

WIMBORNE MINSTER TOWN COUNCIL

MINUTES of a MEETING of the TOWN COUNCIL held on TUESDAY
22 MARCH 2016 at 7.30 pm in the Council Chamber, Town Hall,
West Borough, Wimborne Minster.

MEMBERS PRESENT

Cllr S K Bartlett - Town Mayor & Chairman of the Council
Cllr Mrs S A Cook - Deputy Town Mayor & Vice-Chairman of the
Council

Cllr P H Bartlett
Cllr Mrs S A Bell
Cllr J Burden
Cllr Ms C L Butter
Cllr R D Cook
Cllr L G Harvey
Cllr Mrs P A Hymers
Cllr Mrs D J March
Cllr R P Nunn
Cllr Mrs A E Roberts
Cllr Mrs K F Webb
Cllr T F Wheeler

ALSO PRESENT

District Cllr D Morgan

NOT PRESENT AND APOLOGY GIVEN

District Cllr D G L Packer

204 **TOWN COUNCIL MEETING HELD ON 2 FEBRUARY 2016**

RESOLVED that the Minutes of the meeting be confirmed and
signed as a correct record.

205 **EXTRAORDINARY TOWN COUNCIL MEETING HELD ON
16 FEBRUARY 2016**

RESOLVED that the Minutes of the meeting be confirmed and
signed as a correct record.

206 **CONFIRMATION OF RESOURCES COMMITTEE HELD ON 16
FEBRUARY 2016**

RESOLVED that the Minutes of the meeting be confirmed and
adopted.



Town Council – 22 March 2016

- 207 **CONFIRMATION OF RECREATION & LEISURE
COMMITTEE HELD ON 1 MARCH 2016**
- RESOLVED that the Minutes of the meeting be confirmed and adopted.
- 208 **CONFIRMATION OF RESOURCES COMMITTEE HELD ON 15
MARCH 2016**
- RESOLVED that the Minutes of the meeting be confirmed and adopted.
- 209 **PROPOSED FRIENDS OF WIMBORNE LIBRARY GROUP**
- The Town Clerk submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix A** to these Minutes in the Minute Book.
- The report set out details of the proposed establishment of a Friends of Wimborne Library Group together with a request for funding to enable the Group to hold an initial public meeting.
- RESOLVED that a payment of £315 be made from the General Fund to cover the costs of this initial meeting.
- 210 **DORSET COUNTY COUNCILLOR'S REPORT**
- Cllr R D Cook – see **Appendix B** to these Minutes.
- 211 **EAST DORSET DISTRICT COUNCILLORS' REPORTS**
- District Cllr D Morgan reported on the accommodation project and the District Council's funding of community facilities from April 2017.
- Cllr S K Bartlett reported that he had been made a Member of a new Cabinet Governance Committee to consider the issues surrounding possible local government reorganisation. He also reported on the effectiveness of the Scrutiny Committee.
- 212 **TOWN MAYOR'S REPORT**
- See **Appendix C** to these Minutes.
List of engagements - see **Appendix D** to these Minutes.
- 213 **TOWN COUNCIL REPRESENTATIVES' REPORTS**
- Colehill & Wimborne Youth & Community Centre – Cllr Mrs K F Webb – see **Appendix E** to these Minutes.



Town Council – 22 March 2016

Wimbone Valognes Twinning Association – Cllrs Mrs D J March reported that the Twinners would be visiting the town on 14/15 May 2016.

Leigh Park Community Centre Annual Report – Cllr J Burden – available in the Members' Box.

Folk Festival – Cllr Mrs P A Hymers – available in the Members' Box.

Wimborne Ochsenfurt Twinning Association – Cllr Mrs A E Roberts reported that the recent AGM had been attended by about 40 people and had been a success.

The Planet – Cllr Mrs S A Bell reported that she had attended a recent meeting and the future of this youth facility continued to be uncertain. Cllr J Burden had had a preliminary meeting with the Streetlight Centre to see if their facilities could be used should The Planet lose its accommodation.

Walford Mill – Cllr T F Wheeler reported that the funding for Walford Mill could be jeopardised if the District Council did not continue to provide funding.

Town Centre Liaison Group – Cllr T F Wheeler – see **Appendix F** to these Minutes.

