

**WIMBORNE MINSTER TOWN COUNCIL**

**MINUTES** of a meeting of the **RESOURCES COMMITTEE** held on **TUESDAY 20 MARCH 2018 at 6.30 pm** in the Committee Room, Town Hall, Wimborne Minster.

**COMMITTEE MEMBERS PRESENT**

Cllr Mrs K F Webb (Chairman)  
Cllr R P Nunn (Vice-Chairman)  
Cllr Ms C L Butter  
Cllr Mrs C A Chedgy  
Cllr W J Richmond  
Cllr T F Wheeler – Ex-Officio – Chairman of the Council

**COMMITTEE MEMBERS NOT PRESENT**

Cllr J Burden  
Cllr Mrs S A Cook  
Cllr R D Cook – Ex-Officio – Vice-Chairman of the Council

**221** **SCHEDULE OF PAYMENTS**

The payments for March 2018 were approved and cheques/BACS form signed if required – see **Appendix A** to these Minutes.

**222** **MONTHLY ACCOUNTS**

The Town Clerk submitted for information the monthly accounts for the periods to the end of January and February 2018, copies of which had been circulated to each Member and copies of which appear as **Appendix B** to these Minutes in the Minute Book.

**223** **DRINKING FOUNTAINS - JUBILEE GARDEN & REDCOTTS RECREATION GROUND**

The Chairman reported that at the last Council meeting, Cllr Mrs D J March had requested that the water fountain in the Jubilee Garden be replaced with a drinking fountain and the drinking fountain near the entrance to the Bowls Club be re-instated.

Whilst acknowledging that the ideas partially fell within the remit of the Recreation & Leisure Committee, the Chairman commented on the amount of work needed to prepare a full proposal for consideration by Members i.e. full cost of implementation and maintenance and consideration of the impact on office resources. The office staff were currently working on a list of projects and priorities that will feed into the first Spending and Resources Steering Group meeting after Easter. The Chairman suggested that Cllr Mrs March's ideas be added to that list for the Steering Group to consider alongside other

Resources Committee – 20 March 2018

projects and priorities so that a recommendation could be made to Full Council. This process for managing projects had been accepted by the Town Council in her Closedown Report of January 2018.

This process would enable all projects coming before the Council to be properly assessed in terms of resource implications (cost and staff time) and level of priority for implementation.

**RESOLVED that the Chairman's suggestion be supported and the projects be referred to the Spending & Resources Steering Group.**

224

**YOUTH CAFÉ – UPDATE ON LEASE**

The Town Clerk reported that he and Cllr Mrs Chedgy had dealt with most of the outstanding points raised in the draft lease issued by the District Council and that the only outstanding matter was seeing a copy of the freehold title for the building and adjoining land to ensure the Town Council could comply with any covenants imposed. The documents had been received from the District Council's solicitor over the weekend and would be examined as soon as possible.

Once the lease had been executed, a decision would need to be taken by the Committee as to whether the Youth Café (or Vision Wimborne) was issued with a sub-lease or a licence to occupy the premises.

225

**WIMBORNE RUGBY CLUB – RENT**

The Chairman submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix C** to these Minutes in the Minute Book.

In the report the Chairman recommended that the second half of this financial year's annual rent paid by the Rugby Club should not be demanded as the Club was treated inequitably compared to the other sports clubs to which the Town Council had leased land and buildings. The Bowls Club paid rent to cover the Town Council's costs for maintaining the bowling green. The Tennis Club paid no rent. The Rugby Club paid £4750 in rent annually but was also responsible for maintaining the rugby pavilion and pitches.

Whilst Members were sympathetic with the Rugby Club's situation, they felt that the land and leases review should take place first before a decision was made.

Resources Committee – 20 March 2018

**RESOLVED that a decision on this matter be deferred pending the land and leases review.**

(Note: Cllr Mrs Chedgy disclosed to the Committee that she was Vice-President of Wimborne Rugby Club but did not have a pecuniary interest.)

The meeting closed at 6.54 pm.

