

WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE

Minutes of the Meeting held in the Council Chamber at Wimborne Minster Town Hall on
Wednesday 24 August 2016

Present: Cllr. S. Cowsill – Chairman
Cllr. L. Harvey
Cllr. S. Kerley
Cllr. R. Nunn
Cllr. E. Urquhart
Mrs P. Holloway – Clerk & Registrar

16/19 APOLOGIES OF ABSENCE

None

16/20 RECEIVE DECLARATIONS OF INTERESTS

None

16/21 SIGN AND APPROVE MINUTES OF THE ANNUAL MEETING HELD ON 25 MAY 2016

No matters raised therefore the Minutes of the meeting held on 25 May 2016 were confirmed and signed as a true and accurate record

16/22 SUPERINTENDENT'S REPORT

No report as Superintendent absent

16/23 APPROVAL OF FINANCIAL REPORTS FOR MAY 2016, JUNE 2016 & JULY 2016

Copies had been given to councillors for approval and signing

RESOLVED to approve financial reports for May 2016, June 2016 & July 2016

Voting: Unanimous

16/24 GARDEN OF REMEMBRANCE FEES

The members discussed introducing fees for the preparation of graves within the Garden of Remembrance areas. This would be in line with other local cemeteries and would be effective as from the next financial year. All members agreed and it was

RESOLVED to approve the introduction of these fees

Voting: Unanimous

16/25 TABLE OF FEES AND PAYMENTS

The date for the fees and payment table is effective as from 1st January each year. To bring this in line with the financial year, it was

RESOLVED to change this to 1st April each year as from 1st April 2017

Voting: Unanimous

16/26 CLERKS REPORT

No report

16/27 ITEMS FOR INFORMATION/AOB

- a) The Clerk informed the members that a portable disabled ramp had now been purchased for the Chapel.
- b) Cllr Cowsill stated that the allotment area had not been cut for some time and needed attention as soon as possible
- c) Cllr Urquart suggested that the enclosure in which bonfires were previously held, should be cleared and used for the excess soil from the graves, which is currently stored along one grass embankment.
- d) The Clerk informed members that she will be obtaining quotes to repair small tarmac areas within the cemetery which has been marked for H & S reasons.
- e) Cllr Cowsill reminded members that the Committee needed to implement a Risk Assessment for the memorial topple testing as per Minute No: 15/56 as this is an on-going programme.
- f) Minute No: 16/06 – Advice and action regarding damp and structural problems within the two Chapels to be obtained from EDDC.
- g) Minute No: 16/11 (a) – Clerk to obtain quotes for the refurbishment of toilets and hot water installation within the workshop

16/28 DATE FOR NEXT MEETING

This has been arranged for Wednesday 26 October 2016 at 10.30 a.m.

The Chairman declared the meeting closed at 12.00 p.m.

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Signed: Cllr. S. Cowsill - Chairman