



Dear Councillor

10 January 2019

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held on **TUESDAY 15 JANUARY 2019 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting on items on the agenda, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Lawrence Hart'.

Town Clerk

AGENDA

- 1 Apologies for Absence.
- 2 **SCHEDULE OF PAYMENTS**
- 3 **MONTHLY ACCOUNTS**
To receive the monthly accounts for the end of December 2018 (copy herewith).
- 4 **EXCLUSION OF PRESS & PUBLIC**
- 5 **WIMBORNE BOWLS CLUB – LEASE RENEWAL (Min 53 – 21.08.18)**
To approve the Heads of Terms negotiated with Wimborne Bowls Club (copy herewith).

MEMBERS OF COMMITTEE

Cllr Mrs C A Chedgy (Chairman)
Cllr T F Wheeler (Vice-Chairman)
Cllr J Burden
Cllr Ms C L Butter
Cllr R D Cook
Cllr Mrs S A Cook
Cllr R P Nunn
Cllr W J Richmond

Ex-Officio - Chairman & Vice-Chairman of the Council

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting.)



Resources Committee – 15 January 2019

LOCALISM ACT 2011 and CODE of CONDUCT

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

GENERAL CONSIDERATIONS

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, marital status, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime & Disorder, Health & Safety, Human Rights and Data Protection (General Data Protection Regulation).

Date: 10/01/2019

Time: 12:45:52

WIMBORNE MINSTER TOWN COUNCIL

Item 3

Profit and Loss

From: Month 9, December 2018

To: Month 9, December 2018

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	376,500.00	
EDDC Maintenance Contribution	0.00	7,055.63	
Admin	1,012.62	1,559.24	
Town Hall	460.00	11,699.84	
General Recreation	497.33	4,445.97	
Redcotts	835.21	10,765.54	
Leigh Park Playing Fields	226.84	1,229.06	
EDDC Loan Contributions	0.00	14,856.32	
Cemetery Salaries Reimbursement	5,184.46	70,543.17	
Cemetery Miscellaneous Expenses	511.27	1,664.00	
BID Payments Assistance	55.56	500.04	
		8,783.29	500,818.81
Expenditure			
Town Hall	1,175.68	12,005.26	
Grants, Donation, Subs & Conts	5,800.00	50,100.15	
Planning & Environment	286.50	1,247.00	
Buildings & Premises	1,216.01	37,847.18	
General Recreation	6,713.45	71,506.18	
Redcotts	793.88	13,571.61	
Assets Replacement	0.00	1,729.55	
		15,985.52	188,006.93
Gross Profit/(Loss):		<u>(7,202.23)</u>	<u>312,811.88</u>
Overheads			
Admin	16,145.02	111,416.52	
Mayoral & Civic	119.85	7,050.18	
Cemetery Salaries	5,184.46	70,736.97	
Cemetery Miscellaneous Expenses	284.50	1,423.51	
		21,733.83	190,627.18
Net Profit/(Loss):		<u>(28,936.06)</u>	<u>122,184.70</u>