Signed .....Date.....  
Town Mayor and Chairman of the Council

## WIMBORNE MINSTER TOWN COUNCIL

## RESOURCES COMMITTEE MEETING 20 MARCH 2018

## SCHEDULE OF PAYMENTS FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount
DD 1	01.04.18	East Dorset District Council	Business Rates - April 2018	684.00
DD 9	21.03.18	British Gas	Gas - Redcotts Pavilion 01.12.17-28.02.18	273.67
DD 10	22.03.18	Southern Electric	Electricity - Gazebo 30.11.17-02.03.18	17.44
DD 16	03.04.18	Water2Business	Sewerage - Redcotts Recreation Ground 04.07.17-08.01.18	153.97
DD 18	03.04.18	Water2Business	Sewerage - Redcotts Pavilion 15.07.17-10.01.18	295.29
DD 21	28.03.18	Public Works Loan Board	CCTV Loan 2 - Final Payment	4281.21
DD 22	29.03.18	Public Works Loan Board	Town Hall Refurbishment Loan	5926.54
DD 23	03.04.18	Public Works Loan Board	Redcotts Lodge Loan	1031.48
DD 24	11.04.18	Public Works Loan Board	Redcotts New Storage & Toilets Loan	3445.59
DD 26	04.04.18	Public Works Loan Board	Redcotts Play Area Redevelopment Loan	3954.86
# SO1	01.03.18	Wimborne Business Systems Ltd	Line Rental & Internet Services - January 2018	62.21
# DC 1	27.02.18	ASDA Mobile	Groundsman's Mobile Top Up	20.00
DC 2	12.03.18	H M Land Registry	Cranfield Avenue Amenity Area - Fees For Title Plans x9	33.00
008936	20.03.18	Petty Cash	Imprest	128.79
008924	28.02.18	Mr Chris Brown (Town Crier)	Expenses - Town Crier's Competition	96.00
008919	21.02.18	Courtsall Services Ltd	Resurfacing Redcotts Hard Tennis Courts - Deposit	8832.00
008930	20.03.18	Cllr Mr Shane Bartlett	Travel Expenses	37.75
008932	20.03.18	Ecoclean Services Ltd	Cleaning Redcotts Changing Rooms & Toilets - March 2018	282.00
008929	06.03.18	J R Elcock	Remove & Replace 2x Gates & Gate Posts - Wimborne Cemetery	1125.00*
008933	14.03.18	Mrs M Moores	Catering - Commonwealth Day 12.03.18	14.50
008922	27.02.18	LM Read - Read Engineering	Repair - Tractor Fueling Issues	41.25
008934	20.03.18	Tivmanco Ltd	Car Parking - Three Cars 01.04.18-31.03.19	792.00
008927	06.03.18	War On Waste Ltd	Wheelie Bin Emptying - February 2018	148.80
008925	06.03.18	WOCA (Wimborne & District Community Assoc)	Deposit - Room Hire - Wimborne Valognes Twnning Assoc. Reception	10.50
008931	20.03.18	Wessex Grounds Services Ltd	Lime Tree Pollarding - Redcotts Recreation Ground	1080.00
008926	06.03.18	Wimborne Skips & Salvage	1 x 4yrd Skip - General Waste - Redcotts Recreation Ground	205.00
BACS	23.03.18	ACE Office Environments	Office Stationery	43.09
BACS	23.03.18	Avoncrop Amenity Products Ltd	Wildflower Seed	443.40
BACS	23.03.18	Custom Security Services Ltd	CCTV Maintenance Agreement 01.04.17-31.03.18	5088.00
			HD Upgrade - Town Centre CCTV System - 2nd Invoice	11802.00
BACS	23.03.18	Dantek Environmental Services (UK) Ltd	Legionella Testing - Redcotts Pavilion	125.26
BACS	23.03.18	Lisa Dukes	Cleaning - Town Hall 15.01.18 - 18.03.18	185.00
BACS	23.03.18	The Play Inspection Company	Quarterly Play Area Inspections x4	240.00
BACS	23.03.18	RJS Window Cleaning	Cleaning Bus Shelters - Leigh Road & St John's Hill	52.80
BACS	23.03.18	Top Marks Contractors Limited	Window Cleaning - Town Hall - Inside & Outside	66.00
BACS	23.03.18	Trade UK (Screwfix)	Consumables	53.56
			Trousers	43.98
			Combination Padlocks x10 & Boltcutters	54.90***
			Erbauer Tyre Inflator	15.99

BACS	23.03.18	Wimborne BID	Square Bookings Assistance - February 2018	314.50
			50% Town Centre Maintenance 11.01.18-10.02.18	225.00
BACS	23.03.18	Wimborne Business Systems Ltd	Call Charges - January 2018	29.04
			Office 365 Exchange Online x5	30.00
BACS	23.03.18	WP Group Ltd	500L Red Diesel	367.24
BACS	23.03.18	Salaries	Salaries (Town Council & Cemetery Staff)	13480.90
BACS	23.03.18	Inland Revenue	Tax & NIC	4109.31
BACS	23.03.18	Dorset County Pension Fund	Superannuation	3999.47

Total

73742.29

# - denotes already on SAGE \* To be recharged to the Cemetery

\*\* 50% to be recharged to Wimborne BID \*\*\* To be recharged in full to Wimborne BID

