



Dear Councillor

13 September 2018

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held on **TUESDAY 18 SEPTEMBER 2018 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting on items on the agenda, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lawrence Hartley'.

Town Clerk

AGENDA

- 1 Apologies for Absence.
- 2 **SCHEDULE OF PAYMENTS**
- 3 **MONTHLY ACCOUNTS**
To receive the monthly accounts for the end of August 2018 (copy herewith).
- 4 **GRANT AID 2018/19**
To receive for information an update on the grants made to date, the budget position and any applications pending (copy herewith).

MEMBERS OF COMMITTEE

Cllr Mrs C A Chedgy (Chairman)
Cllr T F Wheeler (Vice-Chairman)
Cllr J Burden
Cllr Ms C L Butter
Cllr R D Cook
Cllr Mrs S A Cook
Cllr R P Nunn
Cllr W J Richmond
Ex-Officio - Chairman & Vice-Chairman of the Council

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting.)



LOCALISM ACT 2011 and CODE of CONDUCT

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

GENERAL CONSIDERATIONS

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, marital status, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime & Disorder, Health & Safety, Human Rights and Data Protection (General Data Protection Regulation).

Date: 07/09/2018
Time: 13:33:12

WIMBORNE MINSTER TOWN COUNCIL

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Profit and Loss

Item 3

From: Month 5, August 2018
To: Month 5, August 2018

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	188,250.00	
EDDC Maintenance Contribution	0.00	990.00	
Admin	25.46	394.76	
Town Hall	641.65	7,434.05	
General Recreation	497.33	2,406.65	
Redcotts	401.14	9,889.23	
Leigh Park Playing Fields	0.00	195.55	
EDDC Loan Contributions	7,476.57	11,003.29	
Cemetery Salaries Reimbursement	7,288.22	36,441.10	
Cemetery Miscellaneous Expenses	840.68	980.58	
BID Payments Assistance	111.12	277.80	
		17,282.17	258,263.01
Expenditure			
Town Hall	1,265.92	5,871.24	
Grants, Donation, Subs & Conts	0.00	34,209.95	
Planning & Environment	231.50	453.50	
Buildings & Premises	1,432.00	20,243.48	
General Recreation	7,866.86	39,001.71	
Redcotts	469.12	7,079.98	
Assets Replacement	511.00	1,729.55	
		11,776.40	108,589.41
Gross Profit/(Loss):		<u>5,505.77</u>	<u>149,673.60</u>
Overheads			
Admin	9,183.88	62,558.46	
Mayoral & Civic	784.49	4,803.55	
Cemetery Salaries	7,288.22	36,634.90	
Cemetery Miscellaneous Expenses	551.60	824.08	
		17,808.19	104,820.99
Net Profit/(Loss):		<u>(12,302.42)</u>	<u>44,852.61</u>

Date: 07/09/2018
Time: 13:33:27

WIMBORNE MINSTER TOWN COUNCIL

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Balance Sheet

From: Month 5, August 2018
To: Month 5, August 2018

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	14,602.30	(1,330.84)	
Nationwide Business Bond	0.00	51,831.11	
Capital Reserve Account	(30,920.87)	252,820.38	
Petty Cash	0.00	350.00	
V. A. T	613.31	1,061.95	
Debtors Control Account	2,180.89	17,979.71	
		(13,524.37)	322,712.31
Current Liabilities			
Suspense Acct - Salaries	48.80	48.80	
Receipts in Advance	0.00	175.00	
		48.80	223.80
Current Assets less Current Liabilities:		(13,573.17)	322,488.51
Total Assets less Current Liabilities:		(13,573.17)	322,488.51
Financed By			
General Fund	(1,080.00)	118,120.71	
Fund - Twn Hall/Refurb 6446	0.00	31,589.57	
Fund - Buildings 6447	0.00	16,975.40	
Fund - Redcotts Lodge6452	0.00	2,214.17	
Fund - Marriage Venue Licence5628	0.00	1,470.00	
Fund - Election Exps 5412	0.00	2,990.99	
Fund - Resources Asset 6501&5413	0.00	7,565.80	
Fund - Traff Order/Signs	0.00	2,609.00	
Fund - Contract Work (Rec) 6668	0.00	3,660.64	
Fund - Planting 6663	0.00	1,134.03	
Fund - Street Lighting	0.00	640.00	
Fund - Mayor's Charities	41.75	54.28	
Fund - Recreation Asset 6502	0.00	19,309.39	
Fund - Redcotts Future Development Fund 689	0.00	10,000.00	
Fund - Legal Expenses	0.00	861.00	
Fund - Car Park/ Footpath 6665	0.00	1,419.14	
Fund - WBC Cap/ Renewal3072	0.00	3,651.00	
Fund - Section 106 - Redcotts Tennis Courts	0.00	560.00	
Fund - C.C.T.V. 6500	0.00	37,108.71	
Fund - Town Centre - Future Enhancements	(232.50)	3,833.69	
Fund - Mega Van 6671	0.00	1,000.00	
Fund - Youth Cafe	0.00	342.60	
Fund - Leigh Park Play Area	0.00	1,000.00	
Fund - Redcotts Play Area	0.00	1,000.00	
Fund - Gunstone Trust	0.00	8,525.78	
P & L Account	(12,302.42)	44,852.61	
		(13,573.17)	322,488.51