Date: 10/01/2019
Time: 12:46:09

WIMBORNE MINSTER TOWN COUNCIL

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Balance Sheet

From: Month 9, December 2018
To: Month 9, December 2018

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	(2,833.79)	(6,209.49)	
Nationwide Business Bond	390.87	52,221.98	
Capital Reserve Account	(62,488.17)	322,074.48	
Petty Cash	0.00	350.00	
V. A. T	4,860.51	7,115.11	
Debtors Control Account	(834.98)	12,722.95	
		(60,905.56)	388,275.03
Current Liabilities			
Receipts in Advance	0.00	175.00	
		0.00	175.00
Current Assets less Current Liabilities:		(60,905.56)	388,100.03
Total Assets less Current Liabilities:		(60,905.56)	388,100.03
Financed By			
General Fund	0.00	115,545.71	
Fund - Twn Hall/Refurb 6446	0.00	31,589.57	
Fund - Buildings 6447	0.00	16,975.40	
Fund - Redcotts Lodge6452	0.00	2,214.17	
Fund - Marriage Venue Licence5628	0.00	1,470.00	
Fund - Election Exps 5412	0.00	2,990.99	
Fund - Resources Asset 6501&5413	0.00	7,565.80	
Fund - Traff Order/Signs	0.00	2,609.00	
Fund - Contract Work (Rec) 6668	0.00	3,660.64	
Fund - Planting 6663	0.00	1,134.03	
Fund - Street Lighting	0.00	640.00	
Fund - Mayor's Charities	1,036.90	1,791.11	
Fund - Recreation Asset 6502	0.00	19,309.39	
Fund - Redcotts Future Development Fund 689	0.00	10,000.00	
Fund - Legal Expenses	0.00	861.00	
Fund - Car Park/ Footpath 6665	0.00	1,419.14	
Fund - WBC Cap/ Renewal3072	0.00	3,651.00	
Fund - Section 106 - Redcotts Tennis Courts	0.00	29.00	
Fund - C.C.T.V. 6500	(3,451.20)	26,487.51	
Fund - Fund - TCLG Fund	0.00	3,833.69	
Fund - Mega Van 6671	0.00	1,000.00	
Fund - Youth Cafe	0.00	342.60	
Fund - Leigh Park Play Area	(29,555.20)	1,444.80	
Fund - Redcotts Play Area	0.00	1,000.00	
Fund - Gunstone Trust	0.00	8,350.78	
P & L Account	(28,936.06)	122,184.70	
		(60,905.56)	388,100.03

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

Dec-18

Acc Ref	Name	Balance YTD	Annual Budget	Variance
5402	ADMIN - Bank Charge	283.00	380.00	97.00
5403	ADMIN - Telephone & Internet	795.02	930.00	134.98
5404	ADMIN - Salaries Office Staff	66452.82	85,000.00	18,547.18
5405	ADMIN - Superannuation Contributions	10927.03	11,500.00	572.97
5406	ADMIN - Gen Office Expenses	2953.10	2,500.00	-453.10
5407	ADMIN - Training	140.00	500.00	360.00
5408	ADMIN - Postage	304.12	350.00	45.88
5409	ADMIN - Photocopier	889.94	1,270.00	380.06
5410	ADMIN - Insurance	11216.47	12,000.00	783.53
5411	ADMIN - Legal Expenses	0.00	200.00	200.00
5412	ADMIN - Election Exps	0.00	0.00	0.00
5413	ADMIN - Cap Office Equipment	0.00	500.00	500.00
5414	ADMIN - Refreshments	1.70	20.00	18.30
5415	ADMIN - Travel	143.87	280.00	136.13
5417	ADMIN - Advertising	30.00	600.00	570.00
5418	ADMIN - Compostable Bin Liners	50.00	50.00	0.00
5420	ADMIN - Membership of Outside Bodies	1740.14	1,580.00	-160.14
5421	ADMIN - Newsletter	419.00	1,000.00	581.00
5422	ADMIN - Public Relations	45.00	1,000.00	955.00
5462	ADMIN - Professional Fees	3235.00	700.00	-2,535.00
5463	ADMIN - Audit fees	1775.40	2,000.00	224.60
5464	ADMIN - Square Bookings Assistance	1500.00	3,000.00	1,500.00
5465	ADMIN - I.T. & Website	680.04	1,000.00	319.96
5466	ADMIN - Christmas Lighting/Stage & PA	7834.87	14,800.00	6,965.13
5467	ADMIN - Cemetery Tax & NIC	13320.54	0.00	-13,320.54
5468	ADMIN - Cemetery Salaries & Superannuation	57416.43	0.00	-57,416.43
5469	ADMIN - Cemetery Misc Exp	1423.51	0.00	-1,423.51
5613	T/HALL - Fire Alarm System Contract	485.00	525.00	40.00
5614	T/HALL - TIC Support	0.00	0.00	0.00
5615	T/HALL - Town Hall Boiler Maintenance	60.00	130.00	70.00
5616	T/HALL - Carpet Cleaning	420.00	400.00	-20.00
5617	T/HALL - Heating Gas	578.56	1,300.00	721.44
5618	T/HALL - Electricity	477.32	1,000.00	522.68
5619	T/HALL - Sewerage/Water	61.62	800.00	738.38
5620	T/HALL - Business Rates	6156.00	7,200.00	1,044.00
5621	T/HALL - Cleaning products/Waste Disp.	79.26	100.00	20.74
5622	T/HALL - Cleaning contract	1310.00	2,000.00	690.00
5623	T/HALL - Civil Ceremony costs	972.80	1,500.00	527.20
5624	T/HALL - Minor Rep/Maintenance	1306.70	2,000.00	693.30
5625	T/HALL - Honours Board	98.00	120.00	22.00
5627	T/HALL - Equipment	0.00	200.00	200.00
5628	T/HALL - Marriage Licence Fund	0.00	500.00	500.00
5830	MAYORAL/CIV - Allowance	2000.00	2,000.00	0.00
5833	MAYORAL/CIV - Regalia	734.98	200.00	-534.98
5835	MAYORAL/CIV - Civic Fund	3584.11	5,000.00	1,415.89
5839	MAYORAL/CIV - Wim Militia	370.70	800.00	429.30
5840	MAYORAL/CIV - Town Crier Subs/Comp	70.00	450.00	380.00
5841	MAYORAL/CIV - Members Training	0.00	250.00	250.00
5842	MAYORAL/CIV - Members Travel	141.39	800.00	658.61
5843	MAYORAL/CIV - Remembrance Day Wreath	149.00	150.00	1.00
6040	GSL - Cemetery Contribution	11620.40	11,630.00	9.60
6045	GSL - Grants Contingency Fund	0.00	0.00	0.00
6046	GSL - BID Levy	213.75	250.00	36.25
6047	GSL - Annual Grants	35686.00	37,000.00	1,314.00
6048	GSL - Wimborne Folk Festival	0.00	0.00	0.00
6050	GSL - Events Fund	2580.00	3,000.00	420.00

