

From the Town Clerk



WIMBORNE MINSTER TOWN COUNCIL  
Town Hall, 37 West Borough, Wimborne Minster,  
Dorset, BH21 1LT

Phone/Fax: 01202 881655  
email: [office@wimborne.gov.uk](mailto:office@wimborne.gov.uk)  
web: [www.wimborne.gov.uk](http://www.wimborne.gov.uk)

Dear Councillor

27 October 2016

You are summoned to attend a meeting of the **TOWN COUNCIL** to be held on **TUESDAY 1 NOVEMBER 2016 at 7.30 pm** in the **COUNCIL CHAMBER**, Town Hall, West Borough, Wimborne Minster.

**COUNCILLORS ARE REMINDED TO BRING WITH THEM TO THIS MEETING ANY WRITTEN REPORTS TO COMMITTEES TO WHICH THEY MAY WISH TO REFER.**

Yours sincerely

Town Clerk

#### **PUBLIC QUESTION TIME**

Before commencement of the formal agenda, members of the public are invited to ask questions of the Council at the Chairman's discretion.

#### **A G E N D A**

- 1 Apologies for absence.
- 2 To confirm the Minutes of the **EXTRAORDINARY TOWN COUNCIL MEETING** held on 20 September 2016 (pages 7058, 7059, 7060 and 7061).
- 3 To confirm the Minutes of the **TOWN COUNCIL MEETING** held on 20 September 2016 (pages 7062, 7063 and 7064).
- 4 To confirm the Minutes of the **EXTRAORDINARY TOWN COUNCIL MEETING** held on 18 October 2016 (pages 7073, 7074, 7075, 7076 and 7077).
- 5 To receive the Minutes of the **RESOURCES COMMITTEE** held on 20 September 2016 (pages 7056 and 7057).
- 6 To receive the Minutes of the **PLANNING & ENVIRONMENT COMMITTEE** held on 4 October 2016 (pages 7065, 7066 and 7067).
- 7 To receive the Minutes of the **RECREATION & LEISURE COMMITTEE** held on 11 October 2016 (pages 7068, 7069 and 7070). Please note the recommendation contained in Minute 99 (Leigh Park Adventure Playground).



Town Council – 1 November 2016

- 8 To receive the Minutes of the **RESOURCES COMMITTEE** held on 18 October 2016 (pages 7071 and 7072).
- 9 **DORSET ASSOCIATION OF PARISH & TOWN COUNCILS – AGM 5 NOVEMBER 2016**  
To receive a list of motions put forward by Member Councils for adoption by the DAPTC (copy herewith). The Town Council's two representatives, who will be attending the AGM, will require the instructions of the Council as to how they should vote on each of the five motions.
- 10 **CALENDAR OF MEETINGS**  
To approve the Calendar of Meetings for 2017/2018 (copy herewith).
- 11 **DORSET COUNTY COUNCILLOR'S REPORT** (if any).
- 12 **EAST DORSET DISTRICT COUNCILLORS' REPORTS** (if any).
- 13 **TOWN MAYOR'S REPORT.**
- 14 **TOWN COUNCIL REPRESENTATIVES' REPORTS** (if any).
- 15 **TOWN CLERK'S REPORT** (if any).

**LOCALISM ACT 2011 and CODE of CONDUCT**

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

**GENERAL CONDUCT**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

**TO ALL MEMBERS OF THE TOWN COUNCIL**

## **DAPTC AGM 2016 Resolutions for Consideration by member councils**

From Chideock Parish Council:

### **Motion 1.**

**That this conference requests via NALC that the Department for Transport urgently amends the Road Traffic Regulation Act 1984 (RTRA 1984) to include a mandatory maximum speed limit of 20 mph on all single track highways with no footway.**

A. The reasons why the Parish or Town Council is submitting the proposal. Motions at the AGM should require that the Association take the issue forward with outside bodies, such as NALC.

This affects many parishes nationally and a consistent approach is needed, rather than the current situation which varies between Highway Authorities.