Date: 14/03/2018  
Time: 09:39:29

**WIMBORNE MINSTER TOWN COUNCIL**

**Profit and Loss**

From: Month 10, January 2018  
To: Month 10, January 2018

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
<b>Income</b>			
Precept	0.00	352,500.00	
EDDC Maintenance Contribution	63.14	623.17	
Admin	313.79	801.33	
Town Hall	1,593.18	12,098.08	
General Recreation	497.33	5,089.30	
Redcotts	0.00	9,967.73	
Leigh Park Playing Fields	0.00	3,166.52	
EDDC Loan Contributions	0.00	14,856.32	
Cemetery Salaries Reimbursement	6,861.27	57,492.87	
Cemetery Miscellaneous Expenses	0.00	4,774.42	
BID Payments Assistance	52.41	486.24	
	9,381.12		461,855.98
<b>Expenditure</b>			
Town Hall	2,604.74	25,225.13	
Grants, Donation, Subs & Conts	0.00	42,370.75	
Planning & Environment	294.00	10,487.65	
Buildings & Premises	17,832.21	59,369.02	
General Recreation	7,314.98	71,166.83	
Redcotts	1,129.13	14,696.72	
Assets Replacement	0.00	1,809.33	
	29,175.06		225,125.43
<b>Gross Profit/(Loss):</b>	<u>(19,793.94)</u>		<u>236,730.55</u>
<b>Overheads</b>			
Admin	3,448.56	102,620.59	
Mayoral & Civic	17.00	4,784.54	
Cemetery Salaries	6,861.27	57,493.17	
Cemetery Miscellaneous Expenses	0.00	5,080.85	
	10,326.83		169,979.15
<b>Net Profit/(Loss):</b>	<u>(30,120.77)</u>		<u>66,751.40</u>

Date: 13/03/2018  
Time: 16:12:13

**WIMBORNE MINSTER TOWN COUNCIL**

Page: 2

**Balance Sheet**

From: Month 10, January 2018  
To: Month 10, January 2018

**Chart of Accounts:**

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
<b>Current Assets</b>			
Bank Current Account	(618.35)	(2,334.75)	
Nationwide Business Bond	0.00	51,416.96	
Capital Reserve Account	(47,293.26)	263,301.99	
Petty Cash	0.00	350.00	
V. A. T	(5,048.51)	2,224.67	
Debtors Control Account	16,928.36	24,822.56	
		(36,031.76)	339,781.43
<b>Current Liabilities</b>			
Receipts in Advance	0.00	1,025.01	
		0.00	1,025.01
<b>Current Assets less Current Liabilities:</b>		(36,031.76)	338,756.42
<b>Total Assets less Current Liabilities:</b>		(36,031.76)	338,756.42
<b>Financed By</b>			
General Fund	(1,833.33)	105,534.96	
Fund - Twn Hall/Refurb 6446	0.00	29,657.57	
Fund - Buildings 6447	0.00	20,662.89	
Fund - Redcotts Lodge6452	0.00	1,524.17	
Fund - Marriage Venue Licence5628	0.00	970.00	
Fund - Election Exps 5412	0.00	9,227.99	
Fund - Resources Asset 6501&5413	0.00	8,278.95	
Fund - Traff Order/Signs	0.00	2,609.00	
Fund - Contract Work (Rec) 6668	0.00	2,785.64	
Fund - Planting 6663	0.00	894.90	
Fund - Street Lighting	0.00	640.00	
Fund - Mayor's Charities	1,588.58	2,115.02	
Fund - Recreation Asset 6502	0.00	16,118.72	
Fund - Legal Expenses	0.00	661.00	
Fund - Car Park/ Footpath 6665	0.00	919.14	
Fund - WBC Cap/ Renewal3072	0.00	3,143.00	
Fund - C.C.T.V. 6500	0.00	54,868.35	
Fund - Town Crier	0.00	334.15	
Fund - Town Centre - Future Enhancements	0.00	1,691.19	
Fund - Mega Van 6671	0.00	500.00	
Fund - Youth Cafe	(5,666.24)	342.60	
Fund - Gunstone Trust	0.00	8,525.78	
& L Account	(30,120.77)	66,751.40	
		(36,031.76)	338,756.42

