

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of a **MEETING of the TOWN COUNCIL** held on **TUESDAY 12 MARCH 2019 at 7.30 pm** in the Council Chamber, Town Hall, West Borough, Wimborne Minster.

MEMBERS PRESENT

Cllr Mrs K F Webb - Town Mayor & Chairman of the Council
Cllr S K Bartlett - Deputy Town Mayor & Vice-Chairman of the Council

Cllr Mrs S A Bell
Cllr J Burden
Cllr Mrs C A Chedgy
Cllr R D Cook
Cllr Mrs S A Cook
Cllr Mrs P A Hymers
Cllr Mrs D J March
Cllr R P Nunn
Cllr W J Richmond
Cllr Mrs A E Roberts
Cllr T F Wheeler

MEMBERS NOT PRESENT

Cllr Ms C L Butter

District Cllr D Morgan
District Cllr D G L Packer

OFFICERS PRESENT

Town Clerk
Administration Officer

Questions from the public

Mr Martin Tidd asked if anything had been done, since the Planning & Environment Committee meeting held on 26 February 2019, to force the County Council to reinstate the paving slabs in the town centre where they had been removed and replaced by tarmacadam. Cllr Mrs Hymers reported that a letter had been sent to the County Council and that further research was needed to establish whether there was a viable and more attractive alternative to tarmac as well as marking on a map the places affected.

Mr White congratulated Cllr Mrs March for her campaign to save established footpaths located near the new developments.

Town Council – 12 March 2019

195 **TOWN COUNCIL MEETING HELD ON 29 JANUARY 2019**

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

196 **EXTRAORDINARY TOWN COUNCIL MEETING HELD ON
19 FEBRUARY 2019**

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

197 **CONFIRMATION OF RESOURCES COMMITTEE HELD ON
19 FEBRUARY 2019**

RESOLVED that the Minutes of the meeting be confirmed and adopted.

198 **CONFIRMATION OF PLANNING & ENVIRONMENT COMMITTEE
HELD ON 26 FEBRUARY 2019**

Referring to Minute 186 (Major Core Strategy Developments) Cllr Mrs March reported that a Facebook page had been opened on the footpaths topic. At the recent District Council meeting which she had attended there were only five councillors present making the decision. The District Council realised how strong residents' views were and although the application to divert the footpaths had been approved, the likelihood was that in view of the objections the application would have to be referred to the Secretary of State when it went out for further consultation.

RESOLVED that the Minutes of the meeting be confirmed and adopted.

199 **CONFIRMATION OF RECREATION & LEISURE COMMITTEE
HELD ON 5 MARCH 2019**

RESOLVED that the Minutes of the meeting be confirmed and adopted.

200 **DORSET COUNTY COUNCILLOR'S REPORT**

Cllr S K Bartlett – see **Appendix A** to these Minutes in the Minute Book.

201 **EAST DORSET DISTRICT COUNCILLOR'S REPORT**

Cllr S K Bartlett – see **Appendix B** to these Minutes in the Minute Book.

202 **TOWN MAYOR'S REPORT**

Cllr Mrs K F Webb – see **Appendix C** to these Minutes.
List of Engagements – see **Appendix D** to these Minutes.

203

TOWN COUNCIL REPRESENTATIVES' REPORTS

ATC Squadron 1069 – Cllr Mrs S A Cook. See **Appendix E** to these Minutes.

Wimborne BID – Cllr R P Nunn reported that an Operations Manager had now been appointed.

Wimborne Ochsenfurt Twinning Association – Cllr Mrs P A Hymers reported that a new Chairman and Committee had been appointed. The 30th Anniversary trip to Ochsenfurt would take place during the weekend 18-22 July 2019.

Fairtrade Steering Group – Cllr Mrs P A Hymers. Cllr Mrs Hymers reported that a Fairtrade event had taken place on 9 March 2019 attended by the Town Mayor. A check on Fairtrade users in the town would take place over the next few months to certify that the town continued to qualify as a Fairtrade Town.

