

## Appendix A

## WIMBORNE MINSTER TOWN COUNCIL

## RESOURCES COMMITTEE MEETING 16 JANUARY 2018

## SCHEDULE OF PAYMENTS FOR APPROVAL

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
DD 2	25.01.18	East Dorset District Council	Council Tax - Lodge - January 2018	235.00	235.00	0.00	6657	Gen Rec - Lodge Exp/Council Tax
# DD 3	15.12.17	Siemens Financial Services	Photocopier - Annual Service Fee	60.00	50.00	10.00	5409	Admin - Photocopier
# SO 1	01.01.18	Wimborne Business Systems Ltd	Line Rental & Internet Services - January 2018	62.21	51.84	10.37	5403	Admin - Telephone & Internet
DD 7	17.01.18	British Gas	Electricity - Town Hall 09.11.17-27.12.17	193.36	184.16	9.20	5618	T/Hall Electricity
DD 11	13.01.18	Southern Electric	Electricity - Gen Rec Lighting 26.09.17-22.12.17	59.65	56.81	2.84	6655	Gen Rec - Lighting
DD 12	10.01.18	Southern Electric	Electricity - CCTV Poles 26.09.17-22.12.17	106.07	101.02	5.05	6470	CCTV - CCTV Maintenance
DD 19	15.01.18	Public Works Loan Board	Leigh Park Children's & Community Centre Loan	7476.57	7476.57	0.00	6449	Building - Leigh Park Com Centre Loan
# DC 1	08.12.17	British Gas	Gas - Redcotts Pavilion 03.11.17-30.11.17	48.66	46.35	2.31	6891	R/Cotts - Pavilion Gas
# DC 2	11.12.17	Dorset County Council	Road Closure Notice - Christmas Eve Event 23.12.17	75.00	75.00	0.00	5466	Admin - Christmas
# DC 3	12.12.17	Dorset County Council	2x Rolls Commercial Waste Sacks - Dog Bin Emptying	97.50	97.50	0.00	6674	Gen Rec - Dog Waste Disposal
# DC 4	12.12.17	TheCartridgePeople.com	HP201X Compatible Colour Cartridges x4	189.50	157.92	31.58	5406	Admin - General Office Expenses
# DC 5	29.11.17	ASDA Mobile	Groundsman's Mobile Top Up	20.00	20.00	0.00	6661	Gen Rec - Consumables
# DC 6	21.12.17	Dorset County Council	Road Closure Notice - New Year's Eve 31.12.17	140.00	140.00	0.00	5466	Admin - Christmas
DC 7	10.01.18	British Gas	Electricity - Redcotts Pavilion - 09.11.17-08.12.17	592.11	493.43	98.68	6892	R/Cotts - Pavilion Services
008908	16.01.18	Petty Cash	Imprest	133.20	133.20	0.00	1209	Petty Cash Account
# 008890	07.12.17	JL & LM Angus	Redcotts Lodge Cloakroom Refurbishment	1470.00	1470.00	0.00	6447	Building - Buildings Fund
# 008893	20.12.17	AMR87 (Charborough Estate)	1x30ft.1x6ft & 1x4ft Nordman Christmas Trees	650.40	542.00	108.40	5466	Admin - Christmas
# 008891	07.12.17	C&O Tractors Ltd	Parts For Cyclinder Mower	23.16	19.30	3.86	6661	Gen Rec - Consumables
# 008896	20.12.17	C&O Tractors Ltd	1Ltr Oil	4.00	3.33	0.67	6661	Gen Rec - Consumables
			Locating Pin & Spark Plug	28.17	23.47	4.70	6661	Gen Rec - Consumables
			Lloyds Paladin Gear & 24" Blade	201.07	167.56	33.51	6661	Gen Rec - Consumables
008899	09.01.18	Custom Security Services Ltd	1x LED 21" Monitor	191.98	159.98	32.00	6470	CCTV - CCTV Maintenance
			Install HD Cameras 2,4,7 & 9, Upgrade Control Equipment & Labour	9402.00	7835.00	1567.00	6470	CCTV - CCTV Maintenance
008902	16.01.18	DAC Beachcroft LLP	Legal Fees - VAT Element Only	426.50	0.00	426.50	5411	Admin - Legal Expenses

