

## Appendix A

## WIMBORNE MINSTER TOWN COUNCIL

## RESOURCES COMMITTEE MEETING 21 JUNE 2016

## SCHEDULE OF CHEQUES FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
DD 1	01.07.16	East Dorset District Council	Business Rates - Town Hall - July 2016	690.00	690.00	0.00	5620	T/Hall - Business Rates
DD 2	20.06.16	East Dorset District Council	Council Tax - Redcotts Lodge - June 2016	225.00	225.00	0.00	6657	Gen Rec - Lodge CT
DD 3	14.06.16	Siemens Financial Services	Photocopier	335.97	279.98	55.99	5409	Admin - Photocopier
DD 6	23.06.16	Extra Energy	Gas - Town Hall 11.05.16-10.06.16	69.97	66.64	3.33	5617	T/Hall - Gas
DD 7	16.06.16	Extra Energy	Electricity - Town Hall 04.05.16-03.06.16	76.29	72.66	3.63	5618	T/Hall - Electricity
DD 8	24.06.16	Extra Energy	Electricity - Redcotts Pavilion 09.05.16-08.06.16	184.16	153.47	30.69	6892	R'Cotts - Pavilion Services
DD 10	03.07.16	Southern Electric	Electricity - Gazebo	18.59	17.71	0.88	5618	T/Hall - Electricity
DD 19	13.07.16	Public Works Loan Board	Leigh Park Community Centre Loan	7476.57	7476.57	0.00	6449	Buildings - L/Park Com Centre Loan
# SO 1	01.06.16	Wimborne Business Systems Ltd	Line Rental & Internet Services - June 2016	62.21	51.84	10.37	5406	Admin - General Office Expenses
# DC 1	08.06.16	Vodafone Limited	Mobile Top Up	10.00	10.00	0.00	6661	Gen Rec - Consumables
DC 2	15.06.16	Holmans Of Wimborne	Kettle - Committee Room Kitchenette	23.99	19.99	4.00	5406	Admin - General Office Expenses
DC 3	17.06.16	Dorset County Council	50x Commercial Waste Sacks - Dog Bin Emptying	92.50	92.50	0.00	6674	Gen Rec - Dog Bins
008528	21.06.16	Petty Cash	Imprest	233.94	233.94	0.00	1209	Petty Cash Account
008529	21.06.16	Alan Breakwell	2nd Interim & Final Audit Of Account 2015/16	457.20	457.20	0.00	5463	Admin - Audit Fees
# 008524	25.05.16	Anthony Roberts	Framing Costs - Gift For Ochsenfurt Twinners	50.00	50.00	0.00	5835	Mayoral/Civic - Civic Fund
008530	21.06.16	AYS Skip Hire Ltd	Collection of Bulky Waste - Redcotts Rec	166.80	139.00	27.80	6658	Gen Rec - Miscellaneous
008531	21.06.16	Brandon Hire Ltd	Hire - Concrete Mixer 17.05.16-23.05.16	54.92	45.77	9.15	6658	Gen Rec - Miscellaneous
008526	07.06.16	Brendoncare Clubs	Grant Aid 2016/17	850.00	850.00	0.00	6047	GSL - Annual Grants
# 008523	25.05.16	Cllr Mrs Sue Cook	Half Yearly Mayoral Allowance	1000.00	1000.00	0.00	5830	Mayoral/Civic - Mayoral Allowance
# 008521	23.05.16	DAC Breachcroft LLP	VAT Element - Legal Fees	1362.40	0.00	1362.40	5469	Admin - Cemetery Misc Expenses

