

Appendix A

WIMBORNE MINSTER TOWN COUNCIL

RESOURCES COMMITTEE MEETING 16 OCTOBER 2018

SCHEDULE OF PAYMENTS FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
DD 1	01.11.18	East Dorset District Council	Business Rates - November 2018	684.00	684.00	0.00	5620	T/Hall - Business Rates
DD 2	25.10.18	East Dorset District Council	Lodge Council Tax - October 2018	248.00	248.00	0.00	6657	Gen Rec - Lodge Council Tax
DD 6	27.09.18	British Gas	Gas - Town Hall - 25.08.18 - 10.09.18	12.93	12.32	0.61	5617	T/Hall - Heating Gas
DD 7	27.09.18	British Gas	Electricity - Town Hall - 28.06.18 - 10.09.18	166.05	158.15	7.90	5618	T/Hall - Electricity
DD 8	27.09.18	British Gas	Electricity - R'Cotts Pavilion - 18.08.18 - 10.09.18	95.49	90.95	4.54	6892	R/Cotts - Pavilion Services
DD 9	27.09.18	British Gas	Gas - R'Cotts Pavilion - 18.08.18 - 10.09.18	18.56	17.68	0.88	6891	R/Cotts - Pavilion Gas
DD11	12.10.18	Southern Electric	Electricity - CCTV Pole - 28.06.18-24.09.18	87.89	83.71	4.18	6655	Gen rec - Lighting
DD 20	29.10.18	Public Works Loan Board	CCTV Loan 1	3918.58	3918.58	0.00	6471	CCTV - Loan Repayments
DD 27	10.10.18	O2 Business	Business Mobile - Grounds & Cemetery Mobiles - June - Sept 2018	128.87	107.39	21.48	6661/5469	Gen Rec - Consumables/Misc Cemetery Exp*
DD 27	10.10.18	O2 Business	Business Mobile - Grounds & Cemetery Mobiles - 26.09.18-25.10.18	58.97	49.14	9.83	6661/5469	Gen Rec - Consumables/Misc Cemetery Exp*
# SO1	01.09.18	Wimborne Business Systems Ltd	Line Rental & Internet Services - September 2018	62.21	51.84	10.37	5403	Admin - Telephone & Internet
DC 1	21.09.18	Amazon.co.uk (Cool Technology Ltd)	Azatom Homehub Bluetooth Speaker & Docking Station	49.95	41.62	8.33	5406	Admin - General Office Expenses
DC 2	27.09.18	Amazon.co.uk (Waxacar)	4 x Electric 2kw Convection Heaters	95.91	79.91	16.00	5406	Admin - General Office Expenses
DC 3	27.09.18	Post Office	Postage & Book 1st Class Stamps	10.84	10.84	0.00	5408	Admin - Postage
DC 4	11.10.18	Dorset County Council	2 x Rolls Commercial Waste Sacks - Dog Bin Emptying	100.00	100.00	0.00	6674	Gen Rec - Dog Bin Emptying
009083	16.10.18	Petty Cash	Petty Cash Imprest	123.41	123.41	0.00	1209	Petty Cash
009082	16.10.18	Abbott Street Forge	WW1 Beacon - Battle's Over Event	580.00	580.00	0.00	6050	GSL - Events Fund
009069	16.08.18	Allied Office Machines	Copying Charges - 02.07.18 - 08.10.18	56.58	47.15	9.43	5406	Admin - General Office Expenses
009065	28.09.18	Auto Service Wimborne	Supply & Fit Front Lower Ball Joints & New Tyre - Electric Vehicle	192.00	160.00	32.00	6660	Gen Rec - Repair/Renewal
			MOT - Electric Vehicle	54.00	54.00	0.00	6660	Gen Rec - Repair/Renewal
009070	16.10.18	Mrs Kelly Webb	2nd Half Annual Mayoral Allowance 2018-19	1000.00	1000.00	0.00	5830	Mayoral/Civic - Mayoral Allowance
009071	16.10.18	Dorset Association Of Parish & Town Councils	Clerk's Seminar - 2 x Delegates	140.00	140.00	0.00	5407	Admin - Training
009072	16.10.18	Dorset Furnishing Care	Carpet Cleaning - Council Chamber Entrance Hallway	60.00	60.00	0.00	5624	T/Hall - Minor Repair/Maintenance
009073	16.10.18	D P Marquees	30 x Wooden Folding Chairs - Christmas Lights Switch-On	84.37	70.31	14.06	5466	Admin - Christmas Lighting/Stage/PA
009068	12.10.18	Ecoclean Services Ltd	Cleaning Toilets & Changing Rooms - Redcotts - Sept 2018	312.00	260.00	52.00	6893	R'Cotts - Cleaner/Maintenance
009080	16.10.18	Fenceworks (Dorset) Ltd	New Lock & Keypad Installation - Jubilee Garden Gate	72.00	60.00	12.00	6673	Gen Rec - Jubilee Garden

