



Dear Councillor

14 March 2019

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held on **TUESDAY 19 MARCH 2019 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting on items on the agenda, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Laurence Vestly'.

Town Clerk

A G E N D A

- 1 Apologies for Absence.
- 2 **SCHEDULE OF PAYMENTS**
- 3 **MONTHLY ACCOUNTS**
To receive the monthly accounts for the end of February 2019 (copy herewith).
- 4 **GRANTS REVIEW 2018/19**
To receive for information a schedule of grants awarded during the current financial year and a notation where checks are to be made by the Finance Administrator to ensure the Council's conditions have been met (copy herewith).
- 5 **WIMBORNE BOWLS CLUB – LEASE RENEWAL (Min 175 – 19.02.19)**
To receive an update on the negotiations with Wimborne Bowls Club on the Heads of Terms agreed at January meeting.



Resources Committee – 19 March 2019

MEMBERS OF COMMITTEE

Cllr Mrs C A Chedgy (Chairman)

Cllr T F Wheeler (Vice-Chairman)

Cllr J Burden

Cllr Ms C L Butter

Cllr R D Cook

Cllr Mrs S A Cook

Cllr R P Nunn

Cllr W J Richmond

Ex-Officio - Chairman & Vice-Chairman of the Council

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting.)

LOCALISM ACT 2011 and CODE of CONDUCT

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

GENERAL CONSIDERATIONS

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, marital status, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime & Disorder, Health & Safety, Human Rights and Data Protection (General Data Protection Regulation).

Date: 13/03/2019
Time: 22:47:09

WIMBORNE MINSTER TOWN COUNCIL

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Profit and Loss

Item 3

From: Month 11, February 2019
To: Month 11, February 2019

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	376,500.00	
EDDC Maintenance Contribution	0.00	7,151.91	
Admin	39.64	2,029.62	
Town Hall	935.83	13,826.65	
General Recreation	497.33	5,440.63	
Redcotts	0.00	11,629.76	
Leigh Park Playing Fields	273.24	1,502.30	
EDDC Loan Contributions	7,476.57	22,332.89	
Cemetery Salaries Reimbursement	5,400.76	81,344.69	
Cemetery Miscellaneous Expenses	1,053.61	3,082.11	
BID Payments Assistance	55.56	555.60	
		15,732.54	525,396.16
Expenditure			
Town Hall	673.13	14,327.20	
Grants,Donation, Subs & Conts	0.00	50,300.15	
Planning & Environment	44.00	1,522.50	
Buildings & Premises	6,734.50	53,052.30	
General Recreation	8,220.45	87,522.92	
Redcotts	328.02	16,029.19	
Assets Replacement	0.00	1,729.55	
		16,000.10	224,483.81
Gross Profit/(Loss):		<u>(267.56)</u>	<u>300,912.35</u>
Overheads			
Admin	10,696.46	150,307.35	
Mayoral & Civic	94.48	7,144.66	
Cemetery Salaries	5,400.76	81,538.49	
Cemetery Miscellaneous Expenses	1,078.11	2,864.54	
		17,269.81	241,855.04
Net Profit/(Loss):		<u>(17,537.37)</u>	<u>59,057.31</u>