B. How the issue is affecting local councils in their area (with case study evidence).

Dorset is a tourist magnet and attracts many walkers as well as more casual visitors. Dorset also has many narrow single track highways with no footway. This causes pedestrian / vehicle conflict and is dangerous for both. There is evidence from questionnaires e.g. Parish Plans, Transport Surveys which ask residents to identify areas where they feel unsafe, plus much anecdotal evidence at public meetings and letters in local press complaining of feeling unsafe when walking, cycling, riding on narrow roads. This results in more car journeys. It is not known if there are accident figures for single track highways with no footway or how 'feeling unsafe' can be measured. Also it is not known if there have been any speed surveys on single track highways. Public Health England and the Department for Transport urge more walking and cycling, but on narrow roads many will not risk their own lives or the lives of their children.

C. What it is specifically the Parish or Town Council would like to change (e.g. a law).

Chideock Parish Council would like an amendment to the Road Traffic Regulation Act 1984 (RTRA 1984) so that any single track highway with no footway is "restricted" with an automatic speed limit of 20 mph. This would treat such highways in a manner similar to highways with street lights, which are defined as "restricted" with an automatic 30 mph speed limit unless otherwise signed.

From Chideock Parish Council:

## **Motion 2**

That this conference requests via NALC that the Department for Communities and Local Government urgently amends The Town and Country Planning (Development Management Procedure) (England) Order 2015 to include Areas of Outstanding Natural Beauty as Statutory Consultees on Planning Applications in all areas which are within or adjoining an AONB, as is already the case for such bodies as the Canal and River Trust, the Environment Agency, the Garden History Society, Historic England, National Parks Authorities, Sport England and the Theatres Trust.

A. The reasons why the Parish or Town Council is submitting the proposal. Motions at the AGM should require that the Association take the issue forward with outside bodies, such as NALC.

Many parishes are within or adjacent to Areas of Outstanding Natural Beauty. Currently the local AONB body is not a statutory consultee despite the fact that the National Planning Policy Framework (NPPF) states that "Great weight should be given to conserving landscape and scenic beauty in National Parks, the Broads and Areas of Outstanding Natural Beauty, which have the highest status of protection in relation to landscape and scenic beauty."

B. How the issue is affecting local councils in their area (with case study evidence).

Experience shows that many large and small but significant developments within AONBs are passed without comment or conditions being submitted by the AONB Team. When challenged, the response has been that AONB Teams are not notified by the Local Planning Authorities, they are expected to check planning lists themselves. There have been admissions expressing that they rely on Parish Councils and individuals to inform them of applications within AONBs.

C. What it is specifically the Parish or Town Council would like to change (e.g. a law)

The Town and Country Planning (Development Management Procedure) (England) Order 2015 to be amended to include local AONB bodies as Statutory Consultees for planning applications within or adjacent to an AONB.

From Purbeck Area Committee:

**Motion 3.**

A. Purbeck Area of DAPTC urges NALC to change the legislation to ensure that the Right to Buy is removed from Rural Exception Sites.

B. The original idea was for houses in these sites to be built for affordability in perpetuity and for the local community residents who could not get on the property ladder. It also meant villages that would not normally have any development could now have small affordable homes on the outskirts of their villages so keeping communities and families together. It was hoped that land that would normally have any possibility of housing development would be purchased at lower than development market prices but above agricultural land prices so making the affordable homes a viability.

C. Developers and landowners have put pressure on the government and planners to allow a percentage of open market houses to be built with the affordable homes to ensure they receive their profits so weakening the original ethos. Now to include the Right to Buy element means that the affordable homes would not be available in perpetuity. This flies in the face of what the Rural Exception Sites was originally all about. Areas are already losing social housing through this piece of legislation and they are not being replaced. The Rural Exception Site was a method of retaining social housing for local people.

From Purbeck Area Committee:

**Motion 4.**

A. Purbeck Area of DAPTC requests NALC to seek legislation that requires cycling events of all types involving 10 or more cyclists to be licensed by district, borough or unitary councils.

