	No

No's	Action	Assigned Person	Date Assigned	Completion Date	Progress Update	Complete
14	Request to DCC to change the give way signage at the end of the High Street (where traffic joins East Street/ King Street) and give priority to the High Street traffic.	Holly Burton	8th January 2019		DCC contacted. Awaiting response.	No

Item 6 – Street Naming – Joint Project with Colehill Parish Council

Email dated 5 February 2019 from Councillor D G L Packer

From: David Packer
Sent: 05 February 2019 16:53
To: Town Clerk
Subject: Road-naming

Dear Laurence,

I have been in correspondence with the Town Mayor following the decision by Colehill Parish Council to approach Wimborne Minster Town Council with a view to jointly sharing the road names in the new Quarterjack Park in memory of those killed in World War 1 from our two parishes.

She has advised me to send a list of names to you and that we should get together to decide on the final list to be put to the developers – Barrett/ David Wilson Homes and Wyatt Homes.

The Mayor thought that WW2 names could be included but I suggested that they might be more appropriate for the Cuthbury development. We have a WW2 name – Pit Off. Harold James Burridge. Apparently, he worked in Coles, the ironmongers, now the Priest's House Museum, but lived in Colehill.

The reason why we would like to join with you is that until very recently the Leigh Road estates were in Colehill Parish, and certainly were during World Wars 1 & 2.

I look forward to a meeting with a couple representatives from each council to decide on the way forward.

Kind regards,

David

VISION
WIMBORNE

RECEIVED

26 FEB 2019

22nd February 2019

Mr L Hewitt
Town Clerk
Town Hall
Wimborne Minster
Dorset

Dear Mr Hewitt

STATE OF PAVING WITHIN WIMBORNE MINSTER

I am writing on behalf of Vision Wimborne to raise a concern that many residents have shared with us regarding the state of pavements within Wimborne Minster.

As residents of a historic town we are extremely concerned to see the amount of tarmac which has been routinely used to replace paving stones following work undertaken by telecommunications, water and power services. It is our understanding that it is a requirement that surfaces should be returned to their original condition when work within a conservation area has been completed.

Whilst home and office owners within the conservation area are highly restricted in what they may do to their buildings, it appears that the Highways Department is not affected by the same rules.

We would be grateful if you would take this issue up with the relevant authority and inform us of the outcome.

Yours sincerely

Susie Gatrell
Secretary, Vision Wimborne

Incorporating: Dial A Ride; DreamBoats; Youth Cafe

Charity No. 1081678

TEXT TAKEN FROM EMAIL CORRESPONDENCE BETWEEN EAST DORSET DISTRICT COUNCIL PLANNING OFFICERS AND THE CHAIRMAN OF THE PLANNING AND ENVIRONMENT COMMITTEE

1. PARMITER ROAD DEVELOPMENT

Officers are working towards potentially taking both outstanding Leigh Road applications 3/17/0848/FUL and 3/18/3305/FUL to EDDC Planning Committee in March 2019 (either date; 13th or 20th).

If not, they will be taken to the Dorset Council Planning Committee later in the year.

2. CRANBORNE ROAD DEVELOPMENT

The only change on the Cranborne Road site is that I am anticipating a revised Reserved Matters application to amend the design of the houses to be sited northeast of the school as I understand that Bellway have purchased this element of the site.

3. CUTHBURY DEVELOPMENT

No update received.