233.24

9593.98

008901	11.01.18	Ecocleen Services Ltd	Cleaning Redcotts Toilets & Changing Rooms - December	264.00	220.00	44.00	6893	R/Cotts - Cleaner/Maintenance	
			Cleaning Redcotts Toilets & Changing Rooms - January	240.00	200.00	40.00	6893	R/Cotts - Cleaner/Maintenance	504.00
008903	16.01.18	East Dorset District Council	Small Society Lotteries - Annual Registration Fee	20.00	20.00	0.00	5406	Admin - General Office Expenses	
# 008897	20.12.17	Jewson Ltd	Timber & Consumables	223.33	186.10	37.23	6661	Gen Rec - Consumables	
008904	16.01.18	LITE Ltd	Dismantle - Main Christmas Lighting Display	4170.00	3475.00	695.00	5466	Admin - Christmas **	
008900	09.01.18	LM Read	Palladin Mower - Winter Service	230.00	230.00	0.00	6660	Gen Rec - Repair/Renewal	
			Remove & Replace Drive Motor - Electric Vehicle	68.75	68.75	0.00	6660	Gen Rec - Repair/Renewal	298.75
008894	20.12.17	Otto Kampf Ltd	Replacement River WIN/WIM Plaque	456.00	380.00	76.00	5466	Admin - Christmas **	
008892	13.12.17	OUCH Training Team Limited	On-Site Training - Emergency First Aid At Work Course	510.00	425.00	85.00	5407/6656	Admin/Gen Rec - Training	
# 008895	20.12.17	PHS Group	Sanitary Waste Disposal Contract	28.80	24.00	4.80	5621	T/Hall - Cleaning Products/Waste Disp	
			Air Freshener Contracts x3	429.60	358.00	71.60	6816	R/Cotts - Air Freshener Contract	458.40
008907	16.01.18	Pure Gas Heating Limited	Supply & Fit Replacement Room Thermostat	192.00	160.00	32.00	6452	Building - Groundsman's Lodge	
008905	16.01.18	Real World Services	2x Marshalls - Road Closure - New Year's Eve	360.00	300.00	60.00	5466	Admin - Christmas	
008906	12.01.18	War On Waste Ltd	Wheelee Bin Emptying - December 2017	167.40	139.50	27.90	6676	Gen Rec - Waste Disposal	
			1x Confidential Waste Collection - Town Hall	6.30	5.25	1.05	5406	Admin - General Office Expenses	173.70
008898	08.01.18	Wimborne Youth Café	Transfer of Funds Held On Their Behalf	5666.24	5666.24	0.00	2904	Fund - Youth Café	
BACS	19.01.18	ACE Office Environments	Office Stationery	60.90	50.75	10.15	5406	Admin - General Office Expenses	
BACS	19.01.18	Advanced Resin Solutions Ltd	Final Payment - Redcotts Human Sundial - Including Discount	2200.00	1833.33	366.67	2800	Fund - General Fund	
BACS	19.01.18	C & O Tractors Ltd	Consumables	11.52	9.60	1.92	6661	Gen Rec - Consumables	
BACS	19.01.18	Chubb Fire & Security Ltd	Annual Fire Extinguisher Service & 2x Replacements - R'cotts Pavilion	133.58	111.32	22.26	6892	R'Cotts - Pavilion Services	
BACS	19.01.18	Custom Security Services Ltd	Redcotts Groundsmen's Store Alarm Contract 01.01.18-31.12.18	78.67	65.56	13.11	6658	Gen Rec - Miscellaneous	
BACS	19.01.18	Dantek Environmental Services (UK) Ltd	Legionella Testing - Redcotts Pavilion	125.26	104.38	20.88	6894	R/Cotts - Pavilion Legionella Testing	
BACS	19.01.18	Jewson Ltd	Consumables - Repainting Goal Frames	50.75	42.29	8.46	6660	Gen Rec - Repair/Renewal	
BACS	19.01.18	Lisa Dukes	Cleaning Town Hall & Offices 21.11.17-14.01.18	130.00	130.00	0.00	5622	T/Hall - Cleaning Contract	
BACS	19.01.18	The Play Inspection Company Ltd	Operational (Quarterly) Inspections Redcotts & Leigh Park Play Areas	240.00	200.00	40.00	5410	Admin - Insurance	
BACS	19.01.18	RJS Window Cleaning	Cleaning Bus Shelters - Leigh Road & St John's Hill	52.80	44.00	8.80	6265	P&E - Bus Shelters Exp	
BACS	19.01.18	Spaldings	Stihl Hedge Trimmer Attachment & Service Kit	324.82	270.68	54.14	6660	Gen Rec - Repair/Renewal	
BACS	19.01.18	Trade UK (Screwfix)	Consumables	43.30	36.09	7.21	6661	Gen Rec - Consumables	
			Thermal Trousers & Consumables	68.84	57.37	11.47	6670/6661	Gen Rec - G'Men's PPE/Consumables	112.14
BACS	19.01.18	Wimborne BID	Square Bookings Assistance - December 2017	314.50	262.08	52.42	5464	Admin - Square Bookings Assistance	

			50% Town Centre Maintenance 11.10.17-10.11.17	225.00	187.50	37.50	6269	P&E - Town Centre Maintenance	
			50% Repair Costs - Junction Boxes	75.00	62.50	12.50	6269	P&E - Town Centre Maintenance	614.50
BACS	19.01.18	Wimborne Business Systems Ltd	Supply & Set Up 1 x HP 290 G3 Business PC	1687.04	1405.87	281.17	5413	Admin - Cap Office Equipment	
			Supply & Set Up 1 x HP Business Laptop	956.66	797.22	159.44	5413	Admin - Cap Office Equipment	
			Supply 1 x Phillips V Line 24" Full HD Monitoe	105.59	87.99	17.60	5413	Admin - Cap Office Equipment	
			On-Site IT Support - Installing New PC's & Linking To Network	225.00	187.50	37.50	5465	Admin - IT & Website	
			Off-Site Support - Remote Access On Laptop	75.00	62.50	12.50	5465	Admin - IT & Website	
			IT Support - Laptop & Router - Temporary Router Installed	112.50	93.75	18.75	5465	Admin - IT & Website	
			Supply HP 290 G3 Business PC - CCTV Control Room	587.57	489.64	97.93	6470	CCTV - CCTV Maintenance	
			Sophos Cloud - Antivirus Software Licence x 6 15.10.17-14.10.18	173.52	144.60	28.92	5465	Admin - IT & Website	3922.88
BACS	19.01.18	Salaries	Salaries (Town Council & Cemetery Staff)	12612.08	12612.08	0.00	2250	Salaries	
BACS	19.01.18	Inland Revenue	Tax & NIC	3635.30	3635.30	0.00	2251	Tax & NIC	
BACS	19.01.18	Dorset County Pension Fund	Superannuation	3774.17	3774.17	0.00	2252	Superannuation	

Total

62997.90 58155.35 4842.55

# - denotes already on SAGE \* To be recharged to the Cemetery

\*\* 50% to be recharged to Wimborne BID \*\*\* To be recharged in full to Wimborne BID

Sum of BACS payments

28079.37