B. A fee should be charged to cover officer time and local parish and town councils must be consulted as local knowledge is invaluable.

West Lulworth, Morden, Corfe Castle, Wool, Langton Matravers and other parishes have experienced cycle events that occur, sometimes without any warning, on inappropriate roads through villages at speeds and preventing local residents being able to carry out their normal tasks. There is no law that cycles should be fitted with bells, just advisory rules. Despite the regulations saying cyclists ride no more than 2 abreast, there are frequently groups riding 3 abreast and staggered across the road. It is impossible to report anti-social behaviour of cyclists to anyone as the only identification on a rider is a number more often on the front rather than the back and no publication of the event so organisers are not told of the problems. Some events even clash with other local events so the roads become chaotic, this happened with a Bournemouth cycling event.

C. If all events were licensed there would be a warning to residents of route, timing and information on organisers, the district/borough/unitary councils would have some control on routing, numbers and facilities whilst at the moment only county councils are involved if there are road closures. Also the license would emphasise that apart from racing or time trials, riders in other events must obey the Highway Code when on a public highway.

From Purbeck Area Committee:

**Motion 5.**

A. Purbeck Area of DAPTC supports that county, district, borough and unitary councils should inform the parish and town councils of any national consultation in a location specific to their area when they become a consultee.

B. The most recent case was when the government consulted with Dorset County Council about oil and gas licensing blocks in the county and large swathes of land were being promoted for the licenses. Officers at both county and district level felt it was not their place to advise parish and town councils of this consultation and it was only through due diligence of an interested party in America that a Langton Matravers councillor was informed of this. Another reason given was that the county officer felt parish and town councils did not have the expertise to consider the information being given in the consultation. If a council was sufficiently interested, they would obtain that expertise, it is not for an officer to assume.

From Wareham St Martin Parish Council:

**Motion 6.**

A. Wareham St Martin Parish Council requests NALC to seek a change in legislation (Licensing Act 2003) to allow parish and town councils to once again become statutory consultees for any licences being specifically applied for in their areas.

B. Legislation removed parish and town councils as statutory consultees, the reason is not known. However, it is clear that councillors are unaware of what is being applied for in their parishes which does not impress local residents. Officers have stated they urge the applicants to contact the local councils and let them know of the applications but this does not happen.

Recently an article in the Echo stated that SW Trains had agreed to have one train stop at Holton Heath on a Friday night at 11pm to pick up revellers who had attended a gig. "We are putting on three regional bands every Friday, predominantly supporting original artists, free admission and everyone who presents a valid train ticket at the bar will get a free drink." They have 51 bands booked for events through to Christmas. No one knew of this until this article was printed. What credibility is there for parish councillors in this scenario?

C. It is understood that any comments made by local councils would only be advisory comments but that is the same with planning and the officers will make the decisions based on information before them but how can that decision be right if they do not have local information?

From Blandford Forum Town Council:

**Motion 7.**

**Blandford Forum Town Council submits a request for Town Councils to have legal powers to split the roles of Chairman of Council and Mayor of the Town.**

A. The proposal is being submitted, because there have been times in the past where a prospective Chairman was unable to fulfil both roles because she cared for several members of her family and the Mayor at the time did not want to take on the Chairman role. There have also been instances where each role could have been filled separately by Councillors who have not had a chance to fulfil this role before, but had to decline due to the demand that both roles bring, but could if the role was split.

B. The same Councillors have to fulfil the role for a number of years, while others are unable to put themselves forward to take on both roles. The Town Council has unlawfully split the role in the past, however this has worked well and ensured full attention could be given to each role.

C. District Councils which operate executive arrangements are able to split the role as per Part I Paragraph 2 (2A) and (2B) of the Local Government Act 1972. With District and County Council passing on services to Town and Parish Councils roles are changing. The Town Council would therefore like an amendment to Part XII Paragraph 245 (6)(b) to enable the role to be split so that there can be a separate Chairman of Council and a Mayor of the Town and a separate Vice Chairman of Council and a Deputy Mayor of the Town.

