



Dear Councillor

14 February 2019

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held on **TUESDAY 19 FEBRUARY 2019 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting on items on the agenda, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Laurence Oestv'.

Town Clerk

AGENDA

- 1 Apologies for Absence.
- 2 **SCHEDULE OF PAYMENTS**
- 3 **MONTHLY ACCOUNTS**
To receive the monthly accounts for the end of January 2019 (copy herewith).
- 4 **EXCLUSION OF PRESS & PUBLIC**
- 5 **WIMBORNE BOWLS CLUB – LEASE RENEWAL (Min 154 – 15.01.19)**
To receive an update on the negotiations with Wimborne Bowls Club on the Heads of Terms agreed at the last meeting.



MEMBERS OF COMMITTEE

Cllr Mrs C A Chedgy (Chairman)

Cllr T F Wheeler (Vice-Chairman)

Cllr J Burden

Cllr Ms C L Butter

Cllr R D Cook

Cllr Mrs S A Cook

Cllr R P Nunn

Cllr W J Richmond

Ex-Officio - Chairman & Vice-Chairman of the Council

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting.)

LOCALISM ACT 2011 and CODE of CONDUCT

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

GENERAL CONSIDERATIONS

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, marital status, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime & Disorder, Health & Safety, Human Rights and Data Protection (General Data Protection Regulation).

Date: 07/02/2019

WIMBORNE MINSTER TOWN COUNCIL

Time: 10:06:53

Profit and Loss

From: Month 10, January 2019

To: Month 10, January 2019

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	376,500.00	
EDDC Maintenance Contribution	96.28	7,151.91	
Admin	61.50	1,989.98	
Town Hall	1,190.98	12,890.82	
General Recreation	497.33	4,943.30	
Redcotts	864.22	11,629.76	
Leigh Park Playing Fields	0.00	1,229.06	
EDDC Loan Contributions	0.00	14,856.32	
Cemetery Salaries Reimbursement	5,400.76	75,943.93	
Cemetery Miscellaneous Expenses	364.50	2,028.50	
BID Payments Assistance	0.00	500.04	
	8,475.57		509,663.62
Expenditure			
Town Hall	1,648.81	13,654.07	
Grants, Donation, Subs & Conts	0.00	50,300.15	
Planning & Environment	231.50	1,478.50	
Buildings & Premises	8,470.62	46,317.80	
General Recreation	7,902.90	79,195.08	
Redcotts	1,839.56	15,411.17	
Assets Replacement	0.00	1,729.55	
	20,093.39		208,086.32
Gross Profit/(Loss):	<u>(11,617.82)</u>		<u>301,577.30</u>
Overheads			
Admin	28,001.76	139,518.28	
Mayoral & Civic	0.00	7,050.18	
Cemetery Salaries	5,400.76	76,137.73	
Cemetery Miscellaneous Expenses	362.92	1,786.43	
	33,765.44		224,492.62
Net Profit/(Loss):	<u>(45,383.26)</u>		<u>77,084.68</u>