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

Aug-18

Acc Ref	Name	Balance YTD	Annual Budget	Variance
5402	ADMIN - Bank Charge	159.00	380.00	221.00
5403	ADMIN - Telephone & Internet	406.59	930.00	523.41
5404	ADMIN - Salaries Office Staff	37,647.46	85,000.00	47,352.54
5405	ADMIN - Superannuation Contributions	6,295.10	11,500.00	5,204.90
5406	ADMIN - Gen Office Expenses	1,931.17	2,500.00	568.83
5407	ADMIN - Training	0.00	500.00	500.00
5408	ADMIN - Postage	135.98	350.00	214.02
5409	ADMIN - Photocopier	279.98	1,270.00	990.02
5410	ADMIN - Insurance	11,616.69	12,000.00	383.31
5411	ADMIN - Legal Expenses	0.00	200.00	200.00
5412	ADMIN - Election Exps	0.00	0.00	0.00
5413	ADMIN - Cap Office Equipment	0.00	500.00	500.00
5414	ADMIN - Refreshments	0.85	20.00	19.15
5415	ADMIN - Travel	101.07	280.00	178.93
5417	ADMIN - Advertising	30.00	600.00	570.00
5418	ADMIN - Compostable Bin Liners	50.00	50.00	0.00
5420	ADMIN - Membership of Outside Bodies	1,720.14	1,580.00	-140.14
5421	ADMIN - Newsletter	0.00	1,000.00	1,000.00
5422	ADMIN - Public Relations	45.00	1,000.00	955.00
5462	ADMIN - Professional Fees	0.00	700.00	700.00
5463	ADMIN - Audit fees	475.40	2,000.00	1,524.60
5464	ADMIN - Square Bookings Assistance	425.10	3,000.00	2,574.90
5465	ADMIN - I.T. & Website	585.54	1,000.00	414.46
5466	ADMIN - Christmas Lighting/Stage & PA	653.39	14,800.00	14,146.61
5467	ADMIN - Cemetery Tax & NIC	6,711.80	0.00	-6,711.80
5468	ADMIN - Cemetery Salaries & Superannuation	29,923.10	0.00	-29,923.10
5469	ADMIN - Cemetery Misc Exp	824.08	0.00	-824.08
5613	T/HALL - Fire Alarm System Contract	0.00	525.00	525.00
5614	T/HALL - TIC Support	0.00	0.00	0.00
5615	T/HALL - Town Hall Boiler Maintenance	60.00	130.00	70.00
5616	T/HALL - Carpet Cleaning	0.00	400.00	400.00
5617	T/HALL - Heating Gas	51.34	1,300.00	1,248.66
5618	T/HALL - Electricity	284.30	1,000.00	715.70
5619	T/HALL - Sewerage/Water	61.62	800.00	738.38
5620	T/HALL - Business Rates	3,420.00	7,200.00	3,780.00
5621	T/HALL - Cleaning products/Waste Disp.	8.88	100.00	91.12
5622	T/HALL - Cleaning contract	605.00	2,000.00	1,395.00
5623	T/HALL - Civil Ceremony costs	778.40	1,500.00	721.60
5624	T/HALL - Minor Rep/Maintenance	503.70	2,000.00	1,496.30
5625	T/HALL - Honours Board	98.00	120.00	22.00
5627	T/HALL - Equipment	0.00	200.00	200.00
5628	T/HALL - Marriage Licence Fund	0.00	500.00	500.00
5830	MAYORAL/CIV - Allowance	1,000.00	2,000.00	1,000.00
5833	MAYORAL/CIV - Regalia	328.65	200.00	-128.65
5835	MAYORAL/CIV - Civic Fund	2,927.81	5,000.00	2,072.19
5839	MAYORAL/CIV - Wim Militia	370.70	800.00	429.30
5840	MAYORAL/CIV - Town Crier Subs/Comp	35.00	450.00	415.00
5841	MAYORAL/CIV - Members Training	0.00	250.00	250.00
5842	MAYORAL/CIV - Members Travel	141.39	800.00	658.61
5843	MAYORAL/CIV - Remembrance Day Wreath	0.00	150.00	150.00
6040	GSL - Cemetery Precept	5,810.20	11,630.00	5,819.80
6045	GSL - Grants Contingency Fund	0.00	0.00	0.00
6046	GSL - BID Levy	213.75	250.00	36.25
6047	GSL - Annual Grants	28,186.00	37,000.00	8,814.00
6048	GSL - Wimborne Folk Festival	0.00	0.00	0.00
6050	GSL - Events Fund	0.00	3,000.00	3,000.00

