

**WIMBORNE MINSTER TOWN COUNCIL**

**MINUTES** of an **EXTRAORDINARY MEETING** of the **TOWN COUNCIL** held on **TUESDAY, 16 FEBRUARY 2016** at **6.54 pm** in the Committee Room, Town Hall, West Borough, Wimborne Minster.

**MEMBERS PRESENT**

Cllr S K Bartlett – Town Mayor & Chairman of the Council  
Cllr P H Bartlett  
Cllr Mrs S A Bell  
Cllr R D Cook  
Cllr L G Harvey  
Cllr Mrs D J March  
Cllr R P Nunn  
Cllr Mrs A E Roberts  
Cllr Mrs K F Webb  
Cllr T F Wheeler

**MEMBERS NOT PRESENT AND APOLOGIES GIVEN**

Cllr J Burden  
Cllr Ms C L Butter  
Cllr Mrs P A Hymers  
Cllr Mrs S A Cook - Deputy Town Mayor & Vice-Chairman of the Council

192 **SUSPENSION OF STANDING ORDERS**

**RESOLVED** that Standing Orders Number 1 (relating to venue), 30 (standing to speak) and those parts of Number 29 relating to speaking more than once be suspended for this meeting.

193 **LOCAL EMERGENCY PLAN**

The Chairman of the Council submitted a report, a copy of which had been circulated to each Member and a copy of which appears as **Appendix A** to these Minutes in the Minute Book.

The Council was asked to consider setting up a working party with the aim of formulating a Local Emergency Plan.

**RESOLVED** that a working party be set up as suggested in the report and the Vice-Chairman of the Council be added to its membership.



194            EXCLUSION OF PRESS AND PUBLIC

RESOLVED that, in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.


195            STAFF MANAGEMENT POLICY

See Confidential Minute 195/367

196            RISK ASSESSMENT REVIEW 2015/2016

See Confidential Minute 196/368

The meeting closed at 7.24 pm.

Signed .....  ..... Date. 22/3/16 .....  
Town Mayor and Chairman of the Council

**WIMBORNE MINSTER TOWN COUNCIL**

**To: Town Council**  
**On: 16 February 2016**

**REPORT OF CHAIRMAN OF THE COUNCIL**

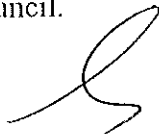
**LOCAL EMERGENCY PLAN**  
(Item 3)

On 3 February 2016 I and other appropriate fellow Councillors attended a Community Resilience Workshop at Furzehill organised by the Dorset Civil Contingencies Unit. There were representatives from Dorset County Council, Christchurch & East Dorset Partnership, the Environment Agency, Dorset Fire & Rescue Service and Dorset Police.

It was clear from the various presentations that the Town Council will need to formulate its own Local Emergency Plan which will be a considerable undertaking.

To start this work it is suggested that the Town Council appoints a Working Party comprising the Chairman of the Council, the two Flood Wardens, the Community Resilience Officer, the Civil Protection representative and the PR Co-ordinator of the Council.

At present the Councillors concerned are respectively, myself (I am also one of the Flood Wardens), Cllrs Burden, Wheeler, R D Cook and Mrs K F Webb. This could change at the Annual Meeting of the Council.

A handwritten signature in black ink, appearing to be a stylized 'S' or similar character.