Allendale Centre Management Committee – Cllr Mrs S A Cook – available in the Members' Box.

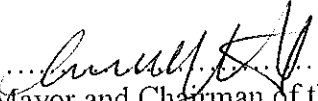
214 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED that, in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.

215 **MONITORING JOINT GROUP WITH COLEHILL PARISH COUNCIL (Min 174 – 19.01.16)**

See Confidential Minute 215/369.

The meeting closed at 8.00 pm.

Signed  Date 3/5/16
Town Mayor and Chairman of the Council

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WIMBORNE MINSTER TOWN COUNCIL

To: Town Council

On: 22 March 2016

REPORT OF THE TOWN CLERK

PROPOSED FRIENDS OF WIMBORNE LIBRARY GROUP

(Item 7)

The attached letter dated 29 February 2016 has been received from Susan Reynolds seeking funding to help set up a Friends of Wimborne Library Group.

Following further enquiry of Mrs Reynolds the amount she is asking for on behalf of the steering group is £315 to fund the holding of a public meeting to garner support for such a Friends group.

The money would be used as follows:

Hire of Hall at Priest House £50

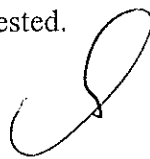
1000 flyers - £200

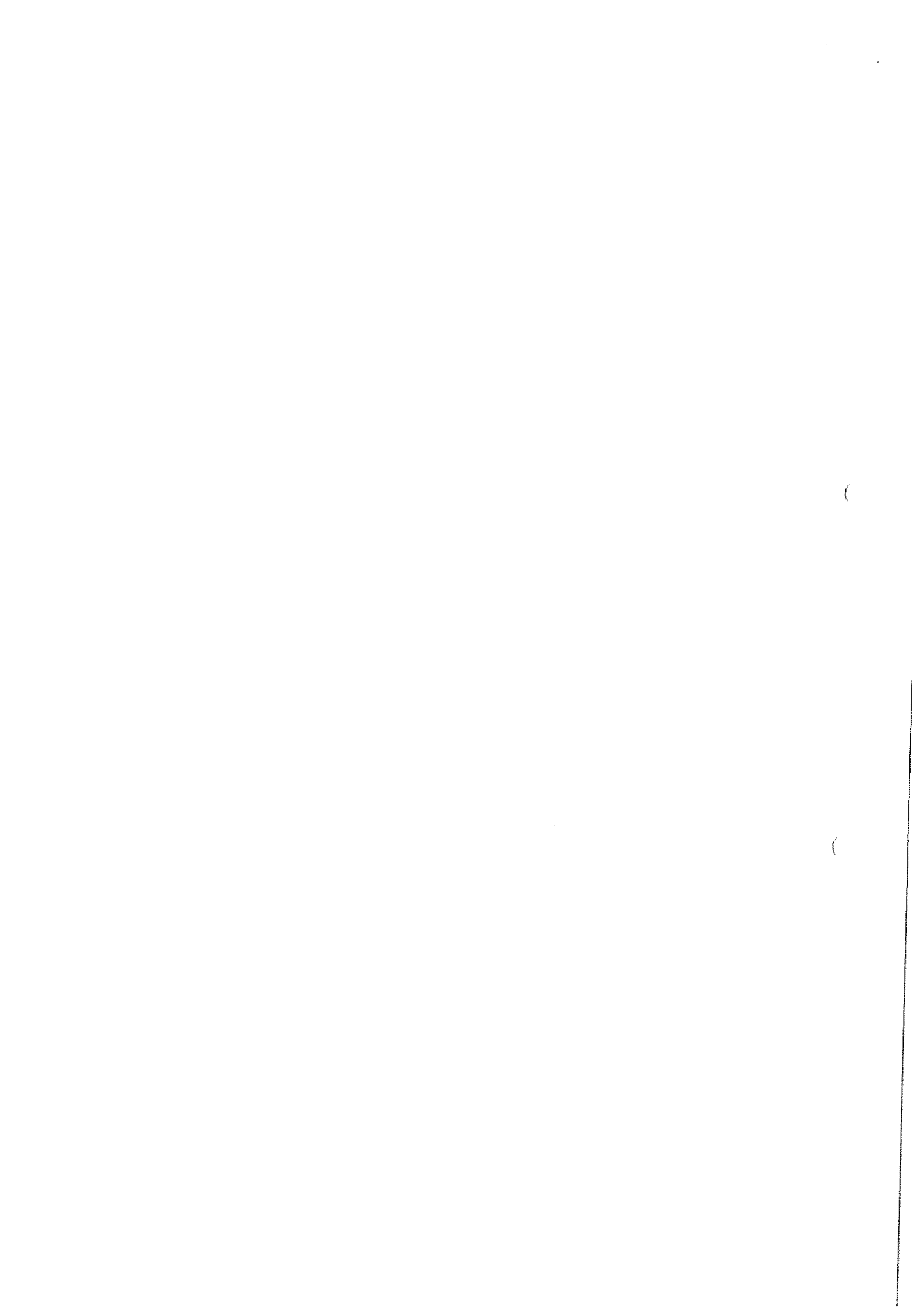
50 Posters - £25

Refreshments (Teas, coffees, and biscuits (hoping to get between 50 - 100 attend) - £40

This has been brought to Council rather than a Committee because if Members are minded to grant the request the money should be taken from the General Fund.

The Council's decision is requested.





- 1 MAR 2016

78 Wimborne Road West
Wimborne
BH21 2DP

29th February 2016

Dear Sir or Madam

I am writing to you as a member of a steering group that is looking at setting up a Friends of Wimborne Library group. I am also POPP (Partnership of Older Peoples Programme) Champion for Wimborne.

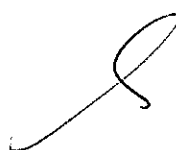
Local Friends groups are being established County wide to support the library service at local libraries. Libraries nationally have come under the threat of closure. Given the current financial situation it is possible libraries will come under further scrutiny.

The aim of the Friends group will be to:-

- offer practical support
- encourage, promote and assist in the formation and development of a group of friends
- encourage the development of all facilities offered
- publicise the service
- raise money by fundraising, sponsorship and donations
- engage in, support and coordinate voluntary assistance, when requested
- provide a forum for dialogue between friends, readers and staff
- provide a programme of activities
- cooperate with other groups of friends within Dorset library and art service
