

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of a **MEETING** of the **TOWN COUNCIL** held on **TUESDAY**
4 DECEMBER 2018 at **7.30 pm** in the Council Chamber, Town Hall, West
Borough, Wimborne Minster.

MEMBERS PRESENT

Cllr Mrs K F Webb - Town Mayor & Chairman of the Council
Cllr S K Bartlett - Deputy Town Mayor & Vice-Chairman of the
Council

Cllr Mrs S A Bell
Cllr J Burden
Cllr Ms C L Butter
Cllr Mrs C A Chedgy
Cllr R D Cook
Cllr Mrs S A Cook
Cllr Mrs P A Hymers
Cllr Mrs D J March
Cllr R P Nunn
Cllr W J Richmond
Cllr Mrs A E Roberts
Cllr T F Wheeler

ALSO PRESENT

District Cllr D G L Packer

OFFICERS PRESENT

Town Clerk
Administration Officer

129 **QUESTIONS FROM THE PUBLIC**

Question from Mr White:

“Can the Town Council advise what has happened to the bench that was
outside the National Westminster Bank?”

The Town Clerk responded that the bench had been removed by the District
Council as some of the wooden structure was rotten. However, the District
Council was intending to replace it with a new bench in due course.

130 **TOWN COUNCIL MEETING HELD ON 6 NOVEMBER 2018**

Referring to Minute 113 (Town Council Representatives' Reports) Cllr Mrs
Roberts stated that the information given in the report by the representative on
the Wimborne / Ochsenfurt Twinning Association was incorrect in that the
income from the Ochsenfurt stall at the Christmas Light switch-on would

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contribute towards entertaining the German twinnings when they visited Wimborne next year.

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

131 **EXTRAORDINARY TOWN COUNCIL MEETING HELD ON 20 NOVEMBER 2018**

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

132 **CONFIRMATION OF RESOURCES COMMITTEE HELD ON 20 NOVEMBER 2018**

RESOLVED that the Minutes of the meeting be confirmed and adopted.

133 **CONFIRMATION OF RECREATION & LEISURE COMMITTEE HELD ON 27 NOVEMBER 2018**

RESOLVED that the Minutes of the meeting be confirmed and adopted.

134 **GRANTS PROCESS REVIEW**

The Town Clerk submitted the notes of an Informal Meeting of the Town Council held on 27 November 2018, a copy of which had been circulated to each Member and a copy of which appears as **Appendix A** to these Minutes in the Minute Book. The notes contained recommendations to the Town Council to introduce a new grant aid procedure.

The Chairman invited Cllr S K Bartlett to speak as he had chaired the Informal Meeting.

Cllr Bartlett stated that the current process was put in place for at least a full year and that had not yet been reached. It had always been understood that there was a risk under this system that the allocated budget would be exceeded but it had not at this point. Furthermore, if it did go over budget then there was sufficient money in reserves to meet the shortfall. Cllr Bartlett felt that if the current process was changed before it had been allowed to run for at least a year then it could be detrimental to those voluntary groups which were less well organised to the advantage of established, professional organisations.

Cllr Bartlett formally proposed that no change be made to the current grant aid process except for minor alterations which should be the subject of a report to Council before 1 April 2019. Upon the motion being seconded, Cllrs R D Cook, Mrs P A Hymers and Mrs S A Cook spoke in favour of letting the existing system run for a year before considering changes.

Cllr Mrs Chedgy, as Chairman of Resources Committee and the joint author of the report to the Informal Meeting recommending changing the current system,

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responded that she had looked at the previous report (when the current system was introduced) and could not see any reference to the process being in place for any specified period of time. The only reference to time was if more than one application was received from the same organisation in a 12-month period. Cllr Wheeler supported Cllr Mrs Chedgy and further stated that if the system was not changed now then the current process would effectively be in place for two years. He was disappointed that Councillors were not heeding the advice of the Chairman of Resources Committee and supporting the proposed changes.

Cllr Mrs March stated that she had never supported the initial change.

Upon the motion being put it was

RESOLVED that no change be made to the current grant aid process except for minor alterations which should be the subject of a report to Council before 1 April 2019.