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6242	P&E - Devolution Community Fund	152.50	15,000.00	14,847.50
6245	P & E - Town Square Contribution (ends 31.03.22)	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Exp	352.00	550.00	198.00
6269	P&E - Town Centre Maintenance	1242.50	3,100.00	1,857.50
6270	P&E - Contribution To Service 88	2500.00	2,500.00	0.00
6446	BUILDING - T.Hall Refurb Fund	0.00	0.00	0.00
6447	BUILDING - Building Fund	5532.50	4,000.00	-1,532.50
6449	BUILDING - Leigh Park Com Centre Loan	7476.57	15,000.00	7,523.43
6450	BUILDING - Gazebo	120.00	500.00	380.00
6452	BUILDING - Groundsman's Lodge	245.00	1,000.00	755.00
6453	BUILDING - Redcotts Lodge Loan	1031.48	2,100.00	1,068.52
6455	BUILDING - T/Hall Development Loan	5926.54	11,900.00	5,973.46
6456	BUILDING - Redcotts Storage/Toilet Loan	6891.18	6,900.00	8.82
6470	C.C.T.V. - Maintenance	2786.75	7,000.00	4,213.25
6471	C.C.T.V. - Loan Repayments	7837.16	7,838.00	0.84
6473	C.C.T.V. - Wayleave Electric	0.00	0.00	0.00
6500	ASSETS - C.C.T.V. Asset	0.00	0.00	0.00
6501	ASSETS - Resources Asset	0.00	1,600.00	1,600.00
6502	ASSETS - Recreation Asset	1729.55	5,000.00	3,270.45
6655	GEN.REC - Lighting	142.40	500.00	357.60
6656	GEN.REC - Training	0.00	150.00	150.00
6657	GEN.REC - Lodge C.Tax	1303.77	1,200.00	-103.77
6658	GEN.REC - Miscellaneous	1545.29	3,000.00	1,454.71
6659	GEN.REC - Salaries	54211.87	72,000.00	17,788.13
6660	GEN.REC - Repair/Renewal	2511.32	3,500.00	988.68
6661	GEN.REC - Consumables	2647.79	4,000.00	1,352.21
6663	GEN.REC - Planting Fund	136.62	200.00	63.38
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - Wimborne In Bloom	0.00	150.00	150.00
6667	GEN.REC - Travel	23.85	200.00	176.15
6668	GEN.REC - Contract Work	1240.28	3,000.00	1,759.72
6669	GEN REC - G'Mens Tools	0.00	400.00	400.00
6670	GEN REC - G'Mens PPE	387.29	350.00	-37.29
6671	Gen Rec - Mega Van - Batteries	2,500.00	500.00	-2,000.00
6672	Gen Rec - Mega Van Servicing	1570.00	500.00	-1,070.00
6673	GEN.REC - Jubilee Garden	60.00	200.00	140.00
6674	GEN REC - Dog Waste Disposal	400.00	400.00	0.00
6676	GEN REC - General Waste Disposal	1325.70	1,800.00	474.30
6677	GEN REC - Dog Control Contr	1500.00	1,600.00	100.00
6678	GEN REC - STRI Membership	0.00	580.00	580.00
6700	Leigh/PK - Play Area Fund	0.00	1,000.00	1,000.00
6816	R/COTTES - Toilets Air Freshener Contract	0.00	240.00	240.00
6817	R/COTTES - Pavilion Boiler Service Contract	0.00	300.00	300.00
6818	R/COTTES - Water/Sewerage	0.00	800.00	800.00
6870	R/COTTES - Football	5.00	150.00	145.00
6871	R/COTTES - Bowling	1138.78	1,800.00	661.22
6874	R/COTTES - Grass Tennis	0.00	0.00	0.00
6891	R/COTTES - Pavilion Gas	251.16	800.00	548.84
6892	R/COTTES - Pavilion Services	788.31	2,800.00	2,011.69
6893	R/COTTES - Cleaner/ Maintenance	2145.00	2,600.00	455.00
6894	R/COTTES - Pavilion Legionella Testing	1735.43	1,300.00	-435.43
6897	R/COTTES - Play Area Redevelopment Loan	7909.72	7,910.00	0.28
6898	R/COTTES - Play Area Fund	0.00	1,000.00	1,000.00
		382,035.90	422,883.00	40,847.10

