



Dear Councillor

19 May 2016

You are invited to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held on **TUESDAY 24 MAY 2016 at 6.30 pm** in the Committee Room at the Town Hall, West Borough, WIMBORNE MINSTER.

Members of the public are advised that they may speak at the meeting, at the discretion of the Chairman, if notification is given to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lawrence Best'.

Town Clerk

#### AGENDA

- 1 Apologies for absence.
- 2 **ELECTION OF CHAIRMAN 2016/2017**  
Cllr Mrs P A Hymers to be proposed and seconded as Chairman of Committee for the 2016/2017 municipal year.
- 3 **ELECTION OF VICE-CHAIRMAN 2016/2017**  
Cllr P H Bartlett to be proposed and seconded as Vice-Chairman of Committee for the 2016/2017 municipal year.
- 4 **PROPOSED BUS SHELTER OUTSIDE ST JOHN'S SCHOOL**  
To consider the report of the Town Clerk (copy herewith).
- 5 **WEST STREET- PROPOSED REPLACEMENT OF PELICAN CROSSING WITH ZEBRA CROSSING (Min 216 – 12.04.16)**  
To consider the response of Dorset County Council to the issues and concerns raised by the Committee at the April 2016 meeting.
- 6 **NEW NEIGHBOURHOODS GROUP (Min 218 – 12.04.16)**  
To consider the way forward for a monitoring group to replace the dissolved joint group with Colehill P.C. (This item was deferred at the last meeting).



Planning & Environment Committee – 24 May 2016

- 7     **MAJOR CORE STRATEGY DEVELOPMENTS (Min 219 – 12.04.16)**  
The Chairman to report.
  
- 8     **PLANNING DECISIONS**  
To receive a schedule of recent planning decisions by East Dorset District Council (copy herewith).
  
- 9     **PLANNING APPLICATIONS**  
There have been no comments made since the last meeting.

**MEMBERS OF COMMITTEE**

**Cllr Mrs P A Hymers (Chairman Elect)**  
**Cllr P H Bartlett (Vice-Chairman Elect)**  
**Cllr S K Bartlett**  
**Cllr Mrs S A Bell**  
**Cllr Ms C L Butter**  
**Cllr R D Cook**  
**Cllr Mrs D J March**  
**Cllr Mrs A E Roberts**  
**Cllr Mrs K F Webb**  
**Ex-Officio – Chairman and Vice-Chairman of the Council**

(Members are reminded of the importance of letting the office know of non-attendance by noon on the day of the meeting.)

**LOCALISM ACT 2011 and CODE of CONDUCT**

Members are reminded to comply with those elements of the Localism Act and the Town Council's Code of Conduct in respect of disclosable pecuniary interests.

**GENERAL CONSIDERATIONS**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

## PLANNING & ENVIRONMENT COMMITTEE

Date: 24 May 2016

Reference: Item 4 – Proposed Bus Shelter Outside St John’s School

Author: Town Clerk

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### 1. Introduction and Background

Mr White, a resident of Wimborne Minster, came into the office to enquire whether a bus shelter could be provided at the bus stop outside St John’s School. He said that the bus stop was well used and that passengers had no protection from inclement weather. He is expected to attend the meeting this evening.

### 2. Investigation

Initially, an approach was made by the Office staff to Dorset County Council which is the usual provider but no funding is available. The County Council already has a long waiting list, so adding the St John’s shelter to the list would not be of benefit in the short-term.

Some Town & Parish Councils provide their own shelter by way of a Shelter Agreement with the County Council. The Town Council has already adopted the bus shelter in Leigh Road near the Avenue Road junction and has maintained it for at least ten years. The cost of doing so is approximately £250 per year.

The Committee is therefore asked to consider paying for the installation of a shelter at this site. The relevant Officer at the County Council has inspected the suggested site outside St John’s School and made the following observations:

- There is sufficient room to place a bus shelter at this location;
- The shelter would have to be placed North of the bus stop pole, towards the top end of the bus cage road marking;
- The bus shelter would need to be placed at the back of the pavement facing the road to allow enough space for pedestrians and pushchairs/wheelchair users to pass;
- The shelter would need to be a cantilever style shelter to provide enough protection from the elements without taking up too much of the pavement (see image on the reverse of this report for an example of this type of shelter).

### 3. Cost

The cost of providing this type of shelter is approximately £3,500 including installation.

### 4. Action Required to Proceed

If the Committee supports the suggestion the Town Council should be recommended to provide the funding from the General Fund.