008532	21.06.16	DF Sales Ltd	20x 7Ltr Compostable Kitchen Caddy Liners	51.60	43.00	8.60	5418	Admin - Compostable Bin Liners	
008533	21.06.16	Dorset Association Of Parish & Town Councils	Annual Subscription 2016/17	1056.16	1056.16	0.00	5420	Admin - Membership of Outside Bodies	
			Chairmanship Course x3	105.00	105.00	0.00	5841	Mayoral/Civic - Member Training	1226.16
			Essential For Councillors Course - 2 Parts	65.00	65.00	0.00	5841	Mayoral/Civic - Member Training	
008545	21.06.16	The Friends Of SSAFA	Advertisement - Military Band Concert Programme 2016	30.00	30.00	0.00	5417	Admin - Advertising	
008534	21.06.16	Frys Electrical Ltd	Electrical Repairs - Physic Garden Fountain	129.95	108.29	21.66	6673	Gen Rec - Jubilee Garden	
008535	21.06.16	Jewson Limited	Blue Circle Postcrete 6 x 20Kg Bags	62.57	52.14	10.43	6661	Gen Rec - Consumables	
			Blue Circle Cement 4 x 20Kg Bags	22.46	18.72	3.74	6661	Gen Rec - Consumables	85.03
008536	21.06.16	LexisNexis	Arnold Baker Local Council Admin 10ED	69.00	69.00	0.00	5406	Admin - General Office Expenses	
008537	21.06.16	Local World Limited	Advertisement	144.00	120.00	24.00	5417	Admin - Advertising	
008538	21.06.16	M B Wilkes	Ballast & Soil	178.55	148.79	29.76	6658	Gen Rec - Miscellaneous	
008539	21.06.16	Peter R Mee	Call Out & Repairs - Mega Van Brakes	68.40	57.00	11.40	6452	Buildings - Groundsman's Lodge	
008525	31.05.16	Pike & Shot Events Ltd	Public Liability Insurance - Wimborne Militia 2016/17	408.00	340.00	68.00	5839	Mayoral/Civic - Wimborne Militia	
008540	21.06.16	Pure Gas Heating Limited	Boiler Service - Redcotts Lodge	90.00	75.00	15.00	6452	Buildings - Groundsman's Lodge	
# 008522	23.05.16	Radio Wimborne	Grant Aid 2016/17	500.00	500.00	0.00	6047	GSL - Annual Grants	
008542	21.06.16	Robert J Maddick (Signwriter)	Updating Mayor's Honours Board	108.00	90.00	18.00	5625	T/Hall - Honours Board	
008543	21.06.16	Tower Mint Limited	Queen's 90th Birthday Medals	116.52	97.10	19.42	2800	Fund - General Fund	
008527	10.06.16	War On Waste	Wheelie Bin Emptying - May 2016	159.30	132.75	26.55	6676	Gen Rec - Waste Disposal	
008544	21.06.16	Wimborne Folk Festival	Grant 2016/17	3000.00	3000.00	0.00	6048	GSL - Wimborne Folk Festival	
BACS	24.06.16	ACE Office Environments	Bulk Hand Towels & Office Stationery	88.02	73.35	14.67	5406	Admin - General Office Expenses	
			Labels & Green Paper	32.16	26.80	5.36	5406	Admin - General Office Expenses	120.18
BACS	24.06.16	Cllr Mrs Sue Cook	Travel Expenses 08.04.16 - 23.05.16	151.65	151.65	0.00	5842	Mayoral/Civic - Members Travel	
BACS	24.06.16	Consortium	Bulk Toiletries	119.80	99.83	19.97	6661	Gen Rec - Consumables	
BACS	24.06.16	Custom Security Services Ltd	CCTV Repairs	90.00	75.00	15.00	6470	CCTV - Maintenance	
BACS	24.06.16	Dantek Environmental Services (UK) Ltd	Legionella Testing - Redcotts Pavilion	121.50	101.25	20.25	6892	R/Cotts - Pavilion Services	

BACS	24.06.16	Green Scheme Solutions Ltd	2x Bodmin Benches & Fixing Kits	996.00	830.00	166.00	2800	Fund - General Fund	
BACS	24.06.16	Kore Cleaning Services	Cleaning Council Offices	225.00	225.00	0.00	5622	T/Hall - Cleaning Contract	
			Cleaning Redcotts Toilets & Changing Rooms	172.50	172.50	0.00	6893	R'Cotts - Cleaner/Maintenance	397.50
BACS	24.06.16	Play Inspection Company Ltd	Operational Inspections - Childrens Play Areas x4	240.00	200.00	40.00	5410	Admin - Insurance	
BACS	24.06.16	RJS Window Cleaning Services Ltd	Cleaning - Leigh Road Bus Shelter	26.40	22.00	4.40	6265	P&E - Bus Shelter Expenses	
BACS	24.06.16	Trade UK (Screwfix)	Metal Paint - White 2.5Ltr	34.99	29.16	5.83	6661	Gen Rec - Consumables	
			Metal Paint & Brushes x9	43.27	36.06	7.21	6661	Gen Rec - Consumables	78.26
BACS	24.06.16	Viridor Waste Management Limited	Duty Of Care Charge	13.00	10.83	2.17	5406	Admin - General Office Expenses	
BACS	24.06.16	Wimborne BID Ltd	Square Bookings Assistance 16.05.16 - 12.06.16	296.40	247.00	49.40	5464	Admin - Square Bookings Assistance	
			50% Town Centre Maintenance 11.04.16-10.06.16	450.00	375.00	75.00	6269	P&E - Town Centre Maintenance	746.40
BACS	24.06.16	Salaries	Salaries (Town Council & Cemetery Staff)	9798.20	9798.20	0.00	2250	Salaries	
BACS	24.06.16	Inland Revenue	Tax & NIC	2624.86	2624.86	0.00	2251	Tax & NIC	
BACS	24.06.16	Dorset County Council	Employee's Superannuation	326.31	326.31	0.00	2252	Superannuation	
		<b>Total</b>		<b>35655.08</b>	<b>33465.02</b>	<b>2190.06</b>			

# - denotes already on SAGE

Sum of BACS Payments

15850.06