Jan-18		Balance YTD	Annual Budget	Variance
Acc Ref	Name			
		284.00	350.00	66.00
5402	ADMIN - Bank Charge	688.67	930.00	241.33
5403	ADMIN - Telephone & Internet	54,760.95	60,000.00	5,239.05
5404	ADMIN - Salaries Office Staff	7,425.81	6,000.00	-1,425.81
5405	ADMIN - Superannuation Contributions	2,951.89	3,000.00	48.11
5406	ADMIN - Gen Office Expenses	181.32	300.00	118.68
5407	ADMIN - Training	270.70	400.00	129.30
5408	ADMIN - Postage	889.93	1,270.00	380.07
5409	ADMIN - Photocopier	10,694.71	9,300.00	-1,394.71
5410	ADMIN - Insurance	0.00	200.00	200.00
5411	ADMIN - Legal Expenses	0.00	0.00	0.00
5412	ADMIN - Election Exps	2,413.90	200.00	-2,213.90
5413	ADMIN - Cap Office Equipment	18.44	20.00	1.56
5414	ADMIN - Refreshments	188.81	280.00	91.19
5415	ADMIN - Travel	229.00	500.00	271.00
5417	ADMIN - Advertising	44.00	50.00	6.00
5418	ADMIN - Compostable Bin Liners	1,445.94	1,550.00	104.06
5420	ADMIN - Membership of Outside Bodies	524.00	1,000.00	476.00
5421	ADMIN - Newsletter	242.75	1,000.00	757.25
5422	ADMIN - Public Relations	233.00	700.00	467.00
5462	ADMIN - Professional Fees	1,460.80	2,000.00	539.20
5463	ADMIN - Audit fees	2,424.24	3,000.00	575.76
5464	ADMIN - Square Bookings Assistance	898.85	800.00	-98.85
5465	ADMIN - I.T. & Website	14,348.88	11,700.00	-2,648.88
5466	ADMIN - Christmas Lighting/Stage & PA	10,468.00	0.00	-10,468.00
5467	ADMIN - Cemetery Tax & NIC	47,025.17	0.00	-47,025.17
5468	ADMIN - Cemetery Salaries & Superannuation	5,080.85	0.00	-5,080.85
5469	ADMIN - Cemetery Misc Exp	525.00	525.00	0.00
5613	T/HALL - Fire Alarm System Contract	8,500.00	8,500.00	0.00
5614	T/HALL - TIC Support	135.00	120.00	-15.00
5615	T/HALL - Town Hall Boiler Maintenance	132.50	400.00	267.50
5616	T/HALL - Carpet Cleaning	471.12	1,000.00	528.88
5617	T/HALL - Heating Gas	739.69	920.00	180.31
5618	T/HALL - Electricity	449.90	1,000.00	550.10
5619	T/HALL - Sewerage/Water	6,640.50	7,000.00	359.50
5620	T/HALL - Business Rates	81.30	100.00	18.70
5621	T/HALL - Cleaning products/Waste Disp.	755.00	2,000.00	1,245.00
5622	T/HALL - Cleaning contract	837.07	1,500.00	662.93
5623	T/HALL - Civil Ceremony costs	1,802.15	2,100.00	297.85
5624	T/HALL - Minor Rep/Maintenance	95.00	100.00	5.00
5625	T/HALL - Honours Board	4,060.90	4,061.00	0.10
5626	T/HALL - Mortgage	0.00	200.00	200.00
5627	T/HALL - Equipment	0.00	500.00	500.00
5628	T/HALL - Marriage Licence Fund	1,000.00	2,000.00	1,000.00
5830	MAYORAL/CIV - Allowance	0.00	100.00	100.00
5833	MAYORAL/CIV - Regalia	2,165.07	5,000.00	2,834.93
5835	MAYORAL/CIV - Civic Fund	365.00	800.00	435.00
5839	MAYORAL/CIV - Wim Militia	738.30	450.00	-288.30
5840	MAYORAL/CIV - Town Crier Subs/Comp	0.00	250.00	250.00
5841	MAYORAL/CIV - Members Training	397.17	800.00	402.83
5842	MAYORAL/CIV - Members Travel	119.00	130.00	11.00
5843	MAYORAL/CIV - Remembrance Day Wreath	11,282.00	11,282.00	0.00
6040	GSL - Cemetery Precept	0.00	500.00	500.00
6045	GSL - Grants Contingency Fund	213.75	250.00	36.25
6046	GSL - BID Levy	25,725.00	25,725.00	0.00
6047	GSL - Annual Grants	4,000.00	4,000.00	0.00
6048	GSL - Wimborne Folk Festival	1,150.00	5,000.00	3,850.00
6050	GSL - Events Fund			



Acc Ref	Name	Balance YTD	Annual Budget	Variance
6242	P&E - Devolution Community Fund	8,166.10	20,000.00	11,833.90
6245	P & E - Town Square	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Exp	396.00	500.00	104.00
6269	P&E - Town Centre Maintenance	1,925.55	2,500.00	574.45
6446	BUILDING - T.Hall Refurb Fund	2,068.00	4,000.00	1,932.00
6447	BUILDING - Buildings Fund	8,187.49	4,000.00	-4,187.49
6449	BUILDING - Leigh Park Com Centre Loan	14,953.14	15,000.00	46.86
6450	BUILDING - Gazebo	0.00	500.00	500.00
6452	BUILDING - Groundsman's Lodge	310.00	1,000.00	690.00
6453	BUILDING - Redcotts Lodge Loan	1,031.48	2,100.00	1,068.52
6455	BUILDING - T/Hall Development Loan	5,926.54	11,900.00	5,973.46
6456	BUILDING - Redcotts Storage/Toilet Loan	6,891.18	6,900.00	8.82
6470	C.C.T.V. - Maintenance	9,473.09	7,000.00	-2,473.09
6471	C.C.T.V. - Loan Repayments	10,528.10	16,400.00	5,871.90
6473	C.C.T.V. - Wayleave Electric	0.00	0.00	0.00
6500	ASSETS - C.C.T.V. Asset	0.00	4,000.00	4,000.00
6501	ASSETS - Resources Asset	0.00	1,600.00	1,600.00
6502	ASSETS - Recreation Asset	1,809.33	5,000.00	3,190.67
6655	GEN.REC - Lighting	378.44	1,200.00	821.56
6656	GEN.REC - Training	602.14	450.00	-152.14
6657	GEN.REC - Lodge C.Tax	1,372.57	1,200.00	-172.57
6658	GEN.REC - Miscellaneous	1,546.54	3,500.00	1,953.46
6659	GEN.REC - Salaries	54,614.34	59,000.00	4,385.66
6660	GEN.REC - Repair/Renewal	2,535.17	3,500.00	964.83
6661	GEN.REC - Consumables	4,006.84	4,000.00	-6.84
6663	GEN.REC - Planting Fund	52.97	200.00	147.03
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - C.Mead/W.Bloom	90.00	200.00	110.00
6667	GEN.REC - Travel	66.60	200.00	133.40
6668	GEN.REC - Contract Work	820.00	3,000.00	2,180.00
6669	GEN REC - G'Mens Tools	0.00	250.00	250.00
6670	GEN REC - G'Mens PPE	470.32	300.00	-170.32
6671	Gen Rec - Mega Van - Batteries	0.00	500.00	500.00
6672	Gen Rec - Mega Van Servicing	1,030.00	250.00	-780.00
6673	GEN.REC - Jubilee Garden	90.00	200.00	110.00
6674	GEN REC - Dog Waste Disposal	195.00	400.00	205.00
6676	GEN REC - General Waste Disposal	1,245.90	1,600.00	354.10
6677	GEN REC - Dog Control Contr	1,500.00	1,500.00	0.00
6678	GEN REC - STRI Membership	550.00	550.00	0.00
6700	LEIGH/PK - Play Area Fund	0.00	1,000.00	1,000.00
6816	R/COTTES - Toilets Air Freshener Contract	430.30	208.00	-222.30
6817	R/COTTES - Pavilion Boiler Service Contract	0.00	300.00	300.00
6818	R/COTTES - Water/Sewerage	241.25	800.00	558.75
6870	R/COTTES - Football	177.50	100.00	-77.50
6871	R/COTTES - Bowling	1,315.56	1,500.00	184.44
6874	R/COTTES - Grass Tennis	0.00	100.00	100.00
6891	R/COTTES - Pavilion Gas	188.55	0.00	-188.55
6892	R/COTTES - Pavilion Services	1,518.16	2,800.00	1,281.84
6893	R/COTTES - Cleaner/ Maintenance	1,875.00	2,535.00	660.00
6894	R/COTTES - Pavilion Legionella Testing	1,040.68	1,215.00	174.32
6897	R/COTTES - Play Area Redevelopment Loan	7,909.72	7,910.00	0.28
6898	R/COTTES - Play Area Fund	0.00	1,000.00	1,000.00
		395,104.58	398,231.00	3,126.42

