

From the Town Clerk



WIMBORNE MINSTER TOWN COUNCIL
Town Hall, 37 West Borough, Wimborne Minster,
Dorset, BH21 1LT

Phone/Fax: 01202 881655
email: office@wimborne.gov.uk
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Dear Councillor

5 October 2017

You are invited to attend a meeting of the **RECREATION & LEISURE COMMITTEE** to be held on **TUESDAY 10 OCTOBER 2017 at 6.30 pm** in the Committee Room at the Town Hall, 37 West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting on items on the agenda, at the discretion of the Chairman, if notification is given to the Town Clerk prior to the meeting.

Yours sincerely

Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 **RECREATION GROUNDS INSPECTION REPORT**
To be tabled.
- 3 **SPORTS FACILITY CHARGES 2018/2019**
To consider the report of the Town Clerk (copy herewith).
- 4 **DRAFT BUDGET 2018/2019**
To consider the Committee's draft budget for next year (copy herewith).
- 5 **SUN CLOCK (Min 193 – 07.03.17)**
To consider an email dated 27 September 2017 from Cllr Mrs D J March (copy herewith).
- 6 **VANDALISM & ANTI-SOCIAL BEHAVIOUR**
To receive the report of the Town Clerk (copy herewith).
- 7 **SOUTH & SOUTH EAST IN BLOOM PARK AWARD 2017**
To note the judges' report following the awarding of a Silver Gilt Award for Redcotts Recreation Ground (copy herewith).
- 8 **DOG WARDEN PATROL REPORTS**
To receive the reports for July, August and September 2017 (copies herewith).



Recreation & Leisure Committee – 10 October 2017

MEMBERS OF COMMITTEE

Cllr Mrs S A Bell (Chairman)
Cllrs Mrs S A Cook (Vice-Chairman)
Cllr S K Bartlett
Cllr J Burden
Cllr Mrs P A Hymers
Cllr Mrs D J March
Cllr R P Nunn
Cllr Mrs A E Roberts

Ex-Officio – Chairman & Vice-Chairman of the Council

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting)

LOCALISM ACT 2011 and CODE of CONDUCT

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

GENERAL CONDUCT

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

WIMBORNE MINSTER TOWN COUNCIL

To: Recreation & Leisure Committee

On: 10 October 2017

TOWN CLERK'S REPORT**SPORTS FACILITY CHARGES 2018/2019**

Members are asked to consider any changes for 2018/2019. The only change made last year (applied during the current year) was to increase the charge for use of the changing rooms from £7.50 to £10 per booking. The current UK rate of inflation is 2.9 %.

	Current 2017/2018 £	2018/19 £
Football – Per Game		
Adults	45.00 inc VAT	
Under 18s	26.00 inc VAT	
Casual Bookings	45.00 inc VAT	
Training - Adult	25.00 inc VAT	
- Under 18s	16.00 inc VAT	
Changing Rooms	10.00 inc VAT	
Tennis – Per Hour		
Adults, over 16 years	6.00 inc VAT	
Under 16 years and families with children under 16 years	3.00 inc VAT	

