

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of a **MEETING of the TOWN COUNCIL** held on **TUESDAY 14 MARCH 2017 at 7.30 pm** in the Council Chamber, Town Hall, West Borough, Wimborne Minster.

MEMBERS PRESENT

Cllr Mrs S A Cook - Town Mayor & Chairman of the Council
Cllr T F Wheeler - Deputy Town Mayor & Vice-Chairman of the Council

Cllr S K Bartlett (also present as District Councillor)
Cllr Mrs S A Bell
Cllr J Burden
Cllr Ms C L Butter
Cllr R D Cook (also present as County Councillor)
Cllr Mrs P A Hymers
Cllr Mrs D J March
Cllr R P Nunn
Cllr Mrs A E Roberts
Cllr Mrs K F Webb

NOT PRESENT

District Cllr D Morgan
District Cllr D G L Packer

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CLLR HENRY BARTLETT

Cllr J Burden read out a tribute to Cllr P H Bartlett a serving Councillor who had died on 19 February 2017. Members stood in silence in memory of him. A copy of the tribute appears as **Appendix A** to these Minutes.

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QUESTIONS FROM THE PUBLIC

Question from Mr M Tidd
“At the last Town Council meeting, I asked about the increase in precept which was due to £20,000 being allocated to cover ‘gully and slotted drain cleansing’. As this cost would, in the past, be covered by County, it seems that I am being asked to pay twice for this service. Perhaps WMTC and Cllr. Robin Cook would explain how this is legal?”

The Town Clerk responded that it was lawful provided an agency arrangement had been put in place.

Cllr R D Cook replied as County Councillor that for some time now, in the light of reduced funding, the County Council had found it necessary to look at different ways of providing services. With that in mind

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Highways had talked to all parish and town councils to see if they would take on extra responsibility for some highway maintenance work in their local area. Highways had produced a 'Working Together' document which set out how parishes and towns could work with the County Council to provide this service on the basis that the County would not always provide what was needed. The increased precept amounted to just 25p per week.

Question from Mrs Victoria Sturgess:

Mrs Sturgess asked when the lamp column which had been incorrectly installed outside her house would be removed and that this matter had been on-going for over two years.

As County Councillor Cllr R D Cook replied that he was aware that this was an on-going matter. Street lighting was administered by Scottish & Southern Electricity (SSE) on behalf of DCC throughout the County. SSE had agreed to replace the column with a wall mounted unit on No 7 West Borough but had been having difficulties with the District Council's Conservation Officer over siting as well as with the owner of No 7 West Borough regarding a Wayleave agreement. The Chairman of the Council requested that Cllr R D Cook provide an update for Mrs Sturgess on the latest situation.

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TOWN COUNCIL MEETING HELD ON 31 JANUARY 2017

Referring to Minute 174 (Town Council meeting held on 6 December 2016) Cllr Mrs D J March made the following statement:

"I circulated the letter I wrote to Cllr Shane Bartlett to fellow Councillors and I also sent a copy of this letter to the Monitoring Officer pointing out that the Town Clerk confirmed to Cllr Henry Bartlett and myself on Friday, 6 January 2017 that he could not see any such reference in the tribunal Decision that '*the WCJMC was negligent and incompetent in performing its duties*', in the hope that this matter could now be drawn to a conclusion."

No response to this statement was forthcoming.

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

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CONFIRMATION OF PLANNING & ENVIRONMENT COMMITTEE HELD ON 28 FEBRUARY 2017

RESOLVED that the Minutes of the meeting be confirmed and adopted.

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199 **CONFIRMATION OF RECREATION & LEISURE
COMMITTEE HELD ON 7 MARCH 2017**

RESOLVED that the Minutes of the meeting be confirmed and adopted.

200 **TOWN COUNCIL VACANCIES**

The Town Clerk reported that there were now two vacancies on the Town Council. One in the East Ward following the death of Cllr P H Bartlett and the other in the Town Ward following the resignation of Cllr L G Harvey. Notices of the vacancies had been advertised.

201 **DORSET COUNTY COUNCILLOR'S REPORT**

Cllr R D Cook – see **Appendix B** to these Minutes.

202 **EAST DORSET DISTRICT COUNCILLOR'S REPORT**

Cllr S K Bartlett – see **Appendix C** to these Minutes.

203 **TOWN MAYOR'S REPORT**

See **Appendix D** to these Minutes.

List of engagements - see **Appendix E** to these Minutes.