- provide funding for some equipment and requirements not funded from other sources.

It will have its own constitution and committee with its objective being to provide a focus group, raise funds and offer practical support. It will be funded by an annual subscription from members.

If necessary the group could provide additional financial support for the library, funding the purchase of new furniture and equipment, decorating, as well as supporting activities.



The steering group propose to hold a public meeting, as soon as possible, to inform the residents of Wimborne and library users of this proposal. Those attending will be invited to become members of the group.

As yet we do not have the funds for the advertising and staging of the public meeting. On behalf of the group I wondered if the Town Council would be able to offer any help to finance this.

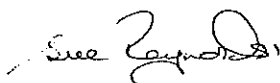
I have in this letter outlined what the group is hoping to achieve. It may be beneficial to meet to discuss this further, either with yourself or the committee responsible. I would also like to take this opportunity to invite yourself or a Council representative to one of the meetings.

If you would like to meet with me, I can be contacted by telephoning 01202 887942, electronically on susan.reynolds@helpandcare.org.uk, or on the address above.

The Friends of the Library group welcome your support in this initiative.

Thanking you in anticipation.

Yours sincerely



Susan Reynolds



COUNTY COUNCILLOR'S REPORT FOR WIMBORNE MINSTER
TOWN COUNCIL MEETING 22nd MARCH 2016

Local Government settlement

Following extensive lobbying from County Council and our local MP's some relief was obtained from the originally planned additional cut in our RSG (rate support grant). On the 8th February the adjusted formula was announced. In essence instead of having to suddenly find an additional £7.4 million we have been given transitional funding meaning that we ONLY have to find £3.3 million extra in 2016/2017! We will still have to cover the rest of the additional shortfall by the end of 2018/2019 financial year – so still more difficult decisions on the horizon.

Council Tax 2016/17

Both District and County Council have now set their figures for the coming financial year. EDDC have agreed a flat £5 increase on a band 'D' property for the year (less than 10p per week) whilst with DCC it is a little more complicated. The increase represents just under 4%, but of that, 2% (approx. £3.9 million) must be used to help the social care budget. A band 'D' property will pay less than £1 per week extra.

