



Dear Councillor

29 November 2018

You are summoned to attend a meeting of the **TOWN COUNCIL** to be held on **TUESDAY 4 DECEMBER 2018 at 7.30 pm** in the **COUNCIL CHAMBER**, Town Hall, West Borough, Wimborne Minster.

**COUNCILLORS ARE REMINDED TO BRING WITH THEM TO THIS MEETING ANY WRITTEN REPORTS TO COMMITTEES TO WHICH THEY MAY WISH TO REFER.**

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Lawrence Hart'.

Town Clerk

#### **PUBLIC QUESTION TIME**

Before commencement of the formal agenda, members of the public are invited to ask questions of the Council at the Chairman's discretion.

#### **A G E N D A**

- 1 Apologies for absence.
- 2 To confirm the Minutes of the **TOWN COUNCIL MEETING** held on 6 November 2018 (pages 7290, 7291, 7292, 7293 and 7294).
- 3 To confirm the Minutes of the **EXTRAORDINARY MEETING OF THE TOWN COUNCIL** held on 20 November 2018 (page 7297).
- 4 To receive the Minutes of the **RESOURCES COMMITTEE** held on 20 November 2018 (pages 7295 and 7296. Please note the recommendation contained in Minute 116).
- 5 To receive the Minutes of the **RECREATION & LEISURE COMMITTEE** held on 27 November 2018 (pages 7298, 7299 and 7300).
- 6 **GRANTS PROCESS REVIEW**  
To consider the recommendations from the Informal Meeting of the Town Council held on 27 November 2018 (copy herewith).



- 7            **GRANT AID 2018/19**  
To consider a schedule containing two applications together with the recommendations of the Chairman and Vice-Chairman of Resources Committee thereon (copy herewith).
- 8            **DORSET COUNTY COUNCILLOR'S REPORT** (if any).
- 9            **EAST DORSET DISTRICT COUNCILLORS' REPORTS** (if any).
- 10          **TOWN MAYOR'S REPORT**
- 11          **TOWN COUNCIL REPRESENTATIVES' REPORTS** (if any).

**LOCALISM ACT 2011 and CODE of CONDUCT**

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

**GENERAL CONDUCT**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Data Protection (General Data Protection Regulation).

**TO ALL MEMBERS OF THE TOWN COUNCIL**

WIMBORNE MINSTER TOWN COUNCIL

NOTES of an INFORMAL MEETING of the TOWN COUNCIL held on TUESDAY 27 NOVEMBER 2018 at 7.05 pm in the Committee Room, Town Hall, West Borough, Wimborne Minster.

MEMBERS PRESENT

Cllr Mrs K F Webb - Town Mayor & Chairman of the Council  
Cllr S K Bartlett - Deputy Town Mayor & Vice-Chairman of the Council

Cllr Mrs S A Bell  
Cllr J Burden  
Cllr Ms C L Butter  
Cllr Mrs C A Chedgy  
Cllr Mrs D J March  
Cllr R P Nunn  
Cllr W J Richmond  
Cllr Mrs A E Roberts  
Cllr T F Wheeler

MEMBERS NOT PRESENT

Cllr Mrs P A Hymers  
Cllr R D Cook  
Cllr Mrs S A Cook

Vice-Chairman of the Council presiding.

1 GRANTS PROCESS REVIEW REPORT

The Chairman and Vice-Chairman of Resources Committee submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix 1** to these Minutes in the Minute Book.

The Chairman of Resources Committee was invited to present the report which recommended a change to the procedure for the grants application process. Extensive discussion followed which included consideration of the advantages and disadvantages of the current system (Proposal A) or changing to a new grant aid procedure (Proposal B).

**RECOMMENDED that the:**

- a) Town Council adopts Proposal B as the preferred grant process, as outlined in the report and implements the suggested changes to the Grant Aid Process; and
- b) Town Council agrees in principle to amend the current events budget to a 'One Off Events and Projects' budget and adjusts the budget total as identified in Proposal C; and
- c) Town Council adopts the proposals set out at point D, E, F and G in the report.

The meeting closed at 8.00 pm.

## Applications for Grant Aid 2018/19 - 6th tranche and deferred applications - To be submitted to Resources on 4 December 2018

Name of Organisation	Grant requested	Ch/VCh Recommended Grant	Purpose - Running costs/project /one-off item	Proposed use of funds/Purpose of the Organisation	Previous Grant £	Council Priority Met	Unusual Expenditure / Notes	P/L in previous year?	accounts provided	W'borne beneficiaries
25 East Dorset Environment Partnership (EDEP)	£ 300.00	£300.00	Annual Running Costs	Partnership working with local authorities, community and environmental groups to protect & improve the environment, increase awareness, support environmental protection initiatives and provide advice including on planning issues	£300 awarded in 2016/17	* Infrastructure * Town Support * Tourism * Recreation, Culture & Heritage	Note in accounts: 'Due to unusual circumstances in 2017/18 due to health only one grant was available'	L	Y	Y

## Deferred applications from tranche 3

Name of Organisation	Grant requested	Ch/VCh Recommended Grant	Purpose - Running costs/project /one-off item	Proposed use of funds/Purpose of the Organisation	Previous Grant £	Council Priority Met	Unusual Expenditure / Notes	P/L in previous year?	accounts provided	W'borne beneficiaries
21 Wimborne & District Community Association	£ 1,500.00	£500-£550	Specific Project	To provide a selection of eco-friendly community accessible items to provide a convenient way to encourage the community to recycle, reuse and reduce wastage within the Town	£4000 awarded in 2016/17	* Town Support * Tourism * Economy	No unusual expenditure	P	Y	Y