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6242	P&E - Devolution Community Fund	152.50	15,000.00	14,847.50
6245	P & E - Town Square Contribution (ends 31.03.22)	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Exp	176.00	550.00	374.00
6269	P&E - Town Centre Maintenance	625.00	3,100.00	2,475.00
6270	P&E - Contribution To Service 88	2,500.00	2,500.00	0.00
6446	BUILDING - T.Hall Refurb Fund	0.00	0.00	0.00
6447	BUILDING - Building Fund	2,877.00	4,000.00	1,123.00
6449	BUILDING - Leigh Park Com Centre Loan	7,476.57	15,000.00	7,523.43
6450	BUILDING - Gazebo	0.00	500.00	500.00
6452	BUILDING - Groundsman's Lodge	100.00	1,000.00	900.00
6453	BUILDING - Redcotts Lodge Loan	0.00	2,100.00	2,100.00
6455	BUILDING - T/Hall Development Loan	0.00	11,900.00	11,900.00
6456	BUILDING - Redcotts Storage/Toilet Loan	3,445.59	6,900.00	3,454.41
6470	C.C.T.V. - Maintenance	2,425.74	7,000.00	4,574.26
6471	C.C.T.V. - Loan Repayments	3,918.58	7,838.00	3,919.42
6473	C.C.T.V. - Wayleave Electric	0.00	0.00	0.00
6500	ASSETS - C.C.T.V. Asset	0.00	0.00	0.00
6501	ASSETS - Resources Asset	0.00	1,600.00	1,600.00
6502	ASSETS - Recreation Asset	1,729.55	5,000.00	3,270.45
6655	GEN.REC - Lighting	58.69	500.00	441.31
6656	GEN.REC - Training	0.00	150.00	150.00
6657	GEN.REC - Lodge C.Tax	725.57	1,200.00	474.43
6658	GEN.REC - Miscellaneous	859.16	3,000.00	2,140.84
6659	GEN.REC - Salaries	30,513.02	72,000.00	41,486.98
6660	GEN.REC - Repair/Renewal	1,029.26	3,500.00	2,470.74
6661	GEN.REC - Consumables	1,519.79	4,000.00	2,480.21
6663	GEN.REC - Planting Fund	76.70	200.00	123.30
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - Wimborne In Bloom	0.00	150.00	150.00
6667	GEN.REC - Travel	12.60	200.00	187.40
6668	GEN.REC - Contract Work	1,020.28	3,000.00	1,979.72
6669	GEN REC - G'Mens Tools	0.00	400.00	400.00
6670	GEN REC - G'Mens PPE	315.23	350.00	34.77
6671	Gen Rec - Mega Van - Batteries	0.00	500.00	500.00
6672	Gen Rec - Mega Van Servicing	525.00	500.00	-25.00
6673	GEN.REC - Jubilee Garden	0.00	200.00	200.00
6674	GEN REC - Dog Waste Disposal	200.00	400.00	200.00
6676	GEN REC - General Waste Disposal	646.41	1,800.00	1,153.59
6677	GEN REC - Dog Control Contr	1,500.00	1,600.00	100.00
6678	GEN REC - STRI Membership	0.00	580.00	580.00
6700	Leigh/PK - Play Area Fund	0.00	1,000.00	1,000.00
6816	R/COTTIS - Toilets Air Freshener Contract	0.00	240.00	240.00
6817	R/COTTIS - Pavilion Boiler Service Contract	0.00	300.00	300.00
6818	R/COTTIS - Water/Sewerage	0.00	800.00	800.00
6870	R/COTTIS - Football	0.00	150.00	150.00
6871	R/COTTIS - Bowling	770.00	1,800.00	1,030.00
6874	R/COTTIS - Grass Tennis	0.00	0.00	0.00
6891	R/COTTIS - Pavilion Gas	70.35	800.00	729.65
6892	R/COTTIS - Pavilion Services	688.65	2,800.00	2,111.35
6893	R/COTTIS - Cleaner/ Maintenance	680.00	2,600.00	1,920.00
6894	R/COTTIS - Pavilion Legionella Testing	1,317.91	1,300.00	-17.91
6897	R/COTTIS - Play Area Redevelopment Loan	3,954.86	7,910.00	3,955.14
6898	R/COTTIS - Play Area Fund	0.00	1,000.00	1,000.00
		216,812.19	422,883.00	206,070.81