Update on proposals for changes to governance in Dorset

Following a special meeting of Dorset County Council held recently, the issue of possible changes in the way Dorset is governed were debated. Following a lengthy meeting two options were agreed by members to be taken forward for further investigation and preparation of business cases.

Option 1

One authority covering all of shire Dorset and Christchurch, with Bournemouth and Poole joining (a two unitary model). Towns and parishes to be given more power to deliver more local services appropriate for them.

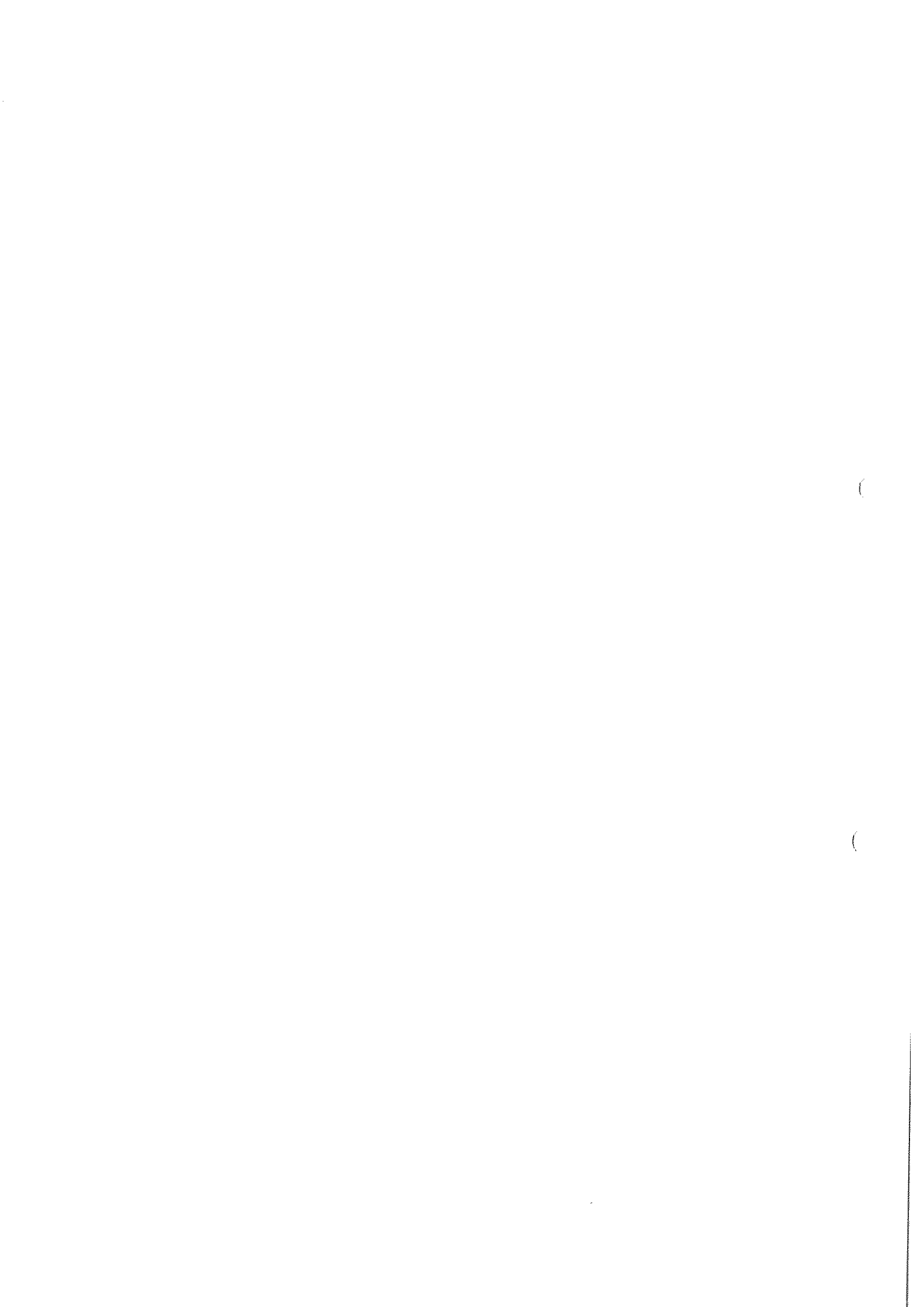
Option 2

One authority covering all of shire Dorset to exclude Christchurch who would join with Bournemouth and Poole (also a two unitary model). Towns and parishes to have additional powers as in 1 above.