		WIMBORNE MINISTER TOWN COUNCIL RECREATION & LEISURE COMMITTEE						Page 1	
		Expenditure							
Account	Ref Name	2016/17		2017/18		2018/19			
		Budget	Actual	Budget	Revised Budget	Proposed Budget			
		£	£	£	£	£			
6502	ASSETS - Recreation Asset Rep	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00			
	SUB TOTAL of GROUP	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00			
6655	GEN REC - Lighting	1,200.00	373.41	1,200.00	500.00	500.00			
6656	GEN REC - Training	150.00	97.00	450.00	450.00	150.00			
6657	GEN REC - Lodge C Tax	1,150.00	1,124.19	1,200.00	1,200.00	1,200.00			
6658	GEN REC - Misc	3,500.00	3,366.08	3,500.00	3,500.00	3,000.00			
6659	GEN REC - Salaries	50,000.00	58,255.02	59,000.00	66,000.00	71,000.00			New permanent staff, pensions, changes to pay points
6660	GEN REC - Repair/ Renewal	3,500.00	3,489.81	3,500.00	3,500.00	3,500.00			
6661	GEN REC - Consumables	4,000.00	3,883.73	4,000.00	4,000.00	4,000.00			
6663	GEN REC - Planting Fund	200.00	200.00	200.00	200.00	200.00			
6665	GEN REC - Car Park/F Path Fund	500.00	500.00	500.00	500.00	500.00			
6666	GEN REC - Winborne In Bloom	200.00	60.00	200.00	200.00	150.00			
6667	GEN REC - Travel	200.00	36.00	200.00	200.00	150.00			
6668	GEN REC - Contract Work	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00			
6669	GEN REC - G/Mens Tools	250.00	453.79	250.00	250.00	400.00			
6670	GEN REC - G/Mens PPE	250.00	321.63	300.00	300.00	350.00			
6671	GEN REC - Mega Van - Batteries Fund	500.00	500.00	500.00	500.00	500.00			
6672	GEN REC - Mega Van Servicing	250.00	250.00	250.00	250.00	500.00			Increased to account for parts
6673	GEN REC - Jubilee Garden	200.00	200.00	200.00	200.00	200.00			
6674	GEN REC - Dog Waste Disposal	350.00	370.00	400.00	400.00	400.00			
6676	GEN REC - General Waste Disposal	1,500.00	1,601.08	1,600.00	1,600.00	1,800.00			Anticipated increases
6677	GEN REC - Dog Control Cont	1,500.00	1,500.00	1,500.00	1,500.00	1,600.00			Anticipated increases
6678	GEN REC - STRI Membership	500.00	530.00	550.00	550.00	580.00			Anticipated increases
6700	LEIGH/PK - Play Area Fund			1,000.00	1,000.00	1,000.00			
	SUB TOTAL of GROUP	72,900.00	80,111.74	83,500.00	89,800.00	94,680.00			

WIMBORNE MINSTER TOWN COUNCIL
RECREATION & LEISURE COMMITTEE

Expenditure

Account Ref Name	2016/17	2017/18	2018/19
	Budget	Budget	Proposed Budget
	£	£	£
	Actual	Revised Budget	
	£	£	
6816 R/COTTIS - Toilets Airfreshener Contract	189.00	208.00	240.00
6817 R/COTTIS - Pavilion Boilers Service Contract	580.00	300.00	300.00
6818 R/COTTIS - Water/Sewerage	635.17	800.00	800.00
6870 R/COTTIS - Football	100.00	100.00	150.00
6871 R/COTTIS - Bowling	1,300.00	1,500.00	1,800.00
6874 R/COTTIS - Grass Tennis	100.00	100.00	0.00
6891 R/COTTIS - Pavilion Gas	650.78	800.00	800.00
6892 R/COTTIS - Pavilion Services	2,500.00	2,800.00	2,800.00
6893 R/COTTIS - Cleaner / Maintenance	2,300.00	2,535.00	2,600.00
6894 R/COTTIS - Pavilion Legionella Testing		1,215.00	1,300.00
6897 R/COTTIS - Play Area Redevelopment Loan	7,910.00	7,910.00	7,910.00
6898 R/COTTIS - Play Area Fund		1,000.00	1,000.00
SUB TOTAL of GROUP	15,979.00	19,268.00	19,700.00

TOTAL EXPENDITURE	93,879.00	102,012.46	107,768.00	114,088.00	119,380.00
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WIMBORNE MINSTER TOWN COUNCIL
RECREATION & LEISURE COMMITTEE

Funds under the Committee's control
Balances correct as at 30 September 2017

Account	Ref Name	£
2806	Contract Work 6668 & 6894	2,785.64
2810	Planting 6663 & 6673	894.90
2812	Leigh Park Play Area Fund	New for 2017/18
2813	Redcoats Play Area Fund	New for 2017/18
2814	Mega Van Batteres	500.00
2815	Recreation Asset Replacement 6502	16,118.72
2824	Car Park/footpaths 6655	919.14
2828	WBC Cap/Renewal 3072	2,638.00
2905	Gunstone Trust	8,525.78

