

From the Town Clerk



WIMBORNE MINSTER TOWN COUNCIL
Town Hall, 37 West Borough, Wimborne Minster,
Dorset, BH21 1LT

Phone/Fax: 01202 881655
email: office@wimborne.gov.uk
web: www.wimborne.gov.uk

Dear Councillor

11 May 2017

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held on **TUESDAY 16 MAY 2017 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting on items on the agenda, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Laurence Webb'.

Town Clerk

A G E N D A

- 1 Apologies for Absence.
- 2 **ELECTION OF CHAIRMAN 2017/2018**
Cllr Mrs K F Webb to be proposed and seconded as Chairman of Committee for the 2017/2018 municipal year.
- 3 **ELECTION OF VICE-CHAIRMAN 2017/2018**
Cllr R P Nunn to be proposed and seconded as Vice-Chairman of Committee for the 2017/2018 municipal year.
- 4 **SCHEDULE OF PAYMENTS**
- 5 **MONTHLY ACCOUNTS**
To receive the monthly accounts for the period to the end of April 2017 (copy herewith).



Resources Committee – 16 May 2017

MEMBERS OF COMMITTEE

Cllr Mrs K F Webb (Chairman Elect)

Cllr R P Nunn (Vice-Chairman Elect)

Cllr J Burden

Cllr Ms C L Butter

Cllr Mrs C A Chedgy

Cllr Mrs S A Cook

Cllr W J Richmond

Ex-Officio - Chairman & Vice-Chairman of the Council

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting.)

LOCALISM ACT 2011 and CODE of CONDUCT

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

GENERAL CONDUCT

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

Profit and Loss

From: Month 1, April 2017

To: Month 1, April 2017

Item 5

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>
Income		
Precept	176,250.00	176,250.00
Admin	(132.52)	(132.52)
Town Hall	3,279.99	3,279.99
General Recreation	497.33	497.33
Cemetery Salaries Reimbursement	5,596.45	5,596.45
BID Payments Assistance	46.10	46.10
	185,537.35	185,537.35
Expenditure		
Town Hall	4,652.96	4,652.96
Grants, Donation, Subs & Conts	213.75	213.75
Planning & Environment	58.05	58.05
Buildings & Premises	1,760.39	1,760.39
General Recreation	5,463.73	5,463.73
Redcotts	3,860.47	3,860.47
	16,009.35	16,009.35
Overheads		
Admin	5,796.69	5,796.69
Mayoral & Civic	43.83	43.83
Cemetery Salaries	5,596.45	5,596.45
	11,436.97	11,436.97
Net Profit/(Loss):	158,091.03	158,091.03

Balance Sheet

From: Month 1, April 2017

To: Month 1, April 2017

Chart of Account:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	(831.20)	(415.92)	
Nationwide Business Bond	0.00	51,416.96	
Capital Reserve Account	150,236.31	366,185.88	
Petty Cash	0.00	350.00	
V. A. T	961.74	1,321.49	
Debtors Control Account	3,645.77	28,677.26	
Prepayments	(47.74)	0.00	
Accrued Income	(1,542.99)	0.00	
	152,421.89		447,535.67
Current Liabilities			
Creditors Control Account	(16.64)	0.00	
Accruals	(12,014.33)	0.00	
Receipts in Advance	(1,716.67)	1,025.01	
	(13,747.64)		1,025.01
Current Assets less Current Liabilities:	166,169.53		446,510.66
Total Assets less Current Liabilities:	166,169.53		446,510.66
Financed By			
General Fund	(5,748.75)	113,478.29	
Fund - Twn Hall/Refurb 6446	0.00	29,657.57	
Fund - Buildings 6447	0.00	20,662.89	
Fund - Redcotts Lodge6452	0.00	1,524.17	
Fund - Marriage Venue Licence5628	0.00	970.00	
Fund - Election Exps 5412	0.00	9,227.99	
Fund - Resources Asset 6501&5413	0.00	8,278.95	
Fund - Traff Order/Signs	0.00	2,609.00	
Fund - Contract Work (Rec) 6668	0.00	2,785.64	
Fund - Planting 6663	0.00	894.90	
Fund - Street Lighting	0.00	640.00	
Fund - Mayor's Charities	361.47	5,530.13	
Fund - Recreation Asset 6502	0.00	16,118.72	
Fund - Legal Expenses	0.00	661.00	
Fund - Car Park/ Footpath 6665	0.00	919.14	
Fund - WBC Cap/ Renewal3072	0.00	3,143.00	
Fund - C.C.T.V. 6500	0.00	54,868.35	
Fund - Town Centre - Future Enhancements	0.00	2,529.86	
Fund - Mega Van 6671	0.00	500.00	
Fund - Youth Cafe	4,940.00	4,894.25	
Fund - Gunstone Trust	8,525.78	8,525.78	
P&L Account	158,091.03	158,091.03	
	166,169.53		446,510.66