Any changes made are expected to be implemented in the summer of 2019.

County Cllr Robin Cook
March 22nd 2016





Chairman's Report

On 3 February members may remember some of the Town Council attended the RESILIENCE EMERGENCY MEETING, at EDDC and once positions are known after the informal meeting later then the committee can be formed with a view to writing our emergency plan.

On the 22 February there was finally the walk around town of the Flood Wardens with the Environment Agency; this was not the Resilience Committee walkabout as some thought.

Cllr Burden and I were accompanied by Cllr Pat Hymers as Chairman of Planning to question as to whether the 1990s flood defences were still viable. We were informed that while it was difficult to establish an accurate model concerning the viability of the flood defences nothing at present gave cause for concern that the flood defences would not be able to cope with a one in one hundred year event. There was one area next to the Allendale Centre which may need looking at.

We were also accompanied by Cllr Wheeler who wished to bring to the Environment Agency's attention the water pressure effect on drain covers at the bottom of Burts Hill and the junction of Walford Close.

Cllr Burden also wished to point out to the Agency staff the "run off" that can now be observed on the field to the west of Cranborne road.

On 26 February the Clerk and I met with the MP Michael Tomlinson and informed him of several issues concerning the Town such as the lack of social and affordable housing, low wages and high house prices, road infrastructure concern with reference to the core strategy document and the high level of council tax paid by residents within the town when compared to the outlying parishes.

The Town Clerk and I attended the DAPTC Annual Conference on 3 March 2016. The main subject of the event was the implications for Parish & Town Councils if the current two tiers of principal councils is re-organised into a unitary authority. There were speakers from Cornwall Council which went unitary in 2009 and Trowbridge Town Council in Wiltshire. Wiltshire also went unitary in 2009.

Both speakers emphasised the important role which Parish & Town Councils can play in influencing and managing the delivery of services locally.

In Cornwall this was done in a variety of ways including agency agreements (e.g. grass cutting), delegated delivery (e.g. libraries) and joint working to enhance delivery (litter picking). In some cases funding was handed down with the service but not in every example.

In Trowbridge, the unitary Wiltshire Council had transferred assets and had delegated services to the Town Council and the view locally was that the services had improved as a consequence.



The necessity of the Parish and Town Councils having the General Power of Competence was emphasised as local councils were not empowered to undertake some services by other statutes (e.g. libraries).

Mayoral Report

It has, as you would expect for a market town like ours, been a busy time for Mayoral duties and some of the highlights have been:

The opening of the new Gin House further cementing the reputation Wimborne is achieving as the eating and drinking mecca of East Dorset;

The pancake race;

A show at the Tivoli called 'Shadowlands', concerning part of C.S.Lewis's life;

21 February was the Shaftsbury Civic Day and their wonderful snowdrop festival;

The opening of the dementia allotments at Kingston Lacy in the company of the Deputy Mayor;

Opening of the Community Chest Awards at the Hall & Woodhouse Brewery, it's a tough job but someone has to do it;

The Mayoress and I spent the morning of the 5th March in the sun on The Square attending the Fair Trade Promotion Day, Pat would you extend again my congratulations to all those concerned for a job well done;

16 March saw the Mayoress and I attend the POPP Information Day at Wimborne Library, an extremely well-run event;

And finally my good friend Mike Lock the Mayor of Yeovil took the chain gang who attended his Civic Day to Augusta Westlands to see the very last time anyone would see four Sea King helicopters flying together as they are being withdrawn from service.

On Saturday there was a Beetle Drive organised by Pat for my Mayoral charities; sadly this coincided with the Six Nations and England's glorious Grand Slam victory over the French. Pat didn't seem to understand just what a sacrifice this meant. The event was a sell out and my profound thanks to all who organised it and took part, including our very own Carol and Sally, thank you.