135 **GRANT AID 2018/2019**

The Town Clerk submitted a schedule containing two applications for grant aid, together with the recommendations of the Chairman and Vice Chairman of Resources Committee, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

RESOLVED that:

- a) a grant of £300 be awarded to East Dorset Environmental Partnership (EDEP);
- b) A grant of £1,500 be awarded to the Wimborne & District Community Association.

136 **DORSET COUNTY COUNCILLOR'S REPORT**

Cllr S K Bartlett reported that the County Council had agreed to support through its foster care service, three refugee children a year, subject to Government assistance. He further reported that the last County Council meeting had coincided with the anniversary of the Kinder Transport initiative which had taken place prior to World War II and had saved thousands of Jewish children. The public had turned out in strength and had included a holocaust survivor.

137 **EAST DORSET DISTRICT COUNCILLORS' REPORTS**

Cllr S K Bartlett reported that:

- a) the Leader of the Council would be organising a Local Government Reorganisation briefing for Town and Parish Council Members;

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- b) the taxi token system would continue for existing and new members. Cllr R D Cook clarified that this would now be by way of cheque and not tokens;
- c) Cabinet had agreed additional funding towards the installation of the street canopy at the front of the Tivoli Theatre;
- d) The Planning Committee would meet tomorrow to discuss the Cuthbury development.

138 **TOWN MAYOR’S REPORT**

Cllr Mrs K F Webb – see **Appendix C** to these Minutes.
List of Engagements – see **Appendix D** to these Minutes.

139 **TOWN COUNCIL REPRESENTATIVES’ REPORTS**

Town Centre Liaison Group – Cllr T F Wheeler. See **Appendix E** to these Minutes.

Wimborne Cemetery Joint Management Committee - Cllr T F Wheeler. See **Appendix E** to these Minutes.

Wimborne Valognes Twinning Association – Cllr T F Wheeler. See **Appendix E** to these Minutes.

The meeting closed at 8.05pm.

Signed Date.....
Town Mayor and Chairman of the Council

WIMBORNE MINSTER TOWN COUNCIL

NOTES of an **INFORMAL MEETING** of the **TOWN COUNCIL** held on **TUESDAY 27 NOVEMBER 2018 at 7.05 pm** in the Committee Room, Town Hall, West Borough, Wimborne Minster.

MEMBERS PRESENT

Cllr Mrs K F Webb - Town Mayor & Chairman of the Council
Cllr S K Bartlett - Deputy Town Mayor & Vice-Chairman of the Council

Cllr Mrs S A Bell
Cllr J Burden
Cllr Ms C L Butter
Cllr Mrs C A Chedgy
Cllr Mrs D J March
Cllr R P Nunn
Cllr W J Richmond
Cllr Mrs A E Roberts
Cllr T F Wheeler

MEMBERS NOT PRESENT

Cllr Mrs P A Hymers
Cllr R D Cook
Cllr Mrs S A Cook

Vice-Chairman of the Council presiding.

1 **GRANTS PROCESS REVIEW REPORT**

The Chairman and Vice-Chairman of Resources Committee submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix 1** to these Minutes in the Minute Book.

The Chairman of Resources Committee was invited to present the report which recommended a change to the procedure for the grants application process. Extensive discussion followed which included consideration of the advantages and disadvantages of the current system (Proposal A) or changing to a new grant aid procedure (Proposal B).

RECOMMENDED that the:

- a) Town Council adopts Proposal B as the preferred grant process, as outlined in the report and implements the suggested changes to the Grant Aid Process; and**
- b) Town Council agrees in principle to amend the current events budget to a 'One Off Events and Projects' budget and adjusts the budget total as identified in Proposal C; and**
- c) Town Council adopts the proposals set out at point D, E, F and G in the report.**

The meeting closed at 8.00 pm.