Wimborne Minster Town Council
Budget Expenses Vs Actuals with Variances

Apr-17

Acc Ref	Name	Balance YTD	Annual Budget	Variance
5402	ADMIN - Bank Charge	25.00	350.00	325.00
5403	ADMIN - Telephone & Internet	51.84	930.00	878.16
5404	ADMIN - Salaries Office Staff	4,849.95	60,000.00	55,150.05
5405	ADMIN - Superannuation Contributions	585.64	6,000.00	5,414.36
5406	ADMIN - Gen Office Expenses	52.43	3,000.00	2,947.57
5407	ADMIN - Training	10.89	300.00	289.11
5408	ADMIN - Postage	6.84	400.00	393.16
5409	ADMIN - Photocopier	0.00	270.00	270.00
5410	ADMIN - Insurance	0.00	9,300.00	9,300.00
5411	ADMIN - Legal Expenses	0.00	200.00	200.00
5412	ADMIN - Election Exps	0.00	0.00	0.00
5413	ADMIN - Cap Office Equipment	0.00	200.00	200.00
5414	ADMIN - Refreshments	0.00	20.00	20.00
5415	ADMIN - Travel	14.89	280.00	265.11
5417	ADMIN - Advertising	0.00	500.00	500.00
5418	ADMIN - Compostable Bin Liners	0.00	50.00	50.00
5420	ADMIN - Membership of Outside Bodies	369.00	1,550.00	1,181.00
5421	ADMIN - Newsletter	0.00	1,000.00	1,000.00
5422	ADMIN - Public Relations	67.75	1,000.00	932.25
5462	ADMIN - Professional Fees	0.00	700.00	700.00
5463	ADMIN - Audit fees	0.00	2,000.00	2,000.00
5464	ADMIN - Square Bookings Assistance	0.00	3,000.00	3,000.00
5465	ADMIN - I.T. & Website	120.50	800.00	679.50
5466	ADMIN - Christmas Lighting/Stage & PA	0.00	11,700.00	11,700.00
5467	ADMIN - Cemetery Tax & NIC	990.51	0.00	-990.51
5468	ADMIN - Cemetery Salaries & Superannuation	4,605.94	0.00	-4,605.94
5469	ADMIN - Cemetery Misc Exp	0.00	0.00	0.00
5613	T/HALL - Fire Alarm System Contract	0.00	525.00	525.00
5614	T/HALL - TIC Support	0.00	8,500.00	8,500.00
5615	T/HALL - Town Hall Boiler Maintenance	0.00	120.00	120.00
5616	T/HALL - Carpet Cleaning	0.00	400.00	400.00
5617	T/HALL - Heating Gas	0.00	1,000.00	1,000.00
5618	T/HALL - Electricity	0.00	920.00	920.00
5619	T/HALL - Sewerage/Water	0.00	1,000.00	1,000.00
5620	T/HALL - Business Rates	664.50	7,000.00	6,335.50
5621	T/HALL - Cleaning products/Waste Disp.	2.43	100.00	97.57
5622	T/HALL - Cleaning contract	20.00	2,000.00	1,980.00
5623	T/HALL - Civil Ceremony costs	34.14	1,500.00	1,465.86
5624	T/HALL - Minor Rep/Maintenance	0.00	2,100.00	2,100.00
5625	T/HALL - Honours Board	0.00	100.00	100.00
5626	T/HALL - Mortgage	4,060.90	4,061.00	0.10
5627	T/HALL - Equipment	0.00	200.00	200.00
5628	T/HALL - Marriage Licence Fund	0.00	500.00	500.00
5830	MAYORAL/CIV - Allowance	0.00	2,000.00	2,000.00
5833	MAYORAL/CIV - Regalia	0.00	100.00	100.00
5835	MAYORAL/CIV - Civic Fund	0.00	5,000.00	5,000.00
5839	MAYORAL/CIV - Wim Militia	0.00	800.00	800.00
5840	MAYORAL/CIV - Town Crier Subs/Comp	0.00	450.00	450.00
5841	MAYORAL/CIV - Members Training	0.00	250.00	250.00
5842	MAYORAL/CIV - Members Travel	43.83	800.00	756.17
5843	MAYORAL/CIV - Remembrance Day Wreath	0.00	130.00	130.00
6040	GSL - Cemetery Precept	0.00	11,282.00	11,282.00
6045	GSL - Grants Contingency Fund	0.00	500.00	500.00
6046	GSL - BID Levy	213.75	250.00	36.25
6047	GSL - Annual Grants	0.00	25,725.00	25,725.00
6048	GSL - Wimborne Folk Festival	0.00	4,000.00	4,000.00
6050	GSL - Events Fund	0.00	5,000.00	5,000.00