Folk Festival – Cllrs Mrs P A Hymers. Cllr Mrs Hymers reported that the Folk Festival had initiated a desire to have bunting throughout the town during the summer period. Wimborne War on Waste was involved in making handmade bunting. The Town Council would be holding a bunting workshop day on either 4 or 5 April 2019.

Wimborne Valognes Twinning Association – Cllr T F Wheeler. Cllr Wheeler reported that at the recent AGM a new President had been appointed.

Walford Mill Crafts Education Trust – Cllr T F Wheeler. Cllr Wheeler reported that a Board Meeting would take place on 20 March 2019 where the future of the Trust would be decided. With regard to the grant awarded to the Mill by the Town Council, Cllr Wheeler confirmed that 30% had been spent. The remaining 70% was ringfenced and would be returned to the Town Council should the Trust be wound up.

The meeting closed at 7.50 pm.

Signed Date.....
Town Mayor and Chairman of the Council

March 2019 Town Mayor's Report

Since our last meeting;

I have attended 8 Mayoral engagements.

Total hours on Chairman and Mayoral activity has been 49.5 hrs. Split as 36 hrs Chairman and 13.5hrs as Mayor.

Events

The first part of the year is typically quieter for events in the town whilst we all get over the festive period, although I know those that are involved in organising events at other times of the year, don't get time off and are still busy preparing for them! Indeed we have already had a Christmas de brief with thoughts and consideration being given to 2019's celebrations!

Last week saw the launch of Fairtrade fortnight in the Minster and the Pancake Race on Shrove Tuesday – which was alot of fun, again covered by Meridian local TV.

Invites for the remaining Civic Days and services for neighbouring towns are now coming through as we move into Spring, including Ferndown, Gillingham, Bridport and Blandford – I guess they were hoping to wait for slightly better weather!

LGR

Soon we won't be talking about LGR as something that's just around the corner, by our next Council meeting, it will have happened, although I'm quite sure the effects of it will be around for some time as the new Council finds its feet (I just hope it won't take as long as Brexit to settle down and no longer be a news story).

A positive outcome just last week from EDDC Cabinet Committee was the approval of our request for a one-off financial settlement to help with the transition needs of this Council to be prepared for the changes ahead. In a report detailing the position Wimborne Minster finds itself in as a hub town for East Dorset, I detailed how our very tight boundary restricts the level of our precept and how we are still expected to support crucial services that certainly are used by residents outside of our town. We requested a sum of just under £100k for various projects and were very pleased to be awarded £75k of that. We are now in a position to move forward with some modernisation projects that aim to make the Council more efficient.

Elections

Finally, a note to remind Members that there is an Open morning this Friday between 10-12:30hrs for anyone interested in learning more about being a Councillor and all Cllrs are invited to come along and help to give interested parties some insight. I have already met with a couple of people outside of this meeting that were interested in standing and one or two others have suggested that they know people that may come forward. For those intending to stand again around the table, please note that the closing date is Wednesday 3rd April.

MAYOR'S ENGAGEMENTS

29 January 2019 – 12 March 2019

- 04.02.19 Wimborne in Bloom – The Mayor attended the Annual Meeting held in the Council Chamber.
- 22.02.19 Wimborne Drama – The Mayor attended a performance of 'Gaslight' at the Tivoli Theatre.
- 01.03.19 Hall & Woodhouse – The Mayor attended the launch of the 2019 Community Chest Scheme, held at The Grasshopper, Poole.
- 01.03.19 Corfe Mullen Parish Council – The Mayor attended the Chairman's Reception held at the parish council's offices.
- 04.03.19 East Dorset District Council – The Town Mayor attended the Chairman's Civic Service held at The Minster.
- 05.03.19 The Minster – The Mayor attended the annual Pancake Race around The Minster and presented prizes to the winners.
- 09.03.19 Fairtrade Steering Group – The Mayor attended an event organised by the Fairtrade Steering Group and held in The Minster.
- 11.03.19 Commonwealth Day – The Mayor attended this annual Town Council event, held at the Royal British Legion on West Borough, and read the Queen's Commonwealth Day message.