Aug-18		Balance YTD	Annual Budget	Variance
Acc Ref	Name			
3001	PRECEPT	188,250.00	376,500.00	188,250.00
3003	ADMIN - Interest Received	356.01	380.00	23.99
3005	ADMIN - Compostable bin liners	38.50	60.00	21.50
3006	ADMIN - Receipts Gen	0.25	0.00	-0.25
3010	ADMIN - EDDC Maintenance CCTV	990.00	3,150.00	2,160.00
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3015	ADMIN - EDDC Leigh Park Com Centre Loan	7,476.57	14,953.00	7,476.43
3017	ADMIN - Cemetery Salaries & Superannuation	29,923.10	0.00	-29,923.10
3018	ADMIN - Cemetery Tax & NIC	6,518.00	0.00	-6,518.00
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	277.80	0.00	-277.80
3021	ADMIN - Cemetery Misc Inc	980.58	0.00	-980.58
3024	T/HALL - Hire Council Chamber	205.82	500.00	294.18
3025	T/HALL - Marriage Receipts	3,833.31	3,000.00	-833.31
3026	T/HALL - Private Office Rental	1,875.00	3,750.00	1,875.00
3027	T/HALL - Hire Committee Room	1,519.92	2,000.00	480.08
3057	GEN REC - Lodge Rent	1,820.00	4,400.00	2,580.00
3058	GEN REC - Misc Income	0.00	50.00	50.00
3059	GEN REC - Grounds Maintenance Contract	666.65	1,600.00	933.35
3069	Gen Rec - Bowling - Glass Bottle Collections	72.95	0.00	-72.95
3070	R/COTTIS - Football	380.84	1,700.00	1,319.16
3071	R/COTTIS - Bowling	8,252.00	8,252.00	0.00
3072	R/COTTIS - WBC Cap/Renewal	529.00	529.00	0.00
3073	R/COTTIS - WBC Store Rent	200.00	200.00	0.00
3076	R/COTTIS - Changing Rooms	83.30	270.00	186.70
3077	R/COTTIS - Recharged Services	371.14	2,200.00	1,828.86
3081	L/PARK - Rugby Club Rent	0.00	4,750.00	4,750.00
3083	L/PARK - Rugby Club Insurance	0.00	350.00	350.00
3084	L/PARK - Rugby Waste Disposal	195.55	790.00	594.45
		258,343.01	432,911.00	174,567.99

Grants awarded to date:

	Name of Organisation	Grant requested	Amount awarded
1	Wimborne History Festival	£ 5,000.00	£ 3,500.00
3	Dorset Wildlife Trust	£ 120.00	£ 100.00
4	1069 (Flight refuelling Squadron) Air Training Corps	£ 1,000.00	£ 1,000.00
5	Citizen's Advice East Dorset	£ 8,000.00	£ 8,000.00
6	Hurting To Healing	£ 500.00	£ 200.00
7	Folk Festival	£ 5,000.00	£ 3,600.00
11	Wimborne Dementia Friendly Community	£ 3,000.00	£ 3,000.00
12	Wimborne Camera Club	£ 500.00	£ 500.00
13	East Dorset Heritage Trust	£ 350.00	£ 350.00
14	East Dorset Heritage Trust	£ 2,518.03	£ 750.00
15	Wimborne In Bloom	£ 600.00	£ 600.00
16	Dreamboats	£ 736.00	£ 736.00
17	Brendoncare Clubs	£ 1,000.00	£ 1,000.00
18	Walford Mill Crafts Education Trust Ltd	£ 4,850.00	£ 4,850.00
19	Wimborne ABC	£ 1,000.00	£ 1,000.00
20	Dorset ME Support Group	£ 400.00	£ 200.00
	Total	£ 34,574.03	£ 29,386.00

Grant Budget 2018-19	£ 37,000.00
Remaining Budget 2018-19	£ 7,614.00

Grants - Deferred

8	East Dorset Tourist Information Centre	£ 7,000.00	Defer - More information requested - not yet received
21	Wimborne & District Community Association	£ 1,500.00	Defer - More information requested - not yet received

Grants Paid From Other Budgets

23	Wimborne War On Waste	£ 1,000.00	£1000.00 Paid from the Events Fund
10	Wimborne Festivals Consortium - application made by East Dorset's Community Recreation Officer	£ 800.00	£800.00 Paid from Buildings Fund

Grants Refused

22	Life Education Wessex	£ 550.00	Refused
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Grants Withdrawn By Applicant

2	Wimborne & East Dorset Macular Degeneration Support Group	£ 75.00	APPLICATION WITHDRAWN
9	Wimborne Valognes Twinning Association	£ 250.00	APPLICATION WITHDRAWN

Grants Recently Received - Not Yet Processed

	Home Start South East	£ 4,800.00	-
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Note:

	Wimborne Cemetery Joint Management Committee - Battle's Over Contribution	£ 1,000.00	£1000.00 To be met from the Event Fund
	Balance remaining in Events Fund	£ 1,000.00	