204 **TOWN COUNCIL REPRESENTATIVES' REPORTS**

Wimborne Valognes Twinning Association – Cllr Mrs D J March – see **Appendix F** to these Minutes. She also referred to the forthcoming visit to Valognes in May 2017 and hoped that the Mayor Elect would be able to attend.

Wimborne Cemetery Joint Management Committee – Cllr R P Nunn reported that there had been two recent break-ins at the Cemetery, one in which equipment had been stolen and doors damaged.

Youth Café (formerly The Planet) – Cllr Mrs S A Bell – see **Appendix G** to these Minutes.

Town Centre Liaison Group – Cllr T F Wheeler – see **Appendix H** to these Minutes.

Wimborne Ochsenfurt Twinning Association – Cllr Mrs A E Roberts reported that the visit to Ochsenfurt was between 6 July and 10 July 2017 and about 20 people would be going.

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The meeting closed at 8.00 pm.

SignedDate.....
Town Mayor and Chairman of the Council

Councillor Henry Bartlett

Known to us all here as Councillor Henry.

Henry served the communities of East Dorset for over 40 years, as Parish, District, and Town councillor. I am sure that there are a few of us here who will ever match that number of years.

In that time he served as chairman of the Vale of Allen parish council, from 1987 to 1993. District councillor from 1985 to 1999.

If this was not enough Henry worked tirelessly for Diabetes UK, becoming the Wimborne branch chairman. Henry was also involved in the Poole Heart Group, to which he organised their fortnightly all year round walks. He was still out walking up to about three months ago.

There is still more, Henry was a member of Wimborne and Colehill P.A.C.T, Home Watch and Speed Watch, to all of these he was a true professional at all times, never happier than when he was getting involved.

You were always made welcome at Henry and Heather's home at Corner Stone for a coffee and a good old chat.

Myself and other members will miss this true gentleman and very good and true friend.

God Bless you Henry old friend.

COUNTY COUNCILLOR'S REPORT FOR WIMBORNE MINSTER TOWN COUNCIL
MEETING TUESDAY 14th MARCH 2017

Highways meeting

At a recent Planning & Environment meeting it was agreed that a letter be sent to DCC Director for Economy & Environment, drawing his attention to our concerns about the perceived way highway / traffic matters around the proposed new neighbourhood developments for Wimborne, with a main reference to the Cuthbury model.

Following receipt of the letter and discussions with me, the director facilitated a meeting between me and senior traffic management officers. A full report of that meeting will be circulated to all members of this council.

Shaping Dorset's Future

We await the Secretary of State's decision about the fate of local government reorganisation. An 'in principle' decision is expected within the next 10 days. Meanwhile preliminary discussions are continuing to take place with the leaders and chief executives of the authorities that voted in favour of two unitaries in Dorset about the direction of travel should the SoS be 'minded to' support the bid that has been submitted.

East Dorset District Council Report 14/3/2017.

The District Council has now set its Council Tax with a £5.00 increase equating to 2.41%. This ensures that in the short to medium term the District Council will meet with its obligations concerning the services it needs to provide to its residents it serves. We still await the decision from the Secretary of State concerning the possibility of Dorset going to a unitary style of Government, should the decision be not to go Unitary then as has already been reported the medium financial plan will need readjusting to take into account the deficit the District Council will find itself in with the loss of the Revenue Support Grant and the £975,000 Tariff that will have to paid concerning Business rates.

The District Council has voted to adopt the Volunteer Policy document. This allows all organisations to take this document and use it as a template to use in their administration and as a guide in best practice for their Organisation and/or the event they are running. A tremendous amount of work has gone into this from officers and I would advise all to take a look at it when it goes live.

The Ethical and Governance Committee is currently looking at Code of Conduct Complaints concerning Town and Parish Councillors. In order for the District Council to update its Constitution the Monitoring Officer is seeking the thoughts and views of Town and Parish Clerks across the District.

Due to the District Council voting against the proposal for Local Government Re-organisation the original Task and Finish Group that was looking at LGR has been resurrected in order to look at something termed as "Other Options", as I was the only Councillor during the whole process who actually put an alternative option on the table which eventually became, 2b, Which was the Recommendation the entire County was voting on at the end of January. I find myself back on the Task and Finish Group in a somewhat deja vu feeling of we have been here before. I do have other options to table at future meetings. These will also be attended by Cllr Cook who has been co-opted onto the Group and other Portfolio Holders from the Cabinet will be called upon when they are needed.