Tesco Dorchester



## Town Clerk

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**From:** Andrew Brown <A.Brown@dorsetcc.gov.uk>  
**Sent:** 29 April 2016 10:53  
**To:** Town Clerk  
**Cc:** Simon J Butler; Robin Cook; Kerry A Stone  
**Subject:** RE: West Street, Wimborne

Laurence

Thank you for your recent email and support from the Town Council. In response to the matters raised I have the following comments following discussion with the appropriate engineers:

- a) whether the crossing would be safer to use if it were positioned slightly further into West Street;**  
*The re-design has already moved the proposed crossing slightly in to West Street to improve visibility and is also at more of right angle to the footway. We are unable to move the crossing any further in to West Street as firstly the footway is too narrow, secondly there are a number of man holes and statutory undertakers plant and thirdly the crossing would be away from the pedestrian desire line.*
- b) the alignment of the kerbs should be altered to allow for large vehicles to negotiate the turn into West Borough without mounting the pavement as they do at present;**  
*The kerb line was altered when The Square was re-modelled 3-4 years ago. The design included a swept path analysis of larger vehicles so we are confident that these vehicles can make this manoeuvre on this low speed road. However, if it shown that there is a problem we suggest that a bollard can be located at an appropriate position to protect the footway and pedestrians.*
- c) the width of the tactile paving should be increased;**  
*The width of the tactile paving is designed at the standard width of 2.4m at the crossing point, although If you could please expand on this question that would be much appreciated.*
- d) a 'SLOW' marking should be applied to the carriageway on the approach to the crossing;**  
*We are happy to provide a 'SLOW' marking to the carriageway on the approach to the crossing as part of the scheme design.*
- e) specific consultation should be carried out with the RNIB in view of the loss of the bleeper which indicates to blind or partially-sighted people that it is safe to cross;**  
*As with any public notice/consultation all members of the community are free to make comment whether in support or objection. On this matter I will ensure that information is provided to the local group when the scheme is advertised. I have had a look on the internet and have been unable to locate a local visually impaired group. If you are able to help me on this matter and provide details of a local group that would be much appreciated.*
- f) as school children use this crossing regularly and as it will be the only zebra crossing in Wimborne Minster, the Road Safety Officer should attend first and middle schools in order to explain to children how to use a Zebra crossing.**  
*On this matter I have discussed with those who deal with road safety issues. It is now many many years since there have been road safety officers who attend schools to teach road safety. I am aware that schools attend streetwise for road safety training and that on occasion the fire service attend schools to raise awareness of road safety. We have located information that we used for a*

*previous scheme regarding 'how to use a zebra crossing' so will be happy to provide to local schools if the scheme moves forward. Perhaps information could be provided in school newsletters for pupils and parents? This something we can work on closer to the time (subject to consultation). The rules are also laid out in the Highway Code: <https://www.gov.uk/guidance/the-highway-code/rules-for-pedestrians-1-to-35>*

**Safety Audit:** These are carried out for all schemes we undertake by an independent Safety Audit Team. The Safety Audits cover all matters which are safety related including the provision of such a facility for disability groups.

For this scheme there will be 3 stages of Safety Audit:

- Design (Stage1/2)
- Scheme completion (Stage 3)
- one year after completion (Stage 4)

I trust that this email answers the Town Councils questions regarding the proposed crossing. On observation last week it was noted that no pedestrians pushed the button at the crossing in about half an hour period, as they felt it was safe to cross with traffic moving at a slow speed. The proposed zebra crossing will formalise the situation that already takes place. Drivers tend to be more aware of pedestrians at zebra crossings as they must stop once the pedestrian has stepped on to the crossing (when it is safe to do so).

The proposed scheme will be publically advertised shortly. Once I have a date from the Regulatory Team I will let you know.

kind regards

**Andrew**

|| Andrew Brown || Improvements Project Engineer - Dorset Highways || Tel: 01305 225142 ( x710 5142) ||  
a.brown@dorsetcc.gov.uk

**Dorset County Council** 

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 Before printing, think about the environment

## DISTRICT COUNCIL PLANNING DECISIONS – 24 MAY 2016

P/A No	ADDRESS	PROPOSAL	TOWN COUNCIL OBSERVATIONS	DISTRICT COUNCIL
3/16/0024/COU	1 Cook Road	Change of use of ground floor frontage retail area to residential	No Objection	Permission
3/16/0055/ADV	Walford Bridge Garage	Totem sign (non illuminated), 2 no. fascia signs (externally illuminated), projecting sign (non illuminated), 4 no window vinyls	No Objection	Permission
3/16/0121/HOU	9 Blind Lane Wimborne Dorset BH21 1NJ	Erection of single storey rear extension and new front bay window.	No Objection	Permission
3/16/0129/HOU	18 Station Road Wimborne Dorset BH21 1RG	Two Storey rear extension and porch linking kitchen and utility area	No Objection	Permission
3/16/0159/HOU	39 St Catherines Wimborne Dorset BH21 1BG	Apply permeable hard standing for parking a car and a dropped kerb to pavement.	No Objection	Permission
3/16/0217/HOU	1 Three Lions Close Wimborne Dorset BH21 1EP	Single Storey Extension To Rear And Side Of Dwelling	No Objection	Permission