MINUTES OF THE COMMITTEE MEETING OF THE 1069 (FLIGHT REFUELLING WIMBORNE) SQUADRON HELD AT THE SQUADRON HQ ON 31 JAN 2019

Present	Mrs S Cook Mr J Reed Mrs D Wyatt Mrs T Holden Mr A Kelley Mr T Kelly	Chairman Treasurer Committee Committee Committee RAFA	Acting Secretary
In Attendance	Flt Lt Nigel Winton	Officer Commanding	
Apologies	Mr J Gully		

Secretary: The Chairman read the apologies.

Minutes: Brief discussion about spelling of names.
Mrs Holden requested clarification of her comments re DofE as she was expressing an interest into the continuance of this and not referring in particular to her Son.
The minutes, having been previously circulated, and amended as above were adopted.

Matters Arising: There were no further matters arising.

Chairpersons Report: (See Attached) -Sue Cook commented on a discussion had with Wing Chairman about progress made with Duke of Edinburgh Award and time of year for cadet subscriptions.

Treasurers Report: (See Attached) -Brief discussion about Talbot Trust grant, specifically Duke of Edinburgh Award camping equipment, and whether accounts could be published in advance to meetings.
-Budget surplus to date: £2362
Mrs Wyatt requested that a copy of financials be distributed with Agenda in future and the Treasurer agreed but pointed out that it would be out of date by the time of the meeting but could add any further information at meeting if necessary.

Sqdn. Cmdr. Report: (See Attached) – CO was asked if a presentation evening could be organised to include Parents, venue's and dates were debated and CO tasked to investigate.

RAFA Report: (See Attached)

Clarification of Role of Civilian Committee within the Squadron:

- Chairman felt that the presentation by Tesco was a missed PR opportunity, had been unaware of the visit until that evening.
- Planned presentation evening: 17th May 2019, with intention of attracting parents to take an interest in squadron activities. Nigel Winton to explore possible location of event.
- Tesco book selling scheme: opportunity to acquire £300 if we can supply books for Tesco to sell.

Signage: - Brief discussion about the appropriate procurement method and funding for new signage. Nigel Winton to contact Wing HQ, Deborah Wyatt to contact Wing Chair. Current quote was £445 installed.

Fund raising: -Quiz night proposed: Friday 29th March (1900-2130) at the RAFA clubroom (subject to agreement from RAFA), aimed at cadets, parents, staff, and friends of the squadron. Raffle with some possible prizes supplied by Tesco. Nigel Winton to provide list of possible funding objectives.
-Inter-youth flight simulator competition: decision made to focus on quiz night to begin with.

AOB: - John Gully wanted to know progress on simulator now that it has been upgraded, and on Duke of Edinburgh Award, Nigel Winton explained that activities could not be begun again until March owing to weather. Preparations are being made. John felt that any future fundraising should be focussed on one particular project.

Next meeting: The next routine Committee meeting would be Thursday 14th March, Tom Kelly to determine if it could be held at RAFA.

A date was discussed for the AGM but not resolved, under the constitution the AGM has to be within 15 months of the previous one.

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Sec

Enclosures:

1. Chairs Report.
2. Squadron Commander's Report.
3. Treasurer's Report Treasurer's Report.
4. RAFA Report

Distribution:

Dorset & Wilts Wing ATC HQ (Wing Chairman)

All Committee Members

All Attendees

Copy to:

File

Chairman's Report Wednesday 30th January 2019

1069 Squadron ATC

I'm hoping that after the meeting of the committee on 12th December last year, during which there were some frank and I believe, generally useful exchanges, we can now go forward as a committee, and aim to resolve the issues that were raised, in a satisfactory manner. We all need to be able to debate and influence, based on an agreed training programme and budget and clear direction from the OC.

I would like to mention some observations raised by Mark Van Voght during that meeting, and also in conversation with me outside of it. He questioned the timing of subscriptions being due in December, which is a time of increased expenditure for everyone. I have since spoken to the treasurer regarding this comment, and we plan to look at possible alternatives, which will be discussed in addition to the subject of subscription charges at a later meeting.

