

**WIMBORNE MINSTER TOWN COUNCIL**

**MINUTES** of an EXTRAORDINARY MEETING of the TOWN COUNCIL held on TUESDAY 15 JANUARY 2019 at 6.54 pm in the Committee Room, Town Hall, West Borough, Wimborne Minster.

**MEMBERS PRESENT**

Cllr Mrs K F Webb - Town Mayor & Chairman of the Council  
Cllr S K Bartlett - Deputy Town Mayor & Vice-Chairman of the Council

Cllr Mrs S A Bell  
Cllr Mrs C A Chedgy  
Cllr R D Cook  
Cllr Mrs P A Hymers  
Cllr Mrs D J March  
Cllr R P Nunn  
Cllr W J Richmond  
Cllr T F Wheeler

**MEMBERS NOT PRESENT**

Cllr J Burden  
Cllr Ms C L Butter  
Cllr Mrs S A Cook  
Cllr Mrs A E Roberts

**OFFICER PRESENT**

Town Clerk

155 **SUSPENSION OF STANDING ORDERS**

RESOLVED that Standing Orders Number 1 (relating to venue), 30 (standing to speak) and those parts of Number 29 relating to speaking more than once be suspended for this meeting.

156 **THE SQUARE SITTING-OUT FEES**

Cllr Wheeler (as Chairman of the Town Centre Liaison Group (TCLG)) submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix A** to these Minutes in the Minute Book.

In the report Cllr Wheeler sought the Council's support for the TCLG to use the income from sitting-out fees (as it did in 2017) in order to continue for a second year the arrangement with Wimborne BID for the cleaning of pavements and other works in the Town Centre by Community Clean until October 2019.

Cllr Wheeler explained that he would have made this request sooner as the contract between the BID and Community Clean for a second year was in place but circumstances did not permit it.

Members queried whether users of The Square events area paid a deposit to cover the cost of cleaning any mess they made and Cllr Wheeler would clarify this at the next TCLG meeting.

Cllr Bartlett made a plea for the BID manager to consult with and get the approval of the Community Highways Officer before agreeing dates for cleaning as problems had occurred in the past with surface water drains being overwhelmed with excess water as well as other problems with paving slabs. Cllr Wheeler would ensure that this happened.

**RESOLVED that the use of sitting-out fees as proposed be approved.**

157

**BUDGETS AND PRECEPT 2019/20**

The Town Clerk submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

The report set out the budget position and included suggested budgets for each of the spending committees. The budgets had been simplified by amalgamating some of the codes for similar areas of expenditure e.g. buildings maintenance. This would be mirrored in the 2019/20 monthly accounts submitted to Resources Committee.

However some members felt that the current method of reporting monthly accounts was better so the Town Clerk agreed to produce both sets in the first month to establish which Members preferred.

Following a question by Cllr Mrs March as to when the decision was made to make Remembrance Day a Town Council event, the Chairman of the Council replied that it had become a Town Council event by default but that the issue would be referred to the Town Council once research had been carried out as to what other Council's did.

Members considered the various recommendations contained in the report and

**RESOLVED:**

**a) that the fee for hiring the Committee Room and Council Chamber should be increased from £19 per 4 hour session to £25 per session for local organisations and from £38 to £50 for other users (all exclusive of VAT);**

b) that the charges for civil ceremonies be increased from £210 to £250 for non-parishioners and from £160 to £200 for parishioners (exclusive of VAT);

c) that no changes be made to the existing charges for hire of football pitches and changing rooms;

d) that the charge for maintaining the school grounds ( Code 3059) be increased to £900 for the remaining four months that the First School will occupy their existing site;

e) that the funds shown under Codes 2807 (Traffic Orders/Signs) & 2829 (Street Lighting) be deleted and the amounts included in them be used to reduce the precept for 2019/20;

f) that the Mayoral Allowance be increased by CPI inflation (currently 2.1%) each year beginning in 2019/20 until the Council decides otherwise (for 2019/20 this will be £42);

g) that approval in principle be given to make provision in the budget for adding to the establishment a new post of Receptionist;

h) that the budgets of the spending committees, as submitted, be approved and the Town Clerk be authorised to submit a request to the relevant principal council to collect a precept of £387,300 (three hundred and eighty-seven thousand three hundred pounds) for 2019/20.