District Councillor Shane Bartlett

Town Mayor's Report
Tuesday 14th March 2017

Robin and I have attended thirteen civic engagements during the last six weeks, among them the Fair Trade opening on the Minster Green, when I received a certificate on behalf of the Town Council, recognising the council's support of a Fair Trade Town. You may have noticed new signage on the town boundaries, which Laurence worked on in conjunction with Barry Glazier from Fair Trade, and they wished me to pass on their thanks to him for his help on this project.

There was also the Pancake Race, held on what I believe was one of the coldest and windiest days of the year, and in complete contrast, co-hosting Commonwealth celebrations with the Chairman of EDDC, yesterday, which was beautifully warm and sunny.

Another highlight was attending the Mayor of New Milton's civic service last Sunday. This is a new contact as far as town council is concerned. I was approached last year by the mayor of New Milton, who is interested in setting up allotments for people living with dementia, as the Wimborne Dementia Friendly Community has done. I was invited to give a talk to the allotment holders, and we have now a good relationship with the town and council as a result.

Robin and I were amazed at the civic service to hear the Town Council being applauded by the congregation for the work they do! Maybe one day in Wimborne.....!

My thanks of course to Robin and Terry Wheeler for their support. They are much appreciated.

I am sad to report that due to health issues, Cllr Leslie Harvey has sent the clerk a letter of resignation from Wimborne Minster Town Council with immediate effect. He has been a loyal and hardworking member for many years, and I know he will be very much missed. A letter will be sent to him to thank him for his service over the years.

My thanks also to Cllr Burden for his words of tribute in memory of Cllr Henry Bartlett.

I feel very sorry that during his last few months, Henry experienced added distress as a result of an unresolved complaint he made to the Monitoring Officer regarding a member of this council. In fact, the Monitoring Officer upheld Cllr Henry's complaint, taking the view that three obligations of the Code of Conduct had been breached. She also advised me of that fact as chairman of the council. However, due to an alleged technicality, we have subsequently been informed that the whole process has to be restarted, which I believe Mrs Bartlett is doing on Henry's behalf.

And just a final reminder that Henry's funeral is this Friday 17th 1.30 at Poole Crematorium.

Cllr Sue Cook

MAYOR'S ENGAGEMENTS
1 FEBRUARY 2017 – 14 MARCH 2017

- 03.02.17 Priest's House Museum - The Mayor and her Escort attended the 'Be My Valentine' exhibition.
- 09.02.17 The Mayor and her Escort attended the funeral of Mrs Margaret Walker at Poole Crematorium.
- 15.02.17 Dorset POPP – The Mayor attended a Home Safety Falls Prevention Event at Wimborne Library.
- 16.02.17 Wimborne Drama - The Mayor and her Escort attended a production of '*Ghost Train*' at the Tivoli.
- 21.02.17 The Army Board - The Deputy Mayor and Deputy Mayoress attended a reception and briefing at the Tank Museum, Bovington.
- 21.02.17 The Willett Arms - The Mayor and her Escort attended a relaunch event at The Willett Arms.
- 23.02.17 Minster Designs - The Mayor and her Escort attended a 2nd Birthday event at Minster Designs, East Street.
- 25.02.17 Fairtrade Fortnight - The Mayor and her Escort attended the opening of Fairtrade Fortnight on the Minster Green. The Mayor was presented with the certificate for the Town.
- 26.02.17 Verwood Town Council - The Mayor and her Escort attended a civic service at St Michael's and All angels Church, Verwood.
- 28.02.17 The Minster Pancake Race - The Mayor and her Escort attended the annual pancake race around The Minster.
- 03.03.17 Hall & Woodhouse Community Chest Launch - The Mayor and her Escort attended the annual launch of this initiative.
- 11.03.17 Celebration of Guiding - The Mayor and her Escort attended a celebration of guiding at QE School.
- 12.03.17 New Milton Town Council - The Mayor and her Escort attended the civic service held at Ashley Baptist Church.

13.03.17 Commonwealth Day - The Mayor and her Escort hosted, in conjunction with the Chairman of East Dorset District Council, a celebration of Commonwealth Day at the Royal British Legion.

WIMBORNE-VALOGNES TWINNING ASSOCIATION
Minutes of the Annual General Meeting held on Friday 3rd February 2017
at St. Catherine's Church Hall, Wimborne

President Malcolm Lowe welcomed members and thanked them for turning out despite the inclement weather. 40 members were counted

1) Apologies for absence: had been received from Sue and Graham Hansen : John and Christine Read : Georgina Conduit : Dorothy and George Dodman : Fraser and Penny Bacon : Dinah Ingle-Finch : Oonagh and Tony Lineham : Anthony and Christine Oliver : Tony and Wendy Wadsworth : John and Zena Roberts : Joan Henderson : Tricia Shearlock : Ann Marie de la Mothe and David Appleton : Eileen Hughes

2) Minutes of the Annual General Meeting held on 5th February 2016. Copies of those minutes had been made available.