Date: 13/03/2019
Time: 22:47:38

WIMBORNE MINSTER TOWN COUNCIL

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Balance Sheet

From: Month 11, February 2019

To: Month 11, February 2019

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	13,970.38	(1,703.29)	
Nationwide Business Bond	0.00	52,221.98	
Capital Reserve Account	(32,635.08)	235,369.93	
Petty Cash	0.00	350.00	
V. A. T	(6,599.58)	4,554.00	
Debtors Control Account	7,282.63	20,286.88	
		(17,981.65)	311,079.50
Current Liabilities			
Receipts in Advance	0.00	175.00	
		0.00	175.00
Current Assets less Current Liabilities:		(17,981.65)	310,904.50
Total Assets less Current Liabilities:		(17,981.65)	310,904.50
Financed By			
General Fund	0.00	100,745.71	
Fund - Twn Hall/Refurb 6446	0.00	31,589.57	
Fund - Buildings 6447	0.00	16,975.40	
Fund - Redcotts Lodge6452	0.00	2,214.17	
Fund - Marriage Venue Licence5628	0.00	1,470.00	
Fund - Election Exps 5412	0.00	2,990.99	
Fund - Resources Asset 6501&5413	0.00	7,565.80	
Fund - Traff Order/Signs	0.00	2,609.00	
Fund - Contract Work (Rec) 6668	0.00	3,660.64	
Fund - Planting 6663	0.00	1,134.03	
Fund - Street Lighting	0.00	640.00	
Fund - Mayor's Charities	(100.00)	2,867.25	
Fund - Recreation Asset 6502	0.00	19,309.39	
Fund - Redcotts Future Development Fund 689	0.00	10,000.00	
Fund - Legal Expenses	0.00	861.00	
Fund - Car Park/ Footpath 6665	0.00	1,419.14	
Fund - WBC Cap/ Renewal3072	0.00	3,651.00	
Fund - Section 106 - Redcotts Tennis Courts	0.00	29.00	
Fund - C.C.T.V. 6500	0.00	26,487.51	
Fund - Fund - TCLG Fund	0.00	3,833.69	
Fund - Mega Van 6671	0.00	1,000.00	
Fund - Youth Cafe	0.00	342.60	
Fund - Leigh Park Play Area	(344.28)	1,100.52	
Fund - Redcotts Play Area	0.00	1,000.00	
Fund - Gunstone Trust	0.00	8,350.78	
P & L Account	(17,537.37)	59,057.31	
		(17,981.65)	310,904.50

Feb-19				
Acc Ref	Name	Balance YTD	Annual Budget	Variance
5402	ADMIN - Bank Charge	333.00	380.00	47.00
5403	ADMIN - Telephone & Internet	1015.21	930.00	-85.21
5404	ADMIN - Salaries Office Staff	81293.95	85,000.00	3,706.05
5405	ADMIN - Superannuation Contributions	13357.83	11,500.00	-1,857.83
5406	ADMIN - Gen Office Expenses	3454.02	2,500.00	-954.02
5407	ADMIN - Training	940.00	500.00	-440.00
5408	ADMIN - Postage	319.27	350.00	30.73
5409	ADMIN - Photocopier	889.94	1,270.00	380.06
5410	ADMIN - Insurance	11216.47	12,000.00	783.53
5411	ADMIN - Legal Expenses	0.00	200.00	200.00
5412	ADMIN - Election Exps	0.00	0.00	0.00
5413	ADMIN - Cap Office Equipment	389.17	500.00	110.83
5414	ADMIN - Refreshments	34.87	20.00	-14.87
5415	ADMIN - Travel	230.17	280.00	49.83
5417	ADMIN - Advertising	325.00	600.00	275.00
5418	ADMIN - Compostable Bin Liners	50.00	50.00	0.00
5420	ADMIN - Membership of Outside Bodies	2017.14	1,580.00	-437.14
5421	ADMIN - Newsletter	419.00	1,000.00	581.00
5422	ADMIN - Public Relations	45.00	1,000.00	955.00
5462	ADMIN - Professional Fees	4036.00	700.00	-3,336.00
5463	ADMIN - Audit fees	1775.40	2,000.00	224.60
5464	ADMIN - Square Bookings Assistance	1500.00	3,000.00	1,500.00
5465	ADMIN - I.T. & Website	964.04	1,000.00	35.96
5466	ADMIN - Christmas Lighting/Stage & PA	25701.87	14,800.00	-10,901.87
5467	ADMIN - Cemetery Tax & NIC	15458.22	0.00	-15,458.22
5468	ADMIN - Cemetery Salaries & Superannuation	66080.27	0.00	-66,080.27
5469	ADMIN - Cemetery Misc Exp	2864.54	0.00	-2,864.54
5613	T/HALL - Fire Alarm System Contract	485.00	525.00	40.00
5614	T/HALL - TIC Support	0.00	0.00	0.00
5615	T/HALL - Town Hall Boiler Maintenance	190.00	130.00	-60.00
5616	T/HALL - Carpet Cleaning	495.00	400.00	-95.00
5617	T/HALL - Heating Gas	739.35	1,300.00	560.65
5618	T/HALL - Electricity	807.60	1,000.00	192.40
5619	T/HALL - Sewerage/Water	249.90	800.00	550.10
5620	T/HALL - Business Rates	6840.00	7,200.00	360.00
5621	T/HALL - Cleaning products/Waste Disp.	109.16	100.00	-9.16
5622	T/HALL - Cleaning contract	1760.00	2,000.00	240.00
5623	T/HALL - Civil Ceremony costs	1094.40	1,500.00	405.60
5624	T/HALL - Minor Rep/Maintenance	1458.79	2,000.00	541.21
5625	T/HALL - Honours Board	98.00	120.00	22.00
5627	T/HALL - Equipment	0.00	200.00	200.00
5628	T/HALL - Marriage Licence Fund	0.00	500.00	500.00
5830	MAYORAL/CIV - Allowance	2000.00	2,000.00	0.00
5833	MAYORAL/CIV - Regalia	743.31	200.00	-543.31
5835	MAYORAL/CIV - Civic Fund	3584.11	5,000.00	1,415.89
5839	MAYORAL/CIV - Wim Militia	370.70	800.00	429.30
5840	MAYORAL/CIV - Town Crier Subs/Comp	156.15	450.00	293.85
5841	MAYORAL/CIV - Members Training	0.00	250.00	250.00
5842	MAYORAL/CIV - Members Travel	141.39	800.00	658.61
5843	MAYORAL/CIV - Remembrance Day Wreath	149.00	150.00	1.00
6040	GSL - Cemetery Contribution	11620.40	11,630.00	9.60
6045	GSL - Grants Contingency Fund	0.00	0.00	0.00
6046	GSL - BID Levy	213.75	250.00	36.25
6047	GSL - Annual Grants	35686.00	37,000.00	1,314.00
6048	GSL - Wimborne Folk Festival	0.00	0.00	0.00
6050	GSL - Events Fund	2780.00	3,000.00	220.00