(Note: i) Cllr S K Bartlett asked it to be recorded that he had not voted on resolution e) above.

ii) Cllr Mrs D J March asked it to be recorded that she had voted against resolution f) above.)

**158                    EXCLUSION OF PRESS & PUBLIC**

**RESOLVED** that in view of the confidential nature of the business about to be transacted the press and public be excluded from the remainder of the meeting.

**159                    OFFICE STAFF - RECEPTIONIST**

See Confidential Minute 159/390.

The meeting closed at 7.32 pm.

Signed ..... Date.....

Town Mayor and Chairman of the Council

ITEM 3

REPORT TO EXTRAORDINARY MEETING OF TOWN COUNCIL

15 JANUARY 2019

FROM: COUNCILLOR T F WHEELER

SUBJECT: USE OF SQUARE SITTING-OUT FEES

In August 2017 the Town Council approved the use of The Square Sitting-Out Fees for the cleaning of pavements and other works in the Town Centre by Community Clean for one year.

Community Clean have provided detailed works records (including photographic evidence) of all the areas and work done in the past year which include:

Removal of graffiti on Co-op back wall – October 2017

Cleaning Priors Walk – December 2017

Cleaning Church Street, Leigh Road and footpath – January 2018

Cleaning Wimborne Library surrounding areas – February 2018

Cleaning Alleyway off East Street by Angels – March 2018

Cleaning the underpass where the wall wrap is sited – April 2018

Cleaning area around Church Street toilets – May 2018

Cleaning Mill Lane – June 2018

Cleaning The Square – July 2018

Cleaning Crown Mead – August 2018

Cleaning Kings Court – September 2018

Cleaning West Borough - October 2018

Both Wimborne BID and Wimborne Chamber of Trade support continuing the arrangement for another year. I feel that the Town has benefitted and therefore seek the Towns Council's support for continuance of the arrangement.

The current amount in the accumulated fund is £3833.69. The contribution to be paid from this fund for 2018/19 would be £3750 i.e. 50% of the annual Community Clean retainer of £7500.

Cllr T Wheeler

Chair, Town Centre Liaison Group

**WIMBORNE MINSTER TOWN COUNCIL**

**To: Extraordinary Town Council**

**On: 15 January 2019**

**TOWN CLERK'S REPORT**

**BUDGETS AND PRECEPT 2019/2020**

(Item 4)

Attached to this report as Appendix 1 are the suggested budgets for all Committees which have been discussed with the Chairman and Vice-Chairman of the Council and the Chairmen and Vice-Chairmen of Committees.

There are a number of important points for the Council to be aware of when considering those budgets and the subsequent precept.

**1.0 Tax Base**

- 1.1 I have been advised that the tax base for 2019/20 has reduced from 2962 to 2952. This was surprising given the houses that have been and continue to be built. I have queried this with the Partnership Financial Services Manager and he has advised that the figures were prepared by the Shadow Authority. The tax base is dependent on the collection rate which reflects the fact that not all council tax can be collected. The uniform collection rate for Dorset Council has been set at 98% for 2019/20, whereas last year for East Dorset it was estimated to be 99.5%.
- 1.2 The reduced collection rate lowers the tax base, but is compensated for by assumed growth, to give a net reduction in the Wimborne Minster tax base of 0.3% or ten Band D equivalents. In money terms, this means a loss of £5903.96 in income using the recommended Band D Council Tax figure of £131.20.
- 1.3 If collection rates are higher than the assumption then under existing legislation the surplus produced is distributed to the major precepting authorities (i.e. police, fire and the billing authority).
- 1.4 The Chairman of the Council asked me to find out how the assumed growth was calculated. For example, 'does the appropriate Finance Officer talk to the planners or the developers to get an idea?' I am still awaiting a response from the Shadow Authority.