Acc Ref	Name	Balance YTD	Annual Budget	Variance
6242	P&E - Devolution Community Fund	0.00	20,000.00	20,000.00
6245	P & E - Town Square	0.00	3,000.00	3,000.00
6265	P & E - Bus Shelter Exp	0.00	500.00	500.00
6269	P&E - Town Centre Maintenance	58.05	2,500.00	2,441.95
6446	BUILDING - T.Hall Refurb Fund	0.00	4,000.00	4,000.00
6447	BUILDING - Building Fund	0.00	4,000.00	4,000.00
6449	BUILDING - Leigh Park Com Centre Loan	0.00	15,000.00	15,000.00
6450	BUILDING - Gazebo	0.00	500.00	500.00
6452	BUILDING - Groundsman's Lodge	0.00	1,000.00	1,000.00
6453	BUILDING - Redcotts Lodge Loan	0.00	2,100.00	2,100.00
6455	BUILDING - T/Hall Development Loan	0.00	11,900.00	11,900.00
6456	BUILDING - Redcotts Storage/Toilet Loan	3,445.59	6,900.00	3,454.41
6470	C.C.T.V. - Maintenance	0.00	7,000.00	7,000.00
6471	C.C.T.V. - Loan Repayments	0.00	16,400.00	16,400.00
6473	C.C.T.V. - Wayleave Electric	0.00	0.00	0.00
6500	ASSETS - C.C.T.V. Asset	0.00	4,000.00	4,000.00
6501	ASSETS - Resources Asset	0.00	1,600.00	1,600.00
6502	ASSETS - Recreation Asset	0.00	5,000.00	5,000.00
6655	GEN.REC - Lighting	0.00	1,200.00	1,200.00
6656	GEN.REC - Training	0.00	450.00	450.00
6657	GEN.REC - Lodge C.Tax	139.93	1,200.00	1,060.07
6658	GEN.REC - Misc incl X.Tree	47.74	3,500.00	3,452.26
6659	GEN.REC - Salaries	5,213.72	59,000.00	53,786.28
6660	GEN.REC - Repair/Renewal	0.00	3,500.00	3,500.00
6661	GEN.REC - Consumables	53.34	4,000.00	3,946.66
6663	GEN.REC - Planting Fund	0.00	200.00	200.00
6665	GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666	GEN.REC - C.Mead/W.Bloom	0.00	200.00	200.00
6667	GEN.REC - Travel	9.00	200.00	191.00
6668	GEN.REC - Contract Work	0.00	3,000.00	3,000.00
6669	GEN REC - G'Mens Tools	0.00	250.00	250.00
6670	GEN REC - G'Mens PPE	0.00	300.00	300.00
6671	Gen Rec - Mega Van - Batteries	0.00	500.00	500.00
6672	Gen Rec - Mega Van Servicing	0.00	250.00	250.00
6673	GEN.REC - Jubilee Garden	0.00	200.00	200.00
6674	GEN REC - Dog Waste Disposal	0.00	400.00	400.00
6676	GEN REC - General Waste Disposal	0.00	1,600.00	1,600.00
6677	GEN REC - Dog Control Contr	0.00	1,500.00	1,500.00
6678	GEN REC - STRI Membership	0.00	550.00	550.00
6700	Leigh/PK - Play Area Fund	0.00	1,000.00	1,000.00
6816	R/COTTS - Toilets Air Freshener Contract	0.00	208.00	208.00
6817	R/COTTS - Pavilion Boiler Service Contract	0.00	300.00	300.00
6818	R/COTTS - Water/Sewerage	0.00	800.00	800.00
6870	R/COTTS - Football	0.00	100.00	100.00
6871	R/COTTS - Bowling	0.00	1,500.00	1,500.00
6874	R/COTTS - Grass Tennis	0.00	100.00	100.00
6891	R/COTTS - Pavilion Gas	0.00	0.00	0.00
6892	R/COTTS - Pavilion Services	0.00	2,800.00	2,800.00
6893	R/COTTS - Cleaner/ Maintenance	0.00	2,535.00	2,535.00
6894	R/COTTS - Pavilion Legionella Testing	101.25	1,215.00	1,113.75
6897	R/COTTS - Play Area Redevelopment Loan	3,954.86	7,910.00	3,955.14
6898	R/COTTS - Play Area Fund	0.00	1,000.00	1,000.00
		29,814.21	397,231.00	367,416.79