**WIMBORNE MINSTER TOWN COUNCIL  
CALENDAR OF MEETINGS 2017/2018**

All meetings of Committees are held in the Committee Room, Town Hall, West Borough.  
All other meetings are held normally in the Council Chamber, Town Hall, West Borough.  
The press and public are welcome to attend meetings.

**2017****MAY**

9	<b>ANNUAL TOWN COUNCIL</b>	<b>7.30 pm</b>
16	RESOURCES COMMITTEE	6.30 pm
23	PLANNING & ENVIRONMENT COMMITTEE	6.30 pm
30	FREE	

**JUNE**

6	RECREATION & LEISURE COMMITTEE	6.30 pm
13	FREE	
20	RESOURCES COMMITTEE	6.30 pm
27	<b>TOWN COUNCIL</b>	<b>7.30 pm</b>

**JULY**

4	PLANNING & ENVIRONMENT COMMITTEE	6.30 pm
11	RECREATION & LEISURE COMMITTEE	6.30 pm
18	RESOURCES COMMITTEE	6.30 pm
25	FREE	

**AUGUST**

1	FREE	
8	FREE	
15	RESOURCES COMMITTEE	6.30 pm
22	FREE	
29	<b>TOWN COUNCIL</b>	<b>7.30 pm</b>

**SEPTEMBER**

5	PLANNING & ENVIRONMENT COMMITTEE	6.30 pm
12	RECREATION & LEISURE COMMITTEE	6.30 pm
19	RESOURCES COMMITTEE	6.30 pm
26	<b>TOWN COUNCIL</b>	<b>7.30 pm</b>

**OCTOBER**

3	PLANNING & ENVIRONMENT COMMITTEE (Budget)	6.30 pm
10	RECREATION & LEISURE COMMITTEE (Budget)	6.30 pm
17	RESOURCES COMMITTEE (Budget)	6.30 pm
24	FREE	
31	<b>TOWN COUNCIL</b>	<b>7.30 pm</b>

**NOVEMBER**

7	FREE	
14	PLANNING & ENVIRONMENT COMMITTEE	6.30 pm
21	RESOURCES COMMITTEE	6.30 pm
28	RECREATION & LEISURE	6.30 pm



**DECEMBER**

5	RESOURCES COMMITTEE	7.00 pm
<b>5</b>	<b>TOWN COUNCIL</b>	<b>7.30 pm</b>
12	FREE	
19	FREE	
26	FREE	

**2018****JANUARY**

2	FREE	
9	PLANNING & ENVIRONMENT COMMITTEE	6.30 pm
16	RESOURCES COMMITTEE	6.30 pm
23	RECREATION & LEISURE COMMITTEE	6.30 pm
<b>30</b>	<b>TOWN COUNCIL</b>	<b>7.30 pm</b>

**FEBRUARY**

6	FREE	
13	FREE	
20	RESOURCES COMMITTEE	6.30 pm
27	PLANNING & ENVIRONMENT COMMITTEE	6.30 pm

**MARCH**

6	RECREATION & LEISURE COMMITTEE	6.30 pm
<b>13</b>	<b>TOWN COUNCIL</b>	<b>7.30 pm</b>
20	RESOURCES COMMITTEE	6.30 pm
27	ANNUAL TOWN MEETING	7.30 pm

**APRIL**

3	FREE	
10	PLANNING & ENVIRONMENT COMMITTEE	6.30 pm
17	RESOURCES COMMITTEE	6.30 pm
24	RECREATION & LEISURE COMMITTEE	6.30 pm

**MAY**

1	<b>TOWN COUNCIL</b>	<b>7.30 pm</b>
<b>6</b>	<b>CIVIC SERVICE</b>	<b>3.00 pm</b>
8	FREE	
<b>15</b>	<b>ANNUAL TOWN COUNCIL</b>	<b>7.30 pm</b>
22	RESOURCES COMMITTEE	6.30 pm