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6242	P&E - Devolution Community Fund	152.50	15,000.00	14,847.50
6245	P & E - Town Square Contribution (ends 31.03.22)	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Exp	440.00	550.00	110.00
6269	P&E - Town Centre Maintenance	1430.00	3,100.00	1,670.00
6270	P&E - Contribution To Service 88	2500.00	2,500.00	0.00
6446	BUILDING - T.Hall Refurb Fund	0.00	0.00	0.00
6447	BUILDING - Buildings Fund	12932.00	4,000.00	-8,932.00
6449	BUILDING - Leigh Park Com Centre Loan	14953.14	15,000.00	46.86
6450	BUILDING - Gazebo	120.00	500.00	380.00
6452	BUILDING - Groundsman's Lodge	370.00	1,000.00	630.00
6453	BUILDING - Redcotts Lodge Loan	1031.48	2,100.00	1,068.52
6455	BUILDING - T/Hall Development Loan	5926.54	11,900.00	5,973.46
6456	BUILDING - Redcotts Storage/Toilet Loan	6891.18	6,900.00	8.82
6470	C.C.T.V. - Maintenance	2990.80	7,000.00	4,009.20
6471	C.C.T.V. - Loan Repayments	7837.16	7,838.00	0.84
6473	C.C.T.V. - Wayleave Electric	0.00	0.00	0.00
6500	ASSETS - C.C.T.V. Asset	0.00	0.00	0.00
6501	ASSETS - Resources Asset	0.00	1,600.00	1,600.00
6502	ASSETS - Recreation Asset	1729.55	5,000.00	3,270.45
6655	GEN.REC - Lighting	237.23	500.00	262.77
6656	GEN.REC - Training	0.00	150.00	150.00
6657	GEN.REC - Lodge C.Tax	1344.87	1,200.00	-144.87
6658	GEN.REC - Miscellaneous	2300.70	3,000.00	699.30
6659	GEN.REC - Salaries	66583.17	72,000.00	5,416.83
6660	GEN.REC - Repair/Renewal	2581.95	3,500.00	918.05
6661	GEN.REC - Consumables	3559.34	4,000.00	440.66
6663	GEN.REC - Planting Fund	136.62	200.00	63.38
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - Wimborne In Bloom	0.00	150.00	150.00
6667	GEN.REC - Travel	40.05	200.00	159.95
6668	GEN.REC - Contract Work	2490.28	3,000.00	509.72
6669	GEN REC - G'Mens Tools	0.00	400.00	400.00
6670	GEN REC - G'Mens PPE	544.75	350.00	-194.75
6671	Gen Rec - Mega Van - Batteries	2,500.00	500.00	-2,000.00
6672	Gen Rec - Mega Van Servicing	1570.00	500.00	-1,070.00
6673	GEN.REC - Jubilee Garden	60.00	200.00	140.00
6674	GEN REC - Dog Waste Disposal	400.00	400.00	0.00
6676	GEN REC - General Waste Disposal	1673.96	1,800.00	126.04
6677	GEN REC - Dog Control Contr	1500.00	1,600.00	100.00
6678	GEN REC - STRI Membership	0.00	580.00	580.00
6700	Leigh/PK - Play Area Fund	0.00	1,000.00	1,000.00
6816	R/COTTS - Toilets Air Freshener Contract	299.00	240.00	-59.00
6817	R/COTTS - Pavilion Boiler Service Contract	0.00	300.00	300.00
6818	R/COTTS - Water/Sewerage	0.00	800.00	800.00
6870	R/COTTS - Football	5.00	150.00	145.00
6871	R/COTTS - Bowling	1138.78	1,800.00	661.22
6874	R/COTTS - Grass Tennis	0.00	0.00	0.00
6891	R/COTTS - Pavilion Gas	304.23	800.00	495.77
6892	R/COTTS - Pavilion Services	2125.21	2,800.00	674.79
6893	R/COTTS - Cleaner/ Maintenance	2521.53	2,600.00	78.47
6894	R/COTTS - Pavilion Legionella Testing	1944.19	1,300.00	-644.19
6897	R/COTTS - Play Area Redevelopment Loan	7909.72	7,910.00	0.28
6898	R/COTTS - Play Area Fund	0.00	1,000.00	1,000.00
		469,557.32	422,883.00	-46,674.32