## **2.0 Budget Presentation Changes**

- 2.1 At the request of the Chairman of Resources Committee, the various budgets have been simplified as follows:
- 2.2 All staffing costs have been included under one budget code in Resources Committee's budget (Code 5404);
- 2.3 All separate funds relating to buildings have been incorporated into one 'Buildings Fund' code in Resources Committee's budget (Code 6447);
- 2.4 All minor maintenance items previously given their own budget code (e.g. carpet cleaning) have been incorporated into one 'Town Hall – Maintenance' code in Resources Committee's budget (code 5624);
- 2.5 The budgets available for grant aid (events, running costs and one-off items) have now been amalgamated into code 6047 (Annual Grants).
- 2.6 Code 5843 has been changed to read 'Remembrance Day' and has been increased to include all associated expenses (see below).
- 2.7 The presentation of the budgets has also been changed in-line with the recommendations of the Internal Auditor. Figures are now shown under the headings Actual for 2017/18, Budget for 2018/19 and Proposed for 2019/20.

## **3.0 Process Applied in Establishing the Recommended Precept**

- 3.1 Before setting out the various budget changes, it would be useful for members to understand the process I have gone through in order to come up with a precept which might be acceptable to the Council.
  - a. All existing budgets were assessed to establish whether increases were necessary and whether any new budgets needed to be added;
  - b. The suggested appointment of an Operations Officer deferred last year was originally added into the calculation;
  - c. All earmarked funds were assessed to establish whether they needed to be topped up.
  - d. Likely income was reviewed and opportunities for increasing income were explored.
- 3.2 This process which included adding to existing funds, adding the post of Operations Manager and a new post of Receptionist (thought by Chairmen and Vice-Chairmen to be a necessity) resulted in an increase in the precept of approximately 25%.

3.3 Following consultation with the Chairman and Vice-Chairman of the Council, it was clear that an increase of this scale was unacceptable and significant changes needed to be made to reduce the precept.

#### **4.0 Second Stage Process**

4.1 I then reviewed again all funds and topped up only those considered necessary. All other fund contributions were reduced to zero.

4.2 The two funds in the Planning & Environment Committee's budget which had not been used for many years were removed and the sum of £3249 used to reduce overall expenditure.

4.3 A sum of £9000 had been included in the budget for legal fees in connection with asset transfers agreed by Council on 20 November 2018. The Chairmen and Vice-Chairmen felt these fees could be met from the General Fund as these would be one-off items. Similarly, a sum of £3,000 included as a precaution to meet any request from the Dorset County Pension Fund for a lump sum employer contribution, could be met from the General Fund.

4.4 The post of Operations Officer was removed on the basis that the maintenance contribution by the developer of the North Wimborne site (package 1) of £176,722 would be available soon and could be used to buy-in any maintenance assistance until the other packages are transferred to the Town Council.

4.5 The contribution of £3,000 made towards the BID's management of The Square bookings (Code 5464 in Resources Committee budget) was removed as the income received by the BID in booking fees is now sufficient to provide this service alone.

4.6 The additional post of Receptionist was retained in the calculation of the overall figures.

4.7 The Chairmen and Vice-Chairmen were supportive of this approach which resulted in an increase in a Band D Council Tax for Wimborne Minster of 3.22%.

#### **5.0 Detailed Recommendations - Income**

##### **5.1 Room Hire**

5.1.1 These charges were last increased in 2017/18. When compared with the other venues available these charges are low.

5.1.2 It is recommended that the fee for hiring the Committee Room and Council Chamber should be increased from £19 per 4 hour session to £25 per

session for local organisations and from £38 to £50 for other users (all exclusive of VAT).

## 5.2 Civil Ceremonies

5.2.1 Again, these were last increased in 2017/18 and remain competitive and is one of the lowest charges in the County (not having a combined Registrar's office).

5.2.2 It is recommended that the charges be increased from £210 to £250 for non-parishioners and from £160 to £200 for parishioners (exclusive of VAT).

## 5.3 Sports Facilities

5.3.1 No changes are recommended to the existing charges for hire of football pitches and changing rooms so as not to deter participation in physical activity.