Jan-18		Balance YTD	Annual Budget	Variance
Acc Ref	Name			
		352,500.00	352,500.00	0.00
3001	PRECEPT	0.00	380.00	380.00
3003	ADMIN - Interest Received	35.00	60.00	25.00
3005	ADMIN - Compostable bin liners	843.25	0.00	-843.25
3006	ADMIN - Receipts Gen	623.17	3,150.00	2,526.83
3010	ADMIN - EDDC Maintenance CCTV	3,526.72	3,527.00	0.28
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3,853.03	3,853.00	-0.03
3013	ADMIN - EDDC CCTV New Loan 2 Repayments	7,476.57	14,953.00	7,476.43
3015	ADMIN - EDDC Leigh Park Com Centre Loan	47,025.17	0.00	-47,025.17
3017	ADMIN - Cemetery Salaries & Superannuation	10,467.70	0.00	-10,467.70
3018	ADMIN - Cemetery Tax & NIC	0.00	0.00	0.00
3019	ADMIN - Cemetery Salaries Administration	486.24	0.00	-486.24
3020	ADMIN - BID Payments Assistance	4,774.42	0.00	-4,774.42
3021	ADMIN - Cemetery Misc Inc	459.15	750.00	290.85
3024	T/HALL - Hire Council Chamber	4,466.64	3,500.00	-966.64
3025	T/HALL - Marriage Receipts	3,546.53	3,628.00	81.47
3026	T/HALL - Private Office Rental	3,641.59	3,300.00	-341.59
3027	T/HALL - Hire Committee Room	3,640.00	4,400.00	760.00
3057	GEN REC - Lodge Rent	116.00	50.00	-66.00
3058	GEN REC - Misc Income	1,333.30	1,600.00	266.70
3059	GEN REC - Grounds Maintenance Contract	327.50	1,500.00	1,172.50
3070	R/COTTIS - Football	7,927.00	7,927.00	0.00
3071	R/COTTIS - Bowling	508.00	508.00	0.00
3072	R/COTTIS - WBC Cap/Renewal	200.00	200.00	0.00
3073	R/COTTIS - WBC Store Rent	58.33	250.00	191.67
3076	R/COTTIS - Changing Rooms	946.90	1,500.00	553.10
3077	R/COTTIS - Services Tennis	2,375.00	4,750.00	2,375.00
3081	L/PARK - Rugby Club Rent	174.94	350.00	175.06
3083	L/PARK - Rugby Club Insurance	616.58	780.00	163.42
3084	L/PARK - Rugby Waste Disposal			
		461,948.73	413,416.00	-48,532.73