		WIMBORNE MINSTER TOWN COUNCIL RECREATION & LEISURE COMMITTEE				Page 4	
		Income					
Account	Ref Name	2016/17		2017/18		2018/19	
		Budget	Actual	Budget	Revised Budget	Proposed Budget	
		£	£	£	£	£	
3057	GEN REC - Lodge Rent	4,400.00	4,368.00	4,400.00	4,400.00	4400	
3058	GEN REC - Misc Income	0.00	50.00	50.00	50.00	50	
3059	GEN REC - School Maint Contract	1,600.00	1,599.96	1,600.00	1,600.00	1600	
	SUB TOTAL of GROUP	6,000.00	6,017.96	6,050.00	6,050.00	6,050.00	
3070	R/COTTIS - Football	1,500.00	1,807.53	1,500.00	1,500.00	1700	
3071	R/COTTIS - Bowling	7,880.00	7,880.00	7,927.00	7,927.00	8157	2.9% increase (current CPI 2.9%)
3072	R/COTTIS - WBC Cap/Renewal	505.00	0.00	508.00	508.00	523	2.9% increase (current CPI 2.9%)
3073	R/COTTIS - WBC Store Rent	200.00	200.00	200.00	200.00	200	
3076	R/COTTIS - Changing Rooms	300.00	268.75	250.00	250.00	270	
3077	R/COTTIS - Recharged Services	1,300.00	2,007.02	1,500.00	1,500.00	2200	
	SUB TOTAL of GROUP	11,685.00	12,163.30	11,885.00	11,885.00	13,050.00	
3081	L/PARK - Rugby Club Rent	4,750.00	4,750.00	4,750.00	4,750.00	4750	
3083	L/PARK - Rugby Pavilion Insurance	350.00	329.66	350.00	350.00	350	
3084	L/PARK - Rugby Waste Disposal	720.00	792.04	780.00	780.00	790	
	SUB TOTAL of GROUP	5,820.00	5,871.70	5,880.00	5,880.00	5,890.00	
	TOTAL INCOME	23,505.00	24,052.96	23,815.00	23,815.00	24,990.00	

Town Clerk

From: Diann March <diannjmarch@gmail.com>
Sent: 27 September 2017 10:42
To: Town Clerk; Members
Subject: Re: The Sun Clock

Dear All

I have been thinking about what this e-mail says and do not recall that this has been brought to the R&L Committee for discussion whether or not further numbers would be "stenciled on".

How the Sun Clock has been laid out is what I brought to the Town Council originally and only needs a suitable plaque which states "This Sun Clock is set to Greenwich Mean Time (GMT)".

Please could this go on the next R&L Agenda for discussion by the Committee.

Regards
Diann

----- Original Message -----

From: Wimborne Minster TC
To: Members
Sent: Friday, August 11, 2017 12:28 PM
Subject: The Sun Clock

Dear Members

The positioning of the stones in the sun clock at Redcotts Recreation Ground has now been corrected and the clock is set to GMT. The sun clock had to be set to GMT due to the fact that there were only 12 stones (16 are needed for British Summer Time).

However, once the surface has cured the contractor will return and stencil on numbers for BST.

We would like to extend thanks to Beatrice and Richard Dopita who assisted with the mathematical calculations required to ensure that the stones were set correctly.

Shelagh Fuller
Town Clerk's Assistant
Wimborne Minster Town Council



www.wimborne.gov.uk

For regular Town Council updates, please ask us to add you to our mailing list.

Telephone: 01202 881655

Office Hours: 9.30 am – 1.00 pm Monday - Friday

RECREATION & LEISURE COMMITTEE

To: RECREATION & LEISURE COMMITTEE

Date : 10 OCTOBER 2017

From : TOWN CLERK

VANDALISM & ANTI-SOCIAL BEHAVIOUR

(Item 6)

As Members may be aware there have been a greater number of incidents of vandalism and anti-social behaviour in Redcotts Recreation Ground over the summer months than in previous years. There have also been incidents of anti-social behaviour at Leigh Park Playing Field, Riverside Recreation Area and the town centre.

