

**WIMBORNE MINSTER TOWN COUNCIL**

**MINUTES** of a meeting of the **RESOURCES COMMITTEE** held on **TUESDAY 22 MAY 2018** at 6.30 pm in the Committee Room, Town Hall, Wimborne Minster.

**COMMITTEE MEMBERS PRESENT**

Cllr Ms C L Butter  
Cllr Mrs C A Chedgy  
Cllr R D Cook  
Cllr R P Nunn  
Cllr W J Richmond  
Cllr T F Wheeler  
Mrs K F Webb – Ex-Officio – Chairman of the Council  
Cllr S K Bartlett – Ex-Officio – Vice-Chairman of the Council

**COMMITTEE MEMBERS NOT PRESENT**

Cllr J Burden  
Cllr Mrs S A Cook

Chairman of the Council presiding.

**8** **ELECTION OF CHAIRMAN 2018/2019**

**RESOLVED** that Cllr Mrs C A Chedgy be elected Chairman of the Committee for the 2018/2019 municipal year.

Cllr Mrs Chedgy in the Chair.

**9** **ELECTION OF VICE-CHAIRMAN 2018/2019**

**RESOLVED** that Cllr T F Wheeler be elected Vice-Chairman of the Committee for the 2018/2019 municipal year.

**10** **SCHEDULE OF PAYMENTS**

The cheques for May 2018 were approved and signed – see **Appendix A** to these Minutes.

**11** **MONTHLY ACCOUNTS**

The Town Clerk reported that the 2017/18 accounts were still being closed down and therefore the accounts for the first month of the new financial year were not available.

12

APPLICATIONS FOR GRANT AID 2018/19

The Chairman and Vice-Chairman submitted a schedule of applications for grant aid, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book. The applications were the first tranche to be considered under the new system adopted by Council in June 2017.

The schedule included the recommendations of the Chairman and Vice-Chairman on each application and took into consideration comments made by Members. It also included a suggestion that some applications be deferred to a future meeting as additional information was required.

The Chairman dealt with each application separately and commented on each one as follows:

Wimborne Minster Folk Festival: Although the original application had sought a grant of £5000, as a result of additional sponsorship and up to the minute information, the Folk Festival Treasurer had reduced the amount requested to £3,600;

Wimborne History Festival: the recommendation of the Chairman and Vice-Chairman was to reduce the grant applied for from £5000 to £3500 to reflect the true cost of bringing a WW1 bi-plane to The Square;

Wimborne & East Dorset Macular Degeneration Support Group: recommended for deferment to enable the 2017 accounts to be supplied and clarification as to how many Wimborne Minster residents benefit from access to the organisation;

Dorset Wildlife Trust: recommended for deferment since clarification was needed to ensure that any money granted would be used only in Wimborne Minster and any surplus not passed to the parent body which had substantial reserves;

1069(Flight Refuelling Squadron) Air Training Corps: full grant supported;

Citizens' Advice for East Dorset

The figures supplied by Citizens' Advice had been based on District Ward boundaries and had not taken into account the changes to the Town Council boundary which now included part of Colehill West Ward. The percentage of residents of Wimborne Minster using the service was therefore likely to be higher than quoted in the application. A grant of £8,000 for 2018/19 with Wimborne Minster users being 289 (probably a low figure) represented aid of £27.68 per person;

Hurting to Healing

The percentage of Wimborne Minster residents using the service provided by this organisation was unclear therefore a grant of £200 was recommended instead of the £500 applied for.

**RECOMMENDED to Council:**

- a) that a grant of £3600 be made to Wimborne Minster Folk Festival;
- b) that a grant of £3,500 be made to Wimborne History Festival;
- c) that a grant of £1,000 be made to the 1069(Flight Refuelling Squadron) Air Training Corps;
- d) that a grant of £8,000 be awarded to Citizens' Advice East Dorset;
- e) that a grant of £200 be awarded to Hurting to Healing;
- f) that the applications from the Wimborne & East Dorset Macular Degeneration Support Group and Dorset Wildlife Trust be deferred for further information as indicated in the preamble above.

(Note: Councillor S K Bartlett disclosed to the Committee that he was a member of the Folk Festival Committee but did not have a pecuniary interest.)

**13            LEASES AND LICENCES REVIEW (Min 200- 20.02.18)**

The Chairman gave the Committee a brief update on this review. The licence for the use of the shed in Redcotts Recreation Ground had now been signed and reports on the Bowls Club, Tennis Club and Rugby Club had been drafted pending consideration at a future meeting of this Committee. She and the Town Clerk were working through the outstanding matters concerning the other leases and licences with a view to completion and submission to this Committee by September 2018.

The meeting closed at 7.42 pm.