## 5.4 School Maintenance Contract

5.4.1 It is recommended that the charge for maintaining the school grounds (see Code 3059) be increased to £900 for the remaining four months that the First School will occupy their existing site. Any request to maintain the new school grounds will be the subject of a separate report later in the year.

## 5.5 Bowling Green Maintenance

5.5.1 The new lease will require Wimborne Bowls Club to use the Town Council's Grounds Team to maintain the green in the first year and the figure included under Code 3071 reflects the estimated cost of doing so to be recharged to the Club.

## 5.6 Pavilion Maintenance Contribution

5.6.1 Code 3078 has been added to reflect the income anticipated from the contributions the occupiers will be expected to make to the future maintenance of the building.

## 6.0 Expenditure – Main Changes

### 6.1 Resources Committee

6.1.1 Code 5404 Salaries – now includes all staff costs. Increased to meet national pay award and changes to national pay spine.

6.1.2 Code 5412 – Election Expenses - £4000 added to meet the cost of a contested election.



- 6.1.3 Code 5465 – IT & Website – increased to meet the cost of changes to IT support and anti-virus protection.
- 6.1.4 Code 5843 – Remembrance Day – this has now become a Town Council event and the necessary sum has been included to meet the cost of the Council's obligations.
- 6.1.5 Code 6457 – Former St John Building – sum included to meet Council Tax and other costs when transferred from EDDC.
- 6.1.6 Code 6470 – CCTV maintenance – reduced to reflect new hardware recently installed.

## 6.2 Recreation & Leisure Committee

- 6.2.1 Code 6896 – Play Area Inspections – new code to properly account for this expenditure which will increase as asset transfers are completed.
- 6.2.2 Code 6502 – Vehicle & Plant Fund – renamed to reflect the actual purpose of this Fund.
- 6.2.3 Code 6656 – Training – Increased to provide for a chainsaw course for Assistant Groundsman.

## 6.3 Planning & Environment Committee

- 6.3.1 Code 6242 – Working Together Programme – Reduced to reflect anticipated expenditure.
- 6.3.2 As mentioned above it is recommended that the funds shown as Codes 2807 & 2829 be deleted and the amounts included in them be used to reduce the precept for 2019/20.

## 6.4 Mayoral Allowance

- 6.4.1 The Town Council is asked to consider whether the Mayoral Allowance currently fixed at £2000 should be changed for 2019/20.

## 6.5 Receptionist

- 6.5.1 The Town Council is asked to approve the inclusion of £15500 (which includes superannuation and National Insurance contributions) in the budget for the appointment of this post. If approved the Council will be asked to add this post to the establishment under item 6 on the agenda for this meeting.

## 7.0 Summary

7.1 Attached as Appendix 2 is a summary of the budget position compared to 2018/19 assuming all the recommendations referred to above have been accepted and the recommended budgets are approved without amendment.

**RECOMMENDATION:** that the Town Council approves the budgets as submitted and the Town Clerk be authorised to submit a request to the relevant principle Council to collect a precept of £387,300 (three hundred and eighty-seven thousand three hundred pounds) for 2019/20.

		WIMBORNE MINSTER TOWN COUNCIL			Page 1
		RESOURCES COMMITTEE			
		Income			
Account	Ref Name	2017/18 Actual £	2018/19 Budget £	2019/20 Proposed Budget £	Notes
3003	ADMIN - Interest Received	63.62	380.00	400.00	
3005	ADMIN - Compostable Bin Liners	35.00	60.00	60.00	
	<b>SUB TOTAL of GROUP</b>			460.00	
3010	ADMIN - EDDC Maintenance Contribution CCTV	6,197.92	3,150.00	1,575.00	
3011	ADMIN - EDDC Loans Contrib CCTV	3,526.72	3,527.00	3,527.00	
	<b>SUB TOTAL of GROUP</b>			5,102.00	
3015	ADMIN - EDDC Leigh Park Com Centre Loan	14,953.14	14,953.00	14,953.00	
	<b>SUB TOTAL of GROUP</b>			14,953.00	
3024	T/HALL - Hire Council Chamber	617.48	500.00	550.00	
3025	T/HALL - Marriage Receipts	3,458.33	3,000.00	5,000.00	
3027	T/HALL - Hire Committee Room	4,464.90	2,000.00	5,600.00	
	<b>SUB TOTAL of GROUP</b>			11,150.00	
	<b>TOTAL INCOME</b>			31,665.00	