Date: 13/03/2018

Time: 10:54:44

WIMBORNE MINSTER TOWN COUNCIL

Page: 1

Profit and Loss

From: Month 11, February 2018

To: Month 11, February 2018

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
<b>Income</b>			
Precept	0.00	352,500.00	
EDDC Maintenance Contribution	0.00	623.17	
Admin	116.42	917.75	
Town Hall	1,196.64	13,294.72	
General Recreation	497.33	5,586.63	
Redcotts	0.00	9,967.73	
Leigh Park Playing Fields	201.50	3,368.02	
EDDC Loan Contributions	7,476.57	22,332.89	
Cemetery Salaries Reimbursement	6,861.27	64,354.14	
Cemetery Miscellaneous Expenses	306.43	5,080.85	
BID Payments Assistance	52.41	538.65	
	16,708.57		478,564.55
<b>Expenditure</b>			
Town Hall	129.21	25,354.34	
Grants,Donation, Subs & Conts	0.00	42,370.75	
Planning & Environment	631.50	11,119.15	
Buildings & Premises	115.00	59,484.02	
General Recreation	6,040.87	77,207.70	
Redcotts	413.92	15,110.64	
Assets Replacement	0.00	1,809.33	
	7,330.50		232,455.93
<b>Gross Profit/(Loss):</b>	<u>9,378.07</u>		<u>246,108.62</u>
<b>Overheads</b>			
Acct	15,218.46	117,839.05	
Mayoral & Civic	0.00	4,784.54	
Cemetery Salaries	6,861.27	64,354.44	
Cemetery Miscellaneous Expenses	0.00	5,080.85	
	22,079.73		192,058.88
<b>Net Profit/(Loss):</b>	<u>(12,701.66)</u>		<u>54,049.74</u>

Date: 13/03/2018  
Time: 10:54:59

**WIMBORNE MINSTER TOWN COUNCIL**  
**Balance Sheet**

Page: 2

From: Month 11, February 2018  
To: Month 11, February 2018

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
<b>Current Assets</b>			
Bank Current Account	2,499.57	164.82	
Nationwide Business Bond	0.00	51,416.96	
Capital Reserve Account	(22,902.24)	240,399.75	
Petty Cash	0.00	350.00	
V. A. T	84.14	2,308.81	
Debtors Control Account	37,800.95	62,623.51	
	17,482.42		357,263.85
<b>Current Liabilities</b>			
Receipts in Advance	0.00	1,025.01	
		0.00	1,025.01
<b>Current Assets less Current Liabilities:</b>	17,482.42		356,238.84
<b>Total Assets less Current Liabilities:</b>	17,482.42		356,238.84
<b>Financed By</b>			
General Fund	315.00	105,849.96	
Fund - Twn Hall/Refurb 6446	0.00	29,657.57	
Fund - Buildings 6447	0.00	20,662.89	
Fund - Redcotts Lodge6452	0.00	1,524.17	
Fund - Marriage Venue Licence5628	0.00	970.00	
Fund - Election Exps 5412	0.00	9,227.99	
Fund - Resources Asset 6501&5413	0.00	8,278.95	
Fund - Traff Order/Signs	0.00	2,609.00	
Fund - Contract Work (Rec) 6668	0.00	2,785.64	
Fund - Planting 6663	0.00	894.90	
Fund - Street Lighting	0.00	640.00	
Fund - Mayor's Charities	(130.92)	1,984.10	
Fund - Recreation Asset 6502	0.00	16,118.72	
Fund - Legal Expenses	0.00	661.00	
Fund - Car Park/ Footpath 6665	0.00	919.14	
Fund - WBC Cap/ Renewal3072	0.00	3,143.00	
Fund - Celebrations	30,000.00	30,000.00	
Fund - C.C.T.V. 6500	0.00	54,868.35	
Fund - Town Crier	0.00	334.15	
Fund - Town Centre - Future Enhancements	0.00	1,691.19	
Fund - Mega Van 6671	0.00	500.00	
Fund - Youth Cafe	0.00	342.60	
Fund - Gunstone Trust	0.00	8,525.78	
& L Account	(12,701.66)	54,049.74	
	17,482.42		356,238.84