Dec-18				
Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	376500.00	376,500.00	0.00
3003	ADMIN - Interest Received	950.11	380.00	-570.11
3005	ADMIN - Compostable bin liners	47.25	60.00	12.75
3006	ADMIN - Receipts Gen	561.88	0.00	-561.88
3010	ADMIN - EDDC Maintenance CCTV	7055.63	3,150.00	-3,905.63
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3526.72	3,527.00	0.28
3013	ADMIN - EDDC CCTV Loan 2 Contrib	3853.03	0.00	-3,853.03
3015	ADMIN - EDDC Leigh Park Com Centre Loan	7476.57	14,953.00	7,476.43
3017	ADMIN - Cemetery Salaries & Superannuation	60686.95	0.00	-60,686.95
3018	ADMIN - Cemetery Tax & NIC	9856.22	0.00	-9,856.22
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	500.04	0.00	-500.04
3021	ADMIN - Cemetery Misc Inc	1664.00	0.00	-1,664.00
3024	T/HALL - Hire Council Chamber	459.13	500.00	40.87
3025	T/HALL - Marriage Receipts	5324.97	3,000.00	-2,324.97
3026	T/HALL - Private Office Rental	2812.50	3,750.00	937.50
3027	T/HALL - Hire Committee Room	3103.24	2,000.00	-1,103.24
3057	GEN REC - Lodge Rent	3276.00	4,400.00	1,124.00
3058	GEN REC - Misc Income	0.00	50.00	50.00
3059	GEN REC - Grounds Maintenance Contract	1199.97	1,600.00	400.03
3069	Gen Rec - Bowling - Glass Bottle Collections	114.05	0.00	-114.05
3070	R/COTTIS - Football	380.84	1,700.00	1,319.16
3071	R/COTTIS - Bowling	8252.00	8,252.00	0.00
3072	R/COTTIS - WBC Cap/Renewal	529.00	529.00	0.00
3073	R/COTTIS - WBC Store Rent	200.00	200.00	0.00
3076	R/COTTIS - Changing Rooms	83.30	270.00	186.70
3077	R/COTTIS - Recharged Services	1206.35	2,200.00	993.65
3080	L/PARK - Children's & Community Centre Ins	140.18	0.00	-140.18
3081	L/PARK - Rugby Club Rent	0.00	4,750.00	4,750.00
3083	L/PARK - Rugby Club Insurance	446.98	350.00	-96.98
3084	L/PARK - Rugby Waste Disposal	641.90	790.00	148.10
		500,848.81	432,911.00	-67,937.81