WIMBORNE MINSTER TOWN COUNCIL  
RESOURCES COMMITTEE

Expenditure

Account	Ref Name	2017/18 Actual £	2018/19 Budget £	2019/20 Proposed Budget £	Notes
5617	T/HALL - Heating Gas	1,822.12	1,300.00	1,300.00	New Supplier
5618	T/HALL - Electricity	1,092.20	1,000.00	1,100.00	New Supplier
5619	T/HALL - Sewerage/Water	588.05	800.00	400.00	Water leak repaired
5620	T/HALL - Business Rates	6,640.50	7,200.00	7,420.00	estimated 3% increase
5622	T/HALL - Cleaning Contract	980.00	2,000.00	3,120.00	Additional office space cleaning
5623	T/HALL - Civil Ceremony Costs	897.87	1,500.00	1,500.00	
5624	T/HALL - Maintenance	1,055.20	1,045.00	1,400.00	Now includes fire alarm contract, consumables, carpet cleaning & honours board
<b>SUB TOTAL of GROUP</b>				<b>16,240.00</b>	
5830	MAYORAL/CIV - Allowance	2,000.00	2,000.00	2,000.00	To be reviewed annually
5833	MAYORAL/CIV - Regalia	0.00	200.00	200.00	
5835	MAYORAL/CIV - Civic Fund	2,179.57	5,000.00	5,000.00	
5839	MAYORAL/CIV - Wirm Militia	365.00	800.00	380.00	
5840	MAYORAL/CIV - Town Crier Subs/Comp	500.15	450.00	450.00	
5841	MAYORAL/CIV - Members Training	0.00	250.00	500.00	Potentially new Cllrs attending courses
5842	MAYORAL/CIV - Members Travel	588.55	800.00	800.00	
5843	MAYORAL/CIV - Remembrance Day	119.00	150.00	900.00	Band £375, Road Closure Marshalls £315, order of service £149, wreath £50
<b>SUB TOTAL of GROUP</b>				<b>10,230.00</b>	

WIMBORNE MINSTER TOWN COUNCIL  
RESOURCES COMMITTEE

Expenditure

Account	Ref Name	2017/18 Actual £	2018/19 Budget £	2019/20 Proposed Budget £	Notes
6040	GSL - Cemetery Precept	11,282.00	11,630.00	11,970.00	
6046	GSL - BID Levy	213.75	250.00	250.00	
6047	GSL - Annual Grants	25,725.00	37,000.00	40,000.00	incorporates TIC & Wborne Folk Festival & Events Fund
	<b>SUB TOTAL of GROUP</b>			<b>52,220.00</b>	
6447	BUILDINGS - Buildings Fund	4,000.00	4,000.00	0.00	
6449	BUILDINGS - Leigh Park Com Centre Loan	14,953.14	15,000.00	15,000.00	Invoiced to EDDC
6453	BUILDINGS - Lodge Loan	2,062.96	2,100.00	2,100.00	
6455	BUILDINGS - T/Hall Development Loan	11,853.08	11,900.00	11,900.00	
6456	BUILDINGS - Redcotts Storage/Toilets Loan	6,891.18	6,900.00	6,900.00	
6457	BUILDINGS - St Johns Ambulance Buildings			1,500.00	New code
	<b>SUB TOTAL of GROUP</b>			<b>37,400.00</b>	
6470	C.C.T.V. - Maintenance	5,503.45	7,000.00	3,500.00	45% invoiced to EDDC - annual maintenance contract now £2200
6471	C.C.T.V. - Loan Repayments	14,809.31	7,838.00	7,838.00	45% invoiced to EDDC
	<b>SUB TOTAL of GROUP</b>			<b>11,338.00</b>	
6500	ASSETS - C.C.T.V	4,000.00	4,000.00	0.00	
6501	ASSETS - Office Equipment	1,600.00	1,600.00	1,500.00	
	<b>SUB TOTAL OF GROUP</b>			<b>1,500.00</b>	
	<b>TOTAL EXPENDITURE</b>			<b>372,238.00</b>	