He also asked for a clearer picture of how the squadron is progressing with the D of E training, and to quote him "how much (D of E) training has 1069 been able to piggy-back onto from its neighbouring units by sharing the flight simulator?" As Wing chairman, an action on him, he explained, is to identify what quid pro quo activities 1069 have been doing in the sector.

Both the flight simulator and D of E training are items in AOB for discussion.

We are still in need of a secretary, if we can't recruit one, I think the only option we have is to have a rota for note takers from the members attending, which is not really very satisfactory.

Sue Cook

From: John Reed, Hon. Treasurer Civilian Committee



**1069 (Flight Refuelling Wimborne)
Squadron**

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165 West Way
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BH18 9LQ

Treasurers Report to Committee 30th January 2019

We opened the financial year with a balance of £1054.00 and today's bank balance is £3416.10 but don't get too excited as the majority of this is spoken for and by the AGM, I am anticipating the balance to be in the region of £400 as during the next few months we face some very large bills.

So, what has happened in the last month? We received the Tesco Bags of Help (or blue token) funds of £1000. As we are committed and audited to spend this in accordance with our application, we purchased 8 new small bezel screens and mountings for the Flight Simulator at a cost of £1001.86.

We have received and not yet spent our grant from Talbot Trust, hence why £1050 is ringfenced in our funds for spending again in line with our application. The bank balance also includes monies received to date for the Cadets dining-in night and so far, that totals £503. I can also confirm that all Cadet subscriptions due for 1st December have been paid and I will shortly be writing to all those paying quarterly to remind them that the next instalment is due on 1st March.

As per the last meeting I am now going to circulate to all a copy of both the budget forecast and analysis of subscriptions and fundraising which I trust will answer many questions.

And that concludes my report.

John Reed
Hon Treasurer.



Analysis of Subscriptions and Fundraising

	Revised Budget	Actual to date
<u>Subscription Income</u>		
Subscriptions	1800	1215
Gift Aid	600	573
Wing accounts on time	75	75
	2475	1863
<u>Payable from Subscriptions</u>		
Insurance	650	0
Telephone & Broadband	600	542
Wing Subs	650	258
RBL Wreath	35	35
Household & Canteen	250	206
Loan	500	0
	2685	1042
<u>Cadets own Fundraising</u>		
Tiger Day - April	300	341
Tiger Day - Sept	300	335
Amlens Day -Aug	300	350
Hamfest	250	250
	1150	1276
<u>Grants and Donations</u>		
Town council Grant	1000	1000
Waitrose	0	318
Tesco Bags of Help		1000
Talbot Trust		775
	1000	3093
<u>Committee fundraising</u>		
Phil Holt Talk	0	354
	0	354
<u>Payable from Fund Raising</u>		
Rifle Range	0	0
Ringfenced funds (Not in original budget)	275	0
Radio	1200	1210
Flight Sim	250	1260
Computer Equipment	400	1094
Mini bus Fuel	100	92
Cadets canteen/Dining in night/christmas party	50	-474
	2275	3183
<u>Surplus/Shortfall</u>		
	-335	2362

1069 Flight Refuelling Squadron ATC

2017/18 Budget-Forecast

LEGEND: F = Fundraising funded S = Subscription funded.

Expenditure type	Estd cost	Actual spend to date	Future spend
Air rifle range	0	0	3416
Computer Graphics cards/memory/security	400	1094	Plusnet -90
Fuel for minibus trips	100	92	Insurance -650
Model aircraft	0	0	Loan due -500
Dining in / Christmas Party / Cadets Canteen	50	-474	Talbot trust -1050
Radio equipment	1200	1210	Wing -500
Flight Simulator	250	1260	Dining in -503
Loan Repayments	500	0	Wreaths 123
Telephone, Broadband & Postage	600	542	os spend 0
Canteen general consumables	100	67	Plus 106.60
Commanding Officer's estimate of other requirements	150	139	Sponsorship 354.15
Insurance	650	0	Profit 247.55
Remembrance day wreaths	35	35	
Wing Subscriptions	650	258	
Total Expenditure	4585	4224	

