



15 September 2016

Dear Councillor

You are invited to attend a meeting of the **RESOURCES COMMITTEE** to be held on **TUESDAY 20 SEPTEMBER 2016 at 6.00 pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster.

Members of the public are advised that they may speak at the meeting on items on the agenda, at the discretion of the Chairman, if notification is given to the Town Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink that reads 'Laurence Hewitt'.

Town Clerk

A G E N D A

- 1 Apologies for Absence.
- 2 **SCHEDULE OF PAYMENTS**
- 3 **MONTHLY ACCOUNTS**
To receive the monthly accounts for the period to the end of August 2016 (copy herewith).
- 4 **SPENDING & RESOURCES REVIEW (Min 73 – 16.08.16)**
The Chairman to report.

MEMBERS OF COMMITTEE

Cllr Mrs K F Webb (Chairman)
Cllr R P Nunn (Vice-Chairman)
Cllr P H Bartlett
Cllr J Burden
Cllr Ms C L Butter
Cllr R D Cook
Cllr L G Harvey
Ex-Officio - Chairman & Vice-Chairman of the Council

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting.)



Resources Committee – 20 September 2016

LOCALISM ACT 2011 and CODE of CONDUCT

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

GENERAL CONDUCT

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

Date: 09/09/2016

WIMBORNE MINSTER TOWN COUNCIL

Time: 10:27:16

Profit and Loss

From: Month 5, August 2016

To: Month 5, August 2016

Chart of Accounts:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Income			
Precept	0.00	156,000.00	
EDDC Maintenance Contribution	0.00	167.05	
Admin	0.00	69.39	
Town Hall	404.18	6,692.59	
General Recreation	497.33	2,486.65	
Redcotts	0.00	9,124.54	
Leigh Park Playing Fields	0.00	183.25	
EDDC Loan Contributions	7,476.57	14,856.32	
Cemetery Salaries Reimbursement	3,424.86	17,484.24	
Cemetery Miscellaneous Expenses	754.34	1,131.74	
BID Payments Assistance	65.83	241.39	
	12,623.11		208,437.16
Expenditure			
Town Hall	2,202.75	10,496.40	
Grants, Donation, Subs & Conts	142.30	24,106.25	
Planning & Environment	869.50	1,566.87	
Buildings & Premises	630.00	15,584.59	
General Recreation	5,589.74	31,373.87	
Redcotts	542.45	6,531.49	
Assets Replacement	0.00	165.00	
	9,976.74		89,824.47
Overheads			
Admin	13,553.06	40,644.19	
Mayoral & Civic	112.15	3,078.04	
Cemetery Salaries	3,424.86	17,484.24	
Cemetery Miscellaneous Expenses	0.00	377.40	
	17,090.07		61,583.87
Net Profit/(Loss):	(14,443.70)		57,028.82

Balance Sheet

From: Month 5, August 2016

To: Month 5, August 2016

Chart of Account:

WIMBORNE COUNCIL ACCOUNTS

	<u>Period</u>	<u>Year to Date</u>	
Current Assets			
Bank Current Account	2,010.00	(238.34)	
Nationwide Business Bond	0.00	50,696.86	
Capital Reserve Account	(26,315.13)	233,632.43	
Petty Cash	0.00	350.00	
V. A. T	192.77	837.77	
Debtors Control Account	10,853.62	12,646.26	
		(13,258.74)	297,924.98
Current Liabilities			
Suspense Account - Super/Ann	862.96	(5,716.08)	
Creditors Control Account	0.00	(648.37)	
Receipts in Advance	0.00	333.34	
		862.96	(6,031.11)
Current Assets less Current Liabilities:		(14,121.70)	303,956.09
Total Assets less Current Liabilities:		(14,121.70)	303,956.09
Financed By			
General Fund	0.00	111,958.72	
Fund - Twn Hall/Refurb 6446	0.00	25,987.57	
Fund - Buildings 6447	0.00	18,798.89	
Fund - Redcotts Lodge6452	0.00	949.17	
Fund - Marriage Venue Licence5628	0.00	1,500.00	
Fund - Election Exps 5412	0.00	9,227.99	
Fund - Resources Asset Repl6501&5413	0.00	6,706.22	
Fund - Traff Order/Signs	0.00	2,609.00	
Fund - Contract Work (Rec) 6668	0.00	1,999.64	
Fund - Planting 6663	0.00	1,055.37	
Fund - Street Lighting	0.00	640.00	
Fund - Mayor's Charities	322.00	794.63	
Fund - Recreation Asset Replacement6502	0.00	11,283.72	
Fund - Legal Expenses	0.00	461.00	
Fund - Car Park/ Footpath 6665	0.00	419.14	
Fund - WBC Cap/ Renewal3072	0.00	2,638.00	
Fund - C.C.T.V. Asset Replacment 6500	0.00	47,368.35	
Fund - Town Centre - Future Enhancements	0.00	2,529.86	
P&L Account	(14,443.70)	57,028.82	
		(14,121.70)	303,956.09