As far as the vandalism is concerned in Redcotts, in July the brickwork of the roundhouse was damaged by vandals kicking out several bricks. The brickwork was repaired and it was damaged again in August with some of the broken bricks being used to break windows in the old tennis pavilion. Around the same time damage was caused to the guttering of the old pavilion/toilets and tiles were dislodged presumably by youths climbing on to the roof.

There was further vandalism to the brickwork in September which has now been repaired and later that month the hand-drier in the men's toilet was smashed beyond repair. This has now been replaced.

At this stage I am unable to inform Members of the total cost of repairing the damage.

On Sunday afternoon 1 October 2017, the Head Groundsman saw a youth throwing stones at the old tennis pavilion windows and he called the police by dialling 999.

The youth was arrested and following interview has admitted to the offence of criminal damage. The Neighbourhood Policing Team Sergeant has advised me that two other juveniles have been dealt with and are being managed by the Youth Offending Service. The Sergeant is hopeful that "this action will disrupt and deter a large proportion of the anti-social behaviour and criminal incidents we have seen over the last few weeks."



South & South East in Bloom Small Park/Park/Large Park of the Year Award 2017

Wimborne in Bloom - Redcotts Recreation Ground

SECTION A – Making Way for People	Max Points	Actual Points
Access for all	15	14
Signage and visitor information	15	13
SECTION B– Design	Max Points	Actual Points
Appearance and practicality of layout	20	17
SECTION C– Welfare of Park Users	Max Points	Actual Points
Staff/voluntary presence *	10	8
Control of dog fouling	10	7
SECTION D– Facilities (Appropriate provision, accessibility and appearance of facilities)	Max Points	Actual Points
Maintenance of facilities *	25	16
SECTION E – Maintenance (Quality of horticultural and sports turf maintenance)	Max Points	Actual Points
Trees, shrubs, herbaceous, seasonal planting, ponds & lakes and sports areas	25	17
SECTION F –Maintenance of hard landscape features	Max Points	Actual Points
Paths, benches, bins, play areas and artificial surfaces	10	8
Control of litter, graffiti & vandalism	10	8
SECTION G– Environmental sustainability (Management of natural resources)	Max Points	Actual Points
Planting schemes which are achieving sustainability, reducing the use of scarce resources such as water and peat *	20	14
SECTION H–Conservation	Max Points	Actual Points
Management of natural features, wildlife and flora *	20	17

SECTION I – Community Involvement	Max Points	Actual Points
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Volunteering & promotion of the park as a community resource	20	15
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Maximum Points Available	200
Total Points Awarded	154
Award Nomination	Silver-Gilt

Assessors General Comments & Award Justification

Redcotts is a large area saved from developers by the dedication of the residents and the In Bloom team who lent weight to the protest against property development some years ago. The children's play area is also well used and has up to date equipment within the boundary fences. There is an active Bowls Club and the site is used extensively by local football teams. The dedicated groundsmen were on hand to show the judges their 'patch' and are obviously proud of the park and their work within it. The wildflower beds are exceptionally good, mirror imaged at one entrance, Grass is well maintained and the bowling greens are in good condition, maintained by the staff but funded by the Bowls Club. The judges are concerned by the lack of warning signs around the grass tennis courts, (which are due to be removed) but in the meantime it would be advisable to restrict access and warn the public where fences are not secure. The large dying Cherry tree in the same area is also a hazard The hedge around the Bowling Green is also in need of ripping out and replanting, this has been recognised and a plan is being drawn up to stabilise the bank and improve the site. There could be some crown lifting of the trees on the boundary behind the pavilions to increase the wildflower plots as mentioned by the ground staff.