Applications for Grant Aid 2018/19 - 6th tranche and deferred applications - To be submitted to Resources on 4 December 2018

Name of Organisation	Grant requested	Ch/Vch Recommended Grant	Purpose - Running costs/project /one-off item	Proposed use of funds/Purpose of the Organisation	Previous Grant £	Council Priority Met	Unusual Expenditure / Notes	P/L in previous year?	accounts provided	W'borne beneficiaries
26 East Dorset Environment Partnership (EDEP)	£ 300.00	£300.00	Annual Running Costs	Partnership working with local authorities, community and environmental groups to protect & improve the environment, increase awareness, support environmental protection initiatives and provide advice including on planning issues	£300 awarded in 2016/17	* Infrastructure * Town Support * Tourism * Recreation, Culture & Heritage	Note in accounts: 'Due to unusual circumstances in 2017/18 due to health only one grant was available'	L	Y	Y

Deferred applications from tranche 3

Name of Organisation	Grant requested	Ch/Vch Recommended Grant	Purpose - Running costs/project /one-off item	Proposed use of funds/Purpose of the Organisation	Previous Grant £	Council Priority Met	Unusual Expenditure / Notes	P/L in previous year?	accounts provided	W'borne beneficiaries
21 Wimborne & District Community Association	£ 1,500.00	£500-£550	Specific Project	To provide a selection of eco-friendly community accessible items to provide a convenient way to encourage the community to recycle, reuse and reduce wastage within the Town	£4000 awarded in 2016/17	* Town Support * Tourism * Economy	No unusual expenditure	P	Y	Y

Dec 2018 Town Mayor's Report

Since our last meeting;

I have attended 10 Mayoral engagements and my Deputy has attended one on my behalf too.

Total hours on Chairman and Mayoral activity has been 81.5.

Split as 31.5 as Mayor and 50 as Chairman.

This period includes 4 weeks, so this averages out at just over 20hrs pw .

Events

There have been some very special Mayoral events this month and the most moving of all was the 11th November for both the parade to the Minster for the special service at 3pm, followed by wreath laying. And the Beacon's Lighting event at Wimborne Cemetery where there was once again a fantastic community engagement as we paraded from the Square up to the Cemetery. It was very memorable and I've had lots of positive feedback about it which I've passed onto the Cemetery Clerk who put a great deal of work into making it such a success.

Lights Switch On

I have to mention the Christmas Light switch on too. There was entertainment throughout the day and even though it was raining, a decent crowd the whole time too! Naturally as it got later in the afternoon, the crowds got thicker (many with AFC BMTH clothing on). Eddie Howe certainly drew a large crowd and he was very gracious afterwards, having his photo taken and signing lots of photographs. He also signed a couple of footballs for me which I managed to raffle off for £180 for my charities.

Thank you to everyone that made the day work so well, including all those that collected for my charities.

We have had some feedback about the sound again and the height of the stage, with such a large crowd, many people near the back couldn't see the people on stage very well. We will be having a Christmas event de brief very soon and will take into account all these points.

Christmas Party

And a quick mention to the party last Friday. We had a great mix of people from the community, all the charities were represented, businesses, Cllrs – including the Vice Chairman of EDDC. The Raffle and the auction of my paintings together with the signed footballs, raised about £1000! We're still waiting for the final amount raised in total.

LGR

Liaising with EDDC is ongoing and of course this Council met a couple of weeks ago to deal with matters relating the latest land and asset talks. We will continue to deal with matters like this and any other impacts as a result of LGR as and when – leading up to the 1st April.

Newsletter

We are hoping to get a newsletter out by the end of next week.

And finally some Thank yous

As I'm half way through my Mayoral year, I want to thank all those people that have supported me so far, not least Anthony Oliver, Chris Brown and my deputy Cllr Bartlett who have been there for me at many events, pointing me in the right direction.

I do hope you will join us after the meeting for a drink but in any event, have a great Christmas and New Year. And if anyone would like to join me upstairs in the Kings Head from about 10:30pm on NYE, I would be very pleased to see you there.