WIMBORNE MINSTER TOWN COUNCIL
Budget Expenses Vs Actual with Variances

Aug-16

Acc Ref Name	Balance YTD	Annual Budget	Variance
5402 ADMIN - Bank Charge	157.00	350.00	193.00
5404 ADMIN - Salaries Office Staff	24,057.34	55,000.00	30,942.66
5405 ADMIN - Superannuation Contributions	2,350.13	5,200.00	2,849.87
5406 ADMIN - Gen Office Expenses	1,143.12	4,200.00	3,056.88
5407 ADMIN - Training	0.00	100.00	100.00
5408 ADMIN - Postage	69.60	500.00	430.40
5409 ADMIN - Photocopier	279.98	1,200.00	920.02
5410 ADMIN - Insurance	8,728.46	9,000.00	271.54
5411 ADMIN - Legal Expenses	0.00	200.00	200.00
5412 ADMIN - Election Exps	0.00	2,000.00	2,000.00
5413 ADMIN - Cap Office Equipment	0.00	200.00	200.00
5414 ADMIN - Refreshments	0.49	20.00	19.51
5415 ADMIN - Travel	107.71	300.00	192.29
5417 ADMIN - Advertising	204.00	500.00	296.00
5418 ADMIN - Compostable Bin Liners	43.00	50.00	7.00
5420 ADMIN - Membership Of Outside Bodies	1,454.16	1,485.00	30.84
5421 ADMIN - Newsletter	0.00	500.00	500.00
5422 ADMIN - Public Relations	0.00	1,000.00	1,000.00
5462 ADMIN - Professional Fees	0.00	700.00	700.00
5463 ADMIN - Audit fees	457.20	2,000.00	1,542.80
5464 ADMIN - Square Bookings Assistance	1,173.25	3,000.00	1,826.75
5465 ADMIN - I.T & Website	418.75	2,000.00	1,581.25
5466 ADMIN - Christmas Lighting/Stage & P.A	0.00	11,965.00	11,965.00
5467 ADMIN - Cemetery Tax & NIC	3,594.81	0.00	-3,594.81
5468 ADMIN - Cemetery Salaries & Superann	13,889.43	0.00	-13,889.43
5469 ADMIN - Cemetery Miscellaneous Expenses	377.40	0.00	-377.40
5613 T/HALL - Fire Alarm System Contract	525.00	525.00	0.00
5614 T/HALL - TIC Support	0.00	8,500.00	8,500.00
5615 T/HALL - Town Hall Boiler Maintenance	0.00	100.00	100.00
5616 T/HALL - Carpet Cleaning	275.00	400.00	125.00
5617 T/HALL - Heating Gas	323.75	1,800.00	1,476.25
5618 T/HALL - Electricity	283.47	1,700.00	1,416.53
5619 T/HALL - Sewerage/Water	536.19	400.00	-136.19
5620 T/HALL - Business Rates	3,447.00	7,000.00	3,553.00
5621 T/HALL - Cleaning Products/Waste Disp	0.00	100.00	100.00
5622 T/HALL - Cleaning Contract	622.50	2,500.00	1,877.50
5623 T/HALL - Civil Ceremony Costs	277.71	1,500.00	1,222.29
5624 T/HALL - Minor Rep/Maintenance	55.00	2,100.00	2,045.00
5625 T/HALL - Honours Board	90.00	90.00	0.00
5626 T/HALL - Mortgage	4,060.78	13,750.00	9,689.22
5627 T/HALL - Equipment	0.00	200.00	200.00
5628 T/HALL - Marriage Licence Fund	0.00	500.00	500.00
5830 MAYORAL/CIV - Allowance	1,000.00	2,000.00	1,000.00
5833 MAYORAL/CIV - Regalia	157.67	100.00	-57.67
5835 MAYORAL/CIV - Civic Fund	1,137.66	5,000.00	3,862.34
5839 MAYORAL/CIV - Wimborne Militia	340.00	750.00	410.00
5840 MAYORAL/CIV - Town Crier subs/comp	35.00	450.00	415.00
5841 MAYORAL/CIV - Members Training	190.00	200.00	10.00
5842 MAYORAL/CIV - Members Travel	217.71	800.00	582.29
5843 MAYORAL/CIV - Remembrance Day Wreath	0.00	100.00	100.00
6040 GSL - Cemetery Contribution	3,562.50	7,125.00	3,562.50
6045 GSL - Grants Contingency Fund	0.00	500.00	500.00
6046 GSL - BID Levy	213.75	250.00	36.25
6047 GSL - Annual Grants	17,330.00	23,330.00	6,000.00
6048 GSL - Wimborne Folk Festival	3,000.00	3,000.00	0.00
6050 GSL - Events Fund	0.00	5,000.00	5,000.00