Balance Sheet

From: Month 10, January 2019

To: Month 10, January 2019

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	4,327.44	(125.67)	
Nationwide Business Bond	0.00	52,221.98	
Capital Reserve Account	(54,069.47)	268,005.01	
Petty Cash	0.00	350.00	
V. A. T	4,131.45	11,095.58	
Debtors Control Account	162.32	13,004.25	
		(45,448.26)	344,551.15
Current Liabilities			
Receipts in Advance	0.00	175.00	
		0.00	175.00
Current Assets less Current Liabilities:		(45,448.26)	344,376.15
Total Assets less Current Liabilities:		(45,448.26)	344,376.15
Financed By			
General Fund	0.00	115,745.71	
Fund - Twn Hall/Refurb 6446	0.00	31,589.57	
Fund - Buildings 6447	0.00	16,975.40	
Fund - Redcotts Lodge6452	0.00	2,214.17	
Fund - Marriage Venue Licence5628	0.00	1,470.00	
Fund - Election Exps 5412	0.00	2,990.99	
Fund - Resources Asset 6501&5413	0.00	7,565.80	
Fund - Traff Order/Signs	0.00	2,609.00	
Fund - Contract Work (Rec) 6668	0.00	3,660.64	
Fund - Planting 6663	0.00	1,134.03	
Fund - Street Lighting	0.00	640.00	
Fund - Mayor's Charities	(65.00)	2,967.25	
Fund - Recreation Asset 6502	0.00	19,309.39	
Fund - Redcotts Future Development Fund 689	0.00	10,000.00	
Fund - Legal Expenses	0.00	861.00	
Fund - Car Park/ Footpath 6665	0.00	1,419.14	
Fund - WBC Cap/ Renewal3072	0.00	3,651.00	
Fund - Section 106 - Redcotts Tennis Courts	0.00	29.00	
Fund - C.C.T.V. 6500	0.00	26,487.51	
Fund - Fund - TCLG Fund	0.00	3,833.69	
Fund - Mega Van 6671	0.00	1,000.00	
Fund - Youth Cafe	0.00	342.60	
Fund - Leigh Park Play Area	0.00	1,444.80	
Fund - Redcotts Play Area	0.00	1,000.00	
Fund - Gunstone Trust	0.00	8,350.78	
P & L Account	(45,383.26)	77,084.68	
		(45,448.26)	344,376.15

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

Jan-19		Balance YTD	Annual Budget	Variance
Acc Ref	Name			
5402	ADMIN - Bank Charge	308.00	380.00	72.00
5403	ADMIN - Telephone & Internet	871.86	930.00	58.14
5404	ADMIN - Salaries Office Staff	73844.74	85,000.00	11,155.26
5405	ADMIN - Superannuation Contributions	12119.57	11,500.00	-619.57
5406	ADMIN - Gen Office Expenses	3315.24	2,500.00	-815.24
5407	ADMIN - Training	590.00	500.00	-90.00
5408	ADMIN - Postage	319.27	350.00	30.73
5409	ADMIN - Photocopier	889.94	1,270.00	380.06
5410	ADMIN - Insurance	11216.47	12,000.00	783.53
5411	ADMIN - Legal Expenses	0.00	200.00	200.00
5412	ADMIN - Election Exps	0.00	0.00	0.00
5413	ADMIN - Cap Office Equipment	189.17	500.00	310.83
5414	ADMIN - Refreshments	1.70	20.00	18.30
5415	ADMIN - Travel	143.87	280.00	136.13
5417	ADMIN - Advertising	325.00	600.00	275.00
5418	ADMIN - Compostable Bin Liners	50.00	50.00	0.00
5420	ADMIN - Membership of Outside Bodies	2002.14	1,580.00	-422.14
5421	ADMIN - Newsletter	419.00	1,000.00	581.00
5422	ADMIN - Public Relations	45.00	1,000.00	955.00
5462	ADMIN - Professional Fees	3235.00	700.00	-2,535.00
5463	ADMIN - Audit fees	1775.40	2,000.00	224.60
5464	ADMIN - Square Bookings Assistance	1500.00	3,000.00	1,500.00
5465	ADMIN - I.T. & Website	655.04	1,000.00	344.96
5466	ADMIN - Christmas Lighting/Stage & PA	25701.87	14,800.00	-10,901.87
5467	ADMIN - Cemetery Tax & NIC	14389.38	0.00	-14,389.38
5468	ADMIN - Cemetery Salaries & Superannuation	61748.35	0.00	-61,748.35
5469	ADMIN - Cemetery Misc Exp	1786.43	0.00	-1,786.43
5613	T/HALL - Fire Alarm System Contract	485.00	525.00	40.00
5614	T/HALL - TIC Support	0.00	0.00	0.00
5615	T/HALL - Town Hall Boiler Maintenance	125.00	130.00	5.00
5616	T/HALL - Carpet Cleaning	420.00	400.00	-20.00
5617	T/HALL - Heating Gas	739.35	1,300.00	560.65
5618	T/HALL - Electricity	807.60	1,000.00	192.40
5619	T/HALL - Sewerage/Water	178.37	800.00	621.63
5620	T/HALL - Business Rates	6840.00	7,200.00	360.00
5621	T/HALL - Cleaning products/Waste Disp.	106.25	100.00	-6.25
5622	T/HALL - Cleaning contract	1520.00	2,000.00	480.00
5623	T/HALL - Civil Ceremony costs	972.80	1,500.00	527.20
5624	T/HALL - Minor Rep/Maintenance	1361.70	2,000.00	638.30
5625	T/HALL - Honours Board	98.00	120.00	22.00
5627	T/HALL - Equipment	0.00	200.00	200.00
5628	T/HALL - Marriage Licence Fund	0.00	500.00	500.00
5830	MAYORAL/CIV - Allowance	2000.00	2,000.00	0.00
5833	MAYORAL/CIV - Regalia	734.98	200.00	-534.98
5835	MAYORAL/CIV - Civic Fund	3584.11	5,000.00	1,415.89
5839	MAYORAL/CIV - Wim Militia	370.70	800.00	429.30
5840	MAYORAL/CIV - Town Crier Subs/Comp	70.00	450.00	380.00
5841	MAYORAL/CIV - Members Training	0.00	250.00	250.00
5842	MAYORAL/CIV - Members Travel	141.39	800.00	658.61
5843	MAYORAL/CIV - Remembrance Day Wreath	149.00	150.00	1.00
6040	GSL - Cemetery Contribution	11620.40	11,630.00	9.60
6045	GSL - Grants Contingency Fund	0.00	0.00	0.00
6046	GSL - BID Levy	213.75	250.00	36.25
6047	GSL - Annual Grants	35686.00	37,000.00	1,314.00
6048	GSL - Wimborne Folk Festival	0.00	0.00	0.00
6050	GSL - Events Fund	2780.00	3,000.00	220.00