Feb-18		Balance YTD	Annual Budget	Variance
Acc Ref	Name			
		309.00	350.00	41.00
5402	ADMIN - Bank Charge	755.13	930.00	174.87
5403	ADMIN - Telephone & Internet	61,722.59	60,000.00	-1,722.59
5404	ADMIN - Salaries Office Staff	8,497.79	6,000.00	-2,497.79
5405	ADMIN - Superannuation Contributions	2,993.13	3,000.00	6.87
5406	ADMIN - Gen Office Expenses	181.32	300.00	118.68
5407	ADMIN - Training	275.58	400.00	124.42
5408	ADMIN - Postage	889.93	1,270.00	380.07
5409	ADMIN - Photocopier	10,694.71	9,300.00	-1,394.71
5410	ADMIN - Insurance	0.00	200.00	200.00
5411	ADMIN - Legal Expenses	6,237.00	0.00	-6,237.00
5412	ADMIN - Election Exps	2,713.15	200.00	-2,513.15
5413	ADMIN - Cap Office Equipment	18.44	20.00	1.56
5414	ADMIN - Refreshments	238.22	280.00	41.78
5415	ADMIN - Travel	348.00	500.00	152.00
5417	ADMIN - Advertising	44.00	50.00	6.00
5418	ADMIN - Compostable Bin Liners	1,460.94	1,550.00	89.06
5420	ADMIN - Membership of Outside Bodies	524.00	1,000.00	476.00
5421	ADMIN - Newsletter	242.75	1,000.00	757.25
5422	ADMIN - Public Relations	233.00	700.00	467.00
5462	ADMIN - Professional Fees	1,460.80	2,000.00	539.20
5463	ADMIN - Audit fees	2,751.84	3,000.00	248.16
5464	ADMIN - Square Bookings Assistance	898.85	800.00	-98.85
5465	ADMIN - I.T. & Website	14,348.88	11,700.00	-2,648.88
5466	ADMIN - Christmas Lighting/Stage & PA	11,903.70	0.00	-11,903.70
5467	ADMIN - Cemetery Tax & NIC	52,450.74	0.00	-52,450.74
5468	ADMIN - Cemetery Salaries & Superannuation	5,080.85	0.00	-5,080.85
5469	ADMIN - Cemetery Misc Exp	525.00	525.00	0.00
5613	T/HALL - Fire Alarm System Contract	8,500.00	8,500.00	0.00
5614	T/HALL - TIC Support	135.00	120.00	-15.00
5615	T/HALL - Town Hall Boiler Maintenance	132.50	400.00	267.50
5616	T/HALL - Carpet Cleaning	471.12	1,000.00	528.88
5617	T/HALL - Heating Gas	739.69	920.00	180.31
5618	T/HALL - Electricity	478.05	1,000.00	521.95
5619	T/HALL - Sewerage/Water	6,640.50	7,000.00	359.50
5620	T/HALL - Business Rates	86.56	100.00	13.44
5621	T/HALL - Cleaning products/Waste Disp.	755.00	2,000.00	1,245.00
5622	T/HALL - Cleaning contract	897.87	1,500.00	602.13
5623	T/HALL - Civil Ceremony costs	1,837.15	2,100.00	262.85
5624	T/HALL - Minor Rep/Maintenance	95.00	100.00	5.00
5625	T/HALL - Honours Board	4,060.90	4,061.00	0.10
5626	T/HALL - Mortgage	0.00	200.00	200.00
5627	T/HALL - Equipment	0.00	500.00	500.00
5628	T/HALL - Marriage Licence Fund	1,000.00	2,000.00	1,000.00
5830	MAYORAL/CIV - Allowance	0.00	100.00	100.00
5833	MAYORAL/CIV - Regalia	2,165.07	5,000.00	2,834.93
5835	MAYORAL/CIV - Civic Fund	365.00	800.00	435.00
5839	MAYORAL/CIV - Wim Militia	738.30	450.00	-288.30
5840	MAYORAL/CIV - Town Crier Subs/Comp	0.00	250.00	250.00
5841	MAYORAL/CIV - Members Training	397.17	800.00	402.83
5842	MAYORAL/CIV - Members Travel	119.00	130.00	11.00
5843	MAYORAL/CIV - Remembrance Day Wreath	11,282.00	11,282.00	0.00
6040	GSL - Cemetery Precept	0.00	500.00	500.00
6045	GSL - Grants Contingency Fund	213.75	250.00	36.25
6046	GSL - BID Levy	25,725.00	25,725.00	0.00
6047	GSL - Annual Grants	4,000.00	4,000.00	0.00
6048	GSL - Wimborne Folk Festival	1,150.00	5,000.00	3,850.00
6050	GSL - Events Fund			