Signed .....Date.....  
Town Mayor and Chairman of the Council

## WIMBORNE MINSTER TOWN COUNCIL

## RESOURCES COMMITTEE MEETING 22 MAY 2018

## SCHEDULE OF PAYMENTS FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount
DD 1	01.06.18	East Dorset District Council	Business Rates - June 2018	684.00
DD 2	25.05.18	East Dorset District Council	Lodge Council Tax - May 2018	248.00
DD 6	03.05.18	British Gas	Gas - Town Hall - 08.03.18-16.04.18	159.15
DD 8	03.05.18	British Gas	Electricity - Redcotts Pavilion - 24.03.18-31.03.18	23.42
DD 11	18.05.18	Southern Electric	Electricity - Redcotts Footway Lighting - 23.12.17-22.01.18	28.43
# DC 1	14.04.18	Way With Words	Transcription Service - Extraordinary Meeting 28.03.18	149.40
# DC 2	20.04.18	Insurance Experts Ltd	Wimborne Militia Insurance 2018-19	370.70
# DC 3	24.04.18	Way With Words	Transcription Service - Extraordinary Meeting - Final Installment	149.40
# DC 4	24.04.18	Legalo	Templates - Licence To Occupy	24.95
# DC 5	24.04.18	Langham Wine Estate	2 Cases Classic Cuvee - Mayor's Valognes Twinning Reception	259.20
# DC 6	25.04.18	ASDA Mobile	Groundsman's Mobile Top Up	20.00
# DC 7	30.04.18	Amazon.co.uk	Shark - Vacuum Cleaner	339.00
# DC 8	03.05.18	Dorset County Council	Commercial Waste Sacks - Dog Bin Emptying	100.00
DC 9	15.05.18	Tesco	Refreshments - Mayor Making 15.05.18	68.75
# SO1	01.05.18	Wimborne Business Systems Ltd	Line Rental & Internet Services - May 2018	62.21
008972	22.05.18	Petty Cash	Petty Cash Imprest	138.54
008956	22.05.18	Allied Office Machines Ltd	Printing Charges - 7802 x black copies	60.67
# 008955	25.04.18	Carnival Flowers	100 x Red Roses - Mayor's Charity Collection - St George's Day	110.00
008964	22.05.18	R D Cook	Travel Expenses 21.11.17 - 29.04.18	63.00
008953	20.04.18	Courtstall Services Ltd	Resurfacing Hard Tennis Courts - 2nd Installment	20496.00
008968	15.05.18	Courtstall Services Ltd	Resurfacing Hard Tennis Courts - Final Installment	6000.00
008952	20.04.18	Dorset Association Of Parish & Town Councils	Introduction - DAPTC Annual Conference x3 Delegates	210.00
008971	22.05.18	Dorset Association Of Parish & Town Councils	GDPR Regulations Update x2 Delegates	50.00
# 008944	10.04.18	Dorset Community Transport	Subsidy - Route 88	5000.00
008963	22.05.18	Dorset Drainage Services (UK) Ltd	Unblock Drains - Redcotts Recreation Ground Public Toilets	96.00
# 008954	23.04.18	Dorset Furnishing Care	Carpet Cleaning - Council Chamber, Cttee Room & Reception	280.00
008973	22.05.18	Kyleigh's Papercuts Ltd	Mayoral Gift - Wimborne Ochsenfurt Twinning Association Visit	140.00
008950	19.04.18	LM Read	Repair Wiring & Fit New Fuse - Electric Mega Van	82.50
008962	22.05.18	M B Wilkes Ltd	Woodland Mulch & Soil - Leigh Park Play Area	260.64
008957	22.05.18	Mega Vans FTS Ltd	Software Service Update, 1x Auxiliary Contactor & 1x 250amp Fuse	630.00
# 008949	19.04.18	Pure Gas Heating Limited	Replacement Immersion Heater	120.00
008940	04.04.18	Radio Wimborne	Donation - Recording Extraordinary Meeting 28.03.18	100.00
008951	19.04.18	Rainford Electrical	Electrical Repairs - Redcotts Public Toilets	420.00
008960	22.05.18	Sorrels Caterers Ltd	Wimborne Valognes Twinning Assoc.50th Anniversary Reception	120.00
			Catering - Mayor's Civic Service 06.05.18	798.90
008958	03.05.18	War On Waste Ltd	Wheelie Bin Emptying - February 2018	161.34
008969	22.05.18	War On Waste Ltd	Duty Of Care - Annual Charge - Glass Collections	30.00
008959	22.05.18	The Wimborne Militia	50% Collection - St George's Day	71.02
BACS	25.05.18	ACE Office Environments	Office Stationery	6.14