MAYOR'S ENGAGEMENTS
30 JANUARY 2016 – 22 MARCH 2016

- 30.01.16 Wimborne Town Football Club – The Mayor attended a match against AFC Bournemouth U21s.
- 04.02.16 The Gin House – The Mayor attended the official opening.
- 06.02.16 Portland Town Council – The Mayor & Mayoress attended the Annual Queen's Accession Day Service and Freedom of the Island given to TS Penn (Portland Sea Cadets)
- 09.02.16 The Minster Pancake Race – The Mayor & Mayoress attended the annual pancake race around The Minster.
- 12.02.16 Ferndown Town Council – The Mayor & Mayoress attended a charity variety show at The Barrington Theatre.
- 18.02.16 Wimborne Drama Productions – The Mayor & Mayoress attended a performance of "Shadowlands" at The Tivoli Theatre.
- 20.02.16 Lewis Manning Hospice – The Deputy Mayor represented the Mayor & Mayoress at a coffee morning in aid of the Hospice.
- 21.02.16 Shaftesbury Town Council – The Town Mayor & Mayoress attended the Civic Day and Snowdrop Festival in Shaftesbury.
- 28.02.16 Verwood Town Council – The Town Mayor & Mayoress attended the Civic Service held at St Michael and All Angels Parish Church, Verwood.
- 01.03.16 Wimborne Dementia Friendly Community Group – The Town Mayor & Mayoress attended the launch of the first facilitated session held at Kingston Lacy Allotments.
- 04.03.16 Hall & Woodhouse Community Chest Launch – the Mayor & Mayoress attended the launch of the scheme for 2016 held at the Brewery Visitor Centre, Blandford.
- 05.02.16 Fair Trade Promotional Day – The Mayor & Mayoress attended "chocolate Heaven" - a promotional day held on The Square.
- 14.03.16 Commonwealth Day - The Mayor led the celebrations of Commonwealth Day in Wimborne Minster by raising the Commonwealth Flag at the Royal British Legion and reading the Commonwealth Affirmation.



- 16.03.16 Dorset POPP – The Mayor & Mayoress attended an Information Day held at Wimborne Library.
- 17.03.16 Yeovil Town Council – The Mayor & Mayoress attended the Civic Day which included a tour of Finmeccanica Helicopter Division.
- 18.03.16 Walford Mill Crafts – The Mayor & Mayoress attended a Private Viewing of an exhibition entitled “Down Memory Lane”.
- 19.03.16 Wimborne Choral Society – The Deputy Mayor and her Escort represented the Mayor at a performance held at The Minster.