MAYOR'S ENGAGEMENTS

7 November 2018 – 4 December 2018

- 11.11.18 The Mayor and her Escort attended the Remembrance Parade and Service held at The Minster.
- 11.11.18 The Mayor and her Escort attended the Battle's Over Parade and Service at Wimborne Cemetery.
- 13.11.18 Yeovil Town Council – The Mayor attended the Yeovil Civic Day.
- 15.11.18 Arts University Bournemouth – The Mayor met the Vice-Chancellor of AUB and had a tour of the campus.
- 16.11.18 Colehill Parish Council – The Mayor attended the Chairman's Reception at the Memorial Hall in Colehill.
- 24.11.18 Coach & Horses – The Mayor officially opened Santa's Grotto at the Coach & Horses public house.
- 24.11.18 The Mayor attended the switch on of the Christmas Lights in the Square in the town.
- 26.11.18 East Dorset Citizens' Advice Bureau – The Mayor visited the East Dorset Advice Centre to see the work that is carried out there for the local community.
- 27.11.18 Diverse Abilities – The Mayor visited the charity to see the work that they undertake.
- 30.11.18 The Mayor held a charity Christmas Party at the Royal British Legion in West Borough with all proceeds going to her chosen charities.
- 02.12.18 Verwood Town Council – The Deputy Mayor and Deputy Mayoress represented the Mayor at the Christmas Reception held in Verwood.
- 03.12.18 Friends of the Tivoli Theatre – the Mayor attended a 25th Anniversary event held at the Priest's House Museum.

Wimborne Cemetery

The JMC has now agreed its budget for next year and the cost to WMTC will be £11969.00, a 3% increase in the budget

TCLG

The next meeting of the TCLG is actually tomorrow, but November's TCLG minutes will be released with the minutes of tonight's meeting

Valognes Twinning Ass.

The bi-annual visit to Valognes next year will take place on the weekend 21st-23rd June, which will coincide with the 75th anniversary of the Town's liberation. The minutes of last week's meeting are not to hand yet, but I will forward to the office when they are.

Walford Mill Education Trust

Nothing to report.



WIMBORNE BID MINUTES

Town Centre Liaison Group

Date: Wednesday 7th November 2018

Time: 12 Noon

Venue: Town Hall

Attendees:	<ul style="list-style-type: none"> • Terry Wheeler (WMTC, chair) 	<ul style="list-style-type: none"> • Tammy Sleet (BID)
	<ul style="list-style-type: none"> • David Phelps (WMTC) 	<ul style="list-style-type: none"> • Ben Richardson (BID)
	<ul style="list-style-type: none"> • Carol Butter (WMTC) 	<ul style="list-style-type: none"> • Carole Chedgy (WMTC)
	<ul style="list-style-type: none"> • Pat Hymers (WMTC) 	<ul style="list-style-type: none"> • Georgie Boyd (BID)
Apologies:	<ul style="list-style-type: none"> • Adam Wrixon (CoT) 	<ul style="list-style-type: none"> • Kate Brooks (CoT)
	<ul style="list-style-type: none"> • Martin Brunt (BID) 	<ul style="list-style-type: none"> • Aaron Calver (CoT)

Item	Item	Action to
1.	Apologies: Aaron Calver Martin Brunt Adam Wrixon Kate Brooks	
2.	Matters arising from minutes <ul style="list-style-type: none"> • GBHS The award ceremony is Thursday 15th November and results will be announced then. • Magazine EDDC are already producing a welcome pack for new residence, and our publication could go in there. TS progressing. BID is progressing production of a good quality editorially driven publication. WMTC need to consider if they wish to include a flyer TS to report back next meeting. 	TW TS
3.	Approval of notes from October: Notes were approved.	



WIMBORNE BID MINUTES

Town Centre Liaison Group

Item	Item	Action to
4.	<p>Square update</p> <ul style="list-style-type: none"> • Wimborne Minster Folk Festival (WMFF) The TCLG accepted that the stage cannot go in the same position as last year, as this does not provide a sufficient westbound emergency exit, assuming the Café on the Square put out tables or a bar outside their shopfront, as they are entitled to do. Councillor Hymers asked if the TCLG would negotiate with the café but the Chairman refused, insisting that the Folk Festival Committee should do this direct. The group agreed that WMFF need to provide a suitable alternative layout. 	TS
5.	<p>Christmas</p> <p>TS outlined events that effect the Square and will send out corresponding document by email.</p>	TS
6.	<p>Willow Walk</p> <ul style="list-style-type: none"> • Events The group acknowledged that the Willow Walk regulations limit the number and type of events that can be held there. The group agreed that more communication could improve the challenges of using Willow Walk. • Bridge TS to find out who is responsible for cleaning the bridge. 	TS

Meeting closed at 12:44pm

Date of next meeting: Wednesday 5th December 2018

Deadline to add items to agenda: Thursday 29th November 2018