

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of an **EXTRAORDINARY MEETING of the TOWN COUNCIL** held on **TUESDAY, 28 JUNE 2016 at 6.30 pm** in the Committee Room, Town Hall, West Borough, Wimborne Minster.

MEMBERS PRESENT

Cllr Mrs S A Cook – Town Mayor & Chairman of the Council
Cllr T F Wheeler - Deputy Town Mayor & Vice-Chairman of the Council

Cllr P H Bartlett
Cllr S K Bartlett
Cllr Mrs S A Bell
Cllr J Burden
Cllr Ms C L Butter
Cllr R D Cook
Cllr L G Harvey
Cllr Mrs P A Hymers
Cllr Mrs D J March
Cllr R P Nunn
Cllr Mrs K F Webb

MEMBER NOT PRESENT

Cllr Mrs A E Roberts

31 **SUSPENSION OF STANDING ORDERS**

RESOLVED that Standing Orders Number 1 (relating to venue), 30 (standing to speak) and those parts of Number 29 relating to speaking more than once be suspended for this meeting.

32 **INTERNAL AUDITOR'S REPORT 2015/2016**

The Town Clerk submitted the Auditor's Report for the 2015/2016 financial year, a copy of which had been circulated to each Member and a copy of which appears as **Appendix A** to these Minutes in the Minute Book.

The Internal Auditor had inspected the various areas of financial administration set out in the report to ensure that appropriate procedures and systems were in place and that the Town Council operated sound financial management. He found that the standard of financial

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administration continued to be high and that there were no matters of concern that needed to be drawn to the Council's attention.

RESOLVED that the report of the Internal Auditor be received and noted.

33 **FINAL ACCOUNTS 2015/2016**

The Town Clerk submitted the final accounts for the year ending 31 March 2016, a copy of which had been circulated to each Member and a copy of which appears as **Appendix B** to these Minutes in the Minute Book.

RESOLVED that the accounts be approved for external audit.

34 **ANNUAL RETURN 2015/2016 – ANNUAL GOVERNANCE STATEMENT**

The Town Clerk submitted the Annual Governance Statement as part of the Annual Return to the external auditor for the year ending 31 March 2016, a copy of which had been circulated to each Member and a copy of which appears as **Appendix C** to these Minutes in the Minute Book.

RESOLVED that the Annual Governance Statement be approved for submission to external audit.

35 **ANNUAL RETURN 2015/2016 – STATEMENT OF ACCOUNTS**

The Town Clerk submitted the Statement of Accounts as part of the Annual Return to the external auditor for the year ending 31 March 2016, a copy of which had been circulated to each Member and a copy of which appears as **Appendix D** to these Minutes in the Minute Book.

RESOLVED that the Statement of Accounts be approved for submission to external audit.

36 **WIMBORNE & DISTRICT COMMUNITY ASSOCIATION**

The Town Clerk submitted a letter dated 7 April 2016 from the Allendale Centre Manager, a copy of which had been circulated to each Member and a copy of which appears as **Appendix E** to these Minutes in the Minute Book.

In the letter the Manager asked if the Town Council would consider making a grant towards the completion of the refurbishment of the communal area of the Allendale Centre.

RESOLVED that a one-off grant (not allied to the annual grant process) of £4,000 be made to the Allendale Centre for this project, to be paid from the General Fund.

37 **LAND AT REAR OF 57 HIGH STREET & GLASSBLOWERS**

The Town Clerk submitted a report, a copy of which had been circulated to each Member, and a copy of which appears as **Appendix F** to these Minutes in the Minute Book.

The Town Council had been invited by the District Council to accept ownership of two parcels of amenity land being provided by the developers as part of this development together with the commuted maintenance sums. The Town Council would be responsible for the future maintenance of the land.

RESOLVED that the Town Council accept ownership of both parcels of land together with the commuted sums for their future maintenance

38 **RIVERSIDE RECREATION AREA**

The Town Clerk submitted a report a copy of which had been circulated to each Member and a copy of which appears as **Appendix G** to these Minutes in the Minute Book.

The Town Council had been asked to approve in principle the transfer of ownership of the Riverside Recreation Area from the District Council.

RESOLVED that the Town Council agrees in principle to accept the transfer of ownership of the Riverside Recreation Area from the District Council subject to the receipt of further detailed information.

39 **CALENDAR OF MEETINGS 2016/17**

The Town Clerk submitted a report a copy of which had been circulated to each Member and a copy of which appears as **Appendix H** to these Minutes in the Minute Book.

The Town Council was asked to consider changing two meeting dates in the current year.

RESOLVED

- a) that in order to accommodate the attendance of the local MP the Town Council meeting scheduled for 27 September 2016 be

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rescheduled to 20 September 2016 to follow Resources Committee that evening;

- b) that the meeting of the Planning & Environment Committee scheduled for 5 July 2016 be rescheduled to 26 July 2016 to enable Members to discuss the Cranborne Road development with the Transport Development Liaison Engineer for Dorset County Council.

40

EXCLUSION OF PRESS AND PUBLIC

RESOLVED that, in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.

41

GROUNDSTAFF

See Confidential Minute 41/370.

The meeting closed at 7.02 pm.

SignedDate.....
Town Mayor and Chairman of the Council