

WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE

14th May 2018

You are summoned to attend the Annual General Meeting of the Wimborne Cemetery Joint Management Committee to be held in the Committee Room, Wimborne Minster Town Hall on Monday 14th May at 7:00pm

AGENDA

1. Receive apologies for absence
2. Elect Chairman of the Committee for May 2018 – May 2019
3. Elect Vice Chairman of the Committee for May 2018 – May 2019
4. Receive Declarations of Interests on any matter on this agenda
5. Matters arising from the Minutes of the Meeting held on 12th & 28th February 2018 – to be signed by the person presiding
6. Approve and sign Financial Reports from February, March & April 2018
7. Clerks Finance Report and Activity Summary
8. Internal Audit Letter & External Auditor Email from PKF Littlejohn
9. Land & Registration – including, Allotment Agreement for October 2018
10. Signage – including opening times & Offences in Cemeteries – LA Cemeteries Order 1977 (as amended)
11. Cemetery Website - update
12. 100 Years Remembrance Event - update
13. Matters arising from Cemetery Inspection held 14th May 2018 at 10:30am
14. Items for Information – Clerks Annual Leave; and Risk Assessment & Policy will be on the agenda for the next meeting
15. Date for next meeting – 11th June 2018 @ 7:00pm

Karen St Clair

Clerk & Registrar