246.00

009074	16.10.18	Intramark Group Limited	Replacement Tricorn Hat	475.80	396.50	79.30	5833	Mayoral/Civic - Regalia	
# 009063	19.09.18	Jenna Milton	High Level Deep Clean - Council Chamber	120.00	120.00	0.00	5624	T/Hall - Minor Repair/Maintenance	
009066	11.10.18	L M Read	Brake Repairs - Electric Vehicle & Gearbox Repairs - Roller Mower	1133.13	1133.13	0.00	6660	Gen Rec - Repair/Renewal	
			Exhaust Repairs - Toro Grandstand Mower	59.00	59.00	0.00	6660	Gen Rec - Repair/Renewal	1192.13
009081	16.10.18	Loyal Company Of Town Criers	Annual Membership 2018-19	35.00	35.00	0.00	5840	Mayoral/Civic - Town Crier's Subs/Comp	
009075	16.10.18	M B Wilkes Ltd	Top Dressing	127.56	106.30	21.26	6871	Gen Rec - Bowling	
009076	16.10.18	Mega Vans FTS Ltd	Software Service Update, Speed Controller,Engine Mount & Wing Mirror	1074.00	895.00	179.00	6672	Gen Rec - Mega Van Servicing	
009064	28.09.18	PKF Littlejohn LLP	External Audit - 2017/18	1560.00	1300.00	260.00	5463	Admin - Audit Fees	
009077	16.10.18	RBL Poppy Appeal - Wimborne	Donation - Civic Wreath	50.00	50.00	0.00	5406	Admin - General Office Expenses	
009067	11.10.18	War On Waste Ltd	Wheelie Bin Emptying - September 2018	169.56	141.30	28.26	6676	Gen Rec - Waste Disposal	
			Excess Weight Charges - August & September 2018	16.77	13.97	2.80	6676	Gen Rec - Waste Disposal	186.33
009078	16.10.18	Wimborne Business Systems Ltd	Call Charges July - Sept 2018	56.37	46.97	9.40	5403	Admin - Telephone & Internet	
			Office 365 Exchange Online - September 2018 & October 2018	72.00	60.00	12.00	5403	Admin - Telephone & Internet	
009079	16.10.18	Wimborne Minster PCC	Refurbishment - Gravel Area Around War Memorial	80.00	80.00	0.00	6658	Gen Rec - Miscellaneous	
BACS	19.10.18	ACE Office Environments	1 x Box White Paper & 1 x Ream Blue Paper	38.66	32.22	6.44	5406	Admin - General Office Expenses	
BACS	19.10.18	Avoncrop Amenity Products	Chemicals & Grass Seed - Bowling Green & Redcotts Rec	396.78	380.48	16.30	6871/6661	R'Cotts - Bowling/Consumables	
BACS	19.10.18	Custom Security Services Ltd	Fire Alarm Monitoring & Maintenance Contract - Town Hall	582.00	485.00	97.00	5613	T/Hall - Fire Alarm System Contract	
BACS	19.10.18	Lisa Dukes	Cleaning - Town Hall	180.00	180.00	0.00	5622	T/Hall - Cleaning Contract	
BACS	19.10.18	Jewson Limited	Consumables	27.05	22.54	4.51	6661	Gen Rec - Consumables	
BACS	19.10.18	The Play Inspection Company Ltd	Annual Inspection - Play Areas 2 x Leigh Park & 2 x Redcotts	264.00	220.00	44.00	6668	Gen Rec - Contract Work	
BACS	19.10.18	RJS Window Cleaning	Cleaning Bus Shelters - Leigh Road & St John's Hill - Sept 2018	52.80	44.00	8.80	6265	P&E - Bus Shelters Exp	
BACS	19.10.18	Top Marks Contractors Ltd	Window Cleaning - Town Hall - O/S Only	39.60	33.00	6.60	5624	T/Hall - Minor Repair/Maintenance	
BACS	19.10.18	Trade(UK)	Safety Boots x 2 & Consumables	82.96	81.30	1.66	5469/6661	Admin - Misc Cemetery Exp/Consumables*	
			Insulation Foam & Cutting Discs	22.95	19.12	3.83	6661	Gen Rec - Consumables	105.91
BACS	19.10.18	Wimborne BID	50% Town Centre Maintenance 11.08.18-10.09.18	225.00	187.50	37.50	6269	P&E - Town Centre Maintenance	
BACS	19.10.18	Wimborne Cemetery Joint Management Ctee	2nd Half Annual Contribution 2018-19	5810.20	5810.20	0.00	6040	GSL - Cemetery Contribution	
BACS	19.10.18	Salaries	Salaries (Town Council & Cemetery Staff)	10677.43	10677.43	0.00	2250	Salaries	
BACS	19.10.18	Inland Revenue	Tax & NIC	5771.60	5771.60	0.00	2251	Tax & NIC	
BACS	19.10.18	Dorset County Pension Fund	Superannuation	3594.62	3594.62	0.00	2252	Superannuation	
Total				41207.45	40185.18	1022.27			

- denotes already on SAGE * Recharged to Wimborne Cemetery