		WIMBORNE MINSTER TOWN COUNCIL		RESOURCES COMMITTEE		Page 5	
<b>Funds under the Committee's control</b>							
<b>Balances correct as at 31 December 2018</b>							
<b>Account</b>	<b>Ref Name</b>	<b>£</b>					
2802	Fund - Buildings 6447	50,779.14					
2804	Fund - Marriage Licence 5628	1,470.00					
2805	Fund - Election Expenses 5412	2,990.99					
2806	Fund - Office Equipment 6501 & 5413	7,565.80					
2826	Fund - Legal Expenses 5411	861.00					
2897	Fund - CCTV 6500	29,938.71					
2900	Fund - TCLG Fund	3,833.69					
2902	Fund - CIL - Community Infrastructure Levy		New for 2019/20				
2903	Fund - Staff Training	0.00	New for 2019/20				
2906	Fund - Pension Contingency Fund	0.00	New for 2019/20				
	<b>Total</b>	<b>97,439.33</b>					
<b>Fund Amendments</b>							
2801	Fund - Town Hall Refurbishment 6446	0.00	Now incorporated into Buildings Fund 2802				
2806	Resources Asset Repl		Renamed Office Equipment				
2803	Fund - Redcotts Lodge 6452	0.00	Now incorporated into Buildings Fund 2802				
<b>PWLB</b>							
<b>SAGE Code</b>	<b>Loan</b>	<b>Loan Code</b>	<b>Annual Payme</b>	<b>Int rate</b>	<b>Reason</b>		
6455	Town Hall Refurbishment	484612	11,853.08	5.50	Refurbishment		
6471	CCTV Loan 1	486033	7,837.16	5.00	CCTV Installation		
6453	Redcotts Lodge	489340	2,062.96	4.75	Refurbishment		
6449	Leigh Park Com Centre	496458	14,953.14	4.63	Building the Centre		
6456	Redcotts Rec New Storage & Toilets	497936	6,891.18	3.85	New toilets & store		
6897	Redcotts Play Area Redevelopment	502904	7909.72	2.97	Play Area Refurb		
<b>Other</b>							
6245	The Square Contribution	3000.00	Refurbishment	£1500 in 2021/22 financial year			

WIMBORNE MINSTER TOWN COUNCIL							Page 1
RECREATION & LEISURE COMMITTEE							
			Income				
Account	Ref Name	2017/18 Actual £	2018/19 Budget £	2019/20 Proposed Budget £	Notes		
3057	GEN REC - Lodge Rent	4,368.00	4,400.00	4,400.00			
3058	GEN REC - Misc Income	196.00	50.00	50.00	Pedestrian Access Licence - Redcotts		
3059	GEN REC - School Maint Contract	1,599.96	1,600.00	900.00	Last increased in April 2014		
	<b>SUB TOTAL of GROUP</b>			<b>5,350.00</b>			
3068	R/COTTIS - Bowling Insurance			<b>450.00</b>	New Code		
3069	R/COTTIS - Bowling Glass Collections			<b>120.00</b>	Inserted 2018		
3070	R/COTTIS - Football	1,763.41	1,700.00	1,700.00			
3071	R/COTTIS - Bowling Green Maintenance	7,927.00	8,252.00	10,050.00	Includes manpower, chemicals, fertiliser etc & plant servicing		
3074	R/COTTIS - Tennis Insurance			<b>230.00</b>	New Code		
3076	R/COTTIS - Changing Rooms	266.58	270.00	270.00			
3077	R/COTTIS - Recharged Services(Tennis)	1,603.78	2,200.00	2,200.00			
3078	R/COTTIS - Pavilion Maintenance Contributions			<b>2,000.00</b>	New Code		
	<b>SUB TOTAL of GROUP</b>			<b>17,020.00</b>			
3080	L/PARK - Childrens & Com Centre Ins			<b>150.00</b>	New Code		
3083	L/PARK - Rugby Pavilion Insurance	349.88	350.00	900.00	Increased due to building revaluation		
3084	L/PARK - Rugby Waste Disposal	818.08	790.00	790.00			
	<b>SUB TOTAL of GROUP</b>			<b>1,840.00</b>			
	<b>TOTAL INCOME</b>			<b>24,210.00</b>			



