

WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE

Minutes of the meeting held in the Council Chambers at Wimborne Minster Town Hall on
Wednesday 29 April 2015 at 10.30 am

Present: Cllr. S. Cook – Chairman
Cllr. A. Cross Cllr. L. Harvey Cllr. M. Huntriss
Mrs P. Holloway – Clerk & Registrar

15/12 APOLOGIES OF ABSENCE

Cllr. S. Cowsill

15/13 RECEIVE DECLARATIONS OF INTERESTS

None

15/14 SIGN AND APPROVE MINUTES OF THE MEETING HELD ON 16 April 2015

The Minutes of the meeting held on 16 April 2015 were confirmed and signed
as a true and accurate record

15/15 AUDIT REPORT FOR 2014/2015

The finance report received from Mrs Jane Stacey, the internal auditor, addressed to
the Chairman, Cllr Cook, was read to the committee members. The
“recommended” items in the report were accepted and these will be acted upon.
The report concluded that the accounts were being recorded and managed
appropriately. The year end accounts for 2014/2015 has now been completed and
the Annual Return had been signed by the internal auditor

15/16 ANNUAL RETURN AND GOVERNANCE STATEMENT FOR 2014/2015

This was approved and signed by the chairman. The chairman and members present
wished to put on record the committee’s appreciation of the clerk’s work in the
preparation of the accounts.

15/17 ITEMS FOR INFORMATION

a) The clerk informed the committee that the Cemetery Superintendent had given
notice to resign and his last working day will be 19 May 2015

15/18 DATE FOR ANNUAL MEETING

This has been arranged for Tuesday 26 May 2015 at 10.30

The Chairman declared the meeting closed at 11.00 am

Signed:
Cllr. S. Cook - Chairman