Planning Environment Committee - 26 February 2019

Decision Log

Appendix F

Application Number	Address	Details	Town Council Comments	Decision
3/18/3101/FUL & 3/18/3104/LB	Tivoli Theatre	Erect a new canopy to the front façade of the existing building including signage and lighting	Agreed in principle but question whether design is in keeping with a Georgian listed building in a conservation area.	Granted
3/18/3043/HOU	7 Victoria Rd	Remove existing open porch, flat roof and roof support and construct new flat roofed front porch/extension and replace existing fascia	No Objection	Granted
3/18/2472/ADV	Land South of Parmiter	2 printed ACM panels with flag poles, 1 V-Board with development name	No Objection	Consent given
3/18/2122/LB	1 Walford Close	Repairs and replacement of rotten windows	No Objection	Granted
3/18/3151/LB	9 The Square	Remove sections of wall and doors and creation of opening in internal wall	No Objection	Granted
3/18/2832/FUL	53 Barnes Crescent	Sever land to rear of 53 Barnes crescent and erect detached dwelling	No Objection	Granted
3/18/2980/FUL	28 Old Road	Erect two pairs of semi-detached dwellings (demolish existing buildings)	No Objection	Granted
3/18/2544/ADV	Park Farm, Leigh Rd	Retrospective application to retain sales arena signage for free standing board and two flag poles	No Objection	Expressly Consent
3/18/2262/RM	Park Farm, Leigh Rd	Approval of reserved matters	No Objection	Granted
3/18/2813/FUL	9 Livingstone Rd	Sever land and erect 1 bedroom two storey dwelling	No Objection	Refused

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Decision Log

3/18/3000/HOU	7 Ashdene Close	Create vehicular access onto Cranfield Avenue by the installation of 2 x 1.8m high gates in boundary fence (retrospective)	The Town Council maintains its previous objection for the following reasons: 1. It creates a precedent. 2. Safety problem of vehicles going over the footpath. 3. The fence is 2 metres high and should only be 1 metre high for visibility purposes. 4. Reversing out is dangerous. The Town Council cannot see that there is any difference from the refused application two	Granted
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Planning Environment Committee - 26 February 2019
Applications Received

Application Number	Address	Details	Response due date	Observation
3/18/2519/COND	51 Barnes Crescent	Application for removal of variation of a condition following grant of planning permission	07.01.19	"The Town Council objects to this application on the basis of loss of light to the neighbouring property and overshadowing of the neighbouring property. It supports the comments made by the neighbour and considers this application over-development of the site."
3/18/3277/FUL	Land to rear of 198/200 Leigh Rd	Erect Bungalow	01.02.19	The Town Council shares the concerns of the residents who have written in letters of objection. To be more specific they are: loss of sunlight; overshadowing/loss of outlook; overlooking and loss of privacy; adverse impact on nature conservation; layout and density of building design
3/18/3381/ADV	16 The Square	3 new high level non-illuminated logo signs. Install projecting sign	30.01.19	No Objection
3/18/3228/HOU	88 Howarth Road	Erect single storey front & rear	1.2.19	No Objection
3/18/3350/HOU	41 Avenue Rd	Replace existing lean to structures with new building to create storage space using the existing side brick wall. Walls to be built from brickwork cavity. Roof to be flat onto timber joists. Windows and doors to be timber.	01.02.19	No Objection

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Applications Received

3/18/3302/FUL	6-8A Rowlands Hill	Erect detached house with carport	01.02.19	"The Town Council objects to this application for the following reasons: 1. Loss of substantial trees and landscaping which are important in this town centre location. 2. Protection needs to be given to the badgers and bats who populate this area. 3. Detrimental to the town centre landscape. 4. Detrimental to the quality of life of the neighbours living at 6A Rowlands Hill whose garden will be completely overlooked. The Town Council is very concerned that the whole look of our town is being changed by development of garden areas and the loss of landscaping, particularly trees. 5. Car parking on the site is already at maximum capacity."
3/18/3456/FUL	Yard, 28 Old Rd	Erect Office Building (demolish)	11.02.19	No Objection
3/19/0005/FUL	Existing car park located to south west of Tapper Court	construction of 2 semi-detached 1.5 storey dwellings and parking and associated works	13.02.19	The Town Council supports the initiative of additional housing but is concerned about the comments made by residents at 58 and 60 Barnes Crescent with regard to their parking/access issues. Have these issues been resolved?