		WIMBORNE MINSTER TOWN COUNCIL RECREATION & LEISURE COMMITTEE		Page 2	
		Expenditure			
Account	Ref Name	2017/18 Actual £	2018/19 Budget £	2019/20 Proposed Budget £	Notes
6502	ASSETS - Vehicle & Plant	5,000.00	5,000.00	5,000.00	
	<b>SUB TOTAL of GROUP</b>			5,000.00	
6655	GEN REC - Lighting	438.92	500.00	500.00	
6656	GEN REC - Training	602.14	150.00	1,300.00	Chainsaw course £750
6657	GEN REC - Lodge C.Tax	1,176.49	1,200.00	1,300.00	
6658	GEN REC - Miscellaneous	1,996.63	3,000.00	3,300.00	
6660	GEN REC - Repair/ Renewal	2,625.80	3,500.00	3,500.00	
6661	GEN REC - Consumables	4,726.48	4,000.00	4,000.00	
6665	GEN REC - Car Park/F.Path Fund	500.00	500.00	500.00	
6666	GEN REC - Wimborne In Bloom	90.00	150.00	150.00	
6667	GEN REC - Travel	84.60	150.00	200.00	
6669	GEN REC - G'Mens Tools	0.00	400.00	500.00	includes annual PAT Testing
6670	GEN REC - G'Mens Clothing & PPE	561.96	350.00	500.00	
6673	GEN REC - Jubilee Garden	200.00	200.00	200.00	
6674	GEN REC - Dog Waste Disposal	243.75	400.00	400.00	
6676	GEN REC - General Waste Disposal	1,853.90	1,800.00	2,000.00	Anticipated increases
6677	GEN REC - Dog Control Cont	1,500.00	1,600.00	1,600.00	
6700	LEIGH/PK - Play Area	1,000.00	1,000.00	1,000.00	
	<b>SUB TOTAL of GROUP</b>			20,950.00	

		WIMBORNE MINSTER TOWN COUNCIL RECREATION & LEISURE COMMITTEE				Page 3	
		Expenditure					
Account	Ref Name	2017/18 Actual £	2018/19 Budget £	2019/20 Proposed Budget £	Notes		
6816	R/COTTS - Toilets Airfreshener Contract	430.30	240.00	240.00			
6817	R/COTTS - Pavilion Boilers Service Contract	0.00	300.00	210.00	New supplier		
6818	R/COTTS - Water/Sewerage	908.17	800.00	800.00			
6870	R/COTTS - Football Pitches Consumables	177.50	150.00	150.00	Anticipated increases in chemical costs		
6871	R/COTTS - Bowling Green Consumables	1,315.56	1,800.00	1,567.00	Chemicals, Topdressing etc to be recharged to Wimborne Bowls Club		
6891	R/COTTS - Pavilion Gas	531.73	800.00	800.00			
6892	R/COTTS - Pavilion Services	2,554.02	2,800.00	2,800.00			
6893	R/COTTS - Cleaner / Maintenance	2,310.00	2,600.00	3,500.00	Increased toilet cleaning frequency - Includes fire extinguisher servicing		
6894	R/COTTS - Pavilion Legionella Testing	1,249.44	1,300.00	1,300.00			
6896	R/COTTS - Play Area Inspections			850.00	New code		
6897	R/COTTS - Play Area Redevelopment Loan	7,909.72	7,910.00	7,910.00			
6898	R/COTTS - Play Area	1,000.00	1,000.00	1,000.00			
<b>SUB TOTAL of GROUP</b>				<b>21,127.00</b>			
<b>TOTAL EXPENDITURE</b>				<b>47,077.00</b>			