Acc Ref Name	Balance YTD	Annual Budget	Variance
6245 P & E - Town Centre Redev(£30k)	0.00	3,000.00	3,000.00
6265 P & E - Bus Shelter Exp	110.00	250.00	140.00
6269 P & E - Town Centre Maintenance	1,456.87	2,500.00	1,043.13
6446 BUILDING - T.Hall Refurb Fund	330.00	4,000.00	3,670.00
6447 BUILDING - Buildings Fund	1,591.00	4,000.00	2,409.00
6449 BUILDING - L/Park Com Centre Loan	7,476.57	15,000.00	7,523.43
6450 BUILDING - Gazebo	0.00	500.00	500.00
6452 BUILDING - Groundsman's Lodge	75.00	1,000.00	925.00
6453 BUILDING - Lodge Loan	0.00	2,100.00	2,100.00
6455 BUILDING - T/Hall Development Loan	0.00	11,900.00	11,900.00
6456 BUILDING - Redcofts Storage/Toilets Loan	3,445.59	6,900.00	3,454.41
6470 C.C.T.V. - Maintenance	388.05	7,000.00	6,611.95
6471 C.C.T.V. - Loan Repayments	2,328.38	16,400.00	14,071.62
6472 C.C.T.V. - Capital Renewal	0.00	3,500.00	3,500.00
6473 C.C.T.V. - Wayleave Electricity Supply	0.00	500.00	500.00
6500 ASSETS - C.C.T.V. Asset Rep	0.00	4,000.00	4,000.00
6501 ASSETS - Resources Asset Rep	0.00	1,600.00	1,600.00
6502 ASSETS - Recreation Asset Rep	165.00	5,000.00	4,835.00
6655 GEN.REC - Lighting	57.87	1,200.00	1,142.13
6656 GEN.REC - Training	97.00	150.00	53.00
6657 GEN.REC - Lodge Exp/C.Tax	654.95	1,150.00	495.05
6658 GEN.REC - Misc Inc X.Tree	590.20	3,500.00	2,909.80
6659 GEN.REC - Salaries	24,054.07	50,000.00	25,945.93
6660 GEN.REC - Repair/Renewal	1,702.00	3,500.00	1,798.00
6661 GEN.REC - Consumables	1,306.32	4,000.00	2,693.68
6663 GEN.REC - Planting Fund	162.00	200.00	38.00
6665 GEN.REC - Car Park/F.Path Fund	0.00	500.00	500.00
6666 GEN.REC - C.Mead/W.Bloom	0.00	200.00	200.00
6667 GEN.REC - Travel	27.00	200.00	173.00
6668 GEN.REC - Contract Work	120.00	3,000.00	2,880.00
6669 GEN REC - G'Mens Tools	105.03	250.00	144.97
6670 GEN REC - G'Mens PPE	143.68	250.00	106.32
6671 GEN REC - Mega Van - Batteries Fund	0.00	500.00	500.00
6672 GEN REC - Mega Van - Servicing	0.00	250.00	250.00
6673 GEN.REC - Jubilee Garden	152.50	200.00	47.50
6674 GEN REC - Dog Bins	185.00	350.00	165.00
6676 GEN REC - Waste Disposal	516.25	1,500.00	983.75
6677 GEN REC - Dog Control Contribution	1,500.00	1,500.00	0.00
6678 GEN REC - STRI Membership	0.00	500.00	500.00
6816 R/COTTS - Toilets Air Freshener Contract	0.00	189.00	189.00
6817 R/COTTS - Pavilion Boiler Service Contract	0.00	580.00	580.00
6818 R/COTTS - Ground Services	231.50	1,000.00	768.50
6870 R/COTTS - Football	89.50	100.00	10.50
6871 R/COTTS - Bowling	176.68	1,300.00	1,123.32
6874 R/COTTS - Grass Tennis	0.00	100.00	100.00
6891 R/COTTS - Pavilion Gas	17.40	0.00	-17.40
6892 R/COTTS - Pavilion Services	1,499.05	2,500.00	1,000.95
6893 R/COTTS - Cleaner/ Maintenance	562.50	2,300.00	1,737.50
6897 R/COTTS - Play Area Redevelop Loan	3,954.86	7,910.00	3,955.14
	151,458.34	369,269.00	217,810.66