Apr-17				
Acc Ref	Name	Balance YTD	Annual Budget	Variance
3001	PRECEPT	176,250.00	352,500.00	176,250.00
3003	ADMIN - Interest Received	0.00	380.00	380.00
3005	ADMIN - Compostable bin liners	0.00	60.00	60.00
3006	ADMIN - Receipts Gen	0.00	0.00	0.00
3010	ADMIN - EDDC Maintenance CCTV	0.00	3,150.00	3,150.00
3011	ADMIN - EDDC CCTV Loan 1 Contrib	0.00	3,527.00	3,527.00
3013	ADMIN - EDDC CCTV New Loan 2 Repayments	0.00	3,853.00	3,853.00
3015	ADMIN - EDDC Leigh Park Com Centre Loan	0.00	14,953.00	14,953.00
3017	ADMIN - Cemetery Salaries & Superannuation	4,605.94	0.00	-4,605.94
3018	ADMIN - Cemetery Tax & NIC	990.51	0.00	-990.51
3019	ADMIN - Cemetery Salaries Administration	0.00	0.00	0.00
3020	ADMIN - BID Payments Assistance	46.10	0.00	-46.10
3021	ADMIN - Cemetery Misc Inc	0.00	0.00	0.00
3024	T/HALL - Hire Council Chamber	63.33	750.00	686.67
3025	T/HALL - Marriage Receipts	2,025.00	3,500.00	1,475.00
3026	T/HALL - Private Office Rental	875.00	3,628.00	2,753.00
3027	T/HALL - Hire Committee Room	316.66	3,300.00	2,983.34
3057	GEN REC - Lodge Rent	364.00	4,400.00	4,036.00
3058	GEN REC - Misc Income	0.00	50.00	50.00
3059	GEN REC - Grounds Maintenance Contract	133.33	1,600.00	1,466.67
3070	R/COTTIS - Football	0.00	1,500.00	1,500.00
3071	R/COTTIS - Bowling	0.00	7,927.00	7,927.00
3072	R/COTTIS - WBC Cap/Renewal	0.00	508.00	508.00
3073	R/COTTIS - WBC Store Rent	0.00	200.00	200.00
3076	R/COTTIS - Changing Rooms	0.00	250.00	250.00
3077	R/COTTIS - Services Tennis	0.00	1,500.00	1,500.00
3081	L/PARK - Rugby Club Rent	0.00	4,750.00	4,750.00
3083	L/PARK - Rugby Club Insurance	0.00	350.00	350.00
3084	L/PARK - Rugby Waste Disposal	0.00	780.00	780.00
		<u>185,669.87</u>	<u>413,416.00</u>	<u>227,746.13</u>