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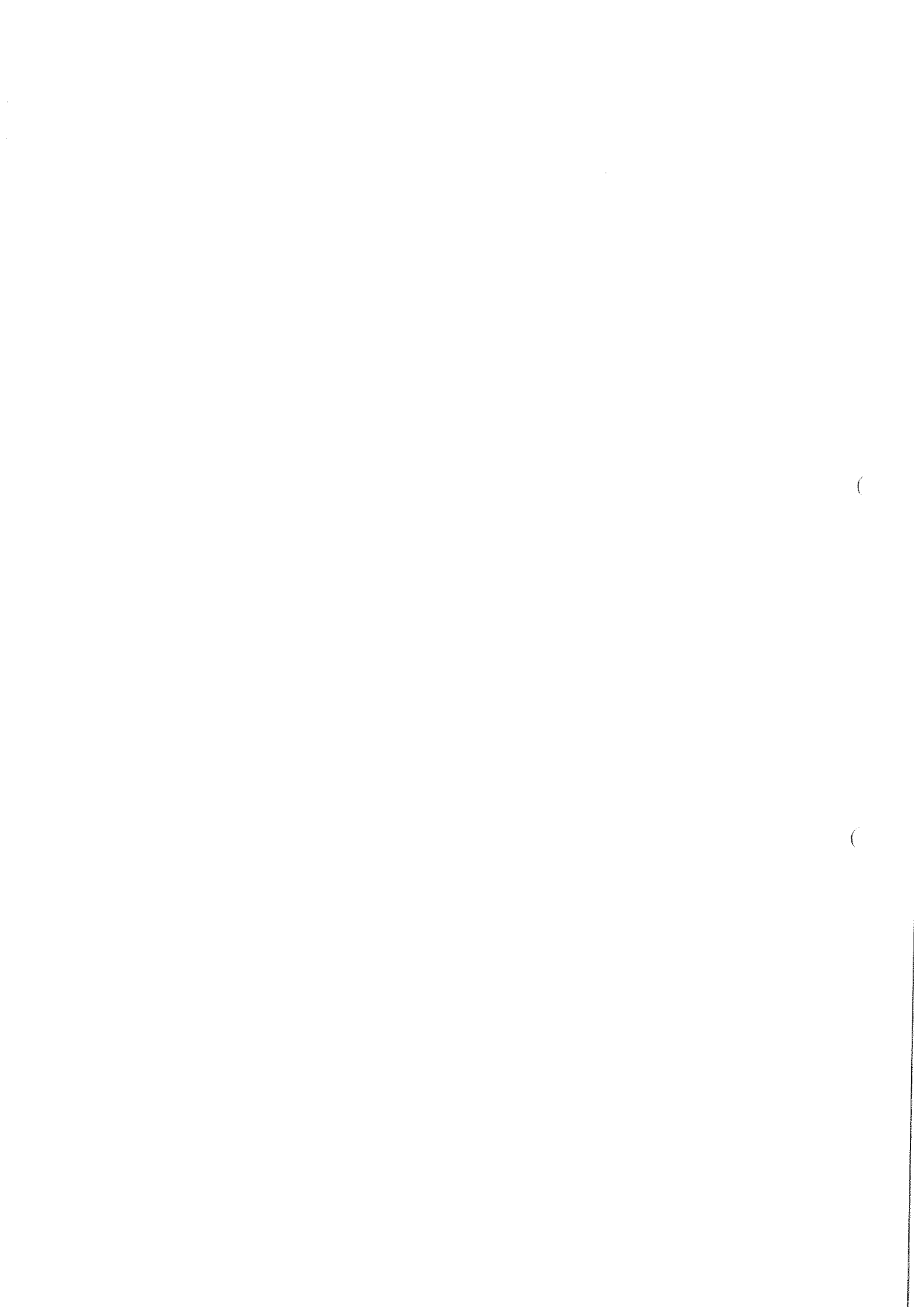
Kelly Webb

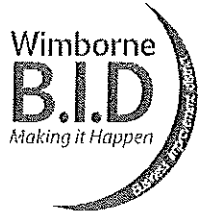
March 18 2016

Notes Regarding The Reef

- a) CPC have agreed to underwrite the whole of the shortfall and will apply for a loan when they know exactly how much is required from them (to save having a loan that is more than required since lump sum overpayments are not permitted).
- b) CPC have put two Cllrs on the committee to oversee further works. Cllr Gary Adams who is a Quantity Surveyor will be looking at the building works and assessing works. Other Cllr to oversee expenditure. Cllr Adams already recommended a drains survey before commencement of works which has highlighted problems with the drains that the previous contractor installed. This could result in significant repair works being required.
- c) Many grant applications awaiting outcomes which could reduce liability to CPC.
- d) Trying to release some of the ring fenced sums to contributed to building works.
- e) New Contractor starts Monday 21st March and has given a generous 14wks to complete.
- f) Nothing further from previous contractor, they are out of the country at the moment. No further action is expected but committee looking to withdraw the 'drop hands' offer made already since it has not been responded to.

A handwritten signature in black ink, consisting of a stylized, cursive letter 'S' or similar character.





WIMBORNE BID Minutes
Town Centre Liaison Group

Appendix F

Date: 3rd February 2016

Time: 12 Noon

Venue: Town Hall

Attendees:	• Ian Faulkner (BID)	• Laurence Hewitt (WMTC)
	• Jenny Brown (CoT)	• Linda Tazziman (CoT)
	• Sue Maunder (CoT)	• Tammy Sleet (BID)
	• Terry Wheeler (WMTC-Chairman)	• Robin Cook (WMTC)
	• Pat Hymers (WMTC)	• Sandra Bond (CoT)
Apologies:	• Chris Slocock (BID)	• David Phelps (CoT)
	• Sue Cook (WMTC)	•