N/C	Name	Balance	Budget	Variance
3001	Precept	156000.00	312000.00	156000.00
3003	ADMIN - Interest Received	41.14	1400.00	1358.86
3005	ADMIN - Compostable Bin Liners	28.00	60.00	32.00
3006	ADMIN - Receipts Gen	0.25	0.00	-0.25
3010	ADMIN - EDDC Maintenance CCTV	167.05	3150.00	2982.95
3011	ADMIN - EDDC Contrib CCTV Loan 1	3526.72	3527.00	0.28
3013	ADMIN - EDDC Contrib CCTV Loan 2 (Upgrade)	3853.03	3853.00	-0.03
3015	ADMIN - EDDC Leigh Park Com Centre Loan	7476.57	14953.00	7476.43
3017	ADMIN - Cemetery Salaries & Superannuation	13889.43	0.00	-13889.43
3018	ADMIN - Cemetery Tax & NIC	3594.81	0.00	-3594.81
3020	ADMIN - BID Payments Assistance	241.39	0.00	-241.39
3021	ADMIN - Cemetery Misc Inc	1131.74	0.00	-1131.74
3024	T/HALL - Hire Council Chamber	283.34	600.00	316.66
3025	T/HALL - Marriage Receipts	3625.06	5000.00	1374.94
3026	T/HALL - Private Office Rental	1750.00	3335.00	1585.00
3027	T/HALL - Hire Committee Room	1034.19	3400.00	2365.81
3057	GEN REC - Lodge Rent	1820.00	4400.00	2580.00
3058	GEN REC - Misc Income	0.00	0.00	0.00
3059	GEN REC - Grounds Maintenance Contract	666.65	1600.00	933.35
3060	GEN REC - Apprentice Grant	0.00	1500.00	1500.00
3070	R/COTTS - Football	150.00	1500.00	1350.00
3071	R/COTTS - Bowling	7880.00	7880.00	0.00
3072	R/COTTS - WBC Cap/renewal	505.00	505.00	0.00
3073	R/COTTS - WBC Store Rent	200.00	200.00	0.00
3076	R/COTTS - Changing Rooms	25.00	300.00	275.00
3077	R/COTTS - Services Tennis	364.54	1300.00	935.46
3081	L/PARK - Rugby Club Rent	0.00	4750.00	4750.00
3083	L/PARK - Rugby Club Insurance	0.00	350.00	350.00
3084	L/PARK - Rugby Waste Disposal	183.25	720.00	536.75
		<u>208437.16</u>	<u>376283.00</u>	<u>167845.84</u>