			1 x Box White Paper	33.96
BACS	25.05.18	Avoncrop Amenity Products Ltd	Bowling Green Chemicals & Line Marking Spray	924.00
BACS	25.05.18	C&O Tractors Ltd	Spark Plugs x2, Starter Handle, 12" Chain & Mirror	46.18
BACS	25.05.18	Consortium	Toilet Rolls x40, Disposable Overshoes x100 & key Fobs	29.79
			Groundsmen's Consumables & Hygiene Supplies	142.66
			Heavy Scouring Pads	6.23
BACS	25.05.18	Custom Security Services Ltd	CCTV Maintenance Contract 01.04.18-31.03.19	2640.00
BACS	25.05.18	Dantek Environmental Services (UK) Ltd	Legionella Testing - Redcotts Pavilion - April	125.27
			Legionella Testing - Redcotts Pavilion - May	125.26
BACS	25.05.18	Lisa Dukes	Cleaning - Town Hall 20.03.18 - 18.04.18	85.00
			Cleaning - Town Hall 19.04.18 - 18.05.18	135.00
BACS	25.05.18	RJS Window Cleaning	Cleaning Bus Shelters - Leigh Road & St John's Hill	52.80
BACS	25.05.18	Trade UK (Screwfix)	Consumables	126.47
BACS	25.05.18	T F Wheeler	Travel Expenses 28.03.18 - 04.05.18	114.48
BACS	25.05.18	Wimborne BID	Square Bookings Assistance - April 2018	510.12
			50% Town Centre Maintenance 11.03.18-10.04.18	225.00
BACS	25.05.18	WP Group	499L Red Diesel	379.87
BACS	25.05.18	Salaries	Salaries (Town Council & Cemetery Staff)	13788.36
BACS	25.05.18	Inland Revenue	Tax & NIC	3918.23
BACS	25.05.18	Dorset County Pension Fund	Superannuation	4163.52

Total

65703.58

# - denotes already on SAGE \* Shared with Wimborne BID

\*\* To be recharged to Wimborne Bowls Club

Sum of BACS Payments

26423.52

## Applications for Grant Aid 2018/19 - To be submitted to Resources on 22 May 2018

Name of Organisation	Grant requested	Ch/VCh Recommended Grant	Purpose - Running costs/project /one-off item	Proposed use of funds/Purpose of the Organisation	Previous Grant £	Council Priority Met	Unusual Expenditure / Notes	P/L in previous year?	accounts provided	W/borne beneficiaries
1 Wimborne History Festival	£ 5,000.00	£ 3,500.00	Specific Project	To support the running costs of the overall event but also specifically to bring a WWII Bi-Plane to Wimborne Square	-	*Recreation, Culture & Heritage *Tourism & Economy *Health & Well-being *Accessibility	insufficient information to determine	P	Y	Y
Wimborne & East Dorset Macular Degeneration Support Group	£ 75.00	Deferred for further information	Annual Running Costs	To support the running costs of the organisation so that it can continue to support those with Macular Degeneration	£ 75.00	*Health & Wellbeing	Increased expenditure in 2016 due to 10th Anniversary	L	Y	Y
3 Dorset Wildlife Trust	£ 120.00	£ 120.00	Annual Running Costs	To promote public appreciation of wildlife and educate people to care for their environment	£ 100.00	*Town Support *Recreation	Increased contribution to DWT HQ - see attached letter	L	Y	Y
4 1069 (Flight refuelling Squadron) Air Training Corps	£ 1,000.00	£ 1,000.00	Specific Project	HV-Vests for Cadets & Staff as well as two-way radios for outdoor activities	-	*Residents *Town Support	None	L	Y	Y
5 Citizen's Advice East Dorset	£ 8,000.00	£ 8,000.00	Annual Running Costs	To continue to provide free, independent, confidential & impartial advice and information about issues such as Housing, Debt, Employment, Health & Social Care	£ 7,000.00	*Town Support	None. Large unrestricted reserve - noted in accounts that funding only secure for max 3 years so a necessary precaution	L	Y	~9% of enquiries last year
6 Hurting To Healing	£ 500.00	£ 200.00	Annual Running Costs	Relieve the suffering & distress of adult survivors of childhood abuse via 1:1 counselling, facilitated therapeutic & well-being groups, facilitated creative therapies programmes and Client support	-	*Town Support	None	L	Y	~5% of clients last year
7 Folk Festival	£ 5,000.00	To follow	Annual Running Costs	To continue to provide events for the Festival including free of charge events, children's events and local music and comedy competitions	£ 4,000.00	*Residents *Town Support *Tourism *Partnership Working *Recreation	Reserves have been built up to cover potential losses in the event of poor weather/unforeseen circumstances	P	Y	Y
<b>Totals</b>	<b>£ 19,695.00</b>	<b>£ 12,820.00</b>								

Please note: Previous Grant refers to grants awarded for the 2017/18 Grant Aid.