Item	Item	Action to
1.	<p>Matters Arising: Noise Complaint: A response has been sent to Alex Kelly Christmas: The group meets 04/02/2016. The Square: Three quotations for sealing the Square have now been received as follows: The two DCC quotes are for sealing only: Superseal - £8458 Stoneseal - £7912 CLEAN - £8330 Community Clean - £6690 All excluding VAT. Group agreed to proceed with test with CC. WMTC have agreed to pay 50% for cleaning and sealing the Square.</p>	
2.	<p>Revised Square Booking Guidelines IF explained that the guidelines are designed to clarify Square booking policy for the TCLG and associated parties, not for use with people booking the events space.</p>	
3.	<p>"Wimbornedon" The group agreed to proceed although the CoT expressed a concern over the food offering disturbing other cafes. LT reported that Kate Compston has approached local cafes already.</p>	



WIMBORNE BID Minutes Town Centre Liaison Group

Item	Item	Action to
4.	Use our Loo scheme update RC provided an update on behalf of SC. SC met with Paula Best (Dementia Action Alliance) and Rachel Taylor (EDDC). EDDC are keen to roll out the scheme across East Dorset starting with Wimborne. They are happy to arrange printing of promotional material. Rachel Taylor to contact the BID re. distribution of flyers to levy payers.	
5.	Replacement of Cook Row toilets PH raised the possibility of replacing these public toilets and/or relocating them. LT to ask Ashley Harman (Property and Estates, EDDC) about the extent of their ownership in that area.	LT

Meeting closed at: 12:28pm

Date of next meeting: Wednesday 2nd March 2016

A handwritten signature in black ink, appearing to be a stylized cursive name, located below the meeting date information.



WIMBORNE BID Minutes Town Centre Liaison Group

Date: 2nd March 2016

Time: 12 Noon

Venue: Town Hall

Attendees:	• Ian Faulkner (BID)	• Laurence Hewitt (WMTC)
	• Jenny Brown (CoT)	• Linda Tazziman (CoT)
	• Sandra Bond (CoT)	• Tammy Sleet (BID)
	• Terry Wheeler (WMTC-Chairman)	• Robin Cook (WMTC)
	• Pat Hymers (WMTC)	• David Phelps (CoT)
	• Sue Maunder (CoT)	
Apologies:	• Chris Slocock (BID)	• Sue Cook (WMCT)

Item	Item	Action to
1.	Matters Arising: February minutes were approved.	
2.	Flagpole on the Square: This project was included in the draft action plan being considered by WMTC. The flagpole was intended to incorporate a 3-sided noticeboard for use by WMTC/ BID and others. There was a concern over clutter in the Square and on ensuring a strategy is in place to change flags etc. if there was a pole. The group agreed to postpone the discussion until WMTC had decided priorities.	
3.	Cook Row public toilets: PH to contact Francis Vine (Minster Warden) to discuss. LT has agreed for WiB to place, maintain and insure hanging baskets on the toilets.	
4.	BID Renewal: The BID Renewal Business Plan was now available for download on the Wimborne.info website, as well as a list of dates for the business plan launch and presentations. An open invitation was extended to the members of the TCLG. IF thanked WMTC and CoT for their letters of support. CoT agreed to advocate the BID to some struggling businesses, which are publically criticising the BID.	LT



WIMBORNE BID Minutes
Town Centre Liaison Group

Item	Item	Action to
5.	<p>Sealing the Square: Square sealing test to take place 4th March. <i>(This has since been postponed due to operational issues at Community Clean)</i> TS to remind all stakeholders about the work in case they wish to carry out tests, TS to arrange photos for social media LH to arrange slip test.</p>	<p>TS TS LH</p>
6.	<p>Square booking guidance: JB declared a conflict of interest. The group discussed the impact of cleaning charges on the town's larger events. The group agreed that the cleaning contribution should be charged irrespective of the event. TS to amend the website and hire agreement, approve with EDDC and action on bookings.</p>	<p>TS</p>
7.	<p>Political parties and Euro Referendum: The group agreed that the policy for political parties was sufficient for the referendum.</p>	
8.	<p>Licensing for non-charity collections: TS informed the group that WTFC and other businesses can fundraise without a licence as they are a business not a charity. Charities require a collection licence and businesses selling products require a trading licence.</p>	
9.	<p>BT cabinet on the Square: LH has asked DCC how much pressure can be put on BT to place the cabinet elsewhere after concerns that the Square surface cannot be returned to pristine condition after the work.</p>	<p>LH</p>

Meeting closed at: 12:41pm

Date of next meeting: Wednesday 6th April 2016