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6242	P&E - Devolution Community Fund	152.50	15,000.00	14,847.50
6245	P & E - Town Square Contribution (ends 31.03.22)	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Exp	396.00	550.00	154.00
6269	P&E - Town Centre Maintenance	1430.00	3,100.00	1,670.00
6270	P&E - Contribution To Service 88	2500.00	2,500.00	0.00
6446	BUILDING - T.Hall Refurb Fund	0.00	0.00	0.00
6447	BUILDING - Buildings Fund	6372.50	4,000.00	-2,372.50
6449	BUILDING - Leigh Park Com Centre Loan	14953.14	15,000.00	46.86
6450	BUILDING - Gazebo	120.00	500.00	380.00
6452	BUILDING - Groundsman's Lodge	245.00	1,000.00	755.00
6453	BUILDING - Redcotts Lodge Loan	1031.48	2,100.00	1,068.52
6455	BUILDING - T/Hall Development Loan	5926.54	11,900.00	5,973.46
6456	BUILDING - Redcotts Storage/Toilet Loan	6891.18	6,900.00	8.82
6470	C.C.T.V. - Maintenance	2940.80	7,000.00	4,059.20
6471	C.C.T.V. - Loan Repayments	7837.16	7,838.00	0.84
6473	C.C.T.V. - Wayleave Electric	0.00	0.00	0.00
6500	ASSETS - C.C.T.V. Asset	0.00	0.00	0.00
6501	ASSETS - Resources Asset	0.00	1,600.00	1,600.00
6502	ASSETS - Recreation Asset	1729.55	5,000.00	3,270.45
6655	GEN.REC - Lighting	237.23	500.00	262.77
6656	GEN.REC - Training	0.00	150.00	150.00
6657	GEN.REC - Lodge C. Tax	1448.32	1,200.00	-248.32
6658	GEN.REC - Miscellaneous	1945.29	3,000.00	1,054.71
6659	GEN.REC - Salaries	60682.04	72,000.00	11,317.96
6660	GEN.REC - Repair/Renewal	2556.32	3,500.00	943.68
6661	GEN.REC - Consumables	2872.49	4,000.00	1,127.51
6663	GEN.REC - Planting Fund	136.62	200.00	63.38
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - Wimborne In Bloom	0.00	150.00	150.00
6667	GEN.REC - Travel	36.90	200.00	163.10
6668	GEN.REC - Contract Work	1240.28	3,000.00	1,759.72
6669	GEN REC - G'Mens Tools	0.00	400.00	400.00
6670	GEN REC - G'Mens PPE	502.28	350.00	-152.28
6671	Gen Rec - Mega Van - Batteries	2,500.00	500.00	-2,000.00
6672	Gen Rec - Mega Van Servicing	1570.00	500.00	-1,070.00
6673	GEN.REC - Jubilee Garden	60.00	200.00	140.00
6674	GEN REC - Dog Waste Disposal	400.00	400.00	0.00
6676	GEN REC - General Waste Disposal	1507.31	1,800.00	292.69
6677	GEN REC - Dog Control Contr	1500.00	1,600.00	100.00
6678	GEN REC - STRI Membership	0.00	580.00	580.00
6700	Leigh/PK - Play Area Fund	0.00	1,000.00	1,000.00
6816	R/COTTS - Toilets Air Freshener Contract	299.00	240.00	-59.00
6817	R/COTTS - Pavilion Boiler Service Contract	0.00	300.00	300.00
6818	R/COTTS - Water/Sewerage	0.00	800.00	800.00
6870	R/COTTS - Football	5.00	150.00	145.00
6871	R/COTTS - Bowling	1138.78	1,800.00	661.22
6874	R/COTTS - Grass Tennis	0.00	0.00	0.00
6891	R/COTTS - Pavilion Gas	304.23	800.00	495.77
6892	R/COTTS - Pavilion Services	2024.20	2,800.00	775.80
6893	R/COTTS - Cleaner/ Maintenance	2145.00	2,600.00	455.00
6894	R/COTTS - Pavilion Legionella Testing	1839.81	1,300.00	-539.81
6897	R/COTTS - Play Area Redevelopment Loan	7909.72	7,910.00	0.28
6898	R/COTTS - Play Area Fund	0.00	1,000.00	1,000.00
		<u>435,833.51</u>	<u>422,883.00</u>	<u>-12,950.51</u>