Feb-19				
Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	376500.00	376,500.00	0.00
3003	ADMIN - Interest Received	1040.75	380.00	-660.75
3005	ADMIN - Compostable bin liners	57.75	60.00	2.25
3006	ADMIN - Receipts Gen	931.12	0.00	-931.12
3010	ADMIN - EDDC Maintenance CCTV	7151.91	3,150.00	-4,001.91
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3526.72	3,527.00	0.28
3013	ADMIN - EDDC CCTV Loan 2 Contrib	3853.03	0.00	-3,853.03
3015	ADMIN - EDDC Leigh Park Com Centre Loan	14953.14	14,953.00	-0.14
3017	ADMIN - Cemetery Salaries & Superannuation	69350.79	0.00	-69,350.79
3018	ADMIN - Cemetery Tax & NIC	11993.90	0.00	-11,993.90
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	555.60	0.00	-555.60
3021	ADMIN - Cemetery Misc Inc	3082.11	0.00	-3,082.11
3024	T/HALL - Hire Council Chamber	649.12	500.00	-149.12
3025	T/HALL - Marriage Receipts	6024.97	3,000.00	-3,024.97
3026	T/HALL - Private Office Rental	3130.99	3,750.00	619.01
3027	T/HALL - Hire Committee Room	4021.57	2,000.00	-2,021.57
3057	GEN REC - Lodge Rent	4004.00	4,400.00	396.00
3058	GEN REC - Misc Income	0.00	50.00	50.00
3059	GEN REC - Grounds Maintenance Contract	1466.63	1,600.00	133.37
3069	Gen Rec - Bowling - Glass Bottle Collections	114.05	0.00	-114.05
3070	R/COTTIS - Football	1236.73	1,700.00	463.27
3071	R/COTTIS - Bowling	8252.00	8,252.00	0.00
3072	R/COTTIS - WBC Cap/Renewal	529.00	529.00	0.00
3073	R/COTTIS - WBC Store Rent	200.00	200.00	0.00
3076	R/COTTIS - Changing Rooms	91.63	270.00	178.37
3077	R/COTTIS - Recharged Services	1206.35	2,200.00	993.65
3080	L/PARK - Children's & Community Centre Ins	140.18	0.00	-140.18
3081	L/PARK - Rugby Club Rent	0.00	4,750.00	4,750.00
3083	L/PARK - Rugby Club Insurance	446.98	350.00	-96.98
3084	L/PARK - Rugby Waste Disposal	915.14	790.00	-125.14
		525,426.16	432,911.00	-92,515.16

14-Mar-19

Grants awarded to date:

Name of Organisation	Grant requested	Amount awarded	Date of Payment	Evidence of Use	Notes/Recommendation
1 Wimborne History Festival	£ 5,000.00	£ 3,500.00	17.08.18	Y	Plane seen at event
3 Dorset Wildlife Trust	£ 120.00	£ 100.00	17.08.18	N/A	Running costs (RC)
4 1069 (Flight refuelling Squadron) Air Training Corps	£ 1,000.00	£ 1,000.00	17.08.18	Y	Cllr confirmed
5 Citizen's Advice East Dorset	£ 8,000.00	£ 8,000.00	17.08.18	N/A	RC
6 Hurting To Healing	£ 500.00	£ 200.00	17.07.18	N/A	RC
7 Folk Festival	£ 5,000.00	£ 3,600.00	26.06.18	N/A	RC
8 East Dorset Tourist Information Centre	£ 7,000.00	£ 4,000.00	06.12.18	N/A	RC
11 Wimborne Dementia Friendly Community	£ 3,000.00	£ 3,000.00	17.07.18	Y	Cllr confirmed
12 Wimborne Camera Club	£ 500.00	£ 500.00	17.07.18		Check items purchased
13 East Dorset Heritage Trust	£ 350.00	£ 350.00	17.07.18	N/A	RC
14 East Dorset Heritage Trust	£ 2,518.03	£ 750.00	17.07.18		Check items purchased
15 Wimborne in Bloom	£ 600.00	£ 600.00	17.07.18	N/A	RC
16 Dreamboats	£ 736.00	£ 736.00	02.07.18	Y	Cllr confirmed
17 Brendoncare Clubs	£ 1,000.00	£ 1,000.00	17.07.18	N/A	RC
18 Walford Mill Crafts Education Trust Ltd	£ 4,850.00	£ 4,850.00	17.07.18		Check volunteer programme
19 Wimborne ABC	£ 1,000.00	£ 1,000.00	12.09.18	Y	New ring seen
20 Dorset ME Support Group	£ 400.00	£ 200.00	18.09.18	N/A	RC
21 Wimborne & District Community Association	£ 1,500.00	£ 1,500.00	06.12.18		Check items purchased
22 Life Education Wessex	£ 550.00	Refused			X
24 Home Start South East	£ 4,800.00	£ 500.00	15.11.18	N/A	RC
25 Dorset Community Action - CLARC	£ 4,808.40	Refused			X
26 East Dorset Environment Partnership (EDEP)	£ 300.00	£ 300.00	06.12.18	N/A	RC
29 Vision Wimborne Dial A Ride	£ 750.00	£ 750.00		N/A	RC
30 Wimborne Ochsenfurt Twinning Association	£ 200.00	£ 200.00		N/A	RC
Total	£ 54,482.43	£ 36,636.00			
Grant Budget 2018-19	£	£ 37,000.00			
Remaining Budget 2018-19	£	£ 364.00			

Grants Paid from Events Fund	Budget	£	3,000.00	Date of Payment	Evidence of Use	Recommendation	
Wimborne Cemetery Joint Management Committee - Battle's Over Contribution	£	1,000.00	£	580.00	16.10.18	Y	Seen and paid
Streetlight - Skatejam Event	£	100.00-£200.00	£	200.00	18.10.18		Check
23 Wimborne War On Waste	£	1,000.00	£	1,000.00	04.09.18	Y	Event occurred
Wimborne Radio - Son et Lumiere Christmas Show	£	1,000.00	£	1,000.00	16.11.18	Y	Event occurred
Total	£	3,200.00	£	2,780.00			
Balance remaining in Events Fund	£		£	220.00			

Grants Paid From Other Budgets	Date of Payment	Evidence of Use	Recommendation
10 Wimborne Festivals Consortium - application made by East Dorset's Community Recreation Officer	18.09.18	Y	Paid by WMTC

Grants Withdrawn By Applicant	£	APPLICATION WITHDRAWN
2 Wimborne & East Dorset Macular Degeneration Support Group	£	75.00
9 Wimborne Valognes Twinning Association	£	250.00

Grants Recently Received - Not Yet Processed	£	Awaiting decision
27 Sting in The Tale - A Festival Of Stories	£	2,500.00
28 RVS Wimborne Befriending Service	£	1,500.00
	£	4,000.00

Summary	£	62,482.43
Total amount requested in 2018-19	£	62,482.43
Total budget for Grants & Events for 2018-19	£	40,000.00
Total amount awarded from Grants and Events budgets in 2018-19	£	39,416.00
Balance remaining between the Grants and Events budgets	£	584.00