		WIMBORNE MINSTER TOWN COUNCIL		Page 4
		RECREATION & LEISURE COMMITTEE		
<b>Funds under the Committee's control</b>				
<b>Balances correct as at 31 December 2018</b>				
Account	Ref Name	£		
2808	Contract Work 6668 & 6894	3,660.64		
2810	Planting 6663 & 6673	1,134.03		
2812	Leigh Park Play Area Fund	1444.8		
2813	Redcotts Play Area Fund	1000		
2815	Vehicle & Plant Fund 6502, 6671 & 6672	20,309.39		
2823	Redcotts Future Development Fund	10,000.00		
2824	Car Park/Footpaths 6665	1,419.14		
2828	WBC Cap/Renewal 3072	3,651.00		
2890	Section 106 Redcotts Tennis	29.00		
2904	Youth Café	342.60		
2905	Gunstone Trust	8,525.78		
	<b>Total</b>	<b>51,516.38</b>		
<b>Fund Amendments</b>				
2815	Recreation Asset Replacement 6502	0.00	Renamed Vehicle & Plant	
2814	Mega Van Batteries	0.00	Now incorporated into Vehicle & Plant Fund 2815	

WIMBORNE MINSTER TOWN COUNCIL PLANNING & ENVIRONMENT COMMITTEE							
Account	Ref Name	Expenditure		2018/19		2019/20 Proposed Budget £	Notes
		Actual £	Budget £	Budget £	Proposed Budget £		
6242	P & E - Working Together Programme	9,020.86	15,000.00	2,500.00	2,500.00		Suggested reduction based on likely expenditure
6245	P & E - The Square Contribution	3,000.00	3,000.00	3,000.00	3,000.00		
6265	P & E - Bus Shelter Cleaning	528.00	550.00	550.00	530.00		
6269	P & E - Town Centre Maintenance	2,613.05	3,100.00	3,100.00	3,000.00		
6270	P & E - Contribution to Service 88		2,500.00	2,500.00	2,500.00		
	<b>TOTAL EXPENDITURE</b>				<b>11,530.00</b>		
<b>Funds under the Committee's control as at 31 December 2018</b>							
<b>Account</b>	<b>Ref Name</b>	<b>Current Balance</b>					
2807	Fund - Traffic Order/Signs	2,609.00	Balance to be used to off-set precept				
2829	Fund - Street Lighting	640.00	Balance to be used to off-set precept				
		<b>3,249.00</b>					

Resources Committee					
2018/19			2019/20		
Expenditure	Income	Net	Expenditure	Income	Net
278,303.00	31,320.00	246,983.00	372,238.00	31,665.00	340,573.00

Planning & Environment Committee					
2018/19			2019/20		
Expenditure	Income	Net	Expenditure	Income	Net
24,150.00	0.00	24,150.00	11,530.00	0.00	11,530.00

Recreation & Leisure Committee					
2018/19			2019/20		
Expenditure	Income	Net	Expenditure	Income	Net
120,380.00	25,091.00	95,289.00	47,077.00	24,210.00	22,867.00

Totals					
2018/19			2019/20		
Expenditure	Income	Net	Expenditure	Income	Net
422,833.00	56,411.00	366,422.00	430,845.00	55,875.00	374,970.00
Transfer to/(from) General Fund		10,078.00	Transfer to/(from) General Fund		

Additions		Total
Receptionist	15,500.00	
2807 & 2829 - offset precept	-3,249.00	
Adjustment	79.00	12,251.00
<b>Total</b>	<b>376,500.00</b>	<b>387,300.00</b>
Proposed Precept for 2019/20		<b>387,300.00</b>
Increase on 2018/19 precept		10,800.00
The actual precept for 2018/19 was	376500	
Revised Tax Base	2952	

Increase on 2018/19 Precept	Proposed Precept 2019/20	Band D Council Tax Rate	% increase on 2018/19 Precept
£	£	£	£
10,800.00	387,300	131.20	2.869%

Band D Council Tax 2018/19	Proposed Band D Council Tax 2019/20	% Increase on 2018/19 Band D Council Tax	Increase on 2018/19
£	£	£	£
127.11	131.20	3.22%	4.09