Income type	Estd income	Actual spend to date	Future spend
Hamfest	250	250	
Tiger day Apr	300	341	
Tiger day Sept	300	335	
Amiens Day	300	350	
Wimbome Town Council Grant	1000	1000	
Donations	0	2447	
Gift Aid on subscriptions	600	573	
Cadet Subscriptions	1800	1215	
Wing re accounts on time	75	75	
Potential income if invited to attend events	4625	6586	
Shortfall/(Surplus)	60	(2362)	

Income type	Estd income	Actual spend to date	Future spend
Donations	123	123	
Subs due	300	300	
Subs due	300	300	
Subs due	423	423	
Cadets	-29	-29	
Profit (loss) from canteen	0	0	
Surplus	394	394	

Income type	Estd income	Actual spend to date	Future spend
Gift aid claimable for 2018/19	0.00	0.00	
Dec-18	-303.75	-303.75	
Mar-19	10 Subs		
Jun-18			
Sep-18			
Gift aid claimable for 2018/19	109.24	109.24	
Profit (loss)	-80.47	-80.47	

Income type	Estd income	Actual spend to date	Future spend
Potential income if invited to attend events	4625	6586	
Shortfall/(Surplus)	60	(2362)	
Shortfall			

From: Flt.Lt.N Winton RAFVR(T)
Officer Commanding



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Squadron**

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Commanding Officers Report for Committee Meeting 30 Dec 19

Squadron strength is currently 18 cadets.

Staff numbers are 1 Officer, and 5 Civilian Instructors.

WO Hutchinson has decided to resign from the Corps due to personnel and business reasons

The training programme has continued with cadets taking exams

Since the last meeting the squadron has carried out the usual Christmas activities.

Thanks to the generosity of Flight Refuelling we have been able to equip the office with new desks, making it a more professional environment, which also serves as a classroom and the exam room for cadets.

The old furniture has been recycled into Caledonian to provide a computer facility where cadets can access the internet for research purposes. The new chairs are also from Flight Refuelling.

Upcoming Events

Flying on 2nd February will go ahead weather permitting but our second sortie in March is cancelled due to operational problems at Boscombe Down.

The Squadron Dinner Evening is on the 2nd March at the Connaught Hotel in Bournemouth.

We hope to run another Basic Radio Course

The training programme will continue

We should have the annual camp allocations in February, but places will be limited.

Other camps will be notified as and when they become available.

I have contacted Cobham Facilities Department about the signs, but so far have not had a reply due to the person being on leave.

I have opened a Minor Works Request on Head Quarter Air Cadets for the signs, I do not know how long this will take as it is the first time we have used this system, but I will keep you informed of any progress.



1069 (Flight Refuelling Wimborne) Squadron.

Civilian Committee meeting 30th January 2019.

RAFA Report.

Little to report after the previous satisfactory few months of hectic work on the RAF 100th Anniversary programme, in which adult and cadet members of the Sqn. co-operated. We await the publication of an 'official' RAFA HQ record of Anniversary work.

The clubroom at number 34 Leigh Rd. has received clean bills of health after two surveys organised by RAFA Central HQ (Fire Risks and Hazardous materials) were completed in late summer. Modernisation of kitchen and toilets, plus redecoration of the lounge has produced a bright and cheerful clubroom, suitable for meetings and leisure activities.

The RAFA youth Scheme continues to attract more members from around the UK with, amongst other offers, 10 Flying Scholarships per year, and exclusive awards to provide access onto RAF units at home and overseas. More information on rafayouth.org.uk

June 5th 2019 will be the 75th Anniversary of the night-time departures of glider-towing aircraft from Tarrant Rushton en route to the D.Day landings in France. Planning is in hand to arrange a suitable display at the old airfield as we were able to do for the 70th anniversary in 2014.



Tom Kelly,

Aircadet Liaison