3) Matters arising from those Minutes: There were no matters arising and the Minutes were agreed, proposed by Diann March and seconded by Peter Bryon.

4) Treasury Report: Copies of the accounts for the year ended 31st December 2016 were made available. Treasurer Mike Wharfe thanked Velda Payne for her invaluable assistance in preparing these accounts. He drew attention to the fact that administration expenditure was amply covered by subscriptions and advertising revenue and that each event showed an excess of income over expenditure. He commented that the net cost of the 2016 French visit was less than anticipated and that the balance sheet's deficit was significantly less than 50% of the net cost of that visit. The only point arising was relevant to the fact that we had the same, if not a little more, net income from a lesser number of events. The accounts were adopted as proposed by Diann March and seconded by Jenny Davison.

5) President's Report: Malcolm reflected on another successful year and collectively thanked everybody who had been involved in the preparation and conduct of the various events.

He referred specifically to the May visit of our Twinning friends from Valognes, which was highly successful and included the trip on the Swanage Railway which was thoroughly enjoyed by all those who participated.

He also underlined the continuing success of the twinning between Wimborne and Valognes, currently in its 49th continuous year, and we are now looking forward to the 50th anniversary during 2018.

He stressed the excellent work carried on behind the scenes on behalf of WFTA by Norman Payne, and the similarly important work by Norman's wife Velda.

He updated us on his current status. As he is still in Britain, and because no one has yet been found to step in as his replacement, he is happy to continue at present as President. The delay in his moving to France has been caused by the continuing work needed to settle his late Father's estate, but as soon as it is finalised he will be looking to move permanently to France.

He stressed the fact that he still holds an extensive archive of WFTA over the years and invited anybody to take advantage of this record. This will need to be relocated on his leaving for France.

6) Election of Officers:

Dorothy Dodman was due for re-election to the Committee, was prepared to stand again and this was agreed as proposed by Diann March and seconded by Peter Lawrenson. It was confirmed that there are still vacancies for committee places and serious concern was expressed from the fact that over a considerable number of years only two members had accepted a committee role. The present position is that we have a President who will shortly be leaving to take up residence in France, an acting-Secretary who described himself as 'nearing being too old, too tired and running short of ideas'. In general there was a concern that the operation could collapse unless new blood joined the organisational body and took on specific responsibilities.

7) Any Other Business:

There was no other business and the meeting closed at 8.06 pm.

**Attended by Cllr Mrs Diann March
Wimborne Minster Town Council Representative**

Madame Chairman, Councillors.

Appendix G

Just a short update on the Youth Cafe, we have managed to change the name. The Business Plan has been re-written, not the easiest process, it has been passed to Resources who I sincerely hope will find it acceptable.

I had a meeting with Vision Winborne who have unreservedly agreed to us coming under their umbrella with Dial-A-Ride e Dreamboats, so we will have a charity number.

Also a very successful visit to the Residents of Allen Court at their coffee morning.

They thought the Youth Cafe
was a wonderful idea and fully
supported us. They even donated
their wall mounted TV & DVD to
us.

We still have many hoops to
jump through, but I believe we
now feel we are moving on.

Thank You.

10-30 / Thurs morning



WIMBORNE BID Minutes Town Centre Liaison Group

Appendix H

Date: 1st February 2017

Time: 12 Noon

Venue: Town Hall

Attendees:	<ul style="list-style-type: none"> • Ian Faulkner (BID) 	<ul style="list-style-type: none"> • Terry Wheeler (WMTC, Chair)
	<ul style="list-style-type: none"> • Laurence Hewitt (WMTC) 	<ul style="list-style-type: none"> • Sue Maunder (CoT)
	<ul style="list-style-type: none"> • Richard Nunn (WMTC) 	<ul style="list-style-type: none"> • Pat Hymers (WMTC)
	<ul style="list-style-type: none"> • Tammy Sleet (BID) 	<ul style="list-style-type: none"> • Sue Cook (WMTC)
	<ul style="list-style-type: none"> • Jenny Brown (CoT) 	
Apologies:	<ul style="list-style-type: none"> • Martin Brunt (BID) 	<ul style="list-style-type: none"> • Sandra Bond (CoT)
	<ul style="list-style-type: none"> • David Phelps (CoT) 	<ul style="list-style-type: none"> • Chris Slocock (BID)