Jan-19				
Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	376500.00	376,500.00	0.00
3003	ADMIN - Interest Received	1001.11	380.00	-621.11
3005	ADMIN - Compostable bin liners	57.75	60.00	2.25
3006	ADMIN - Receipts Gen	931.12	0.00	-931.12
3010	ADMIN - EDDC Maintenance CCTV	7151.91	3,150.00	-4,001.91
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3526.72	3,527.00	0.28
3013	ADMIN - EDDC CCTV Loan 2 Contrib	3853.03	0.00	-3,853.03
3015	ADMIN - EDDC Leigh Park Com Centre Loan	7476.57	14,953.00	7,476.43
3017	ADMIN - Cemetery Salaries & Superannuation	65018.87	0.00	-65,018.87
3018	ADMIN - Cemetery Tax & NIC	10925.06	0.00	-10,925.06
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	500.04	0.00	-500.04
3021	ADMIN - Cemetery Misc Inc	2028.50	0.00	-2,028.50
3024	T/HALL - Hire Council Chamber	506.63	500.00	-6.63
3025	T/HALL - Marriage Receipts	5674.97	3,000.00	-2,674.97
3026	T/HALL - Private Office Rental	3130.99	3,750.00	619.01
3027	T/HALL - Hire Committee Room	3578.23	2,000.00	-1,578.23
3057	GEN REC - Lodge Rent	3640.00	4,400.00	760.00
3058	GEN REC - Misc Income	0.00	50.00	50.00
3059	GEN REC - Grounds Maintenance Contract	1333.30	1,600.00	266.70
3069	Gen Rec - Bowling - Glass Bottle Collections	114.05	0.00	-114.05
3070	R/COTTTS - Football	1236.73	1,700.00	463.27
3071	R/COTTTS - Bowling	8252.00	8,252.00	0.00
3072	R/COTTTS - WBC Cap/Renewal	529.00	529.00	0.00
3073	R/COTTTS - WBC Store Rent	200.00	200.00	0.00
3076	R/COTTTS - Changing Rooms	91.63	270.00	178.37
3077	R/COTTTS - Recharged Services	1206.35	2,200.00	993.65
3080	L/PARK - Children's & Community Centre Ins	140.18	0.00	-140.18
3081	L/PARK - Rugby Club Rent	0.00	4,750.00	4,750.00
3083	L/PARK - Rugby Club Insurance	446.98	350.00	-96.98
3084	L/PARK - Rugby Waste Disposal	641.90	790.00	148.10
		509,693.62	432,911.00	-76,782.62