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6242	P&E - Devolution Community Fund	8,566.10	20,000.00	11,433.90
6245	P & E - Town Square	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Exp	440.00	500.00	60.00
6269	P&E - Town Centre Maintenance	2,113.05	2,500.00	386.95
6446	BUILDING - T.Hall Refurb Fund	2,068.00	4,000.00	1,932.00
6447	BUILDING - Buildings Fund	8,187.49	4,000.00	-4,187.49
6449	BUILDING - Leigh Park Com Centre Loan	14,953.14	15,000.00	46.86
6450	BUILDING - Gazebo	0.00	500.00	500.00
6452	BUILDING - Groundsman's Lodge	310.00	1,000.00	690.00
6453	BUILDING - Redcotts Lodge Loan	1,031.48	2,100.00	1,068.52
6455	BUILDING - T/Hall Development Loan	5,926.54	11,900.00	5,973.46
6456	BUILDING - Redcotts Storage/Toilet Loan	6,891.18	6,900.00	8.82
6470	C.C.T.V. - Maintenance	9,588.09	7,000.00	-2,588.09
6471	C.C.T.V. - Loan Repayments	10,528.10	16,400.00	5,871.90
6473	C.C.T.V. - Wayleave Electric	0.00	0.00	0.00
6500	ASSETS - C.C.T.V. Asset	0.00	4,000.00	4,000.00
6501	ASSETS - Resources Asset	0.00	1,600.00	1,600.00
6502	ASSETS - Recreation Asset.	1,809.33	5,000.00	3,190.67
6655	GEN.REC - Lighting	378.44	1,200.00	821.56
6656	GEN.REC - Training	602.14	450.00	-152.14
6657	GEN.REC - Lodge C.Tax	1,274.53	1,200.00	-74.53
6658	GEN.REC - Miscellaneous	1,630.54	3,500.00	1,869.46
6659	GEN.REC - Salaries	60,230.00	59,000.00	-1,230.00
6660	GEN.REC - Repair/Renewal	2,571.22	3,500.00	928.78
6661	GEN.REC - Consumables	4,152.40	4,000.00	-152.40
6663	GEN.REC - Planting Fund	52.97	200.00	147.03
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - C.Mead/W.Bloom	90.00	200.00	110.00
6667	GEN.REC - Travel	81.00	200.00	119.00
6668	GEN.REC - Contract Work	820.00	3,000.00	2,180.00
6669	GEN REC - G'Mens Tools	0.00	250.00	250.00
6670	GEN REC - G'Mens PPE	525.31	300.00	-225.31
6671	Gen Rec - Mega Van - Batteries	0.00	500.00	500.00
6672	Gen Rec - Mega Van Servicing	1,030.00	250.00	-780.00
6673	GEN.REC - Jubilee Garden	90.00	200.00	110.00
6674	GEN REC - Dog Waste Disposal	243.75	400.00	156.25
6676	GEN REC - General Waste Disposal	1,385.40	1,600.00	214.60
6677	GEN REC - Dog Control Contr	1,500.00	1,500.00	0.00
6678	GEN REC - STRI Membership	550.00	550.00	0.00
6700	LEIGH/PK - Play Area Fund	0.00	1,000.00	1,000.00
6816	R/COTTIS - Toilets Air Freshener Contract	430.30	208.00	-222.30
6817	R/COTTIS - Pavilion Boiler Service Contract	0.00	300.00	300.00
6818	R/COTTIS - Water/Sewerage	259.66	800.00	540.34
6870	R/COTTIS - Football	177.50	100.00	-77.50
6871	R/COTTIS - Bowling	1,315.56	1,500.00	184.44
6874	R/COTTIS - Grass Tennis	0.00	100.00	100.00
6891	R/COTTIS - Pavilion Gas	188.55	0.00	-188.55
6892	R/COTTIS - Pavilion Services	1,609.29	2,800.00	1,190.71
6893	R/COTTIS - Cleaner/ Maintenance	2,075.00	2,535.00	460.00
6894	R/COTTIS - Pavilion Legionella Testing	1,145.06	1,215.00	69.94
6897	R/COTTIS - Play Area Redevelopment Loan	7,909.72	7,910.00	0.28
6898	R/COTTIS - Play Area Fund	0.00	1,000.00	1,000.00
		424,514.81	398,231.00	-26,283.81

Feb-18		Balance YTD	Annual Budget	Variance
Acc Ref	Name			
3001	PRECEPT	352,500.00	352,500.00	0.00
3003	ADMIN - Interest Received	0.00	380.00	380.00
3005	ADMIN - Compostable bin liners	35.00	60.00	25.00
3006	ADMIN - Receipts Gen	959.67	0.00	-959.67
3010	ADMIN - EDDC Maintenance CCTV	623.17	3,150.00	2,526.83
3011	ADMIN - EDDC CCTV Loan 1 Contrib	3,526.72	3,527.00	0.28
3013	ADMIN - EDDC CCTV New Loan 2 Repayments	3,853.03	3,853.00	-0.03
3015	ADMIN - EDDC Leigh Park Corn Centre Loan	14,953.14	14,953.00	-0.14
3017	ADMIN - Cemetery Salaries & Superannuation	52,450.74	0.00	-52,450.74
3018	ADMIN - Cemetery Tax & NIC	11,903.40	0.00	-11,903.40
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	538.65	0.00	-538.65
3021	ADMIN - Cemetery Misc inc	5,080.85	0.00	-5,080.85
3024	T/HALL - Hire Council Chamber	538.31	750.00	211.69
3025	T/HALL - Marriage Receipts	5,124.97	3,500.00	-1,624.97
3026	T/HALL - Private Office Rental	3,546.53	3,628.00	81.47
3027	T/HALL - Hire Committee Room	4,084.91	3,300.00	-784.91
3057	GEN REC - Lodge Rent	4,004.00	4,400.00	396.00
3058	GEN REC - Misc Income	116.00	50.00	-66.00
3059	GEN REC - Grounds Maintenance Contract	1,466.63	1,600.00	133.37
3070	R/COTTS - Football	327.50	1,500.00	1,172.50
3071	R/COTTS - Bowling	7,927.00	7,927.00	0.00
3072	R/COTTS - WBC Cap/Renewal	508.00	508.00	0.00
3073	R/COTTS - WBC Store Rent	200.00	200.00	0.00
3076	R/COTTS - Changing Rooms	58.33	250.00	191.67
3077	R/COTTS - Services Tennis	946.90	1,500.00	553.10
3081	L/PARK - Rugby Club Rent	2,375.00	4,750.00	2,375.00
3083	L/PARK - Rugby Club Insurance	174.94	350.00	175.06
3084	L/PARK - Rugby Waste Disposal	818.08	780.00	-38.08
		<u>478,641.47</u>	<u>413,416.00</u>	<u>-65,225.47</u>