Results		
Level	Description	Points
	Certificate	0 - 77
	Bronze	78 - 108
	Silver	109 - 138
	Silver-Gilt	139 - 169
	Gold	170 - 200

Dog Warden Patrol Report

Month: JULY 2017

Parish: WIMBORNE

Total Hours: 9.50

Date	Time Started	Time Finished	Comments
3/7/2017	11.45	12.45	Patrolled Leigh Park. No one seen.
4/7/2017	10.15	11.15	Patrolled Redcotts, 4 MOP seen with dogs, of which 3 were seen to pick up. 1 DFD observed on the field.
6/7/2017	11.00	12.00	Patrolled Leigh Park. 2 MOP seen with dogs ,one seen to pick up.
10/7/2017	12.00	13.00	Patrolled Redcotts, 3 MOP seen, all were seen to pick up, one DFD observed on the field.
17/7/2017	15.00	16.30	Patrolled Leigh Park, 2 MOP seen and both were seen to pick up.
25/7/2017	12.30	13.30	Patrolled Rec. 7 MOP seen with dogs ,of which 4 were seen to pick up.
27/7/2017	12.00	13.00	Patrolled Leigh Park, 4 MOP seen with dogs of which 2 were seen to pick up.
28/7/2017	11.30	12.30	Patrolled the Rec,3 MOP seen with dogs, of which 2 were seen to pick up.
31/7/2017	12.45	13.45	Patrolled the Rec, one MOP with a dog seen, had already picked up as he was carrying the bag with and deposited it in the dog bin as he left the field.

Dog Warden Patrol Report

Month: AUGUST 2017

Parish: WIMBORNE

Total Hours: 8

Date	Time Started	Time Finished	Comments
1/8/2017	14.30	15.30	Patrolled Leigh Park, 2 MOP seen with dogs, both picked up.
3/8/2017	16.30	17.30	Patrolled the Redcotts, 7 MOP seen with dogs, of which 5 were seen to pick up.
4/8/2017	11.30	12.30	Patrolled leigh Park, one mop seen with a dog and picked up.
9/8/2017	11.00	12.00	Patrolled the Rec. Pouring with rain only 2 MOP seen with dogs, of which one was seen to pick up.
15/8/2017	12.15	13.15	Patrolled Leigh Park, 4 MOP seen with dogs and all picked up, one DFD observed.
16/8/2017	12.00	13.00	Patrolled Redcotts, 6 MOP seen with dogs, of which 4 were seen to pick up, no DFD observed.
18/8/2017	10.00	11.00	Patrolled Redcotts, 4 MOP with dogs seen and all were seen to pick up.
21/8/2017	9.30	10.30	Patrolled leigh Park, 2 MOP seen with dogs and both picked up.
31/8/2017	12.15	13.15	Patrolled Redcotts, 4 Mop seen with dogs of which 3 were seen to pick up, 2 DFD observed.

Dog Warden Patrol Report

Month: SEPTEMBER 2017

Parish: WIMBORNE

Total Hours: 8.50

Date	Time Started	Time Finished	Comments
4/9/2017	13.00	14.00	Patrolled Leigh park one mop seen and picked up.
7/9/2017	10.30	11.30	Patrolled Redcotts.5 MOP seen with dogs, of which 4 were seen to pick up, no DFD observed on the paths or on the fields.
11/9/2017	15.00	16.00	Patrolled Leigh Park, One mop seen and picked up.
12/9/2017	10.45	12.00	Patrolled Redcotts. 4 MOP seen with dogs, of which 3 were seen to pick up. No DFD observed.
18/9/2017	11.15	12.15	Patrolled leigh Park. 2 MOP seen with dogs, one seen to pick up. The other had picked up earlier as she was carrying the dog bag which she put in the dog bin.
26/9/2017	10.45	11.45	Patrolled the Rec. 5 MOP seen with dogs, of which 4 were seen to pick up. The other had already picked up, was carrying two bags.
27/9/2017	9.00	10.00	Patrolled Leigh Park. Found both gates to exercise/play area open and closed them. One MOP seen with 2 dogs and picked up.