Item	Item	Action to
1.	<p>Matters arising from minutes:</p> <ul style="list-style-type: none"> • New Year's Day Event There is a need to establish responsibility for the event. LH explained history of event and how WMTC came to request the road closure. TW to discuss with WMTC TS to Consider in Christmas planning in 2017 • Costa Permission was refused for the proposals. Costa will replace the existing temporary parasols. No further actions. 	TW TS
2.	<p>Crown Mead Issues:</p> <ul style="list-style-type: none"> • BID know who the owners are but communication seems to have stalled. • Signage for the East. Short observation shows an even split of people using the Bridge going to town centre and Eastbrook Row. Permission has been granted provisionally for signage on Willow Walk. • Coop building is for sale. • Façade in Crown Mead is rotten and dangerous. • TS to contact Mandy Payne to outline issues and arrange meeting with EDDC and landowners. 	TS



WIMBORNE BID Minutes

Town Centre Liaison Group

Item	Item	Action to
3.	<p>Update from the BID</p> <ul style="list-style-type: none"> • Town Wifi The BID can complete wifi pilot on DIY basis after being let down by the company who we had engaged. Town Wifi event 31st January showed that other towns are looking at free wifi and that there is a consensus is that this is good for towns. Estimate of £10,000 to roll out free wifi throughout town. The BID would like to meet with WMTC about sharing cost once some information from the pilot has been gathered. • Butt bins – The BID will talk to Dorset Waste Partnership about what is available for existing bins in public areas. Phase two would be rolling out to businesses. • Discover Wimborne An event to showcase businesses in the town. BID is dealing with promotion. Brie Logan is helping to engage businesses. IF encouraged members to take part. • Meeting – 8th February Allendale House, 5:30pm to discuss Christmas wash-up / Discover Wimborne and Shopwatch Radio Scheme. • Feb 22nd The Chamber are organising the Wimborne website launch. 	
4.	<p>Update from the Chamber</p> <ul style="list-style-type: none"> • CoT to do a lot more with the BID, esp Network. AGM April WED 26th. 	

Meeting closed at: 12:42

Date of next meeting: Wednesday 1st March 2017, 12pm, Town Hall.



WIMBORNE BID Minutes

Town Centre Liaison Group

Date: 1st March 2017

Time: 12 Noon

Venue: Town Hall

Attendees:	• Ian Faulkner (BID)	• Sue Cook (WMTC)
	• Laurence Hewitt (WMTC)	• Sue Maunder (CoT)
	• Richard Nunn (WMTC)	• Pat Hymers (WMTC)
	• Tammy Sleet (BID)	• Jenny Brown (CoT)
Apologies:	• Martin Brunt (BID)	• Sandra Bond (CoT)
	• Terry Wheeler	• Chris Slocock (BID)

Item	Item	Action to
1.	<p>Matters arising from minutes:</p> <ul style="list-style-type: none"> • New Year's Eve Event TW was going to discuss with WMTC. TS has added to consideration for 2017. No more actions until Christmas. • Crown Mead – TS has met with Mandy Payne, who will work with the town on this. 	
2.	<p>Cigarette Bins</p> <p>The BID agreed to request stub plate funding from the board of directors. Education would be necessary for people to then throw away their cigarettes.</p> <p>It was noted that the cigarette bin in Crown mead needs to be replaced.</p>	TS
3.	<p>Signage</p> <ul style="list-style-type: none"> • Tower signs have been removed as the BID felt they have run their course. • West Street – and additional sign to be added pointing to West Street next week. • Eastbrook Row sign is in hand. • Existing signs in West Street and Mill Lane will be replaced with more image oriented signs showing a map. 	
4.	<p>Discover Wimborne</p> <p>More than 140 different events across more than 70 businesses through April. A 16 page program to be published and a launch event on 16th March.</p>	



WIMBORNE BID Minutes

Town Centre Liaison Group

Item	Item	Action to
5.	Web platform The Wimborne web platform was re-launched last week. Every business can now have their own free website and listing in the business directory.	
6.	Free town Wi-Fi The pilot on East Street illustrated that the approach we were piloting would not work. The BID is getting quotes for external solution and will require additional funding from other quarters to complete the project.	

Meeting closed at: 12:20pm

Date of next meeting: Wednesday 5th April 2017, 12pm, Town Hall.